Call to Order
Sharon Romina, Chair of Classified Senate, called the meeting to order at 10:06 am on February 15, 2018.

Roll Call
**Classified Senate members in attendance**  
Pat Bungard, Jeff Fulk, Amanda Graham, Adam Grimm, Marlene Jenkins, Maryann Lape, Marilyn Maher, Serena McCollum, Theresa Meyer, Jan Moody, Bobbi Perpich, Sharon Romina, Nancy Vandeman and Dana Wright

**Classified Senate members present via Adobe Connect**  
Heather Gould, Jacob Jakuszeit,

**Classified Senate members absent**  
Cyndi Parsons, Jennifer Romero

**Guests**  
In attendance: George Mauzy, Communications & Marketing  
Via Adobe Connect: Becky Andrews, Susie Pitts

**Secretary Report – Serena McCollum, BSC**  
A draft of the January 18 meeting minutes has been distributed to Classified Senate members. A few clerical corrections were made and no further comments have been received. January meeting minutes were approved as distributed. Jan Moody motioned for approval and Adam Grimm seconded the motion.

Serena McCollum reminded Classified Senate members:  
- According to the bylaws, anticipated absences are be reported to the Chair. You may copy the Secretary, but official notice should go to Sharon Romina.
- Classified Senate members to report to the Secretary any updates on committees they serve on. Also any Classified Staff member who serves on a committee should send their committee reports to the Secretary prior to the next month’s meeting.

**Treasurer Report – Heather Gould**  
- Heather will submit the treasurer’s reports to everyone via email after the meeting.

**Chair Report**  
- Review of committee appointments  
- Sharon has been appointed to the following committees:  
  - Free Speech Advisory Committee  
  - Bill Kimok from Alden Archives will do a presentation 3/21 at 12 in Friends of Library Room on Student Expression & Administrative Reaction in OHIO History
o Open Forum 3/21 Baker Ballroom
o Two membership applications from HCOM Cleveland
  ❖ David Jezewski – maintenance coordinator – 3 year membership
  ❖ Sherie Steinberger – admin services specialist – 3 year membership
o Sharon mentioned that her term is almost up and it has been very busy.
o Amanda will take over in July so Amanda & Sharon would like to send membership renewal forms to everyone with the hopes that they will renew their membership.
o Next month Colleen Bendl will be attending the meeting to review what an HR liaison is and their roles and give an HR update.
o ERIP program offered on regional campuses only and not going to be offered to Athens main campus. There were 106 eligible from the regionals – 53 classified, 53 administrative; have to decide by end of March.
o Employment dependent insurance verification has ended.
o Sarah Lack – from UCM and the Employee News weekly email will be also at the March meeting to discuss employee communications.

Committee Reports

Classified Senate Committees

Committee A – Heather Gould, Adam Grimm & Nancy Vandeman (co-chairs)
• Committee A is doing a Meet and Greet on the Lancaster Campus on Wednesday, April 4, calendar invites have been sent out.
• New Employee Orientation
  o A keychain and pamphlet is going to be distributed in the New Employee orientation folder for incoming classified employees, this will tell what Classified Senate is and how to get in touch.
• Committee A would like to thank Nicole J. Phillips for coming and speaking to the university community and George E. Mauzy Jr. for promoting the event in Compass before the event and doing a follow up article after the event.
• Committee A is working with the Ohio University Credit Union to do a Lunch and Learn.
  o May 23, 2018 – (12-1)
  o HRTC 141/145 - 50 max
  o Lunch will be provided
  o Topic will be Retirement
  o Watch for a Lunch and Learn Flyer via the listserv over the next couple of months.

Committee B – Amanda Graham (chair)
• EOTM
  o December 2017 – Bonnie Behm-Geddes – Engineering Technology & Management
  o January 2018 – Alvena Collins – Housing
• Met to bring new member Cyndi Parsons up to date with sales, etc.
• Need to order new things for graduation. If anyone has any new ideas then please send suggestions to the committee.
• Sign-up sheet for working on Mom's Weekend – April 7th

Committee C – Serena McCollum and Theresa Meyer (co-chairs)
• Currently have no policies to review.
Ohio University Standing Committees
(http://www.ohio.edu/standingcommittees)

Committee on Committees – Sharon Romina, BA
- Survey committees to ask about their committees

Ecology and Energy Conservation Committee – (3 yr. term)
- Dana Wright has been appointed to this committee.
- No update yet.

