The Bachelor of Technical Operations Management (BSTOM) is intended for students who have already completed an applied associate’s degree program from an accredited community college, regional campus, or technical college, and who wish to pursue a baccalaureate degree. The BSTOM program builds upon the technical skills developed within applied associate degree programs by providing the knowledge and professional skills necessary for career advancement within the fields of engineering, industrial technologies, business management, and health technologies. Upon completion, students will earn a Bachelor of Technical Operations Management along with a minor in Business and have the opportunity to receive certificates in Lean Six Sigma and Technical Project Management to help expand the skills needed to advance in variety of environments.

Online Convenience. Ohio University Quality.

- Review study materials and submit assignments online.
- Learn from distinguished professors.
- Progress through the degree in consultation with an Ohio University academic advisor.
- Coursework can lead to completion of certificates in Lean Six Sigma and Technical Project Management.

Admission Requirements

- Completed technical associate degree (AAS, AAB or ATS) from a regionally accredited college or university
- Completed an approved minimum of 23 semester hours of lab based technical elective coursework.
- Combined 2.0 gpa from all prior college-level coursework.
- Official transcripts sent directly to Ohio University from all colleges and universities you have attended.

Application Information

Apply online [https://www.applyweb.com/ohiolife/](https://www.applyweb.com/ohiolife/) ($25 non-refundable application fee due at application)

Submit all college-level transcripts to:
Undergraduate Admissions
120 Chubb Hall
1 Ohio University Drive
Athens, OH 45701

Ohio University Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jodie Van Winkle</td>
<td><a href="mailto:vanwinkl@ohio.edu">vanwinkl@ohio.edu</a></td>
</tr>
<tr>
<td></td>
<td>740.597.7990</td>
</tr>
</tbody>
</table>

Email general questions to [transfer@ohio.edu](mailto:transfer@ohio.edu)

For more information on the partnership with Clark State Community College, visit [https://www.ohio.edu/clarkstate](https://www.ohio.edu/clarkstate).
Advising Guide for the BSTOM Online Completion Program

Degree Requirements

To qualify for the Bachelor of Science in Technical Operations Management degree, a student must have completed all Ohio University graduation requirements: general education, College, major, minor, and residency. A student must have an earned Associate of Applied Science, Associate of Applied Business or Associate of Technical Studies, including an approved minimum of 23 semester hours of lab based technical electives, with a cumulative grade point average of 2.0 or higher. Students must earn a minimum of 28 credit hours of ETM coursework with at least 16 credit hours at or above the 3000 level; minimum of 50% of the major and minor course requirements at Ohio University; and total hours for graduation (120 semester hours).

General Education Requirements

General education requirement courses that also satisfy BSTOM requirements have been marked in GREEN.

Tier I English Composition and Quantitative Skills: 1E, IM, and IJ (Can be completed at Clark State Community College or OHIO)
- Clark State ENG 1111 or OHIO ENG 1510
- Clark State MTH 1260 or 1340 or STT 2640 or OHIO MATH 1200, 1300 or MATH 2500
- Select available junior composition course (ENG 3090J, ETM 3700J, PRCM 3250J or SAM 3250J OHIO Online only)

Tier II: Complete 21 semester hours with a minimum of 2 credit hours in each of the 6 areas. (Complete at Clark State Community College)
  - BIO 1131; GLG 1133; MLT 2130+2135; MTH 2100, 2200, 2220
- 2CP: Cross-Cultural Perspectives
  - GEO 2200; HST 1110, 1120; SPN 2111, 2112
- 2FA: Fine Arts
  - ART 1300; MUS 1130, THE 1130, 1133, 2201
- 2HL: Humanities & Literature
  - COM 1120; ENG 2300; HST 1100, 1120; PHL 2100
- 2NS: Natural Sciences (must have 6 semester hours of biology, chemistry or physics coursework with lab component)
  - BIO 1510, 1520, 2121, 2122; CHM 1150, 1160, 1210, 1220; GLG 1131; MLT 1140+1145; PHY 1100, 1501, 1502, 2501, 2502
- 2SS: Social Sciences
  - MGT 1120; COM 1130; ECO 2210, 2220; GEO 1100; HST 1210, 1220; PLS 1100, 1300; PSY 1111; SOC 1110, 2230; SWK 1100

Tier III: Included in BSTOM coursework (Complete at OHIO)
- ETM 4600

BSTOM Prerequisite Courses and Business Minor Courses

Courses completed through Clark State Community College or OHIO online

Pre-Major Courses (required combined 2.5 gpa)
- Introduction to Technical Operations Management (OHIO ETM 3001)
- Advanced Enterprise Computer Methods (OHIO ETM 2030 – Must have minimum B- for passing grade)
- Technical Operations Management (OHIO ETM 3015 – Must have minimum B- for passing grade)
- Freshman Composition (OHIO ENG 1510 or Clark State ENG 1111)
- Fundamentals of Public Speaking (OHIO COMS 1030 or Clark State COM 1120)
- College Algebra or Pre-Calculus (OHIO MATH 1200 or 1300 or Clark State MTH 1280 or 1340)

Required Business Minor Courses (required combined 2.0 gpa for business minor)**
- Foundations of Accounting (OHIO ACCT 1005 or 1010 or Clark State ACC 1100)
- Foundations of Financial Management (OHIO FIN 3000)
- Introduction to Management (OHIO MGT 2000 or Clark State MGT 1120)
- Business Information Systems (OHIO MIS 2021)
- Marketing Principles (OHIO MKT 2020 or Clark State MKT 2000)

Required Other Courses
- Corporate Responsibility in Legal Environments (OHIO BUSL 2000 or Clark State MGT 2600)
- Introduction to Statistics (OHIO MATH 2500 or ATCH 2090 or Clark State STT 2640)

**Pick no more than 3 courses at Clark State Community College

BSTOM Major Requirements

Complete online through OHIO

- ETM 3820 – Technical Project Management
- ETM 3625 – Supervision & Leadership in Technical Organizations
- ETM 3635 – Quality Assurance and Technical Documentation
- ETM 4005 – Technical Operations Management Senior Seminar
- ETM 4420 – Purchasing & Supply Chain Management
- ETM 4325 – Lean Systems
- ETM 4600 – Applied Technical Operations Management
- 21 hours of free electives**

**21 hours of free elective coursework can be applied from associate degree program in addition to 23 hours of lab based technical credit.

The information on this guide is based off of the catalog requirements posted in the 2017-2018 Ohio University catalog and related Clark State Community College equivalents as of the Last Updated date. All information is subject to change without notice. Students are responsible for tracking their degree completion on their DARS and are encouraged to work with an Ohio University academic advisor in their degree planning. Courses are subject to availability at each institution. It is suggested that students meet with CPM/Advisor to discuss course selection based on offered options.

Last Updated 05/24/2017