Call to Order
Sharon Romina, Chair of Classified Senate, called the meeting to order at 10:03 AM on March 15, 2018.

Roll Call
*Classified Senate members in attendance*
Pat Bungard, Jeff Fulk, Adam Grimm, Marlene Jenkins, Maryann Lape, Marilyn Maher, Serena McCollum, Theresa Meyer, Jan Moody, Cyndi Parsons, Bobbi Perpich, Jennifer Romero, Sharon Romina, Nancy Vandeman and Dana Wright

*Classified Senate members present via Adobe Connect*
Sherie Steinberger, David Jezewski (voting for both will be at the April meeting)

*Classified Senate members absent*
Heather Gould, Amanda Graham, Jacob Jakuszeit

Guests
In attendance: Angela Woodward, Communications & Marketing
Via Adobe Connect: Misty Hutchison, Sue Colley, Erin Dunn, & Bonnie Behm-Geddes

Secretary Report – Serena McCollum, BSC
A draft of the February 15 meeting minutes has been distributed to Classified Senate members. A few clerical corrections were made and no further comments have been received. February meeting minutes are approved as distributed. Adam Grimm motioned for approval and Nancy Vandeman seconded the motion.

Serena McCollum reminded Classified Senate members:
- According to the bylaws, anticipated absences are be reported to the Chair. You may copy the Secretary, but official notice should go to Sharon Romina.
- Classified Senate members to report to the Secretary any updates on committees they serve on. Also any Classified Staff member who serves on a committee should send their committee reports to the Secretary prior to the next month’s meeting.

Treasurer Report – Heather Gould
- Heather is out on maternity leave.
- February sales was $50.00 (tax exempt sale)
Chair Report – Sharon Romina, B.A.

- Executive Vice President & Provost search committee meetings in Columbus for 3 days
  - 4 candidates are coming to campus
  - Please come to forums and participate and give feedback
- Search for Vice President for Diversity
  - Open forum for staff on March 19, Baker 235 from 3:15 to 4:15
  - Adobe connect will be available
- Community forum for Freedom of Expression, Advisory Group
  - March 21, Forum 5:30 to 7:00 at Baker Ballroom A
  - 28 suggestions/recommendations
  - Obtain feedback from audience
- Wellworks offers Wellworks Coaching
  - Coaching sessions March 19 – May 4
  - First come, you do not have to be a Wellworks member to participate
  - Appointments taken M, W, & F - 4:30 to 5:30 or T, Th 12:00 to 1:30
- Met with CHRO Colleen Bendl on March 14
  - Will provide some HR updates
- Dana asked that membership applications be emailed to those who have terms expiring
- Sharon has those applications printed and will be sending those out

Committee Reports

Classified Senate Committees

Committee A – Heather Gould, Adam Grimm & Nancy Vandeman (co-chairs)
- Committee A met on March 8th to discuss the last details regarding the Lancaster Meet and Greet on April 3, 2018.
  - The committee and all of those attending will be departing at 10:00 AM in front of WUSOC.
  - Committee A is in need of a few drivers as the committee will need to rent 2 or 3 vehicles from Transportation or someone who is going could volunteer to drive and get reimbursed for mileage.
    - Food: will be picking up pizza (probably Donato’s), salad, drinks, and ice (at a gas station in Athens) on the way up to the Meet & Greet.
    - Slideshow: the group is currently working on a slideshow to show to the Classified Staff at the Lancaster campus which will provide information on senate members, how to join senate, and Employee of the Month recognition, etc.
    - Giveaway: lunch coolers will be packed with candy, senate information and a pen.

Committee B – Amanda Graham (chair)
- EOTM – February 2018 was Chasity Gragg from Alden Library
  - March presentation is currently on the calendar
- Sales & Inventory
  - Sold out of the Bobcat pins
  - Looking at new merchandise to sale,
    - Ordered bags (green/white stripe, canvas)
    - Glass Pints – designed locally, working on the design now
    - Coaster type item
    - Working with Consolidus about a scarf

Approved: March 15, 2018
- Coverlets – company who weaves them from South Carolina has made a change in processing so for a small amount of orders they would have black in the blanket with the green/cream.
- Bottled water to sell at graduation.
  - Theresa Meyer will check with Pepsi about a donation

**Committee C – Serena McCollum and Theresa Meyer (co-chairs)**
- Currently have no policies to review.
- Will be meeting right after the senate meeting and Colleen Bendl has agreed to attend our meeting to get some input and clarification on the procedures, etc.
- The date has been set for the 2018 Service Awards – Wednesday, September 5th at the Walter Hall Rotunda.