Intercollegiate Athletics Committee – (3 yr. term)
- Jacob Jakuszeit has been appointed to this committee.
- No update yet.

Interdisciplinary Council – Christi Gang
- No update.

Kennedy / Frontiers in Science Lecture – Sharon M. Romina, B.A.
- Next meeting Feb 12, to discuss list of possible speakers.
- List of 20 or candidates and based on fees will come back with the committees top 2 picks most likely based on cost

Library Committee – Marlene Jenkins (2019)
- Collaboration Suite Construction
  - The Collaboration Suite is a student innovation hub that’s to be located on the third floor of Alden Library. This is to be an undergraduate focused space that will promote student innovation and connect student entrepreneurs to existing resources. (David Descutner worked with others to get this space.) There was $1 million set aside for this. There has been an increase in the undergraduate usage of the library. Plans are for the area to open in the fall. It was suggested that it be 24-hour usage, however, staffing obligations still need to be worked out. Changes to take place are -- Tim Vickers will have to relocate and Faculty Senate may have to relocate as well.
- Librarian Faculty Status Investigation Update
  - Librarians made additional progress toward investigating potential faculty status over the fall. This work will continue and updates will be given to the Committee on the progress.
- 1804 Special Library Endowment Fund and A&H Junior Faculty Fund
  - The Libraries is accepting applications for research materials for up to $50,000 from the 1804 Special Library Endowment Fund and the Arts & Humanities Junior Faculty Fund until March 12, 2018. More junior faculty submission is wanted for the Junior Faculty Endowment Fund -- there’s more money than requests.
- Libraries’ Graduate Research Series
  - The Graduate Research Series is a collaborative effort supported by the Libraries, the Graduate Student Senate, and the Faculty Senate. Students compete to resend their research to their colleagues and a general audience in Alden Library, and even receive a $200 stipend. Applications are being accepted for spring and are due February 26, 2018.
Post Publishing Board – (3 yr. term)
• Theresa Meyer has been appointed to this committee.

Transportation and Parking Committee – Amanda Graham (2018)
• No update.
• Amanda will continue on this committee.
• Will be meeting February 19th

Sorority and Fraternity Life Community
• Nancy Vandeman has been appointed to this committee.
• Attended first meeting yesterday (February 14, 2018)
• Meet twice a month
• Working on a charge
• Response to a self-study

Diversity and Inclusion Committee – Marlene Jenkins and Janet Russell
• No update.
• Amanda is an ex-officio member of this committee.

Ohio University Ad Hoc Committees
Benefits Advisory Council – Jennifer Romero
https://www.ohio.edu/hr/benefits/bac.cfm
• Committee met on February 13th
• Reviewed the information about the dependent eligibility verification.
• There was a 98% response rate.
• About 50 people were removed from the plan due to a variety of reasons.
• As the number of people removed was lower than expected we are now looking at potential increases to the health care and figuring out our three year plan.
• There is a plan to have Greg Fialko come back to the senates to review the outcome of the eligibility verification in the next month or so.

https://www.ohio.edu/finance/bpa/council_new.cfm
• We had a presentation for the regional higher education tuition guarantee plan.
• This was a little complicated as each regional campus has their own tuition rates. In the end it will be similar in style to the Athens Ohio Guarantee plan.
• We also had a presentation about tuition and fees for HCOM which they are requesting to go up slightly.

Campus Climate Task Force (Modern Think Survey)
• University wide internal communication – Amy Meeks, B.S.J., M.A.
• Professional development – Cheri Sheets, BSVC
• Senior leadership and strategic direction – Shelley Barton, B.S.
  o No update.
Disability Strategic Plan Implementation Committee – Serena McCollum, B.S.C.
https://www.ohio.edu/equal-opportunity/pacdap/strategic-plan.cfm
• This committee has completed its task.

Facilities Planning Advisory Committee – Shelley Barton, B.S.
• https://www.ohio.edu/planning-space/upsm/a40.cfm
• No update.

