

CHAIRS AND DIRECTORS MEETING MINUTES

Wednesday, August 30, 2017
Schoonover 380
1:00-3:00 p.m.

Attending: Anderson, Bauer, Bender, Bergmeier, Brown-Clovis, Carlson, Colvin, Duschinski, Esworth, Frank, Gilliom, Hatch, Ingram, Jellison, Lancaster, Mattley, McCarthy, Muhammad, Partyka, Poggione, Price, Rice, Sack, Schoeppner, Shambora, Springer, Thompson, Trauschweizer, Vis, Wyatt

Guest: Tom Baker, CAS, IT Support Manager

1. Information items

a. Introducing Tom Baker

Tom Baker is the new College IT Support Manager. His office is located in Gordy 017D phone number 593-2260 or bakert2@ohio.edu. There will be a new process in place regarding IT requests using FootPrints. Baker will follow-up with a College wide memo with details and link.

b. College Office special initiatives for Fall 2017 (Bob Frank)

Frank distributed the College Office special initiatives (attached)

c. Undergraduate recruitment event, Experience Day, Oct. 13 (Bob Frank & John Gilliom)

The CAS Experience Day is Friday, October 13. This is a pilot for this year with possibly expanding next year. We are the only College participating on that day. The focus will be on the humanities and additional details will follow.

There are typically 3 recruitment events during the year.

-Up Close – Spring semester

Students who have been accepted and they are making final decision

-Discovery Days – Fall semester

High school students (everybody invited)

-Experience Day – Fall semester - targeted initiative (this year humanities)

d. P&T processes and procedure project (Bob Frank)

The College is reviewing the promotion and tenure process in response to the Faculty Learning Community evaluation and other related dossier issues. Beth Quitslund will be collecting data and

will be looking at inside and outside OU for best practices. Quitslund will be contacting department chairs with a survey collecting data in preparation of a final report.

- e. On-line course sharing plans for Spring 2018 (Laurie Hatch)

CAS and the regional campuses have been collaborating on an online/OULN course sharing pilot – including Geological Sciences and Geography. Course sharing will now be available to all departments in the Spring of 2018. Hatch forwarded an email to department chairs with details and a spreadsheet that must be submitted by Monday, September 25. For questions please contact Hatch.

2. Discussion items

- a. Faculty professional development support (Bob Frank)

Frank is submitting a request to the Provost requesting reserve funds to support faculty professional development. He asked for suggestions regarding the distribution of the funds on a departmental level pending approval.

- b. President's visit to C&D meeting, 2-3 PM on September 27

President Nellis will be meeting with Chairs/Directors on Wednesday, September 27 from 2:00-3:00 in Wilson 303. Chairs/Directors are asked to introduce themselves and state one point of pride.

- c. Follow-up to the Breakfast for Progress meeting (Bob Frank)

As a response to recent sexual harassment issues on campus the College will be preparing a statement regarding basic professional principles and commitment. Please contact John Gilliom if you would like to be part of the conversation and process of drafting a College statement.