

CHAIRS AND DIRECTORS MEETING MINUTES

March 11, 2015 – 1:00 p.m.

Attending: C.Asleson, J.Bender, S.Bergmeier, B.Carlson, J.Dyer, T.Eisworth, R.Frank, J.Gilliom, S.Gradin, J.Grant, L.Hatch, D.Ingram, K.Jellison, D.López, C.Mattley, B.McCarthy, S.Miner, R.Muhammad, W.Owens, B.Partyka, A.Ritchie, R.Rossiter, C.Thompson, M.Vis, J.White, M.White

Information Items:

- Staffing proposals are due March 25. Budget issues that affect the staffing process will be discussed at the next Chairs and Directors meeting.
- College award nominations are due April 1. Laurie Hatch will send a list of past recipients to department chairs.
- The Academic Leadership Group will meet on March 18 to discuss workload policies. Brian McCarthy is collecting department workload policies with the goal to have all policies sent out by the end of Spring semester. Each department should have something committed to paper by then even if it is not perfect yet.
- Bob Frank has received the first draft of the timeline for the innovation strategy initiative. Letters of intent are the next step. \$4-5M will be awarded in the first round. 10-12 projects will be fully funded and others will receive funds for planning follow-up proposals. Projects should be 2-3 years long and must have a partner outside of the college; those with college financial support will be advantaged.
- Bob Frank met with about 12 faculty to discuss promoting research, scholarship and creative activities within Arts and Sciences. There will be an effort to look at what we're doing now and how we should plan for the future.

Budgeting and Analysis of Data from Fall Department Meetings:

John Gilliom and April Ritchie reported on the various expense and investment challenges facing the college and will report on revenue at a future meeting. The college and university are in the midst of a multi-year process to improve budgeting, forecasting, and long-term planning, and the information that the departments submit is key to that process.