Joint Police Advisory Council – George Cheripko
2018 JPAC Safety Tour February 1st, 2018
5:30 PM – 8 PM

1. Interior street lighting on E. Green is poor. Particularly behind Bryan Hall - the stairwell to College Green.
   Remedy: Request for additional light on first landing. Remove black paint from existing light fixtures.
2. OU has too many crosswalks that are not being used correctly.
   Remedy: Possibly install blinking lights on heavily used ones.
3. Sometimes it is difficult seeing pedestrians at the Richland crosswalk coming from the west green.
   Remedy: Remove tree that is causing the visual obstruction.
4. Mulberry between bus stop and graffiti wall needs more light.
   Remedy: Electric is in place, need to turn the light on that is on the new pole.
   Remedy: Straight/Turn lane becomes straight only. Adjust timing on pedestrian signal or give it a stand-alone cycle.
6. Union St. Roundabout. Difficulty seeing pedestrians from the east.
   Remedy: No suggestions.
7. Low power line on the stairs from W. State to W. Washington. Near RVC Architects
   Remedy: Email AEP and other utility companies to raise the wires at the site. This is private property.
8. Edge lines on Brown Ave.
   Remedy: Unsure of reason, possibly a parking concern.
9. Shafer St. parking side switch near First St. creates confusion.
   Remedy: The reason it is currently in place is due to line of site issues for vehicles turning off of Hanlin.
10. Stop sign at Second and Central is largely ignored.
    Remedy: Look into removing the “Stop” sign from Second St. Primarily a school hours issue as the intersection is not wide enough for dual turning vehicles.
11. Second St. - running stop signs at Elizabeth.
    Remedy: Periodic enforcement.
12. Second St. - running stop signs at Slaughter.
    Remedy: Periodic enforcement.
13. Walker near Arts West - look into installing a stop sign.
    Remedy: There was one here at one time, revisit placing it the again. Miller has the right of way.
14. Visibility concern turning from Miller to W. State.
    Remedy: Difficult to solve due to line of site issue.
15. Traffic signals and signage on Lancaster and Mound. Situation creates confusion.

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Remedy: Education.
16. Pedestrian crossing on N. Lancaster as it veers right onto Carpenter. Pedestrians don’t know when it is safe to go.
Remedy: Explore a pedestrian crossing light to see if it is a viable solution.
17. One way alley at First St. Hill. People don’t often obey the stop sign or block access from N. Lancaster.
Remedy: Install a “Do Not Block Alley” sign on the pole.
18. Columbia and Highland stop signs. People run the stop signs from all sides.
Remedy: Blinking light “Stop” sign is possible.
19. Center lines/edge lines on Columbia.
Remedy: Discuss with city engineer.
Remedy: Trim vegetation to create better line of site.
21. Center lines/edge lines on Madison.
Remedy: Discuss with city engineer.
22. Possibility for turn arrow timing to be looked into at E. State and Charles. Difficult to turn left during peak times.
Remedy: Community Center light timing could be the culprit. Does the arrow always come on?
23. Dalton towards Strathmore intersection.
Remedy: Trim trees near the “Stop” sign on Dalton.
24. Crosswalk on E. State near Evans and somewhere between Elmwood and Sunnyside.
Remedy: Mid-block crosswalks are not the solution.
25. Top of stairs at Montrose going to Stimson. No lighting and a storm drain in the road causes problems.
Remedy: AEP work order to repair light. Railing needs tightened and a bollard or reflective end of road sign could be placed. Dumpster is not in the best location.
26. Grant at Stimson - difficult to see oncoming traffic from roundabout.
Remedy: “Right Turn Only” from Grant onto Stimson or make Grant one way towards Morris.
27. Crossing Carpenter between Grosvenor and Franklin.
Remedy: Mid-block crosswalks are not the solution.
28. Traffic light concern at N. Congress and Carpenter. Pedestrians have little time to get across.
Remedy: Adjust timing to allow pedestrians a little more time to get across.
29. Fairview to Forest stairs - path from Grosvenor is uneven and steep. At top of stairs, need gravel or other material to fill gaps between the large paving stones.
Remedy: Raise and level work in the spring.
30. Streetlight at the top of N. Congress St. The current light does not illuminate the stairs.
Remedy: Possibly install lighting at the top of the stairs. Navigational sign highlighting the access to the stairs.
31. Woodward Ave. has no lighting, crosswalks or adequate number of stop signs on numerous 3 way intersections.
Remedy: Take a look at night. Possibly a flashing beacon. Does it warrant a light?
32. Edge lines on Highland
Remedy: No, possibly a parking issue?
33. Joneswood and Terrace stop sign and speed control.
Remedy: Look into pulling the “Stop” sign back on Joneswood to allow a larger turning radius.
Candidates have been narrowed down to 5. Next step is to interview references and supervisors.
Next meeting will be February 21st.

