

# Nondegree Student Application

## Application Instructions

2023-2024 Academic Year  
ohio.edu/admissions

Undergraduate Admissions, Chubb Hall 120, 1 Ohio University, Athens OH 45701-2979  
Email: admissions@ohio.edu Telephone: 740.593.4100 Fax: 740.593.0560

### Who should complete this application?

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If you wish to carry a limited number of courses at the University during the regular academic year and are not interested in earning a degree, you are considered a nondegree applicant. If you later wish to enter a degree program, you will need to reapply for admission.

- **Nondegree students:** A student who wishes to enroll in a limited number of courses at the University and does not intend to earn an undergraduate degree from Ohio University.
- **Teachers seeking certification:** A college graduate who wants teacher certification through Ohio University's Patton College of Education. Select the Nondegree Student option below.
- **Graduate students taking undergraduate courses:** An applicant to a graduate program at Ohio University who needs to take undergraduate courses before admission to or registration in a graduate program. Select the Nondegree Student option below.
- **Summer students continuing registration:** A student who completed a summer-only application, but wants to continue to register for classes during the regular academic year as a nondegree student. Select the Nondegree Student option below.
- **Transient students:** A student who intends to take courses at Ohio University for credit and then transfer them to another institution. Select the Nondegree Student option below.
- **Summer only students:** A student who wishes to enroll for summer semester only in a limited number of courses at the University and does not intend to earn an undergraduate degree from Ohio University.
- **High school summer only students:** A high school student who wishes to enroll in a limited number of courses at the University the summer prior to their first term as a degree-seeking student.
- **Select international applicants:** Any student who holds or will hold a temporary visa should contact Undergraduate Admissions prior to submitting this application.

### Who should not complete this application?

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- **College Credit Plus (CC+):** A high school student who wishes to participate in CC+ options provided by Ohio House Bill 487 before graduation from high school. A different application is needed for this option. Please contact your high school guidance office or Undergraduate Admissions for more details.
- **Students pursuing a degree at Ohio University:** Any freshman or transfer student who wants to enroll at Ohio University with the intent of completing a degree. Please contact Undergraduate Admissions for the appropriate application.
- **Former or current Ohio University students:** Contact the Office of the Registrar, Chubb Hall 010, registrar@ohio.edu, 740.593.4191, about reenrolling. A former graduate student who wants to register for undergraduate-level courses and has never before enrolled in undergraduate coursework at Ohio University should complete a change of level application in Undergraduate Admissions.
- **Denied or dismissed students:** Students who have been denied admission to a degree program at Ohio University and students currently dismissed or under suspension at another institution should contact Undergraduate Admissions to discuss enrollment options.

### Priority Dates

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**Application:** Two weeks prior to the first day of classes for the term to which you are applying.

**Credentials:** One week prior to the first day of classes for the term to which you are applying. See "Notes to nondegree applicants" section for more details.

### Notes to nondegree applicants

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#### Financial Aid

You will not be eligible for federal or institutional student financial aid. Exceptions may be made for students pursuing teacher certification and applicants to graduate programs. Contact the Office of Student Financial Aid and Scholarships, Chubb Hall 020, financial.aid@ohio.edu, 740.593.4141, for more information.

#### Registration

You will be in a freshman-level registration group based on the hours earned at Ohio University. Students seeking to enroll in a course with prerequisites will need to provide an official college transcript to the academic college in which the course is offered showing the equivalent prerequisite has been completed at a previously attended institution.

#### Credentials

The credentials required to support an application for nondegree admission will depend on the highest level of education of the applicant:

- Applicants who have completed a high school education or its equivalent must submit a high school transcript showing the date of graduation or GED certificate.
- Nondegree applicants with prior college coursework or degree(s) must submit transcripts from all colleges or universities previously attended. Unofficial copies of transcripts are acceptable for nondegree purposes only. You will not earn transfer credit for work completed at another institution unless you are later admitted to a degree program at Ohio University. Contact Undergraduate Admissions for appropriate application procedures.

### Apply

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**Step 1:** Complete the attached application and return to:

**Undergraduate Admissions**  
Chubb Hall 120  
1 Ohio University  
Athens OH 45701-2979

**Step 2:** Submit a high school transcript showing date of graduation, GED certificate or transcripts from all colleges previously attended. Unofficial transcripts will be accepted for nondegree applicants.

**Step 3:** An admissions counselor will review your application and credentials. If you have questions about the admission process or about your admission decision, please contact Undergraduate Admissions to speak with an advisor. Likewise, an advisor may contact you by postal mail or email if there are questions about your application or credentials.

**Step 4:** If admitted, a message confirming admission will be sent to the email address you provided on your application.

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## Application Form

2023-2024 Academic Year  
ohio.edu/admissions

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Email: admissions@ohio.edu Telephone: 740.593.4100 Fax: 740.593.0560

### Your Information

Name \_\_\_\_\_  
Prefix (Mr., Mrs, Dr., etc.) First Middle Initial Last Suffix (Jr., III, etc.)

