

CHAIRS AND DIRECTORS MEETING MINUTES

January 22, 2014 – 1:00 p.m.

Attending: C.Asleson, L.Bauer, J.Bender, S.Bergmeier, B.Carlson, R.Colvin, H.Duschinski, R.Frank, J.Gilliom, S.Gradin, D.Ingram, K.Jellison, D.López, C.Mattley, B.McCarthy, S.Miner, W.Owens, B.Partyka, S.Ray, A.Ritchie, R.Rossiter, C.Thompson, M.Vis, M.White, J.White

Information Items:

- Affordable Care Act draft policies are approaching implementation, so ask questions/provide input now.
- Chairs were asked to distribute to their faculty the Ten Accreditation Facts provided for the meeting. The document is intended to raise consciousness about what accreditation is and the process it involves.
- Information about established and emerging Themes was distributed prior to the meeting. A mechanism for dealing fairly with team-taught courses will need to be developed.
- The Arts and Sciences General Scholarship Endowment is part of OU's matching program. \$4M in matching funds is available to A&S. \$12,000 has been donated to date, with another \$30,000 in commitments.
- Chair raises are based partly on T-R-S (from the raise pool) and partly on faculty evaluations of the chair and the dean's knowledge about the chair's impact (from discretionary funds).

Evaluation of Chairs by Non-tenure Track Faculty:

The chairs and directors expressed consensus support for evaluation of department chairs by staff and Group II and IV faculty. It was suggested that categorizing the evaluations by group might be useful, and Class Climate could be used for anonymity.

Summer Teaching Policies:

The current college summer workload policy for fulltime faculty is 3 classes, which is less than the usual load for Group II faculty. If a faculty member wants to exceed the maximum workload, a request can be made to the college office. Departments will probably be asked to reexamine their workload policies with summer in mind. Minimum summer class size information will be sent soon. A&S is using scalability for summer 2014, so under-enrollment does not necessarily mean automatic cancellation.

Waivers:

For graduate students who wish study abroad and receive a tuition waiver, send the details of the situation to McCarthy.

Group II Promotion:

30 Group II faculty have expressed interest in promotion. McCarthy proposed having three committees to review 10 cases each, 15 minutes/case, with no chair or advocate in attendance. Counter-proposals included having more committees, with three members each, scheduling 30 minutes or more per case, and having the chair and possibly an advocate in attendance. McCarthy also described a possible process in which obvious cases (unanimous or overwhelmingly positive vote in the department) would be approved after short discussion with the dean. For other cases, a single committee would meet with the chair and a mentor, if desired. Some concern was expressed about having a procedure that differs so greatly from the Group I procedure. McCarthy and Frank will draft a procedure for consideration.