**Ohio University Standing Committees**
([http://www.ohio.edu/standingcommittees](http://www.ohio.edu/standingcommittees))

*Committee on Committees – Sharon Romina, BA*
- Next meeting will be Wednesday, March 21 to discuss survey results.

*Ecology and Energy Conservation Committee – Dana Wright (3 yr. term)*
- No update yet.

*Intercollegiate Athletics Committee – Jacob Jakuszeit (3 yr. term)*
- No update yet.

*Interdisciplinary Council – Christi Gang*
- No update.

*Kennedy / Frontiers in Science Lecture – Sharon M. Romina, B.A.*
- Last meeting held on February 12, we received list of possible speakers with the cost. Each committee member is to pick their top four choices for both KLS and FIS.

*Library Committee – Marlene Jenkins (2019)*
- No update.

*Post Publishing Board – Theresa Meyer (3 yr. term)*
- The board met February 23, 2018 to interview 3 candidates for the Editor in Chief position (student held) for the upcoming school year.
- As attendance was low, all members were sent videos of the interviews, as well as resumes and cover letters for each of the applicants.
- The board selected Lauren Fisher as the Editor in Chief of the Post for the 2018-2019 academic year.

*Transportation and Parking Committee – Amanda Graham (2018)*
- No update.

Approved: March 15, 2018
Sorority and Fraternity Life Community

- Committee will not meet until the end of March.
- No update.

Diversity and Inclusion Committee – Marlene Jenkins and Janet Russell

- Amanda is an ex-officio member of this committee.
- Committee met Wednesday, March 7, 2018.
- This was the first meeting of this committee on its current form. A number of issues relating to the committee, as well as campus developments concerning diversity and inclusion were discussed.
- We are informed that we serve as an advisory committee to the President, reporting directly to him.
- Some basic rules of procedure were established.
- From the meeting introductions, the following issues were identified as priorities for the committee:
  - Strengthening and/or re-working the bias incident reporting system.
  - Outreach to students to identify and promote use of Diversity and Inclusion resources.
  - Inclusion of international students in the Diversity and Inclusion agenda.
  - Recognition around the diversity of experiences among student veterans and training around micro-aggressions.
- There was discussion of the “Diversity Climate Survey” created last year for OHIO students (both undergraduate and graduate) as well as faculty. The university has contracted with the Education Advisory Board (EAB) to conduct two climate surveys – one concerning sexual harassment and another on diversity climate. The diversity climate survey is a pre-set survey of which the university has the option of asking for the inclusion of up to three additional questions of their choice. A copy of the actual EAB survey that the university intends to use and the date by which our committee can submit three additional questions for that survey will be supplied at our next meeting. (According to EAB, the latest survey can be launched on April 13th.)
- A copy of last year’s survey will be distributed to committee members for their review and drafts of up to three additional questions they would like to propose for inclusion in the EAB survey.
- There was discussion of the committee’s role in the search for the Vice President of Diversity and Inclusion. Once completed, a job description for the Vice President of Diversity and Inclusion will be distributed to the committee members.
- A review of information to be distributed to committee members was given.
- Next meeting will be Wednesday, March 21, 2018.
- Meeting schedules are to be on an “as needed” basis and will be an agenda item for the next meeting.

Ohio University Ad Hoc Committees

Benefits Advisory Council – Jennifer Romero
https://www.ohio.edu/hr/benefits/bac.cfm

- There should be no insurance increase for FY 19, using the savings from the dependent eligibility verification and some from the reserves to hold it steady.
- Looking at a few things for FY 20 and FY 21.
- One of the changes being considering in future years is the domestic partner benefit. If there is a change to domestic partner benefit the goal would be to provide as much notice as possible, up to a year’s notice.
- Effective July 1 there will be some additional benefits offered with the enhanced vision plan.
Progressive lens will be increased from 55% to 100% paid.
- Retail frame allowance will increase from $180 to $200
- Featured frame allowance will increase $200 to $250
- Contact lens allowance will increase from $150 to $180

https://www.ohio.edu/finance/bpa/council_new.cfm
- We were updated on the Career Fee Proposal which is currently being written and will be sent to the Chancellor for review before being presented to the Board of Trustees for approval.
- We were updated on the Ohio Guarantee for Regional Higher Ed. This will be similar to the Athens Ohio Guarantee in that the tuition at all OHIO regional campuses will now have a set tuition for their incoming cohort of students that will be guaranteed for four years. That tuition rate will be approximately $2673 per semester for resident and $4169 for non-resident.
- Voted on fee requests (all were approved)
  - Chillicothe campus was requesting a couple of course fees that would put them at the same cost as similar courses that are being offered at the Southern campus.
  - HCOM asked to increase the medical learning resource fee by $18
  - The Registrar’s office asked to increase transcript fees from $6 to $8 for electronic copies, $6 to $10 for paper copies and $6 to $10 for same day service.
  - COB was requesting several increases in their program fees for some of their online masters programs.

