**MSW APPLICATION REQUIREMENT CHECKLIST**

**Please submit ALL materials ONLINE within the Graduate College Application.**

Applicant name:                                             

Email address:                                                  

**On Campus Programs**

Advanced Standing full-time

Foundation full-time

3 year part-time

4 year part-time

**Online Programs**

Advanced Standing part-time

Foundation part-time

**Foundation Admission (Full or Part-time)**

Application Form  Application Essay  Professional Resume

Bachelors’ degree with Liberal Arts focus

3.0 GPA\* (overall) Final &/or Current UG GPA

30 hours of paid or volunteer experience in the human services (discussed in essay)

One letter of reference from a faculty member who taught you in a Social Science

course

One letter of reference from someone who supervised you in paid or volunteer human

services work

A third letter from either of the two types of referees described immediately above

***Required course work***

Quantitative Analysis/Statistics with a passing grade

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|  |  |  |  |  |
| Course # | Course Name | School | Credits | Final Grade |

Human Biology with a passing grade

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| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Course # | Course Name | School | Credits | Final Grade |

Courses in 3 separate areas of the Social Sciences (Psychology, Social Work, Sociology Political Science, Anthropology, Economics, Criminology) with a grade of B or better

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|  |  |  |  |  |
| Course # | Course Name | School | Credits | Final Grade |
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| Course # | Course Name | School | Credits | Final Grade |

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| Course # | Course Name | School | Credits | Final Grade |

One additional course in one of the three disciplines that you have listed above at the

3000 or 4000 level with a grade of B or better

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| Course # | Course Name | School | Credits | Final Grade |

**Advanced Standing Admission**\*\*

All material required under Foundation Admission (see above)

Bachelor’s degree in Social Work from a CSWE-accredited program, completed within

the last five years\*\*

GPA of 3.0

Most current Senior -level and/or final undergraduate field evaluation

One letter of reference from a faculty member who taught you in a Social Science

course.

One letter of reference from someone who supervised you in paid or volunteer

human services work.

One reference must be from your undergraduate field instructor

**Graduate Assistantship Eligibility** (**only eligible** for on-campus applications)

GPA of 3.25

Graduate Assistantship application and essay **as part of your online application to be**

**received by February 14th**

Relevant skills discussed in Graduate Assistantship application

Ability to provide 15 hours per week of work to the program

**\* If GPA is below 3.0**

Petition for Exceptional Consideration form and essay

**\*\*** If the degree was received earlier, student must provide syllabi demonstrating that undergraduate courses were similar to current first-year MSW course sequence (NOTE: All students must take SW 5101 and SW 5702)

Alternative courses for Human Biology and Quantitative Analysis/Statistics can be found at <https://louisville.edu/kent/conted/prerequisites-offered-by-kent-school-of-social-work-continuing-education-program>