Presidential Advisory Council on Disability and Accessibility Planning – vacant

Presidential Advisory Council on Public Safety – Maryann Lape, B.B.A.
No update, have not met.

Task Force on Affordability and Efficiency – vacant **

Tobacco Free Committee – Christi Gang
No update.

Training Advisory Council – Sharon Romina, B.A. and Cheri Sheets, BSVC
Meet monthly.
Lewis will be at meeting in April
Renamed Badging and Certification Work Group

Presidential Advisory Committee on Sexual Misconduct (PACSM) – Serena McCollum, B.S.C.
Committee had their first meeting on January 30th.
  Discussed narrowing down the work of the committee for 2017-2018
  Formed two working groups
    Professional boundaries between OU employees and students
      Consensual Relationship Provisions of Policy 03.004
      Other boundary issues
    Hiring process and questions pertaining to prior sexual misconduct
      This working group met on February 14th and have started working on our assignment.
Committee will be meeting next on February 23rd.
Another subcommittee – Pro Vention Subcommittee Sharon needs to find replacement.

CSEN History – Jennifer Romero, Jeff Fulk, Heather Gould and Sharon Romina
Notes have been moved to One Drive

Search Committee for VP for University Advancement – Jeff Fulk
Completed, Nico Karagosian was chosen will begin in March.

Search Committee for Executive Vice President and Provost – Sharon Romina
Search underway
Dr. Lorna Jean Edmonds – Vice Provost for Global Affairs Center for International Studies

- Power point presentation available on senate website.
- Executive orders from last year – there was ban on 6 or 7 countries and now there is no ban.
- Students still feel the ban and they fear travel back home.
- Looking for any ideas on how to support some of these graduate students and their families to stay during the summer. Most are from Iran. May 1 to August 15.

Implementation of Global Strategy
- Priority one – Recruiting and Supporting Global Students and Alumni
- Priority two – Achieving Excellence in the Global Academic Mission
- Priority three – Supportive Environment for an Informed Global Community

Strategic Framework and Definitions
- Defining Global Strategy: Outcomes of Four Pillars
  - Global Education, Research and Creativity
  - Global Mobility of Knowledge and Experience
  - Global Diversity of Campus Life
  - Global Relations and Profile

Question from senate member? How many international alumni do we have? Answer is around 7000?
- 800 Grad, 600 UG international students on campus now
- Goal is to regain numbers in China
- Retention and persistence rates for these students
- OPIE program
- Most students who come are looking at professional programs, the College of Business is the top college.
- Planning to go into China and publish recruitment document in Mandarin to promote programs/colleges

Lewis Mangen & Stephanie Frisbey-Roll – Badging & Certification Project/Competency Model

Power point presentation available on senate website.
- Follow up to a prior meeting
- Slides are also available at the business forums
- Put together a professional road map
  - Competency training framework
    - 4 discussions with over 100 people attending
    - Put together a program for people to participate in
    - Also want a certificate to verify that participants are indeed certified
  - Learning Management System
  - Certification and Badging Programs
- Six “Primary Roles” Provide Development Focus
  - Strategic Leader
  - Operational Leader
  - Department Supervisor
  - Professional Expert
  - Coordinator/Organizer
  - Service Provider
- Competency Dictionary will drive conversation
- Certificates will create interest and build skills
- Will not be tied to pay for performance or merit pay

Approved: February 15, 2018
Old/New Business:
Committee B will be asking for volunteers to work Mom’s Weekend April 7th.
Everyone should have noticed a meeting location change on their calendars for the May meeting.

Upcoming Events
March 15, 2018       Classified Senate Meeting – Baker Center 235
April 4, 2018        Business Forum – HRTC 141-145 (2-4)
April 7, 2018        Mom’s Weekend Sales

Adam Grimm motioned for adjournment with Serena McCollum seconding.
The meeting was adjourned at 12:05 PM

Respectfully submitted,
Serena McCollum
2017-2018 Classified Senate Secretary