Community – Work Study

Academic Year

A Program of Community Service at Ohio University

The Community - Work Study program is an opportunity to earn money for college through the Community Service Federal Work-Study program. Ohio University undergraduates and graduate students can work 8-10 hours per week for a community organization in Athens for the academic year - and earn $8 per hour.

The following information describes participating agencies, student eligibility and how to apply. If you are interested, fill out the forms and return them as soon as possible to the Department of Campus Life, 355 Baker Center or the Office of Student Financial Aid, 020 Chubb Hall. Once all information about eligibility has been received and analyzed we will contact you about your eligibility and how to proceed. Call 593-4008 with any questions.

WHO IS ELIGIBLE TO APPLY?

In order to be eligible, you must:
3. Have a calculated financial need of at least $2400 after Pell Grant, Ohio Instructional Grant, and scholarships are awarded (we will determine this for you from your FAFSA).

TIMELINE:

Recruitment of students: Rolling thru Fall Quarter (We will let you know when you are eligible)
Selection and interviews: Rolling thru Fall Quarter (We will give your name to potential employers)
Students work on projects: September 4, 2007 – June 14, 2008
Community Organizations and Job Descriptions

ABLE Resource Center The OU Literacy Center in the College of Education provides professional development and training to ABLE staff, assists with literacy related tutoring, instruction, etc within area schools and with one-on-one tutoring within the Literacy Center. A work study student is needed to help with day-to-day operations as an office assistant. Some of the duties may include: data entry, copying, filing, and using such programs as Microsoft Office – Word, Excel & Access, etc. Contact Brian McCoy at 593-4419, mccoyb@ohio.edu.

America Reads is an early intervention reading tutoring program for children in grades K-6. Tutors work with students developing reading skills. The responsibilities of a reading tutor include working with one or two children. Lesson planning for each session, attendance of monthly training meetings, and involvement in literacy themed community events and parties. Transportation required. Contact Danielle Perricelli at (740) 593-0354 for more information.

Appalachian Peace and Justice Network (APJN) empowers and challenges groups and individuals to work for peace and social justice. They educate, provide training, and build coalitions among local and regional groups and institutions. The Peace and Justice Intern will assist with local peace and justice campaigns. Other additional organizational and office duties will be assigned. Students with video/web skills urged to apply. Located in town. Contact Mara Giglio at (740) 592-2608 for more information.

Athens Area Mediation Services Through volunteer mediators, are committed to finding peaceful solutions to individual and community disputes. One work study position is available to serve as an office assistant for the program. Located in town. Contact John Schmieding at 594-6169 for more information about the program.

Athens City Parks and Recreation – Community Center serves as a gathering place for all ages to share in recreational activities. Two Children’s Activities Coordinators are needed to assist Athens Community Center staff with structured children’s programs. Located in town. Contact Aaron Romero (740) 592-3325 for more information.

Athens Community Television, Inc (Channel 23) provides individuals, organizations, agencies, institutions, and groups from our community with the facilities, training, and equipment necessary to produce quality television programs which are responsive to their interests, issues and needs. The students will assist the Executive Director of ACT with daily operation of the public television. Students will earn the title Senior Producer. Priority is given to students with video/audio background. Contact Matt Green at (740) 592-2529 or mgreen@act23.com for more information.

Athens County Victims Assistance Program provides services to victims of crimes that occur in Athens County and to those who are residents of Athens County that were victimized elsewhere. Victim Advocates are needed to monitor court proceedings, assist victims with questions, and assist with public relations/community education programs. Located in town. Contact Denise Brooks at (740) 592-3212 or vap@frognet.net for more information.

Athens ReUse Thrift Store is a community-based, non-profit organization focused on channeling reusable items out of the waste stream. ReUse’s mission is to protect the environment by reducing waste, boost the local economy by creating jobs, and provide an economical shopping option for low-income area residents. ReUse is seeking a student to help with General Operations with direct service in the form of sales, receiving, pricing and organizing. Located in town. Contact Cathy Wilson at (740) 698-8200, Extension #12 or admin@reuseindustries.org for more information.