Campus Climate Task Force (Modern Think Survey)
- University wide internal communication – Amy Meeks, B.S.J., M.A.
- Professional development – Cheri Sheets, BSVC
- Senior leadership and strategic direction – Shelley Barton, B.S.
  - No update.

Disability Strategic Plan Implementation Committee – Serena McCollum, B.S.C.
https://www.ohio.edu/equal-opportunity/pacdap/strategic-plan.cfm
- This committee has completed its task.

Facilities Planning Advisory Committee – Shelley Barton, B.S.
https://www.ohio.edu/planning-space/upsm/a40.cfm
- FPAC met Friday, March 9th at 3:00 PM.
- Shawna Bolin reviewed the FY19 Capital Improvement Plan process and the College of Fine Arts Study.
- The FY Capital Improvement Plan will be presented to the Board of Trustees in June.
- A committee was formed to discuss the CoFA’s needs, as their buildings are much older than campus average.
- Shawna showed renderings of what the Richland Avenue Passageway might look like. At this point I don’t have a date for construction.
- The university plans to use this construction to reroute the sidewalks in that area and use landscaping to keep people from crossing Richland and to steer them towards the passageway.
- C-Suite (a student project) will be located on 3rd floor of Alden in the Faculty Commons area.
- There are discussions for a third chilled water plant on South Green.
Shawna showed renderings to make 29 Park Place an academic center, considering its central location, as well as renovations to Park Place (the street) that would incorporate outdoor space in front of Alden and condensing Park Place to one street with two-way traffic. Currently, there is no budget or funding for Park Place (the street) renovations.

Parking Services is looking at license plate recognition equipment that they will use in the paid parking areas like the Baker lot. Once they understand the system and identify any issues, they will roll it out campus wide.

*Joint Police Advisory Council – George Cheripko*

**Joint Police Advisory Committee Minutes**

**March 1, 2018, 6:00 to 7:30 PM, City Hall**

**JPAC Members in attendance:** Ron Lucas, Chief Powers, Chief Pyle, Jackie Wolf, Kim Castor, Karen Dahn, Barb Harrison, Josh Thomas, George Cheripko, Molly Burchfield, Chad Barnhardt, Toby Stock, Hashim Pashtun

**Guests in attendance:** Caleb Brown, Saraquoia Bryant, Franklin Cassidy, Joe Semred, Emily Bell

**Press:** Conor Morris

**Announcement from Ron:** Beginning in April, monthly JPAC meetings will begin at 5:30 and will always be held in City Hall.

1. **Enforcement of the Athens Cannabis Ordinance (TACO)**

   **Caleb Brown:** Mr. Brown complained of inconsistencies in enforcing TACO within city limits. He pointed out that TACO passed with a 78% approval rating and that the OH state constitution grants home rule power within city limits. Yet while the APD has made cannabis enforcement a low priority, the OUPD has been enforcing state cannabis laws. This is a confusing double standard. He asked that JPAC recommend that the OUPD no longer issue misdemeanor citations for marijuana use.

   **Chief Powers** explained that the OUPD must enforce state laws, not city ordinances. Ohio University is on state property.

   **Chief Pyle** explained that city police have not vigorously enforced marijuana laws for several years, averaging only 5 to 15 citations a year. In addition, the city law director has had a standing order for many years to plead down a marijuana charge to disorderly conduct plus a $50 fine so that no drug charge will appear on the arrestee’s record.

   **Hashim** pointed out that given the sprawling OU campus, it’s difficult to know where the campus begins and ends. Where do city limits start?

   **Caleb Brown** asked why the University police would cite and/or arrest anyone who is off campus.

   **Chief Pyle:** The city and University have some concurrent jurisdictions: Mill St., South Court St., West Union in both directions, Richland Ave. from S. Congress to Dairy Lane, to name only a few. Plus, if a violation occurs on campus, sometimes the arrest occurs off campus due to lighting problems, traffic, etc.

