STOCK TRANSFER INSTRUCTIONS

Brokerage information to transfer stock electronically to The Ohio University Foundation:
Mellon Financial Markets
One Mellon Center, Suite 0475
Pittsburgh, PA  15258
DTC #0443 (Pershing)
Reference:  The Ohio University Foundation; Account # N7M-001012

Address to send physical securities (If registered to the donor, donor must also send signed stock
power form and letter of intent.):

BNY Mellon Capital Markets
500 Grant Street, Suite 0475
Pittsburgh, PA 15258
Attn:  Jorja Watts
Reference: The Ohio University Foundation; Account # N7M-001012

BNY Mellon contacts:
Group email – bnymcmsgiftprocessing@bnymellon.com
Primary – Jorja Watts – 412-234-0439; jorja.watts@bnymellon.com
Back-up – Antonia Georgieva – 412-236-3827; antonia.georgieva@bnymellon.com

Tax identification number:  The Ohio University Foundation’s EIN is 31-6402269.

Important Tip:
Please send notification of the stock gift by one of the following methods. This will help us to
 identify your gift and acknowledge it promptly. Please include donor name, number of shares,
 stock/company name, and estimated transfer date in your notification. If the use of the gift is
 restricted, please include any donor designation or purpose restriction.

By mail  The Ohio University Foundation
P.O. Box 869
Athens, OH  45701

By email  treasury@ohio.edu

By fax  740-593-1883

Questions may be directed to Candice Casto, Assistant Vice President of Foundation Finance and
Administration, at 740-593-1901 or castoc@ohio.edu.

THANK YOU for supporting Ohio University!