

CHAIRS AND DIRECTORS MEETING MINUTES
Wednesday, September 9 | Alden Library 319
1:00-3:00 p.m.

Attending: C. Asleson, L.Bauer, S.Bergmeier, B.Carlson, R.Colvin, H.Duschinski, J.Dyer, T.Eisworth, R.Frank, J. Grant, J.Gilliom, S.Gradin, L.Hatch, D.Ingram, K.Jellison, D.López,, B.McCarthy, R.Muhammad, W.Owens, B.Partyka, A.Ritchie, B. Shambora, C.Thompson, M.Vis, J.White, M.White

Guests representing Themes groups:

Dan Hembree, Yeong-Hyun Kim, Vince Jungkunz, Nancy Manring, Theresa Moran, Nukhet Sandal

1. Information items

a. Dean's Office special initiatives, Fall 2015

Frank submitted a list of Dean's Office Special Initiatives for Fall 2015. Items are meant to be monitored in the fall for progress – these were not identified as core jobs.

Revenue generating programs

Grand Challenges event

Alumni/external relations

Summer strategy

Athens enrollment capacity & plan

Making better use of scholarship funds

STEM Quick Start summer program and retention efforts

AQIP site visit (Nov)

A&S/RHE Advisory Committee, co-chair; implement recommendations

Teaching, Learning and Assessment Committee, co-chair

Expand faculty professional development opportunities

Faculty assessment of research & scholarship

Right-size departmental 3-9s

CAS/LAN restructure and reorganization

Complete & organize workload policies

Continue w/technology solutions for office practices

Explore ways to increase the visibility of CAS advising services

Improved system of collaboration with faculty advising coordinators

Promote faculty use of the Notes feature in the Faculty Advising Center

Forecasting Report Structure and Process

Improve new hire tracking

Improve FTE and headcount tracking

Planning/A&S implementation strategy for new website content management system

Develop alumni communication strategy

Summer marketing, including internship campaign

b. Cross college collaboration

Frank and Gilliom are meeting with other College Deans to discuss opportunities for collaboration on new program development. Collaboration on programs including new undergraduate degrees, professional workshops, continuing education and graduate programs are being considered.

c. Re-assessing college computer labs

McCarthy reported statistics on use/need of student computer labs. The use of student labs has changed since their introduction. Studies indicate that 90% of students have laptops and approximately half own a desktop. There will be a University wide assessment regarding computer labs identifying the need and future plan. McCarthy will be taking the lead in developing a computer lab plan for the college.

d. CAS Diversity Commission

Frank has asked Judith Grant to organize a CAS Commission regarding faculty diversity. The group will begin by assessing the recruitment and retention of faculty of color in the College.

CAS Diversity Commission members

Cindy Anderson
Alicia Chavira-Prado
Shari Clarke
Judith Grant
Bayyinah Jeffries
Dina Lopez
Christine Mattley
Robin Muhammad

2. Discussion items

a. Follow-up on college retreat- status of the themes initiative

Frank submitted a sheet of information outlining Themes Initiative updates including a current list of Themes, Group I Theme hires, Theme Courses, noting that the Provost dedicated \$1 million in matching funds to launch the initiative. Themes leaders presented updates/highlights for their individual groups including Fire to iPhone, "Ohio: Sense of Place", War and Peace, Wealth & Poverty, and Food Studies. Multiple items were highlighted including community involvement and team teaching. Team teaching provides positive outcomes for students and those teaching including cross discipline teaching, makes the class interesting, exposes students to research early on, and broadens student views. In conclusion, Themes represent an intellectual engagement strategy that complements majors, providing an opportunity for intellectual engagement early on. They also enrich breadth of knowledge.



b. Open discussion of workload document drafts and feedback

Feedback on departmental workload policies is now available on BOX. Department Chairs/Directors are asked to resubmit updated documents in BOX four weeks prior to the end of the semester. Concern was noted regarding counting workload in departments and how to consider credit hours vs. research hours. Workload policies should articulate minimum TRS performance standards. Frank is available to meet with departments as workload policies are crafted.