Call to Order
Sharon Romina, Chair of Classified Senate, called the meeting to order at 10:02 AM on April 19, 2018.

Roll Call
Classified Senate members in attendance
Pat Bungard, Jeff Fulk, Amanda Graham, Adam Grimm, Jacob Jakuszeit, Marlene Jenkins, Maryann Lape, Marilyn Maher, Serena McCollum, Theresa Meyer, Jan Moody, Cyndi Parsons, Bobbi Perpich, Jennifer Romero, Sharon Romina, and Dana Wright

Classified Senate members present via Adobe Connect
Sherie Steinberger, David Jezewski

Classified Senate members absent
Heather Gould, Bobbi Perpich, Nancy Vandeman

Guests
In attendance: Jessica Vierling-West, Communications & Marketing; Janet Russell, VA Center
Via Adobe Connect: Bonnie Behm-Geddes, Autumn, Brian, Noel Payne

Secretary Report – Serena McCollum, BSC
A draft of the March 15 meeting minutes has been distributed to Classified Senate members. A few clerical changes were made and no further comments have been received. Adam Grimm motioned for approval and Theresa Meyer seconded the motion. March meeting minutes are approved as distributed.

Serena McCollum reminded Classified Senate members:
• According to the bylaws, anticipated absences are be reported to the Chair. You may copy the Secretary, but official notice should go to Sharon Romina.
• Classified Senate members to report to the Secretary any updates on committees they serve on. Also any Classified Staff member who serves on a committee should send their committee reports to the Secretary prior to the next month’s meeting.

Treasurer Report – Heather Gould
• Heather is out on maternity leave.
• March sales $530.88 (tax exempt).
• March sales tax report submitted to Robert Payne on April 9, 2018.
Chair Report – Sharon Romina, B.A.

- We now have a new account number and we are no longer a student organization.
- Voted on memberships:
  - Jane Boney (3 years), Pat Bungard (2 years), Sherie Steinberger (3 years) and David Jezewski (3 years)
- Passed out new applications for those who need to renew.
- Reminder about Employee Appreciation Ice Cream Social – Friday April 27th from 3-5 at Baker 3rd floor atrium.
- Benefits open enrollment is now until May 4 – go online if no changes then accept.
  - Encourage people to accept the short-term disability.
  - Pay attention to confirmation notice on education benefits.
- Athens Beautification Day is April 22nd. There will be two shifts 8-12 and 12-4.
- Notification about May 7 to August 24 – summer hour schedule with supervisor approval.
- Raise pool 1.5% across the board for classified
  - Family health benefits premiums are going up and based on salary level.
- Campus Climate Task Force 2014.
  - Plan to do every 5 years.
  - Check out Compass article on April 13.
- Completed the Executive Vice President and Provost search two weeks ago, and the President will be making announcement soon.

Committee Reports

**Classified Senate Committees**

**Committee A – Heather Gould, Adam Grimm & Nancy Vandeman (co-chairs)**

- Committee A met on April 13th to discuss a number of topics.
- Committee A would like to thank the Lancaster Campus Classified Staff for inviting and hosting the Classified Senate Meet and Greet held on April 3, 2018.
  - We would also like to thank senate member Maryann Lape for helping us set up the event and Theresa Meyer for driving the members that went to the Meet and Greet.
- Committee A is currently working on a newsletter than we hope to have go out in mid to lay May.
- A Lunch and Learn in partnership with the Ohio University Credit Union is being held on May 23, 2018 from 12-1 pm in HRTC 141/145. An email was sent to classified staff via the listserv with information on how to register for this event.