Big Brothers, Big Sisters is a private, non-profit organization that organizes adult volunteers to serve in an extensive one-on-one mentoring experience with local Athens County children. Agency Assistants are responsible for assisting the program staff in the facilitation and delivery of services. The primary job function is coordinating monthly activities that are open to children in the community and/or school-based programs. Additional general responsibilities will be required. Transportation required. Contact Amy Reinhart or Beth Elasky at (740) 594-3395 or mentor_bbbs@yahoo.com for more information.
Community Food Initiatives (CFI) is a membership based, non-profit organization dedicated to promoting personal and community self reliance in food production and preparation through hands-on education and mentoring. Community Garden Project Assistant will help participants of the Athens Community Gardens access educational and physical resources, assist in maintaining compost bins, and help facilitate the collection and distribution of fresh produce to low-income households. Additional responsibilities. **Transportation required.** Contact Ronda Clark (740) 593-5971 or cfi@frognet.net for more information.

The Dairy Barn is a fine arts exhibition hall and a center for crafts education and community festivals. One - three Program Assistants will work to promote educational programs, recruit, and orient students and prepare classrooms and materials. Students will work with exhibition materials and assist in programming. **Located in town.** Contact Nicole Tartoni at 592-4981 or nicole@dairybarn.org for more information.

The Gathering Place is a non-residential community support program for adults who have experienced mental illness and focuses on reengaging mental health consumers in community life. Two **Community Support Workers** will engage individuals in meaningful activities and relationships, such as playing cards, helping participants use a computer or prepare meals and helping facilitate a discussion group. **Located in town.** Contact Scott Kreps at (740) 592-2690 for more information.

The Government Channel is a non-partisan government access channel that provides the citizens of Athens with information about city government, access to government offices, public safety initiatives, and community involvement. Two News Producers are needed to assist in the development, writing, and hosting of the Government Channel. **Located in town.** Contact Scott Thompson at (740) 592-2900 for more information.

Habitat for Humanity works in partnership with people in need to build and renovate decent and affordable housing. The houses are then sold to those in need at no profit without any interest charged. Two Resource Development Coordinators are needed to plan, organize fundraising events. **Located in town.** Contact Leslie Brooks at (740) 592-0032 or habitat@frognet.net for more information.

Kennedy Art Museum presents exhibits and workshops and supports arts and cultural research. **Assistant** support all work of the museum including collection handling, public relations, and program development. **Also hiring four Weekend Mangers** to open and close museum and galleries including arming/disarming alarm system, monitor front desk and assist visitors. High level of responsibility and reliability required. **Located in town.** Contact Beth Tragert 593-1304 for more information.

Kids on Campus offers education, recreation, physical education and other opportunities to children from Kindergarten through junior year in Athens County. The Program Assistants gives an opportunity to work directly with children, instructors, and team leaders to enrich the lives of the kids in our area by implementing activities and forming meaningful relationships. **Transportation required.** Contact Heather Thompson at (740) 593-0024 or thompsh4@ohio.edu for more information.

National Network of Forest Practitioners is seeking a bright, self-motivated student. The ideal candidate should be outgoing enough to talk with local/regional forest landowners, and diverse NNFP partners. The job will involve outreach to forest owners as well as some research, workshop organizing, and general office duties. This is an opportunity to learn about community forestry, work with non-profit and have a positive impact on people and the land while networking with people across the country. For more information contact Cynthia Brunty at (740) 593-8733 or http://www.nnfp.org

Off-Campus and Community Services conducts volunteer mobilizations, Work Study Service Corps, Community Service Leadership Council and many annual events. Three student workers will assist staff with volunteer mobilization and special projects. Students must be interested in community leadership and be service oriented. **Located in town.** Contact Austin Watts at wattsd@ohio.edu

Ohio Fair Schools Campaign mission is to advocate for high quality public education opportunities for all Ohio children. The Community Organizer will assist in supporting teachers, distributing curricular materials, maintain contact information for participating teachers and principals, assisting teachers with public events, general office administrative responsibilities, and other duties depending on the skills and interests of the student. **Transportation required.** Contact Debbie Phillips at 593-7970 Debbie@ohiofairschools.org for more information.

