

Welcome to the

Athens Campus



Everything You Want
to Know About
Being a Student
on the
Athens
Campus

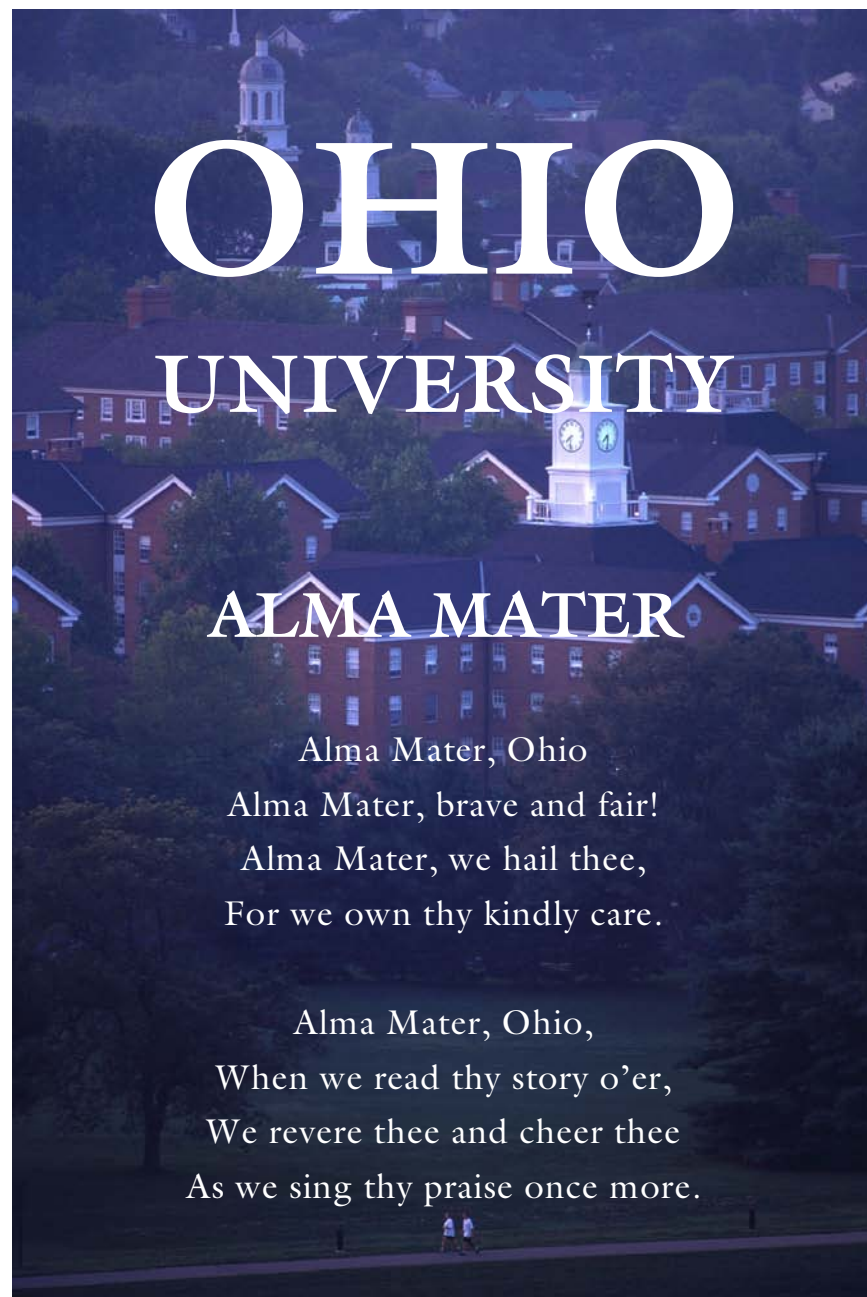


University College
140 Chubb Hall
(740) 593-1935
university.college@ohio.edu
<http://www.ohio.edu/univcollege>



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Welcome to the Athens Campus

As an Ohio University student relocating from one of the university's five regional campuses, you have many new and challenging experiences ahead of you. We hope some of the information you find in this guide will assist you in your continuing education as an Ohio University student. You will find information ranging from parking facilities, to meal service, to campus safety, recreation opportunities, and academic services.

You are an important member of the student body and as you continue with your college career on the Athens campus of Ohio University, you join a growing number of students who change campuses each year. Your satisfaction and success are important to us. Let us know how we can help!

The Campus

You will find many differences between the Athens campus and the regional campus from which you are relocating. Approximately 16,000 undergraduate students attend the Athens campus; 7,000 live on campus in the university's 40 residence halls. The remainder live in off-campus housing, including those who live in Greek housing, commute from home, or live in other non-university houses or apartments. Whether you are a residential or off-campus student, you are an important part of campus life and there are many opportunities for involvement. Perhaps you will continue some of the same involvements you had on the regional campus and we also encourage you to take advantage of the many new activities and organizations available to you as an Athens campus student. A campus map is available at <http://www.ohiou.edu/athens/ioumap.html>.



