

CHAIRS AND DIRECTORS MEETING MINUTES

December 4, 2013 – 1:00 p.m.

Attending: C.Asleson, L.Bauer, J.Bender, B.Carlson, R.Colvin, S.Downard, H.Duschinski, J.Dyer, T.Eisworth, R.Frank, S.Gradin, L.Hatch, D.López, C.Mattley, B.McCarthy, S.Miner, W.Owens, B.Partyka, S.Ray, A.Ritchie, R.Rossiter, D.Tees (for Ingram), C.Thompson, M.Vis, M.White

Information Items:

- A test site for the new version of Blackboard can be accessed at bbtest.ohio.edu. Contact Sarah Rist (rists@ohio.edu) to request a departmental demonstration (specify length desired). Faculty can volunteer to be part of a pilot in Spring semester before the new version fully replaces the old one at the beginning of Summer term.
- The College Data Summit on Dec.3 was well-attended. After the second offering (Friday, Dec.6, 3:00pm, Scripps 111), a PowerPoint of the presentation will be distributed.
- Themes Initiative hiring proposals are due in the college office on Monday, Dec.16.
- Departmental pilots of the E-waiting list have been successful. The system can be overridden to enroll students in closed classes. Students cannot be placed on the waiting list for a course if they are enrolled in another section of the course.
- A Geological Sciences Alumni Board member will be visiting on Mar.15. Members of the Board do much more than donate money. They visit campus to give presentations, and strive to develop an active relationship with current Geological Sciences majors through mentoring and sharing information about possible internship possibilities. The chair of the Geology Alumni Board has offered to meet with chairs of other departments during his visit on March 15. Please let Bob know if you'd like to meet with the Geology Alumni Board chair to discuss alumni boards.
- The draft College Annual Report has been completed, and the finalized report will be distributed early in Spring semester.
- A Summer and On-line Course Planning Committee has been formed (Gilliom, Gradin, Hatch, Mattley, Vis) to identify basic issues and formulate a strategy for addressing them. Revenue for Summer and on-line classes is built into RCM, so an effort should be made to maintain the number of seats filled. Scalability will continue for Summer on-line courses, but not for terms after that.

Group II Promotion Documents:

Twenty-nine Group II faculty have registered for the promotion workshops on Dec.16 and 17 and Jan.10.

The draft "Guidelines for the Group II Faculty Promotion Dossier" and the draft "Format for the Group II Faculty Promotion Dossier" were presented for discussion. It was noted that not all Group II faculty engage in interdisciplinary teaching. Hatch explained that the section has been retained for consistency with Group I promotion dossiers, but with a note indicating "if relevant for your faculty position." The section may be left blank without penalty if it does not apply.