Ohio University Administrative Senate
Minutes of February 21, 2013
Baker Center, Room 240

Next Meeting: March 21, 2013
12:10 p.m. – 1:30 p.m.
Baker Center, Room 240

Present: Heather Anerino (online), Martin Barnes (online), Patti Barnes, Joshua Bodnar,
Scott Carpenter, Lisa Dael, Deborah Daniels, Amy Dean, Doug Grammer,
Toni Heightland (online), Lisa Kamody, Wendy Kaaz, Aaron Leatherwood,
Jennifer Maskiell, Kelly Pero, Connie Pollard, Adam Riehl (online), Sarah Rist,
Wendy Rogers, Andrew Stuart, Cathleen Waller, Eleni Zulia

Excused: Tim Epley, Melanie Glassmire, Marjorie Mora, Eileen Theodore-Shusta,
Jessica Wingett

Absent: Filiz Aydin, Amy Kovach

Guests: Linda Lonsinger, George Mauzy, Christine Sheets, Jenni Young

Call to Order: Joshua Bodnar called the meeting to order at 12:10 p.m.

University Update – Linda Lonsinger – Chief Human Resource Officer: Linda Lonsinger reported that the AFSCME contract expires March 1, 2013 at 5pm and continuity plans are in place in case of a strike. A strike is not anticipated as negotiations are going well. The last AFSCME strike was in the late 1970’s.

● COMP 2014 is behind schedule due to online questionnaires submitted for positions filled after the original questionnaire deadline, and the Oracle upgrade that should be completed by December 1, 2013. There is no need for an employee to complete a new questionnaire if there are minor changes to their position. If there are major changes to an employee’s position, contact Karen Hudson, Director of Compensation, at 740-593-1641 or Hudson@ohio.edu. Compensation policies will be reviewed and updated by the end of 2013.

● Lonsinger and Hudson will give a COMP 2014 update at next month’s meeting.

University Update – Christine Sheets – Assistant Vice President for Capital & Facilities Planning: Christine Sheets reported on the Housing Master Plan. (See attachment). Phase 1 is between the old Wolfe St. apartments and Nelson Dining Hall. Phase 2 is behind Old South and 15 residence halls will be demolished. Phase 3 is behind Nelson and Adams Halls and Morton parking lot, and is not yet scheduled. The new residence halls will be focused on a living/learning environment with learning commons in the middle to accommodate support services for students. Consultants, surveys to parents and students, City of Athens, and others were involved so diverse feedback was utilized. Green space will not be destroyed, but will be enhanced with native plants, walkways, recreation spaces, etc. The space known as “South Beach” will remain and become part of the “Green Sweep” which will eventually connect South, East, and West Greens. Pathways will connect to key places on campus. Access roads will be in place for move-ins and service vehicles. Phase 1 begins in May with preparation of the ground for construction and by August, foundations will start to go up. Construction will be LEED Silver rating or greater. The commons will include suite style spaces in a home like environment, which will be priced comparable to Adams Hall.
Housing will still have two rate structures for renovated and non-renovated spaces. Parking spaces will be removed during construction, but will be replaced. There are no plans to redevelop West Green at this time, but the University will invest most of its minor capital money on maintaining the residence halls and green space. Bush Hall is currently being renovated and will reopen January 2014, and Jefferson Hall will probably be renovated next. The University is also focused on renovating the Multipurpose Facility, Galbreath Chapel, etc., and by summer there may be over 40 projects under renovation.

Approval of Minutes: Joshua Bodnar asked for a motion to approve the minutes of the January 17, 2013 meeting, Patti Barnes moved, Wendy Kaaz seconded the motion, a vote was taken, and the minutes were unanimously accepted.

Chairperson’s Report: Joshua Bodnar said collaborative efforts between Faculty and Classified Senates are continuing. Faculty Senate is in the early phases of reshaping the evaluation process of the Provost and President and will involve all three Senates. It will be a campus-wide comprehensive evaluation done on a regular basis to include important campus-wide issues. Work will be done with Institutional Research and we hope to engage the Board of Trustees. Information will be presented later.

