**MSW APPLICATION REQUIREMENT CHECKLIST**

Note: **Please submit ALL materials in this packet; materials sent separately will NOT be reviewed.**

APPLICANT NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EMAIL ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❑ Adv. Standing (OC) ❑Foundation (OC) ❑ 3 yr PT (OC) ❑ 4 yr PT (OC)

❑ PT Adv. Standing (O) ❑ PT Foundation (O)

❑ **Standard Admission (Full or Part-time)**

❑ Application Form ❑ Application Essay ❑ Professional Resume

❑ Bachelors’ degree with Liberal Arts focus \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❑ 3.0 GPA\* (overall) Final &/or Current UG GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❑ Course in Quantitative Analysis/Statistics (PSYCH 2110 if taken at OU) with a passing grade

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Course # Course Name School Credits Final Grade

❑ Course in Human Biology (BIOS 1030 if taken at OU) with a passing grade

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Course # Course Name School Credits Final Grade

❑ Courses in 3 separate areas of the Social Sciences (Psychology, Social Work, Sociology, Political Science, Anthropology, Economics, Criminology) with a grade of B or better

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Course # Course Name School Credits Final Grade

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Course # Course Name School Credits Final Grade

❑ One additional course in one of the three disciplines that you have listed above at the 3000 or 4000 level with a grade of B or better

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Course # Course Name School Credits Final Grade

**Standard Admission (cont’d)**

❑ 30 hours of paid or volunteer experience in the human services (discussed in essay)

❑ One letter of reference from a faculty member who taught you in a Social Science course.

❑ One letter of reference from someone who supervised you in paid or volunteer human services work.

❑ A third letter from either of the two types of referees described immediately above.

❑ **Advanced Standing Admission**\*\*

❑ All material required under Standard Admission (see above)

❑ Bachelor’s degree in Social Work from a CSWE-accredited program, completed within the last five years\*\*

❑ GPA of 3.0

❑ Most current Senior -level and/or final undergraduate field evaluation

❑ One letter of reference from a faculty member who taught you in a Social Science course.

❑ One letter of reference from someone who supervised you in paid or volunteer human services work.

❑ One reference must be from your undergraduate field instructor

❑ **Graduate Assistantship Eligibility** (**only** on-campus applications eligible)

❑ GPA of 3.25

❑ Graduate Assistantship application and essay **as part of your online application to be received by January 14th**

❑ Financial need addressed in Graduate Assistantship application

❑ Relevant skills discussed in Graduate Assistantship application

❑ Ability to provide 15 hours per week of work to the program

**\* If GPA is below 3.0**

❑ Petition for Exceptional Consideration form and essay

**\*\*** If the degree was received earlier, student must provide syllabi demonstrating that undergraduate courses were similar to current first-year MSW course sequence (NOTE: All students must take SW 5101 and SW 5702)

Follow the link to find alternative courses for Human Biology and Quantitative

Analysis/Statistics:

<https://louisville.edu/kent/conted/prerequisites-offered-by-kent-school-of-social-work-continuing-education-program>