

CHAIRS AND DIRECTORS MEETING MINUTES

Wednesday, January 17, 2018
380 Schoonover
1:00-3:00 p.m.

Attending: Anderson, Bauer, Bergmeier, Brown-Clovis, Carlson, Cohen, Colvin, Eisworth, Frank, Gilliom, Hatch, Ingram, Lancaster, Mattley, Muhammad, Partyka, Poggione, Price, Rice, Ritchie, Sack, Schoeppner, Shambora, Springer, Thompson, Trauschweizer, Vis

1. Information items

a. CAS Career and Network Week reminder (Cohen)

The A&S Career and Networking week is January 29 to February 2.

For a full schedule please see <https://www.ohio.edu/cas/alumni/career-week.cfm>

Departments were given posters and a power point to share in classrooms. Please encourage your faculty and students to participate. The event provides students the opportunity to think about the value of a liberal arts education, to talk with adults/strangers, and to connect with alumni.

b. Assessment Clearinghouse update (Hatch)

Hatch thanked everyone for their work with the Assessment Clearinghouse – the College has a 90% completion rate. Joni Wadley is uploading the information. Hatch will forward a status report to assessment coordinators.

There will be a College wide assessment liaison meeting scheduled in the spring.

All are welcome to attend for an opportunity to share strategies, etc.

c. Ellis update (Gilliom)

Ellis renovations are proceeding as planned. With the renovations there have been a few additional items identified all are fixable and planned for in contingencies.

d. Summer courses (Gilliom)

All summer schedules have been submitted. There will be no change in pro-rations for calculating compensation for this summer. Gilliom will be in touch with departments that have low student enrolment rates (below 15).

This is an opportunity to partnership with regional campus colleagues to combine sections both Online and OULN. Hatch will be reaching out with opportunities to combine courses. Please contact Bauer if your department is interested in advertising summer courses. (traditional/online)

e. Admissions yield activities (Gilliom and Bauer)

It is early in the yield phase. At this point University wide numbers are ahead of last year at this time. (up by 59 students 53 are CAS) Numbers are being counted by actual housing confirmations.

-Full roll out of the SLATE system. Automated system that will send letters/emails based on where prospective students are in the application process.

-Sending postcards again this year. Dean's office student workers have already done Bios and undecided students. The College will be reaching out to student groups and departments for assistance. If you need assistance please contact Gilliom/Bauer.

-Opportunity for those departments interested in phone banks (smaller departments) and on line chat sessions (larger departments) contact Gilliom/Bauer.

-No change in spring up-close events

f. Migration to new web content management system (Bauer)

CAS is expected to go live on June 25 with the new web content management system – Drupal. CAS is the first College to move forward. Websites will look a little different. Directors of labs, center, and institutes are encouraged to contact Bauer. Departments with excessive PDF files are also encouraged to contact Bauer. From now until February is the design phase with lock down in March. The new system should be easier to make changes to the website and access issues will be solved. Training will be provided by OIT sometime in July.

2. Discussion items

a. Budget planning update (Frank)

The College's next budget meeting with Finance/Provost is February 6.

The Provost's Office and Finance has been working to determine more accurate figures regarding the deficit for academics.

The Budget Model Committee has had its last meeting and is preparing a draft report to be submitted to the President.

As a follow-up to last semester the College is planning to form an ad-hoc budget group including the department chairs. The College continues to have informal discussions with the Provost Office regarding budget challenges, multiyear budget planning, and the size of the budget deficit. The framework for the ad hoc committee will be based on these details as identified.

Ritchie sent spreadsheets to departments identifying budget cut numbers in specific categories. Departments are asked to identify consequences/impact with cuts and include them in reports–



OHIO
UNIVERSITY

College of
Arts & Sciences

please be specific. If you have questions please contact Ritchie. The College remains hopeful that cuts will not be as large as predicted.