



## **College of Arts & Sciences: Chairs & Directors Meeting**

**Wednesday May 8, 2019**

**Ellis 109**

**1:00-3:00 p.m.**

**Attending:** C. Anderson, L. Bauer, D. Bikowski (for D. Bell), J. Bender, S. Bergmeier, K. Brown-Clovis, B. Carlson, L. Cohen,, B. Colvin, C. Coski, S. Downard, H. Duschinski, T. Eisworth, J. Gilliom, K. Jellison, R. Peters (for G. Krzic), C. Mattley, B. McCarthy, R. Muhammad, B. Owens, S. Poggione, R. Price, L. Rice, A. Howard, D. Sack, B. Shambora, J. Shields, A. Showalter, G. Springer, K. Wilkinson, S. Wyatt

### **Announcements:**

1. Happy end of semester! Thank you to those that helped with Commencement.
2. Sarah Poggione was presented with a framed print of the College Green, signed by the Dean, Chairs, and Directors in recognition of her service as Chair of the Department of Political Science since 2017.
3. Joe recommended the book, The Pioneers: The Heroic Story of the Settlers Who Brought the American Ideal West by Pulitzer Prize winning historian, David McCullough. The book outlines the founding narrative of Ohio University, including the roles of Manasseh Cutler and Revolutionary War General Rufus Putnam.

### **Early Retirement Policy – Joe Shields and Brian McCarthy**

Brian McCarthy provided an overview of clarifications to the college's Early Retirement Policy, which was distributed via email in advance of the meeting. The intent of this information is to clarify existing policy and provide several example scenarios to help avoid confusion in the future. This information was discussed with and approved by Howard Dewald, Associate Provost. If you have any questions, please contact Brian.

### **Undergraduate Recruiting – Randy Price**

Summer Showcase Dates: May 17, July 12, July 19 (Fridays)

Resource Fair is scheduled for May 17 from 1:00 pm -2:30 pm in Baker Ballroom. All departments are expected to participate. Joe underscored the importance of this event, noting how “face to face” interaction with students is a critical component of recruitment and retention.

### **Ohio University - Top 50 Ranked Programs Fact Sheet - Joe**

This list of rankings is included in the annual budget book. The document was shared with chairs and directors in advance of the meeting for review. Rankings were confirmed and Joe asked that other corrections, clarifications, and/or additions be sent to him ASAP.

### **Alumni Relations Policies - Lori**

Lori Bauer reviewed two new Advancement Communications & Marketing policies—one on Alumni Records and the other on Alumni Communications. Lori noted that we are now required to notify ACM in advance of any alumni events. In addition, alumni data must be kept and updated in the designated Advancement system.

### **College Budget Update – Joe**

Regular meetings with the Provost regarding the College budget have continued. Enrollments are down approximately 300 students university-wide, with CAS seeing a decline of approximately 100 students. This equates to approximately 1.2 million dollars of lost revenue for the college.

The following list of budget reductions have been implemented to date:

- 9 retirements of tenured faculty members (these positions will not be re-filled and the savings will be applied to the college’s required budget target)
- 14 term faculty members (Group 2) will not be renewed for AY 20-21 (these individuals will be personally notified by May 15, 2019)
- 4 Visiting Assistant Professor (Group 4) positions have been eliminated
- In two instances funding for term faculty (Group 2) members will be shifted to the department reserves



- Dean's Office cuts include the elimination of the Director of IT Support Services position, and savings from Associate Dean, John Gilliom moving to a reduced FTE in the Dean's Office.
- A significant decrease in part-time teaching budgets

In addition, the following programs have been discontinued:

- French MA Program
- Russian Major
- CAS Themes

Managing our assigned budget cuts is an iterative process. We will likely be required to take additional cuts in the coming years. Rethinking how we do business is of critical importance.

### **Creative Programming/Revenue Generating Programs**

Katherine Jellison shared their recent *History on the Move Seminar/Alumni Program* which was held on the Chillicothe campus and focused on the role of First Ladies. The event was very well received and slightly profitable via charges for admission.

The 75<sup>th</sup> anniversary of the atomic bomb dropped on Hiroshima is August 6, 2020, which provides another opportunity for a public event with historical focus, which could be expanded to include other disciplinary perspectives. Katherine invited other departments to join them and explore how this event impacted their fields of scholarly interest. Please contact Katherine if you are interested and for more information.

In other good news, the Online Masters in Chemistry is thriving. Classics and World Religions has a very creative and successful collaboration with Miami University in delivering online Latin instruction. Modern Languages and Physics are in different stages of standing up online courses in their areas. There is a need for continued innovation and creative thinking in our curriculum and course delivery, such as the emerging interest in Digital Humanities.

### **The College of Arts & Sciences Dean's Office Transitions – Joe**



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Joe Shields will be returning to the position of Vice President for Research & Creative Activity and Dean of the Graduate College, and Florenz Plassmann will be starting his appointment as Dean with the College of Arts & Sciences on July 15, 2019.

Sarah Poggione will start her new role as Associate Dean for Students, Instruction, and Curriculum on July 1, 2019.

Laurie Hatch will return to full-time faculty status in the Department of Sociology and Anthropology at that time. John Gilliom will also move to a reduced FTE as Associate Dean and partially return to faculty status.

### **Reminder**

The Chairs and Directors Fall Retreat is scheduled for August 22, 2019 at Lake Hope Lodge. More information to come once Dr. Plassmann has arrived.