**CONTINUATION POLICY AND PROPOSAL**

**(STUDENT DESIRES THE FOUNDATIONAL AND ADVANCED PLACEMENT**

**IN THE SAME AGENCY)**

In recognition of the ability of some field placement agencies to offer a broad range of student learning experiences, the option of a field placement in the same agency for both the foundational and the advanced years is possible, providing certain criteria are met. (Refer to important note below.)

There are fundamental differences between the foundation year and the advanced year. The foundation educational experience is designed to provide various opportunities for exposure to and application of the generalist roles of social work: broker, advocate, counselor/clinician, and teacher. Further, the foundation coursework and the field experience should prepare the student for the advanced, specialized learning that occurs in the second year. The social work curriculum for both years, including the field curriculum, is competency based (refer to the ten competencies of social work under “Field Education Curriculum”). These competencies are the same for both years; however, specific practice behaviors have been identified that are specific to each year of the two-year program—foundation and advanced.

In considering whether it is appropriate for a student to continue in the same agency for a second-year placement, the student and the field instructor should review the advanced practice behaviors, which reflect not only a higher level of achievement in social work practice but a concentration on clinical skills. Some examples are the ability to work with a variety of clients and client situations and to locate and incorporate additional models of practice into the student’s repertoire; the ability to resolve higher-level ethical situations; the ability to critically examine policy and to demonstrate leadership with other professionals at the agency and in the community; the ability to locate, use, and generate research toward quality practice outcomes; and the ability to practice independently in a variety of situations. This is vastly different from merely increasing productivity or the size of a caseload. An example of a student continuing in the same agency is a student who learned the case management role at a mental health center and practiced basic problem-solving in the first year and then moved to a counseling role in the second year, providing individual and group counseling related to a variety of sensitive client issues.

If the student wishes to be considered for continuation of his or her placement in the same agency for the advanced year of graduate study, a proposal must be submitted to the field liaison by the date specified in the foundation field practicum calendar or advanced pre-placement calendar for advanced-standing students. Continuation in the same agency will be considered only when the agency and the student are able to design an educationally based field learning experience which meets the criteria for an advanced placement as guided by the advanced practice behaviors. As described above, this field learning experience would clearly be different from the foundation field experience.

The student prepares a continuation proposal utilizing the form that is provided in this manual and is shown below. The student signs the proposal. The following persons must review and approve the proposal: the current field instructor for the foundation year; the proposed advanced-level field instructor, whether the same or someone new; and the current field liaison or field director. Final approval of the continuation proposal is granted by the field education director. The signature of the field director indicates acceptance of this proposal. The student will be notified regarding the status of the proposal or any required changes or clarifications that must be added.

Important Note: This policy and form should be used in cases in which an undergraduate social work student intends to participate in a field placement in the same agency for the advanced-standing program.

**Affiliation of the Field Instructor**

If the proposed field instructor for the advanced year is not affiliated with the program, a completed affiliation form must accompany this proposal.

**Form Utilized for Submitting a Proposal for Continuation of Field in the Same Agency for the Advanced Field Experience**

The following form must be filled out in accordance with the policy guidelines stated above and submitted to your field liaison or field director. The field director must grant final approval of all continuation forms.

**OHIO UNIVERSITY SOCIAL WORK PROGRAM**

**CONTINUATION PROPOSAL**

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| STUDENT NAME:  ADDRESS:  TELEPHONE NUMBER:  EMAIL: | DATE:  LICENSE I WILL HAVE (MSW ONLY):  LSW OR SWT (circle one) |
| AGENCY NAME:  ADDRESS (location where the student practiced for foundation or undergraduate year):  TELEPHONE NUMBER: | |
| NAME OF FOUNDATION FIELD INSTRUCTOR (or UG field instructor):  CREDENTIALS (DEGREES AND LICENSES):  TELEPHONE NUMBER:  EMAIL: | |
| NAME OF PROPOSED ADVANCED FIELD INSTRUCTOR:  CREDENTIALS (DEGREES AND LICENSES):  TELEPHONE NUMBER:  EMAIL: | |

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| --- |
| NAME OF THE TEAM THAT THE STUDENT CURENTLY WORKS WITH AS A FOUNDATION OR AS AN UNDERGRADUATE STUDENT: |

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| DESCRIBE CURRENT POPULATION THAT THE STUDENT WORKS WITH AS A FOUNDATION OR UNDERGRADUATE STUDENT: |

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| ROLES, RESPONSIBILITIES, AND SKILLS: In this box, provide a complete description of the roles you took and the activities you participated in, pertaining to generalist practice, as a foundation or undergraduate student, commensurate with the practice behaviors for that level:  What skills did you acquire? |

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| NAME OF THE TEAM THAT THE STUDENT PLANS TO WORK WITH FOR THE ADVANCED PLACEMENT: |

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| DESCRIBE THE POPULATION THAT THE STUDENT PLANS TO WORK WITH AS AN ADVANCED STUDENT: |

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| ROLES, RESPONSIBILITIES, AND SKILLS: In this box, provide a complete description of the roles and learning activities pertaining to advanced clinical practice that you intend to engage in at your agency; such activities are to be commensurate with the advanced practice behaviors set forth in this manual. These learning activities must lead to the ability to respond independently to a variety of practice situations, utilizing advanced clinical knowledge and skills. |

SIGNATURE AND DATES:

Signature indicates agreement and commitment to the proposal.

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| STUDENT: | DATE: |
| FOUNDATION OR UG FIELD INSTRUCTOR: | DATE: |
| PROPOSED ADVANCED FIELD INSTRUCTOR: | DATE: |
| CURRENT FIELD LIAISON (IF ASSIGNED): | DATE: |
| FIELD EDUCATION DIRECTOR: | DATE: |

Revised 8/9/17