

# TRANSIENT PRE-APPROVAL / TRANSFER CREDIT RE-EVALUATION

Name \_\_\_\_\_ PID \_\_\_\_\_

Catmail Address \_\_\_\_\_ Campus \_\_\_\_\_

Phone Number \_\_\_\_\_ Current Major \_\_\_\_\_ Date \_\_\_\_\_

Please check one of the boxes below:

- I have not yet taken the courses in question (pre-approval)
- I would like to change my existing transfer credit (re-evaluation)

**Information for Transient Students**

- Please note that courses taken at OHIO and retaken at another university are NOT eligible for G.P.A. adjustment per the undergraduate catalog.
- Only letter graded courses can be utilized to fulfill OHIO general education, pre-requisites, and requirements for the majors, minors and certificates.
- Upon completion of transient work, you MUST have a final transcript sent to OHIO Office of Admissions.
- If you are a graduation candidate, transcripts must be received by the Office of Admissions by the CHSP Student Services deadline.
- For a Bachelor's degree you must earn a minimum of 30 credit hours while enrolled at OHIO and must earn a minimum of 50% of major concentration coursework at OHIO, per the undergraduate catalog.

College/University transferring credit from \_\_\_\_\_

The student is responsible for attaching to this form 1) course descriptions for courses they wish to take at other institutions or 2) syllabi from the courses they wish to have re-evaluated.

Course/s from other institution (include prefix, course number and course name)	Course/s you want to receive OHIO credit for (include prefix, course number and course name)
ex. STAT 1450: Elementary Statistics from CSCC	ex. MATH 2500: Introduction to Statistics at OHIO

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Coordinator Recommendation (if required)	Dean's Office Recommendation
_____ Approve      _____ Deny	_____ Approve      _____ Deny
Program Coordinator Signature	Dean's Office Signature

\*Please return this form to Transfer Credit Evaluators in Student Services W370 Grover Center, Ohio University, Athens OH 45701 or fax to 1-740-593-0285

## *Resources for Students Transferring Courses*

**Transient Preapproval Form:** <https://www.ohio.edu/chsp/undergraduate/student-services/policies-forms-faqs.cfm>

**Ohio University Course Catalog:** <http://www.catalogs.ohio.edu/>  
Course Descriptions

**Admissions Transfer Equivalency Guides:** <https://www.ohio.edu/admissions/partners/>

Ashland Community and Technical College (KY)  
Belmont College  
Central Ohio Technical College  
Cincinnati State Technical & Community College  
Clark State Community College  
Columbus State Community College  
Cuyahoga Community College  
Eastern Gateway Community College  
Edison Community College  
Hocking College  
Lakeland Community College  
Lorain County Community College  
Marion Technical College  
Mountwest Community & Technical College (WV)  
Mt. San Jacinto College (CA)  
Napa Valley College (CA)  
North Central State College  
Northwest State Community College  
Owens Community College  
Rhodes State College  
Rio Grande Community College  
Sinclair Community College  
Southern State Community College  
Stark State College  
Terra State Community College  
Washington State Community College  
Zane State College

**Ohio Transfer to Degree Guarantee:** [https://transfercredit.ohio.gov/pg\\_20?](https://transfercredit.ohio.gov/pg_20?)  
Equivalency guide for every public school in Ohio.

**Transferology:** <http://www.transferology.com>

**Please send official transcripts to Undergraduate Admissions upon course completion:**

Undergraduate Admissions  
120 Chubb Hall  
1 Ohio University  
Athens OH, 45701  
[admissions@ohio.edu](mailto:admissions@ohio.edu)