● The Parking Committee is evaluating parking spaces as some spaces will move to new locations. The Campus Master Plan goal is to move larger campus lots to the perimeter and keep smaller lots close to campus. Handicap spaces will be maintained and close to campus as there are ADA regulations to follow. Improvements in parking lot safety and the Campus Transit system are needed.

Vice Chairperson’s Report: No Report

Secretary’s Report: No Report

Treasurer’s Report: Deborah Daniels distributed the February 2013 Budget Report prior to the meeting. A couple of mailings are the only changes to the budget.

Committee Reports: No Report

Old Business: None

New Business: Proposed Revisions for OAA Selection: Andrew Stuart reported on the proposed revision to the Outstanding Administrator Award of allowing an administrator to be selected for the award more than once. The committee will accept a change allowing an administrator to be awarded a second time after five years from the first award. A discussion took place as some are opposed and some are for the change. Stuart is to meet with the committee and bring a new proposal to next month’s meeting.

Proposed Revisions for Service Award Gift Eligibility: Wendy Rogers reported on the proposed changes for Service Award gift eligibility. Currently an employee receives a gift for 30 years of service at retirement and a gift for 30 years of service. No gift is presented if an employee retires with less than 10 years of service. After a discussion, Joshua Bodnar asked for a motion to adjust the Service Award gift eligibility to give a gift to retiring employees with 10 years or more service to Ohio University, Wendy Kaaz moved, Lisa Dael seconded the motion, a vote was taken, and the motion passed unanimously.

Request for one time funding for Service Award template graphic design services: Wendy Rogers explained that a flyer and an ad for The Post are created each year for the Outstanding
Administrator Award. If a template of the program was created, it could be reused every year by just updating information for the current year’s award. Rogers asked for a one time set up fee of $200 to create the template through University Communications & Marketing. Joshua Bodnar asked for a motion to approve spending $200 for the template, Lisa Kamody moved, Kelly Pero seconded the motion, a vote was taken, and the motion passed unanimously.

**Discussion and Announcements:** None

**Adjournment:** Joshua Bodnar asked for a motion that the meeting be adjourned, Kelly Pero moved, Lisa Dael seconded, the motion passed unanimously, and the meeting adjourned at 1:30 p.m.

Respectfully submitted,

Jessica Wingett
Secretary

**Next Meeting:** March 21, 2013
12:10 p.m. – 1:30 p.m.
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HOUSING DEVELOPMENT PLAN

PROJECT DESIGN PRINCIPLES...

1. Provide for exemplary student services that are committed to helping students fulfill their academic promise.

2. Focus building design and amenities toward an ecosystem for first- and second-year students, yet with flexibility for future generations and campus needs.

3. Create a residence hall environment that provides a welcoming atmosphere and incorporates core academic services and programs into the living environment with multi-purpose spaces.

4. Build new and renovate existing residence halls to create a special place with the unique character of OHIO that focuses on affordability and supports the cost of living on campus.

5. Impact national student recruitment and retention with design, amenities and services of the residential campus.

6. Provide 21st-Century amenities through technology for advanced safety, security, education, and communications needs that will meet or exceed the requirements of OHIO's academic partners.

7. Provide a sense of community and an appealing environment, creating a special place in which to learn, live and work within OHIO's beautiful Appalachian setting.

8. Respect and maintain the historic palette and character of OHIO into the East and South Green neighborhoods with a balance of modern design, sensibility and function.

9. Ensure the overall residential campus interfaces with the context of the campus master plan and facilitates campus connections, pedestrian movement, bike usage, delivery, traffic flow and parking.

10. Make sustainability a priority in all aspects of capital planning to include building, site, land planning for flood plain requirements and construction methods, as well as align with the OHIO Climate Action Plan and meet the minimum Silver LEED goal.

11. Include culinary service, recreation needs and green spaces as part of the overall planning for individual building design and sector planning.