Campus Climate Communication Survey

In spring 2014 Ohio University administered a survey to identify areas of the work climate, as perceived by full-time employees, where we should focus our attention. A Campus Climate Task Force was then convened to review the survey data, summarize findings and make recommendations to address areas for improvement. (Detailed survey results and the Task Force’s report are available at www.ohio.edu/instres/climate/index.html.)

One of the three areas of recommendations that were identified included University-wide internal communications. A committee has been formed, with leadership from Colleen Bendl and Dr. Valerie Young, the co-chairs of the Campus Climate Task Force, to determine how to implement the recommendations.

The purpose of this brief survey is to gain input from all Ohio University employees on how you receive and use various University communication resources. In addition to this paper version, the survey is also available online, through a link that was emailed to you on April 4. Please choose the format that is more convenient for you; you do not need to complete both.

Your feedback is valuable to us! All survey responses will be completely anonymous.

<table>
<thead>
<tr>
<th>Employee type</th>
<th>What is your age?</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Administrative Salary</td>
<td>☐ 18-34</td>
</tr>
<tr>
<td>☐ Administrative Hourly</td>
<td>☐ 50-60</td>
</tr>
<tr>
<td>☐ Classified Non-Bargaining Unit</td>
<td>☐ 35-49</td>
</tr>
<tr>
<td>☐ Classified Bargaining Unit</td>
<td>☐ 61 or above</td>
</tr>
<tr>
<td>☐ FOP</td>
<td></td>
</tr>
<tr>
<td>☐ Group I Faculty (tenured or tenure-eligible)</td>
<td></td>
</tr>
<tr>
<td>☐ Group II Faculty (non-tenure-eligible Instructor or Lecturer)</td>
<td></td>
</tr>
<tr>
<td>☐ Group III Faculty (part-time instructor on a term contract)</td>
<td></td>
</tr>
<tr>
<td>☐ Group IV Faculty (visiting professor, special appointment or other not assigned to Group I, II or III)</td>
<td></td>
</tr>
<tr>
<td>☐ Clinical Faculty (faculty in HCOM or CHSP who teach in clinical setting)</td>
<td></td>
</tr>
</tbody>
</table>

Primary campus work location

| ☐ Athens                        | ☐ Eastern          |
| ☐ Chillicothe                  | ☐ Lancaster        |
| ☐ Cleveland                    | ☐ Southern         |
| ☐ Dublin                       | ☐ Zanesville       |

Years of service at Ohio University

| ☐ 0-1                           | ☐ 11-15            |
| ☐ 2-5                           | ☐ 16-20            |
| ☐ 6-10                          | ☐ >21              |

How do you receive electronic information from the University? (check all that apply)

☐ Personal work computer
☐ Shared work computer
☐ Personal device (smartphone, tablet)
☐ Home computer
☐ Other ____________________________

What information do you most want to see within internal communication from Ohio University? (check all that apply)

☐ Faculty/Student/Staff accomplishments
☐ Special events
☐ An easy-to-access calendar
☐ Awards or employee recognition
☐ University operations updates
☐ Budgetary updates
☐ Salary and benefit updates
☐ Other ____________________________

Additional feedback (optional; please complete questions on reverse first)

continued on reverse
Please indicate the extent to which you are aware of the following University communication resources. For the ones you are aware of, please indicate how frequently you use them and how effective you find them to be:

<table>
<thead>
<tr>
<th>Your level of awareness</th>
<th>Communication resource</th>
<th>Frequency of Use</th>
<th>Effectiveness</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aware of</td>
<td>All-campus emails from leadership (president, provost, et al.)</td>
<td>Never</td>
<td>Sometimes</td>
</tr>
<tr>
<td>Not aware of</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of but can’t access</td>
<td>Blogs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alert of</td>
<td>Board of Trustees minutes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware, but it’s not relevant to me</td>
<td>Business Forum</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Business Matters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Compass (broad to University and friends)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Compass Points (specific to employees)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>E-mail/Catmail</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Homepage: Faculty and Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Homepage: Finance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Homepage: HR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Homepage: Ohio University</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Homepage: President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Info screens on campus (e.g., Baker Center, dining facilities)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Interoffice mail</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Listserv</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Meetings: division/department</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Newsletters: internal college/planning unit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Online bulletin boards: community</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Online bulletin boards: employees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>The Post</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>Senate meeting minutes</td>
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<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Text message (University Emergency System)</td>
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<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>The Calendar of University Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Timeclock postings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of</td>
<td>University social media accounts (e.g., Facebook, Twitter)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aware of</td>
<td>Voicemail</td>
<td></td>
<td></td>
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</tbody>
</table>

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