

Petition for Transient Student Course Approval

Submit this completed form to the A&S College office to request permission and pre-approval of transfer work:

1. **Be sure to attach course descriptions/syllabi** printed from the institution's website
2. Check to see that the courses you want to enroll in are offered during the appropriate term
3. View additional information about transfer credit at: www.ohio.edu/admissions/transcredits and www.transferology.com

NOTE: Grades you earn for courses taken at other schools are NOT calculated into your Ohio University GPA. Transferred courses are indicated on your DARS with a "T." Transferred hours are included in your total "earned hours."

Guidelines for Transferring Credits from an Accredited College or University to Ohio University:

- You must earn a C- or higher in the course (a grade of D or higher will be accepted from Ohio Public Institutions; requisites still apply for courses in a series)
- Courses must have letter grades ("A" "B", etc.) - Courses taken for CR or P/F *will not* transfer.
- Courses cannot be retakes of classes that you successfully completed at Ohio University
- Students are not permitted to transfer in credit for courses that were previously failed at Ohio University
- Junior composition (J courses) and Tier III courses are NOT transferable - These are courses specific to Ohio University and must be taken here.
- Sometimes other school's courses do not equal (are not "equivalent") to OU courses. These credits are assigned an XXL designation. Example: You take "Biology of Sponges" at Sky College. Since Ohio University does not have a course on this exact subject, the transferred credits are evaluated as BIOS 2XXL instead of being assigned an OU course number. BIOS 2XXL would count in the A&S 60-hour 2000-level and above requirement, and the A&S Natural Science requirement. If you were a Biology major, it would count as elective hours in your major.

Name: _____ PID _____

Ohio University email: _____ Cell phone # _____

This form will be returned to you via Ohio University email within 10 business days of drop-off date.

If you would like this form faxed, please include a fax number below.

Fax form to this FAX number _____

Name/Location of College/University: _____

Check term course is offered: Summer Fall Spring Academic Year: _____

Course Prefix & #: _____ Title: _____ Credits: _____

Course Prefix & #: _____ Title: _____ Credits: _____

Course Prefix & #: _____ Title: _____ Credits: _____

Course Prefix & #: _____ Title: _____ Credits: _____

Course Prefix & #: _____ Title: _____ Credits: _____

FOR OFFICE USE ONLY	
O.U. Equivalent: _____	
O.U. Equivalent: _____	
O.U. Equivalent: _____	
O.U. Equivalent: _____	
O.U. Equivalent: _____	

Comments/questions:

FOR OFFICE USE ONLY
Signature of Dean's Office Official: _____ Date: _____

Approved _____ Denied _____ Dean's Office Comments: _____