

New OHIO policy (47.001) Safety, Procurement, Operation, Maintenance and Disposition of University Vehicles

Effective 22 December 2011 the new University Vehicle Policy was signed by the President, this policy combines all the requirements for OHIO vehicles into one concise easy to use location.

The key changes and new requirements are highlighted below.

- Establishment of a Crash Review Board to investigate significant mishaps
- After July 1 2012, 15 passenger vans are prohibited from being owned, leased, rented or in any manner used by the university
- Servicing of all vehicles (except regional campuses) is provided only by Transportation and Parking Services
- Transportation and Parking Services is the required point of contact for all university vehicle transactions
- The unit to which the vehicle is assigned has the responsibility to
 - Ensure the vehicle is used for official university business only
 - Establish a system to ensure all drivers possess a valid US Driver's license*
 - Ensure that all drivers driving history reflect good behavior behind the wheel*
 - Establishing a system for knowing and documenting the driver of any vehicle at any time+

*To meet these two requirements each Planning Unit should require all drivers to provide a copy of their current driver's license and a printout of their driving record which is free at the Ohio BMV web site at BMV.OHIO.GOV (click on BMV online services then click on View) for an unofficial copy of their driving records. These should be initially checked then reviewed annually.

+To meet this requirement a simple log book should be placed in each vehicle and completed by each driver. A sample log book page is available at the Transportation and Parking Services web page... <http://www.facilities.ohiou.edu/trans/>

This new policy will help to insure University vehicles are operated in a safe and efficient manner and in accordance with all regulatory requirements.