**Committee B – Amanda Graham (chair)**

- EOTM
  - March 2018 was Jane Boney from School of Applied Health Science and Wellness
  - April 2018 was April Koska from Scripps College of Communication, Dean’s Office
  - Input ideas for EOTM revisions send to Dana
- Sales & Inventory
  - Sales at Mom’s weekend was $346.00
  - Graduation sales – have people for Friday and only one for Saturday (May 4 & 5?)
    - Selling bottled water
      - Pepsi will provide a rolling cooler to keep the water cold and Amanda will be checking to see if ice could be donated from Baker
      - Planning to sell some new merchandise
• Getting new posters made regarding merchandise sells and scholarship information (more details)
• Chip reader is a possibility for sales at graduation
• Retreat ideas – send Amanda ideas

Committee C – Serena McCallum and Theresa Meyer (co-chairs)
• Still working on the Service Awards Procedure Manual.
• Just reviewed three policies and sent responses to Sharon Romina, Senate Chair
  o Policies we reviewed are:
    ▪ Statement of Commitment to Free Expression
    ▪ Use of Outdoor Spaces
    ▪ Use of Indoor Spaces.

Ohio University Standing Committees
(http://www.ohio.edu/standingcommittees)

Committee on Committees – Sharon Romina, BA
• No update

Ecology and Energy Conservation Committee – Dana Wright (3 yr. term)
• No update yet.

Intercollegiate Athletics Committee – Jacob Jakuszeit (3 yr. term)
• Intercollegiate Athletics Committee Meeting Minutes for April 11, 2018

Date: Wednesday April 11, 2018
Time: 8:00-9:30am
Location: Convo N115

Attendees: Michael Clevidence, Ann Gabriel, Bob Colvin, Jacob Jakuszeit, Patrick Barr-Melej, Emily Deering, Jim Schaus, Amy Dean, Randee Duffy, Erik Hildebrand

1. Heather reminded the group that this was our final meeting of 2017-18 and thanked the group for their efforts.

   This led into an overall recap of the year and a discussion of the Financial Aid position and a strategy to continue to advocate for the position over the summer. Heather will lead an effort with support from Erik and Ann to provide a formal recap and recommendation to President Nellis on the need for the position to be created and funded external to the Department of Athletics.

   Additionally, Heather shared with the group that President Nellis has expressed an interest in being active with IAC by attending the Fall opening meeting and establishing more frequent meetings with the IAC Chair moving forward.
2. Heather, with input from Michael, provided comments about Katie Hartman’s presentation to Faculty Senate on behalf of EPSA related to athletics academic support. The conversation around the issue is formally completed with no resolution being put forth to Faculty Senate.

3. Ann and Bob provided an update noting that this is the slowest FAR time of year, but they did recently meet with President Nellis to provide information on the current structure of FAR’s at Ohio University in addition to having a discussion of activities of the year. But there is much to do before July 1.

4. Patrick summarized the sentiment of President Nellis related to the status of the appointment of FAR’s beginning July 1, 2018 which is to conduct a search for two FAR’s. Current interested FAR’s are encouraged to apply if interested. Additionally, Patrick provided historical information about the search and appointment process, available University guidance and documents, and solicited feedback from the Committee related to critical points of the position announcement. Finally, Heather let the Committee know that Patrick will Chair the search process and Patrick solicited members to assist him in the search. The search committee will include Patrick (chair), Ann, Emily, and Randee (all members are willing to continue their work even if they are rolling off the IAC in 2018.

5. Emily provided an update on her involvement with the Kognito webinar for April 11, 2018. The Committee commended her for her involvement. Jim and Amy provided an update on University efforts around mental health across campus and specific to student-athletes. There are ongoing (and positive) meetings occurring with Dr. Johnson and Athletics about mental health support and a joint position. However, funding is still an issue to be addressed.

6. Jim and Amy provided an update on the hiring of the new swimming and diving coach, the Sook Center construction schedule, weight room funding, athletics finances (of note is the drop from 8th to 12th in the MAC with respect to the level of institutional funding), as well as the focus on the ICA Sexual Violence Task Force (this includes additional training for athletics staff via the NCAA).

A lively and informative discussion between Jacob and Jim occurred about athletics funding with respect to proportion of student fees that go to support athletics as well as information sharing on salaries and overall financial models. Emily also engaged on the topic of the advocacy efforts of Jim and Amy long term to the institution to receive more funding moving forward. The sport operating budgets and scholarship funding model was also discussed.

7. Michael will continue to wrap up the Campus Engagement Project with a goal of providing a final version to the new Committee during fall 2018.

