

## **Ohio University School of Nursing Student Civility Contract**

CIVILITY IS BEHAVIOR THAT: 1) shows respect toward another, 2) causes another to feel valued, 3) contributes to mutual respect, effective communication and team collaboration.

Our primary commitment is to learn from the instructors, from each other, from the materials and from our work. We acknowledge differences amongst us in values, interests and experiences. We will assume that people are always doing the best they can, both to learn the material and to behave in socially productive ways. By sharing our views openly, listening respectfully, and responding critically to ideas, we will all learn. Most students exhibit appropriate behavior in class, but sometimes there is disagreement over the definition of “appropriate” behavior.

Learning is a group activity, and the behavior of each person in class in some way or the other affects the learning outcomes of others. If we keep these thoughts and the following rules in mind, the classroom experience will be a better one for everyone involved.

### **School of Nursing Students’ Responsibilities:**

*Failure to comply with the requirements of any of the following items or other policies in the School of Nursing Student Handbook or Ohio University Undergraduate Student Handbook may result in a conference with the appropriate Associate Director or his/her designee to discuss the difficulty. Should the problems warrant immediate action, the Associate Director may recommend the student be dismissed from the program/SON. The following is a description of the scholastic, non-cognitive performance responsibilities of a student in the School of Nursing.*

**Attentiveness** - The student regularly attends class. All extended absences are for relevant and serious reasons and approved, where applicable, by the appropriate authority. The student is consistently on time for lectures and stays until the end of presentations. The student is alert during the presentation and demonstrates attentiveness by taking notes and asking appropriate questions.

**Dememeanor** - The student has a positive, open attitude towards peers, teachers, and others during the course of nursing studies. The student maintains a professional bearing in interpersonal relations. The student functions in a supportive and constructive fashion in group situations and makes good use of feedback and evaluations.

**Maturity** - The student functions as a responsible, ethical, law-abiding adult.

**Cooperation** - The student demonstrates his/her ability to work effectively in large and small

groups and with other members of the health team, giving and accepting freely in the interchange of information.

**Inquisitiveness** - The student acquires an interest in his/her courses and curricular subjects, demonstrating individual pursuit of further knowledge.

**Responsibility** - The student has nursing school performance as his/her primary commitment. Student/student and student/faculty academic interchanges are carried out in a reliable and trustworthy manner.

**Authority** - A student shows appropriate respect for those placed in authority over him/her both within the University and in society.

**Personal Appearance** - The student's personal hygiene and dress reflect the high standards expected of a professional nurse.

**Communication** - The student demonstrates an ability to communicate effectively verbally, nonverbally, and in writing with peers, teachers, patients, and others.

**Professional Role** - The student conducts self as a professional role model at all times and in compliance with Standards of Practice Relative to Registered Nurses (OAC Chapter 4723-4) and the ANA Code of Ethics for Nurses with Interpretive Statements ([http://nursingworld.org/ethics/code/protected\\_nwcoe813.htm](http://nursingworld.org/ethics/code/protected_nwcoe813.htm)). The student demonstrates the personal, intellectual and motivational qualifications of a professional nurse.

**Judgment** - The student shows an ability to think critically regarding options, reflecting his/her ability to make intelligent decisions in his/her personal and academic life.

**Ethics** - The student conducts self in compliance with the ANA Code of Ethics.

**Moral Standards** - The student respects the rights and privacy of other individuals and does not violate the laws of our society.

**The Ohio University School of Nursing reserves the right to dismiss a student at any time on grounds the University may judge to be appropriate. Each student by his/her own admission to the SON recognizes this right of the University and SON.**

The continuance of any student on the roster of the SON, the receipt of academic credit, graduation, and the granting of a degree rests solely within the powers of the University and School of Nursing.

Effective January 2, 2010 Disruptive Behavior and inappropriate behaviors will be broken down into two of its elements of performance: 1) the profession and the SON/University has a code of conduct that defines acceptable and disruptive and inappropriate behaviors (p. 18 Ohio University School of Nursing Student Handbook), 2) As future nurses and leaders you must manage disruptive and inappropriate behaviors within yourself, among your peers, and others. . Examples of uncivil behavior are below but not inclusive:

- Demeaning, belittling or harassing others
- Rumoring, gossiping about or damaging a classmate/professors reputation;
- Habitually interrupting as others speak;

- Not paying attention or listening to others who address you; not responding to email, letters or voice mail that requires a reply;
- Sending emails that are inflammatory in nature;
- Speaking with a condescending attitude;
- Yelling or screaming at instructors, peers, or clinical staff.
- Habitually arriving late to class;
- Knowingly withholding information needed by a peer, instructor, or clinical staff.;
- Discounting or ignoring solicited input from instructors/faculty regarding classroom and/or clinical performance or professional conduct.
- Overruling decision without direct discussion and rationale;
- Not sharing credit for collaborative work or not completing an equitable share of collaborative work assigned. ;
- Threatening others; this refers to physical threats, verbal/nonverbal threats, and implied threats.
- Displays of temper, tantrums;
- Using up supplies or breaking equipment without notifying appropriate staff/faculty.
- Rudeness that ultimately escalates into threatened or actual violence

### **As Ohio University School of Nursing Students We Commit to:**

1. Follow conventions of good classroom manners and SON student responsibilities as outlined above.
2. Ask permission to tape record and respect the instructor's decision to allow or disallow.
3. Refrain from verbal, emotional or sexual harassment.
4. Refrain from electronic harassment via email, facebook, or any other electronic/wi-fi media or devices.
5. Refrain from use of the internet during classroom time.
6. Listen respectfully to each other.
7. Respond respectfully and reflectively to ideas aired in the classroom.
8. Refrain from personal insults, profanity and other communication-stoppers.
9. Recognize and tolerate different levels of understanding of complex social and cultural issues among your classmates and the professor.
10. Issue "gentle reminders" when these guidelines are breached.
11. Arrive timely to class/clinical sessions.
12. Bring the required supplies and be ready to be actively engaged in the learning process.
13. Focus on the business at hand – the class, its content, learning and the professor.
14. Turn cell phones off or to vibrate before the start of class.
15. Refrain from texting during class time.
16. PICK UP OUR TRASH upon leaving the room.
17. Refrain from sleeping in class. (Laying your head on the desk or sleeping in class is rude, and it is distracting to others)
18. Turn in assignments on time.

19. Be courteous in class. (This does not mean that you have to agree with everything that is being said. However, your point will be much more credible if conveyed without rudeness, aggression, or hostility. If you strongly disagree with your professor, it is a good idea to speak with him/her after class. )
20. Raise a hand to indicate a question or comment as a courtesy to classmates and the professor.( Remember, your questions are NOT an imposition – they are welcome. Chances are, if you have a question, someone else is thinking the same thing but is too shy to ask it. So, ask questions! You’ll learn more, it makes the class more interesting, and you are helping others learn as well.)
21. Make arrangement if an emergency arises that requires an absence from a session, to get the notes and all other information that was covered in class from a colleague you trust.
22. Respect the need to request to meet individually with the instructor of a course for review of an exam within one week following administration of the exam as needed. No visual review of exam materials will be granted after this period.
23. Respect the rules of the syllabus. (Content of exams and calculation of grades earned are not a starting point for negotiation. Faculty are willing to work with students to meet learning needs, but will not negotiate individual terms with students.)

***By signing this contract, I acknowledge receipt and understanding of this contract. I understand that any behavior or action determined to be a breach of this contract may result in my being subject to immediate dismissal from the program/School of Nursing.***

Student Name (please print): \_\_\_\_\_

PID \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_