   **Chief Powers:** Students arrested on campus can get the automatic plea deal: a $50 fine with no drug charges.

   **Chief Pyle:** It is misleading to suggest that a $0 fine is a good deal because choosing that deal will result in the person having a drug charge on their record, leading to potential problems with University financial aid, etc.

   **Chief Powers** reminded everyone once again that on state property Athens home rule does not apply. Ohio University is subject to state law. City ordinance is not applicable on state property. Police do not have the option to use city ordinances on state property.

   **Chief Pyle:** Only if OU police operate as an assisting agency off campus do they enforce city ordinance and only if there isn’t a corresponding state charge.
Caleb Brown asked JPAC to request that the OU Board of Trustees allow the OUPD to enforce city ordinances, rather than state law, on campus.

Chief Powers: There is nothing in OH law that allows the Ohio University Board of Trustees to pass or alter any criminal law. He added that the vast majority of the citations the OU police issue for marijuana use end in a disorderly conduct plea. He explained that the Court no longer allows its clerks to accept a waiver for drug offenses. Consequently, OUPD officers now always write “Must Appear” on all minor misdemeanor drug summons and also verbally instruct defendants that they are required to appear in court. Once in court, defendants are advised of their options by the Judge.

Conor Morris: Education is key. People need to learn about the plea deal for disorderly conduct. One of the students in attendance requested that students be told about the standing plea deal that includes a $50 fine and a disorderly conduct charge. In too many instances, students are not aware of the consequences of taking the $0 fine and then they run into trouble with their financial aid because they have a drug charge on their record.

Molly reiterated that the judge does explain the options when people appear in court.

Kim suggested that students always talk to Student Legal Services before going before a judge.

Barb explained that students are always urged to pay the standard $12 annual fee so that they have ready access to Student Legal Services.

Josh advised that students educate other students. If you have to go to court, you need to make sure everything is handled properly. You don’t want a drug charge on your record.

Chief Powers: You have to educate people about how the laws work. The University police cannot arbitrarily decide to enforce some laws and ordinances and not others. It’s a matter of educating the public and OUPD is willing to help with that.

Landen (who was not present at the meeting) noted later that OU Student Senate has a subsidiary organization, Students Defending Students, that will represent students during conduct hearings and offer advice and education on other legal matters.

2. Making JPAC minutes readily available to the public (TACO guest)

Ron: Currently, all JPAC members have access to the organization’s minutes in email form. In the future, all minutes will be posted on the city website in the JPAC section so that minutes are accessible to the public.

Caleb Brown described the difficulty he encountered in contacting JPAC. He suggested that the organization have its own website even if it does not attract much traffic.

3. JPAC Safety Tour Update

Ron: Some problems noted by JPAC members on the safety tour have already been rectified. Suggestions from JPAC members for improving the safety tour in coming years included doing it in warmer weather, turning the lights off in the bus so everyone can see outside better, and having a smaller bus that will be able to travel to more areas in the city. JPAC members noted that the rain and condensation on the windows this year made visibility especially difficult.

4. Fest Update

Chief Pyle: Mill Fest will occur this weekend; it looks like the weather will cooperate. High Fest will occur at the end of the month.

5. “Start by Believing” information (Kim Castor)

Kim: “Start by Believing” is a movement to improve community and individual responses to survivors of sexual assault when they report their assault to police, friends, and family. At the first “Start by Believing” event, Tuesday March 6 from 5 to 7 in Baker Ballroom A, survivors will explain how a bad response impacted them. One of the scheduled speakers will talk about how the detective she reported an assault to “did everything right.” The detective will join her in the discussion. The event is intended to elevate the voices of survivors. Mandatory reporting requirements will be waived for the event.

6. Update on Presidential Advisory Committee on Free Expression (Andrew Powers, Jackie Wolf)

Jackie reported that the OU Presidential Advisory Committee on Free Expression has developed 28 suggestions for inclusion in a policy or policies on free speech. There will be a Free Speech Open Forum
on March 21 from 5:30 to 7 in Baker Ballroom A to discuss the suggestions. The Advisory Committee is seeking the University community’s help to improve the 28 suggestions. **Hashim** pointed out that international students face greater punishment if they are arrested at a protest, so their rights are effectively less than citizens’ rights. **Chief Powers** pointed out that there will be ample warning before arrests are made so international students can leave the area. **Hashim** suggested that International Student and Faculty Services explicitly tell international students about the consequences of getting arrested.