Rural Action Youth Act Assistant: this position brings young people ages 12-18 together to design and implement services learning projects. Youth develop leadership skills while learning about their environment and their community through service. The use of a vehicle is needed since the student will be working in 3-4 rural schools in Athens County, working with youth to discover their assets and build projects that contribute to the life of their schools and communities. Experience working with middle and high school age youth is helpful. For more information call (740)767-4928.
**Rural Appalachian Housing Development** Self-Help Emergency Home Repair Program works to improve housing conditions for senior citizens, people with disabilities and people with low incomes. **Two Assistants** will work in teams on construction, home maintenance and education of homeowners. Training provided on the job. **RAHD** is located in Glouster. **Transportation required** (car-pooling possible). Contact Ed Green at (740) 767-2005 for more information.

**Salvation Army** is an International, Religious, and Charitable movement. The Athens Salvation Army offers several humanitarian services as physical aid (food, clothing, shelter), special assistance (help in facing personal problems), and rehabilitation (residence programs to provide work therapy and counseling, drug and alcohol rehabilitation programs). The Work Study Corps student would help with answering telephones, greeting clients, creating and entering data, and helping to fill food boxes. **Transportation required.** Contact Madge Stewart at (740)593-7082 for more information.

**Sycamore Run Early Childhood Center** provides a quality early childhood experience for local children that is affordable, family oriented and supportive of working people. Two students will assist staff with a wide range of tasks including: interacting with children, cleaning, collecting documentation and attending field trips. Students will be required to complete a BCI criminal record check and submit a physical signed within the last 12 months. Prefer Early Childhood Education majors, but all are welcome to apply. **Transportation required.** Contact Megan Weber at (740) 797-8969 for more information.

**United Campus Ministry** Thursday Supper Coordinator: Thursday supper is a weekly free meal cooked and staffed by volunteers, served at 5:30 p.m. The coordinator position will provide a unique opportunity for a student interested in community service work, contact with a diverse range of people, developing organizational skills, experience with coordinating volunteers, and bridging the gap between university students and community members. Responsibilities may include: attending Thursday supper, interacting with dinner guests, work with volunteer cooks and clean-up crews, recruit and schedule volunteers, keep appropriate records, plan menus and grocery shop, sort recycling and other responsibilities associated with UCM. **Located in town.** Contact Melissa Wales (740) 593-7301 for more information.
Community – Work Study
A Program of Community Service at Ohio University

Name: ____________________________  ____________________________  ____________________________
First     MI     Last

PID: ____________________________

E-mail Address: ____________________________

FINANCIAL AID USE ONLY: approved for this program: yes ____ no____

Participating agencies and positions - Check those you are interested in:

☐ ABLE Resource Center
☐ America Reads
☐ Appalachian Peace and Justice Network (APJN)
☐ Athens Area Mediation Services
☐ Athens City Parks and Recreation – Community Center
☐ Athens Community Television, Inc (Channel 23)
☐ Athens County Victims Assistance Program
☐ Athens Municipal Arts Commission
☐ Athens ReUse Thrift Store
☐ Big Brothers Big Sisters
☐ Community Food Initiatives (CFI)
☐ The Dairy Barn
☐ The Gathering Place
☐ The Government Channel
☐ Habitat for Humanity
☐ Kennedy Art Museum
☐ Kids on Campus
☐ National Network of Forest Practitioners
☐ Off-Campus and Community Services
☐ Ohio Fair Schools Campaign
☐ Rural Action
☐ Rural Appalachian Housing Development
☐ Salvation Army
☐ Sycamore Run Early Childhood Center
☐ United Campus Ministry

Return Completed Form
To: 355 Baker Center
Community – Work Study
Academic Year Candidate Data Sheet

Name: ____________________________________________

PID: ___________________________ E-Mail Address ________________________

Athens Address: ______________________ Athens Phone: ______________________

Cell Phone: _______________________

Career Interests Briefly describe your career goals: _______________________________

______________________________

Work Experience (Jobs you have held in the past 3 years.)

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<th>Average Hrs./Week</th>
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Community Service or Volunteer Experience (For the last 3 years.)

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Academic Information

College: ___________________________ Major: ___________________________

Minor: ___________________________ Projected Graduation Date: __________

Current Rank (Circle one): Freshman  Sophomore  Junior  Senior  GPA: ______

Other Colleges Attended (If any): ________________________________

Comment briefly on any courses, extracurricular activities, & etc., which you feel may be relevant in considering you for a position: ____________________________________________________

_______________________________________________________________

I hereby authorize the release of this information to Employers.

Signature: ___________________________ Date: __________________________

You are welcome to attach your resume to this sheet.