

OU-C Flowchart for Student Misconduct and Judicial Proceedings

Student Incident/Issue* Reported to Either the Information Desk or the Coordinator of Student Activities.

If reported to the Information Desk, information will be given to the Coordinator of Student Activities

*Including: inappropriate behaviors, threats, academic misconduct, or any violation of the OU Student Code of Conduct

Within one business day the Coordinator of Student Activities creates a file regarding the student in question and contacts witnesses or victims for statements or evidence for or against the student in question.

Coordinator of Student Activities shares digital file with the Student Conduct Review Board via email.

Board communicates thoughts via email about the incident issue within one business day of receiving the digital file.

Determines:

Code B Offense

The situation requires a meeting between the Coordinator of Student Activities and the Director of Student Services to briefly discuss the student's action.

The student in question will receive an email documenting the situation.

The Coordinator of Student Activities will maintain a file on the student.

Code A Offense

The situation requires a meeting with the student in questions and the Board to discuss incident/issue, appropriate behavior, and implications of misconduct.

The Coordinator of Student Activities will arrange the meeting with all available parties and the student.

The Board will determine possible sanctions*, if any, and student will be notified by letter and email. A member of the Board will be the student's Sanction Supervisor.

The Coordinator of student Activities will maintain a file on the student.

*Sanctions may include: essays/reports, community services at OU-C, regular meetings with a member of the board, or others

The situation is severe enough that it must be escalated to main campus Office of Community Standards and Student Responsibility.

Coordinator of Student Activities will coordinate the referral to CSSR and follow through the process.

Refer to the Flow of Adjudication chart created by the Office of Community Standards and Student Responsibility for procedures.

The Coordinator of Student Activities will maintain a file on the student.