Previous Name (other name under which your transcripts might appear)

\_\_\_\_\_   
Prefix (Mr., Mrs, Dr., etc.) First Middle Initial Last Suffix (Jr., III, etc.)

Preferred Name (nickname, if applicable) \_\_\_\_\_ Date of Birth \_\_\_\_\_  
mm / dd / yyyy

Legal Sex  Male  Female Social Security Number

Status:  Nondegree Student  Summer Only Student  High School Summer Only

When do you plan to enroll?  Fall (August 2023)  Spring (January 2024)  Summer I (May 2024)  Summer II (July 2024)

Campus:  Athens/eCampus (OHIO Online)  Chillicothe  Eastern  Lancaster  Southern  Zanesville

What is your country of citizenship? \_\_\_\_\_

Do you have a current immigration status?  Yes  No

If yes, what is your current immigration status?  Asylee  Temporary Protective Status  Refugee  Deferred Action for Childhood Arrivals  
 Undocumented  Permanent Resident  Other

Are you an international student?  Yes  No

Are you an Ohio resident?  Yes  No If yes, since what date have you been an Ohio resident? \_\_\_\_\_  
mm / dd / yyyy

What is your county of residence \_\_\_\_\_

Where were you born? \_\_\_\_\_  
City State Country

### Permanent Address

Street Address Apartment# City State/Province

Zip/Postal Code County Country Address Valid Since \_\_\_\_\_  
mm / dd / yyyy

### Mailing Address

Street Address Apartment# City State/Province

Zip/Postal Code County Country Address Valid Since \_\_\_\_\_  
mm / dd / yyyy

**Permanent Address** (continued)

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
(Area Code) Phone Number (Area Code) Phone Number

Ohio University may communicate with me by text message or phone calls from an automated system:  Yes  No

Email Address \_\_\_\_\_

**Ethnic Background**

This information is optional and will not be used for discriminatory purposes.

Are you Hispanic or Latino?  Yes  No  
 American Indian or Alaskan Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

**Your Education**

High School Type  Public  Private  Homeschool

Name of institution \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ CEEB Code \_\_\_\_\_

Graduation Date  / / GED?  Yes  No  / / State \_\_\_\_\_  
mm / dd / yyyy mm / dd / yyyy

Have you ever taken Ohio University coursework (regardless of location or level)?  Yes  No

Have you attended any other colleges or universities?  Yes  No

**Colleges and Universities Attended (Attach additional sheets if necessary.)**

Name of Institution \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_

Beginning Date of Attendance  / / End Date of Attendance  / /  
mm / dd / yyyy mm / dd / yyyy

Major Area of Study \_\_\_\_\_

Degree Earned \_\_\_\_\_ Date Degree Received/Expected  / /  
mm / dd / yyyy

Name of Institution \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_

Beginning Date of Attendance  / / End Date of Attendance  / /  
mm / dd / yyyy mm / dd / yyyy

Major Area of Study \_\_\_\_\_

Degree Earned \_\_\_\_\_ Date Degree Received/Expected  / /  
mm / dd / yyyy

Name of Institution \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_

Beginning Date of Attendance  / / End Date of Attendance  / /  
mm / dd / yyyy mm / dd / yyyy

Major Area of Study \_\_\_\_\_

Degree Earned \_\_\_\_\_ Date Degree Received/Expected  / /  
mm / dd / yyyy

**Signature**

**Date**    /    /

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I understand that I am responsible for submitting complete and accurate information on my application form and in all related application materials. I certify that the information contained in this application form and in all application materials is complete and accurate, and I understand that submission of inaccurate information by me or at my direction may be sufficient cause for terminating my enrollment. I understand that I am required to notify Undergraduate Admissions if any of the information provided on this application for admission changes after submission. Ohio University reserves the right to alter terms of admission, up to and including revocation of the admission offer, if necessary.

Ohio University is committed to promoting and supporting a workplace and educational environment where healthy and respectful conduct is the cultural norm. In support of this commitment, Ohio University prohibits discrimination on the basis of race, color, religion, age, ethnicity, national origin, national ancestry, sex, status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, gender, gender identity, gender expression, sexual orientation, military service, veteran status, mental or physical disability, or genetic information. in its programs, activities, employment, and admission. Retaliation is also prohibited by University policy. Any future or current member of the campus community who experiences discrimination, harassment, exploitation, or intimidation, including sexual harassment, or other sexual misconduct has a right to contact the Director of Equity and Civil Rights Compliance and Title IX Coordinator in Ohio University's Office of Equity and Civil Rights Compliance to make a report. For more information about Ohio University's policies prohibiting discrimination, including grievance procedures, and all ways to contact the Title IX Coordinator, please visit [ohio.edu/equity-civil-rights](http://ohio.edu/equity-civil-rights) or visit [ohio.edu/uc/sas](http://ohio.edu/uc/sas) for information about the ADA/504 coordinator. ©2023 Ohio University. All rights reserved.