8. Randee asked the group to consider a discussion of Starfish for fall 2018.

9. Heather thanked those Committee Members that are rolling off in 2018. Student members completing their 1-year term are Emily, Alec, and Janie. Patrick has completed his 3-year term as faculty. Jack has completed his 3-year term as Community Representative. Faculty Athletic Representatives that have served their 6 and 7-year terms respectively are Ann and Bob. Finally, LaWanda has moved on to a new job.
Interdisciplinary Council – Christi Gang
• No update.

Kennedy / Frontiers in Science Lecture – Sharon M. Romina, B.A.
• No update.

Library Committee – Marlene Jenkins (2019)
• Dean Seaman gave the University Library Committee the opportunity to meet with the employees that work in Special Collections at Alden Library.
  o List of staff in that area:
    ▪ Miriam Intrator, Special Collections Librarian for rare books and the documentary photo archive. intrator@ohio.edu
    ▪ Michele Jennings, Art Librarian. mljennin@ohio.edu
    ▪ Bill Kimok, University Archivist and Records Manager. kimok@ohio.edu
    ▪ Stacey Lavender, Special Collections Librarian for Manuscripts Collections. lavendes@ohio.edu
• A tour was given and information shared on how the “Special Collections” can be integrated into teaching techniques.

Post Publishing Board – Theresa Meyer (3 yr. term)
• No update.

Transportation and Parking Committee – Amanda Graham (2018)
• No update.

Sorority and Fraternity Life Community – Nancy Vandeman
• Sorority & Fraternity Life Committee Meeting Report for April 16, 2018
  • March 21, 2018 Meeting; Baker Center; 2-3 PM
    o Members of the following Fraternities reported on their academic standing:
      ▪ 2:00 PM: Scholarship Development Status Academic Check In with Theta Chi
      ▪ 2:20 PM: Level 3 Academic Check In with Phi Beta Sigma
      ▪ 2:40 PM: Scholarship Development Status Academic Check In with Kappa Alpha Psi
  • April 4, 2018 Meeting; Baker Center; 2-3 PM
    o The Committee discussed the upcoming scholarship online reviews/rankings. Applications will be forwarded to committee members in advance of the April 18, 2018 meeting.
    o Members of the following Fraternities reported on their academic standing:
      ▪ 2:20 PM - Scholarship Development Status Academic Check In with Delta Upsilon
      ▪ 2:40 PM - Scholarship Development Status Academic Check In with Omega Psi Phi
• April 18, 2018 Meeting; Baker Center; 2-3 PM  
  o Upcoming Agenda:  
    ▪ Discussion and selection of scholarship recipients based on committee members’ review and ranking of applicants for All Greek Scholarship, Don Abel Fraternity Scholarship, and Leona Hughes Scholarship.

*Diversity and Inclusion Committee – Marlene Jenkins and Janet Russell*  
• No update.

**Ohio University Ad Hoc Committees**

*Benefits Advisory Council – Jennifer Romero*  
https://www.ohio.edu/hr/benefits/bac.cfm  
• No update.

https://www.ohio.edu/finance/bpa/council_new.cfm  
• BPC had an update from Landan Lama about the four offices that they were reviewing. Those offices included OMSAR, Multicultural Center, Women’s Center and LGBTQ. It was a review of their budget and the services they provide.

*Campus Climate Task Force (Modern Think Survey)*  
• University wide internal communication – Amy Meeks, B.S.J., M.A.  
• Professional development – Cheri Sheets, BSVC  
• Senior leadership and strategic direction – Shelley Barton, B.S.  
  o No update.

*Disability Strategic Plan Implementation Committee – Serena McCollum, B.S.C.*  
https://www.ohio.edu/equal-opportunity/pacdap/strategic-plan.cfm  
• This committee has completed its task.

