

CHAIRS AND DIRECTORS MEETING MINUTES

September 25, 2013 – 1:00 p.m.

Attending: C.Asleson, L.Bauer, J.Bender, B.Carlson, S.Downard, J.Dyer, T.Eisworth, R.Frank, J.Gilliom, S.Gradin, J.Grant, L.Hatch, D.Ingram, K.Jellison, D.López, T.Malinski, C.Mattley, B.McCarthy, S.Miner, R.Muhammad, H.Oshita (for Thompson), W.Owens, B.Partyka, A.Ritchie, R.Rossiter, M.Vis, J.White, M.White

Guests: Deb Benton, Lita Ohlinger, Patrick Beatty

Enrolled Students and Grade Distribution Dashboard:

Benton, Ohlinger and Beatty gave an overview of the reports available through the “Enrolled Students by Term” and “Grade Distribution” dashboards in the Oracle Business Intelligence Enterprise Edition (OBIEE). Ad-hoc reports may also be requested by contacting Lita Ohlinger at burt@ohio.edu. Data in OBIEE may be shared freely within the university; however, FERPA laws require that all confidential data being sent outside of the university come directly from Institutional Research, and public records requests should go through Legal Affairs. “Wait lists” for Spring priority registration are being piloted by the college. Ritchie is the college point person for OBIEE and will determine who needs access.

Information Items:

- Department Reports: Send to Bauer.
- Themes Steering Committee: The committee has been formed. A university-wide event is planned for the first week in November to showcase current themes and encourage more. The Provost has approved six Group 1 faculty positions in support of the themes initiative.
- Faculty Development Opportunities:
 - 38 Faculty have signed up for Mentoring Minutes on Friday, Oct.11, 3:30-5:00pm, Friends of the Libraries Room. More attendees are welcome. Direct questions to Hatch.
 - An advising workshop is scheduled for Oct.15, 1:30-2:30pm, Wilson 303. The workshop will help new faculty interpret DARS reports and college and university requirements but will also be a refresher for more experienced faculty advisors. Faculty should contact Asleson if planning to attend.
 - All departments should be represented at the A&S Internship Meeting on Friday, Oct.25, 3:00pm, Ellis 113. Faculty will present information about their current internship programs, followed by discussion of steps that A&S can take to improve and expand internship programs. Contact Asleson by Oct.22 to request additions to the agenda .
 - Quality Matters workshops sponsored by eLearning OHIO are designed to familiarize faculty with Quality Matters standards to improve quality of online and blended courses through a peer review process. Participants who successfully complete the workshop are eligible to move on to Online Peer Reviewer Certification. The long sessions are full, but Hatch will encourage eLearning to offer more. An abbreviated session for A&S academic leadership is scheduled for Wednesday, Oct.16, 2:00-3:00 in Baker 230. In the future, all online courses have to go through the peer review process.
 - Neil Bernstein (CLWR) and Herta Rodina (MODL) are forming a small group of A&S faculty to initiate discussions on “Taking Risks in Teaching” in Spring semester. There will be five 2-hour meetings January-May 2014. At each, two participants will introduce a topic followed by discussion. A guest will speak on pedagogical risk. Participants who complete all five meetings will receive a \$300 honorarium.

Applications are due Oct.28 via e-mail to Bernstein or Rodina. Provide CV and statement of interest (250 words or less). Preference will be given to untenured and recently tenured applicants.

- Accreditation: Hatch will use department responses to respond to the 20 questions on the college report. A comprehensive OU Systems Portfolio is due in November and feedback will be provided in April. A working group will be formed to develop templates for department responses to the feedback.
- Staff Professional Development Meeting, Friday, Nov.1, 2:00-4:00pm, Nelson Commons: The goal of the meeting is to recognize and reward staff skills, develop cohorts and support systems, and help less-experienced staff. All administrative and classified staff should attend.
- Facilities: Renovations and the resumption of faculty hiring are resulting in a crunch in office space. The college is developing ways to determine desperate needs and identify space available for the next few years. Discussion is taking place with the new leadership in Facilities to increase responsiveness. An RFP has been sent to firms for schematic designs for the Interdisciplinary Science Facility, and a group of three faculty members representing the departments involved has been formed. Old Clippinger will likely be demolished and a new building erected.
- eLearning: A low-change provisional plan for Summer 2013-14 is being prepared and will be distributed by the end of the week. Athens online courses are now 100% A&S responsibility.
- Affordable Care Act Policies: An update was provided outlining approved policies for how hours worked will be determined for several faculty, administrator and graduate groups.

Faculty Fellowship Leave Policy:

The subcommittee created an addendum to the basic information on the Provost's web site. The document outlines the college evaluation process that precedes review by the Provost. McCarthy will address the following three suggested revisions:

- "Assuming all proposals are [insert "equally"] meritorious... ."
- Add how the proposed activity will affect the faculty member's professional development.
- Remove the reference to second- and third-time applicants.

He will present the revised document for consideration at the next meeting.

Chair Position Description:

There was no feedback about the draft document, and the description was approved. Goals of the faculty should be written and address college goals, and it was suggested that Digital Measures be converted from calendar year to academic year reporting.

Group II Promotion Process:

Revisions were made based on the discussion in the previous meeting, and the Associate Provost forwarded it to other colleges. More Group II faculty are being hired to replace retired or resigning Group I faculty, and discussion resumed about requiring a terminal degree to preserve the institutional profile. It was suggested that other ways to reward excellent work by Group II faculty should be investigated, and that the proposed policy be used to honor the Group II faculty already here but to continue to discuss policy concerning new Group II faculty. A vote indicated that the draft policy requires further discussion. Feedback should be sent to McCarthy before the next meeting.

DARS Printing:

The college will no longer provide support for DARS printing for the departments.



College of
Arts & Sciences

Curricular Modules in Psychology:

Psychology is grouping existing courses in the college and university into theme-based modules to provide a framework around culturally relevant themes that bridge the university and college requirements. This will help students see the relevance of the Gen Ed and college requirements to their overall education and will help faculty advise their majors about what courses to take for their focus.

Carlson requested that the other departments notify him of courses that should or should not be included in the Psychology modules.