7. Roundtable
**Barb:** There will be focus groups after spring break for international students and students of color to discuss harassment in living environments. Students are being invited to share their off-campus living experiences. **Molly** is helping to write the implementation of Marsy’s law, an enhanced victim rights law. **Toby** mentioned something JPAC neglected on the safety tour. The time allowed for the Court and Union diagonal crosswalk is too short and is especially dangerous for people with disabilities. **Jackie:** JPAC might want to consider time limits on visitors’ presentations in the future. **Ron:** Athens Beautification Week is coming up. One project: whitewashing the wall on Stimson as a new mural for a local artist on Tuesday April 17th from 5 to 7. He suggests that JPAC members convene to participate in that particular project.

*Outstanding Administrator – Sharon M. Romina, B.A.*
https://www.ohio.edu/adminsenate/awards/outstanding.cfm
- Three nominations chosen and sent to Dr. Nellis for his approval.
- Administrative Senate Award ceremony will be Wednesday, April 25 at 3:00 p.m. in Walter Rotunda. Everyone is invited.

*Presidential Advisory Committee on Sexual Misconduct (PACSM) – Serena McColllum, B.S.C.*
- Committee was supposed to meet on February 23rd but it was cancelled.
- Cancelled to give the working groups time to do some research work
  - Working groups
    - Professional boundaries between OU employees and students
      - Consensual Relationship Provisions of Policy 03.004
      - Other boundary issues
    - Hiring process and questions pertaining to prior sexual misconduct
      - This working group met on February 14th and have started working on our assignment.
      - Going to contact our peer institutions to see what if any kind of policy or procedures are in place at their institutions.
- Another subcommittee – Pro Vention Subcommittee Sharon needs to find replacement.

*Presidential Advisory Council on Disability and Accessibility Planning – vacant*

*Presidential Advisory Council on Public Safety – Maryann Lape, B.B.A.*
- No update, have not met.

*Task Force on Affordability and Efficiency – vacant***

Approved: March 15, 2018
Tobacco Free Committee – Christi Gang
• No update.

Training Advisory Council – Sharon Romina, B.A. and Cheri Sheets, BSVC
• Converted to Badging & Certification Workgroup meets monthly next meeting March 27th.

CSEN History – Jennifer Romero, Jeff Fulk, Heather Gould and Sharon Romina
• Notes have been moved to One Drive

Search Committee for Executive Vice President and Provost – Sharon Romina
• Search process continues narrowing candidates.

Sarah Lack, Carly Leatherwood – University Communications and Marketing
• Power point slides will be available on senate website.
• Survey sent out via list serv.
  o They said there was not much participation but several members of senate said they did do the survey.
  o Sarah and Carly said they would go back to the office and check on that.
  o They plan to shut the survey down until they figure out what happened to the data that was submitted.
• Will be meeting with all of the senates.
• Great stories start here!
  o Employee communications at Ohio

Nic Wortman – University Human Resources (filling in for Colleen Bendl)
HR updates:
• HR liaisons – roles and functions.
• HR liaison program designed to help provide outreach connections between UHR and planning units and departments.
• Assigned specific units.
• Deal with employment issues, employer relations, disciplinary issues, performance management.
• Liaisons met with deans, transition plans, goals to plan transitions, supervisors get necessary training, using new forms.
• Several larger units have been delayed a little, each unit is different, some are using different cycles.
• Non supervisory module training – 3 times a week, if haven’t signed up yet then sign up for training.
• Adobe connect sessions will be set up for the regionals.
• Contact us: HR liaisons by planning unit
• Performance Management form, the 2nd signature reviewer/approval is per ORC (Ohio Revised Code) and therefore cannot be removed.
Old/New Business:
• ERIP: One classified employee took advantage of it at the Lancaster regional campus.
• Campus Climate Task Force – Colleen is preparing to notify the campus community with updates on various topics from the climate survey.
• Open enrollment will begin in April.
• Committee B will be asking for volunteers to work Mom’s Weekend April 7th.
• Everyone should have noticed a meeting location change on their calendars for the May meeting.

Upcoming Events
April 3, 2018       Lancaster Campus Meet and Greet
April 4, 2018       Business Forum – HRTC 141-145 (2-4)
April 6-7, 2018     Mom’s Weekend - Sales
April 19, 2018      Classified Senate Meeting – Baker Center 233

Theresa Meyer motioned for adjournment with Adam Grimm seconding. The meeting was adjourned at 12:01 PM

Respectfully submitted,
Serena McCollum
2017-2018 Classified Senate Secretary

Approved: March 15, 2018