*Facilities Planning Advisory Committee – Shelley Barton, B.S.*  
https://www.ohio.edu/planning-space/upsm/a40.cfm  
• No update

*Joint Police Advisory Council – George Cheripko*  
• Joint Police Advisory Committee Minutes for April 5, 2018,  
• 5:30 to 7:00 PM, City Hall

**JPAC Members in attendance:** Ron Lucas, Chief Powers, Chief Pyle, Jackie Wolf, George Cheripko, Chad Barnhardt, Toby Stock, Lori Kinney, Maria Modayil, Molly Burchfield

Announcement from Ron: we will continue to meet at City Hall the first Thursday of the month at 5:30. There will be no meeting in May.
1. Question and Answer Session with Police and the Community

**Chief Powers**: a student suggested that JPAC hold another public forum with the community. A previous forum in Walter Hall attracted only 13 people. One suggestion to improve attendance: ask all the Ohio University senates to partner with JPAC to hold and advertise such a forum. Another suggestion: make the forum invitingly informal. Have a conversation. Have police officers, chiefs, and members of JPAC there. Provide tables for different groups and topics. **Chief Pyle**: It usually takes a local or national event to attract people to a forum with law enforcement. He suggested collecting topics people might be interested in discussing, or put a table at the main gate and announce when police officers would be there to answer questions. **Chad**: What about Coffee with a Cop in the Front Room? **Chief Powers**: Forums have provided opportunity for good conversations but forums rarely reach the people police most want to talk to. Instead, forums attract people who are already comfortable with the police. **Chief Pyle** noted that a negative topic (such as police use of force) will attract many to a forum, creating a lively debate. **Chief Powers**: “Ask the Chief” forums have been held in partnership with specific groups that are likely to feel alienated from the police. **Maria**: suggested targeting international students for a forum. The committee decided to table further discussion about a Question-and-Answer Session with the police until the fall. In the meantime, the chiefs will ask each senate if they are interested in co-sponsoring such an event.

2. Fest season update

Two fests are upcoming in April. **Chief Pyle** reports total cooperation so far. Highfest went well. Race for a Reason will be rerouted. This weekend will be among the busiest: International Street fair, mom’s weekend, kid fest, and other activities.

3. Report on the work of the President’s Advisory Committee on Free Expression

**Jackie** reported that the Advisory Committee has submitted its final report to President Nellis and Provost Sayrs. The report is available here: [https://www.ohio.edu/sites/default/files/sites/policy-group/Policy%20Advisory%20Group%20Final%20Report.pdf](https://www.ohio.edu/sites/default/files/sites/policy-group/Policy%20Advisory%20Group%20Final%20Report.pdf)

On April 11, President Nellis’s Executive Committee plans to circulate to the entire University community a draft policy or policies on free expression. University senates and other constituencies are expected to provide comments and suggestions for improvement.

4. JPAC Athens Beautification Day project

Tuesday April 17, 5-7 pm. Anybody from JPAC who is available to help paint the Stimson wall at Stimson near State, please come. We will power wash and paint the wall white to provide a clean canvas for the artist who is scheduled to paint the new mural. **There will be food provided for workers.** Meet at city hall shortly before 5. If it’s raining, the beautification project will occur on Thursday April 19. Anyone wanting to participate in Athens Beautification Day on Sunday April 22 please check the website and sign up.

5. JPAC Charter

**Ron**: we need to review our charter. One change suggested, change regular JPAC meeting times to August-April, to coordinate with semesters. **Chief Pyle, Chief Powers**, and **Ron** will take a red pen to the charter and circulate it to JPAC members. According to the JPAC charter, JPAC members recommend any changes to the charter and the Ohio University president and Athens City mayor then approve the changes (or not). Among the things to consider, who should be represented on JPAC?
6. JPAC BBQ
Wednesday September 12. Rain date: Monday September 17.

7. Roundtable
   Toby: This might be his last meeting.
   Chad: Tonight is Take Back the Night with speakers in Baker Ballroom. There will be a march immediately after.
   Chief Powers: Kim Castor nominated Brie Sivy and Mathew Austin, a sexual assault survivor and the OUPD detective who investigated her case, for a 2018 Models of Justice award from the Ohio Crime Victim Justice Center. Austin was nominated for his exemplary police role and Sivy as a survivor. The two have appeared together before an audience to share their experience.

• The next JPAC meeting will be June 14, 5:30 p.m., Athens City Hall.

