**MSW APPLICATION REQUIREMENT CHECKLIST**

**Please submit ALL materials ONLINE within the Graduate College Application.**

Applicant name:

Email address:

**On Campus Programs**

[ ]  Advanced Standing full-time

[ ]  Foundation full-time

[ ]  3 year part-time

[ ]  4 year part-time

**Online Programs**

[ ]  Advanced Standing part-time

[ ]  Foundation part-time

**Foundation Admission (Full or Part-time)**

[ ]  Application Form [ ]  Application Essay [ ]  Professional Resume

[ ]  Bachelors’ degree with Liberal Arts focus

[ ]  3.0 GPA\* (overall) Final &/or Current UG GPA

 [ ]  30 hours of paid or volunteer experience in the human services (discussed in essay)

 [ ]  One letter of reference from a faculty member who taught you in a Social Science

 course

 [ ]  One letter of reference from someone who supervised you in paid or volunteer human

 services work

 [ ]  A third letter from either of the two types of referees described immediately above

***Required course work***

[ ]  Quantitative Analysis/Statistics with a passing grade

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |                      |                      |       |       |
| Course #  | Course Name | School | Credits | Final Grade |

 [ ]  Human Biology with a passing grade

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |                      |                      |       |       |
| Course #  | Course Name | School | Credits | Final Grade |

[ ]  Courses in 3 separate areas of the Social Sciences (Psychology, Social Work, Sociology Political Science, Anthropology, Economics, Criminology) with a grade of B or better

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |                      |                      |       |       |
| Course #  | Course Name | School | Credits | Final Grade |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |                      |                      |       |       |
| Course #  | Course Name | School | Credits | Final Grade |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |                      |                      |       |       |
| Course #  | Course Name | School | Credits | Final Grade |

 [ ]  One additional course in one of the three disciplines that you have listed above at the

 3000 or 4000 level with a grade of B or better

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |                      |                      |       |       |
| Course #  | Course Name | School | Credits | Final Grade |

**Advanced Standing Admission**\*\*

 [ ]  All material required under Foundation Admission (see above)

 [ ]  Bachelor’s degree in Social Work from a CSWE-accredited program, completed within

 the last five years\*\*

 [ ]  GPA of 3.0

 [ ]  Most current Senior -level and/or final undergraduate field evaluation

 [ ]  One letter of reference from a faculty member who taught you in a Social Science

 course.

 [ ]  One letter of reference from someone who supervised you in paid or volunteer

 human services work.

 [ ]  One reference must be from your undergraduate field instructor

**Graduate Assistantship Eligibility** (**only eligible** for on-campus applications)

 [ ]  GPA of 3.25

 [ ]  Graduate Assistantship application and essay **as part of your online application to be**

 **received by February 14th**

 [ ]  Relevant skills discussed in Graduate Assistantship application

 [ ]  Ability to provide 15 hours per week of work to the program

**\* If GPA is below 3.0**

 [ ]  Petition for Exceptional Consideration form and essay

**\*\*** If the degree was received earlier, student must provide syllabi demonstrating that undergraduate courses were similar to current first-year MSW course sequence (NOTE: All students must take SW 5101 and SW 5702)

Alternative courses for Human Biology and Quantitative Analysis/Statistics can be found at <https://louisville.edu/kent/conted/prerequisites-offered-by-kent-school-of-social-work-continuing-education-program>