

**OHIO PROGRAM OF INTENSIVE ENGLISH
DEPARTMENT OF LINGUISTICS**

DISMISSAL APPEAL FORM FOR LACK OF PROGRESS*

NAME (FAMILY, GIVEN)	OHIO STUDENT ID #
PHONE:	OHIO EMAIL:
ATHENS ADDRESS:	DATE OF APPEAL:

APPEAL

PLEASE DESCRIBE ANY UNUSUAL CIRCUMSTANCES THAT CONTRIBUTED TO YOUR LACK OF PROGRESS (for more space, please write on back of form):
PLEASE DESCRIBE YOUR PLAN TO MAKE PROGRESS DURING THE FOLLOWING SEMESTER (for more space, please write on back of form):
YOUR SIGNATURE _____

DECISION OF APPEAL

APPROVED DENIED	REVIEWED BY: DATE:
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*** Lack of Progress and Dismissal**

Students in OPIE are expected to make satisfactory progress in the development of their language skills. At the end of each semester, students are expected to advance to the next level in the program (e.g., Intermediate to Advanced) or at least progress to a higher component course in the same level (e.g., Intermediate to High Intermediate). In the event that a student fails to progress or advance and has to repeat the same course at the same level, he/she will be allowed to do so only one time. If the student fails to progress within a level (e.g., Intermediate to High Intermediate) or to advance to a higher level (e.g., Intermediate to Advanced) after taking a course for the second time, he/she will be dismissed from OPIE and Ohio University.

Students who receive notice that they will be dismissed according to this policy may appeal the decision by submitting a written Statement of Appeal to the OPIE office within ten calendar days from the date that the dismissal notice is sent. This Statement of Appeal should describe any unusual circumstances that contributed to the student's lack of progress. An OPIE/Linguistics committee will review the appeal and render a decision within three calendar business days.

Please note: College of Business (COB) students should complete their OPIE English studies within 6 semesters of study or they will need to change their major from the College of Business.