Ohio University Administrative Senate
Minutes of April 16, 2015
HRTC, Room 154

Next Meeting: May 21, 2015
12:10 p.m. – 1:30 p.m.
Baker Center, Room 240

Present: Joshua Bodnar, Nicholas Brigatti, Lisa Dael, Marissa Dienstag, Tim Epley, Doug Grammer (online), Christina Jenkins, Wendy Kaaz (online), Laurie Lach (online), Jennifer Maskiell (online), Marjorie Mora, Kelly Pero (online), Connie Pollard, Corey Posey (online), Wendy Rogers, Misti Smith, Eileen Theodore-Shusta (online), Cathleen Waller, Matt Ward, Jessica Wingett, Eleni Zulia

Excused: Jewell Barlow, Andrew Stuart

Absent: Martin Barnes, Myca Haynes, Toni Heightland, Ricky Huard, Feliz Levy, Melissa Standley

Guests: Ilya Kogan (online), Sarah Lack (online), Deborah Shaffer

Call to Order: Cathleen Waller called the meeting to order at 12:10 p.m.

University Update – Deborah Shaffer, Senior Associate Vice President for Finance & Administration: Deborah Shaffer informed Senate that the House and Governor’s proposed budgets are similar and the Guarantee is maintained. The Governor’s budget recommends a 2% tuition cap for the next year, and the House budget recommends a $200 increase. The recommendation for State Share of Instruction (SSI) is not yet known. Implementation of planning assumptions is delayed, but planning units are developing budgets for next year.

- Benefit changes are effective July 1, 2015. Open enrollment is through April 24, 2015 and all employees must reenroll. A dependent audit will be done next year. Most institutions that do a dependent audit see up to a 10% reduction in the number of dependents, which controls the cost of benefits. A paper form must be completed for life insurance beneficiaries.
- Partner groups are being created through RC Strategy Group and RC Technical Group. An individual in each college or planning unit will have authorization to discuss and develop strategic solutions on behalf of each college or planning unit. The pilot will take place in Finance and Administration units. Each group will be co-chaired by a director of the group and a member of the RC Strategy or Technical team, with up to five other people in each group. These groups will work together. Once each group is defined, members will be on a two year rotation so the group is refreshed and others can get involved. A website will be created and will list two members from each group so individuals know who to contact. Individuals on key groups are being looked at to identify those who would be good contributors.

Approval of Minutes: Cathleen Waller asked for a motion to approve the minutes of the March 19, 2015 meeting; Misti Smith moved, Nicholas Brigatti seconded the motion, a vote was taken, and the minutes were unanimously accepted.
Chairperson’s Report: Cathleen Waller sits on the Campus Climate Task Force Committee. Individual satisfaction was looked at and communication was identified. The next meeting is April 17 and some recommendations will be brought forward, and then will be released in a report. The hope is that recommendations from the committee will bring about a positive change at the University.

- Benefits webinars or Lunch & Learns are scheduled:
  - April 17 – Anthem
  - April 21 – Impact
  - April 23 - Saving for Retirement

Vice Chairperson’s Report: No Report

Secretary’s Report: No Report

Treasurer’s Report: The March 2015 Budget Report is attached. Charges for March are $8,221.43 and most are for the Outstanding Administrator Awards. A few more charges are expected and funds available are $51,043.63.

Committee Reports: The deadline for nominations is April 20 and there are a lot of Districts with vacancies. If you know of anyone who might be interested, please contact them or forward their name to Jessica Wingett, Wingettj@ohio.edu. Please submit a nomination form if you would like to seek reelection. The Senate meetings are webcast and are a convenient way to attend, especially for those at the Regional Campuses. Individuals who are shifting districts due to temporary relocation, will stay in their original district.

Available Districts:
- District 1 Eleni Zulia
- District 4 Lisa Dael
- District 12 Toni Heightland
- District 14 Cathleen Waller
- At-Large Christina Jenkins
- At Large Marjorie Mora
- At-Large Doug Grammer
- At Large Jennifer Maskiell
- At Large Wendy Kaaz
- At Large Vacant
- 2 Regionals Vacant

- Lisa Dael serves on the University Library Committee and they are proposing a resolution for increased pay for Ohio University librarians for better retention. Ohio University librarians are administrators, and at many other universities, librarians are faculty. During COMP 2014, the peer group was faculty status, not administrative status, and most librarians in Ohio work for county and city library’s where salary is lower. This resolution will be presented to the Provost, and may be shared at a Senate meeting.

Old Business: None

New Business: None
**Discussion and Announcements:** Cathleen Waller thanked those who attended grievance training. This past month, there have been three grievances:

- One was resolved without a committee
- One is partially resolved per policy
- One is going forward now

Keep Cathleen Waller and colleagues informed.

**Adjournment:** Cathleen Waller asked for a motion that the meeting be adjourned, Nicholas Brigatti moved, Marjorie Mora seconded, the motion passed unanimously, and the meeting adjourned at 12:50 p.m.

Respectfully submitted,

Wendy Rogers
Secretary

Debbie Crabtree
Assistant to the Senate

**Next Meeting:** May 21, 2015
12:10 p.m. – 1:30 p.m.
Baker Center, Room 240
<table>
<thead>
<tr>
<th>Row Labels</th>
<th>Budget</th>
<th>Period Activity</th>
<th>Funds Available</th>
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<td>$30,168.00</td>
<td>$8,221.43</td>
<td>$51,043.63</td>
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<tr>
<td>100000's - Professional Srvcs &amp; Misc</td>
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<td>$120.00</td>
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