Outstanding Administrator – Sharon M. Romina, B.A.
https://www.ohio.edu/adminsenate/awards/outstanding.cfm
• No update.

Presidential Advisory Committee on Sexual Misconduct (PACSM) – Serena McCollum, B.S.C.
• No update.

Presidential Advisory Council on Disability and Accessibility Planning – vacant

Presidential Advisory Council on Public Safety – Maryann Lape, B.B.A.
• No update, have not met.

Task Force on Affordability and Efficiency – vacant **

Tobacco Free Committee – Christi Gang
• No update.

Training Advisory Council – Sharon Romina, B.A. and Cheri Sheets, BSVC
• No update.

CSEN History – Jennifer Romero, Jeff Fulk, Heather Gould and Sharon Romina
• Notes have been moved to One Drive.

Search Committee for Executive Vice President and Provost – Sharon Romina
• Search process continues narrowing candidates.

Search Committee for Vice President for Diversity and Inclusion – Jacob Jakuszeit
• Process is moving along rapidly with applications being received presently.
• Over the coming weeks, will be moving into committee interviews and set up on-campus visits before the semester ends.
• **Shawna Bolin: Campus Master Plan**
  • Power point presentation
  • Parking Plan Master Plan
  • Planning next steps:
    o Advisory committee
    o Survey results
    o Analytics consultant
    o June campus workshop
  • Capital improvement plan (CIP)
    o Six year CIP is updated every other year, beginning in the fall of even years
    o Embedded within the current FY 19
  • June board meeting – presenting
  • General information
    o Nelson parking garage available for use and you can access off of Rufus Drive
    o Set to break ground on Clippinger
    o Richland bridge no tunnel – will be done this summer
    o HCOM– new building, in early stage.
      ▪ New site will be 9 Factory Street and will also occupy HRTC building.
      ▪ HR will be moving to Grosvenor.
  • If have any questions or comments you can email planning@ohio.edu

• **Lewis Mangen & Stephanie Fris bey-Roll – update on Badging and Certification project**
  • Certification project now titled Professional Development Pathway Project
  • Two certificate programs available
    o Accounting
    o Purchasing
  • Purchasing certificate
    o 5 core requirements, 2 purchasing electives and 4 general electives.
    o Everyone who wants the certificate will have to take the core requirement and purchasing focused electives – take 2.
    o General electives – 4 of the choices not already taken.
  • Accounting certificate
    o 4 core requirements, 2 accounting electives and 5 general electives.
    o Must take core requirement, 2 accounting focused electives and 5 of the general electives not already taken.
  • Not capped at just the min electives, can take more.
  • Both require 11 courses, some will be online and some instructor led but the details have not been completed.
  • Can work on two certificates at same time, so some electives will count for both certificates.
  • Gap analysis:
    o Priorities:
      ▪ Organizing & Planning (25%)
      ▪ Conflict resolution (25%)
      ▪ Problem solving (16%)
      ▪ Diversity (16%)
      ▪ Customer service (10%)
      ▪ Bldg. & maintaining cross function networks (8%)
• Next steps:
  o Review priority topics for possible inclusion in future certificates (March/April).
  o Outline courses/topics for several future certificate options (April/May).
  o Prioritize future certificates (May/June).
  o Create future certificate (s) (July+).

• FAQ’s –check out the power point slides
  o Slides will be posted to the Classified Senate website.
  o No costs involved but could be charged pass thru costs.

• Badging – check out website
  o Available at end of May and first one is Blackboard.
  o Self-study eLearning course – anyone can take at any time, no timeframe involved.
  o Can go back and revisit the course, always available to you.

• Lynda.com through HR Resources
  o HR supports resources/professional development – if trying to get there and have
    problems then email Lewis Mangen at mangen@ohio.edu or
    professionaldevelopment@ohio.edu

Old/New Business:
• Committee B will be asking for volunteers to work Graduation on May 4th and 5th.

Upcoming Events

Adam Grimm motioned for adjournment with Jan Moody seconding. The meeting was adjourned at
12:03 PM

Respectfully submitted,
Serena McCollum
2017-2018 Classified Senate Secretary