Advising and Academic Resources

Advising and Registration Process

As a regional campus student, you became accustomed to seeking assistance from the Student Services Office and perhaps a faculty advisor. On the Athens campus, there is no centralized student services office or advising location, but rather college offices and departmental offices. Advisors are available in each college office to answer general questions and provide assistance. You will also be assigned a faculty advisor in the department of your major who will help you understand and keep track of requirements for your major and inform you of academic and career options.

Academic Advising

Academic advising is a major key to your success at Ohio University. Here are some steps to follow to ensure a positive academic advising experience.

1. Find out who's your advisor. You will need to contact your college office and let them know that you have recently relocated and that you need an advisor on the Athens campus.
2. Set up an appointment with your advisor. Your advisor is there to help **you**. If at any time during the quarter you have questions about a course, or if you are having problems with school, see your advisor. Your advisor does not have a solution for everything, but can always point you in the right direction.
3. Make sure you meet with your advisor before registering for classes. You may go online to find out who your assigned advisor is, when your priority registration time begins, and view your DARS report. Go to <http://www.ohio.edu/registrar> and click on MyRegistration & Advising Info or MyDARS. You **must** meet with your advisor to get your printed DARS report. Your registration access code and the time you may begin to register are printed on your DARS report. An hour out of your entire quarter spent talking to your advisor may save you years of frustration about school!
4. When meeting with your advisor, **be prepared**. Develop some questions, make a list of classes you are interested in taking, and bring any materials you may think necessary for your advisor to see. To find up-to-date information about classes offered, go online to <http://www.ohio.edu/registrar> and click on Course Offerings under Quick Links to Online Services for Students.
5. Finally, keep in touch with your advisor. He or she knows of changes in the class schedule, updates on major requirements, and other general information you may miss. He or she can also be a tremendous resource when you begin to look for your first job or apply to graduate school.
6. If you have any general questions, call or stop by your college office.

COLLEGE OFFICES AND PHONE NUMBERS

College of Arts and Sciences (102 Wilson Hall, 740-593-2845)

College of Business (214 Copeland Hall, 740-593-2000)

College of Communication (497 RTVC Building, 740-593-4880)

College of Education (124 McCracken Hall, 740-593-4400)

Russ College of Engineering and Technology (159 Stocker, 740-593-1483)

College of Fine Arts (Jennings House, 740-593-1812)

College of Health and Human Services (Grover Center W370; 740-593-9334)

Honors Tutorial College (35 Park Place, 740-593-2723)

University College (140 Chubb Hall, 740-593-1935)

The Registration Process on the Athens Campus

From the time you leave relocate orientation until you graduate, you will use Web Registration or the Touch-Tone Registration and Information Processing System (TRIPS) to do all of your course scheduling and schedule adjustments. Please review the opening pages of the Schedule of Classes for details.

Here is a quick guide to the priority registration process:

1. View the Schedule of Classes online at <<http://www.ohio.edu/registrar>> and click on Schedule of Classes. Or, you may pick up a printed copy of the *Schedule of Classes* from the Registrar's Office (first floor of Chubb Hall) before priority registration. Books are usually available one week before advising begins each quarter.
2. Be sure to obtain your DARS report each quarter from your college office, department office, or advisor (this varies depending on the college). Students may obtain their DARS report at the following locations:

Arts and Sciences - first floor, Wilson Hall (College Green); 740-593-2845

- (1) declared majors: department office of student's major
- (2) undeclared majors: office of assigned advisor
- (3) OPIE students: 201 Gordy Hall; 740-593-4575

Business - 214 Copeland Hall; 740-593-2000

- (1) all students: 214 Copeland Hall

Communication - 497 RTVC Building; 740-593-4880

- (1) declared majors: school office of student's major
- (2) others: 497 RTVC Building

Education - 124 McCracken Hall; 740-593-4400

- (1) all students: 124 McCracken Hall

Engineering and Technology - 150 Stocker Center; 740-593-1483

- (1) declared majors: department office of student's major
- (2) undeclared majors: 159 Stocker Center

Fine Arts - Jennings House; 740-593-1812

- (1) declared majors: school office of student's major
- (2) undeclared majors: Jennings House

Health and Human Services - Grover Center W370; 740-593-9334

- (1) declared majors: health sciences-school office
all others-group advising session or from faculty advisor
- (2) undeclared majors: advisor

Honors Tutorial College - 35 Park Place, second floor; 740-593-2723

- (1) all students: 35 Park Place, second floor

University College - 140 Chubb Hall; 740-593-1935

- (1) Undecided students: office of designated faculty advisor
- (2) Pre-engineering: 159 Stocker Center; 740-593-1483
- (3) CAP Students: Academic Advancement Center, first floor, Alden Library; 740-593-2644
- (4) All others (BSS, BCJ, Associate degree, transfer, high school, non-degree): 140 Chubb Hall

Students who need assistance in locating faculty advisors and DARS reports should contact the appropriate college office prior to priority registration advising week or access the information online at <<http://www.ohio.edu/registrar>> by selecting MyRegistration and Advising Info. If you do not know in which college you are enrolled, contact the Office of the University Registrar, first floor lobby, Chubb Hall, 740-593-4191.

3. Contact your faculty advisor to set up an appointment for advising.
4. *Prior to meeting with your advisor*, prepare a tentative schedule and/or a list of questions concerning your academic progress. You may view your DARS report online by going to <<http://www.ohio.edu/registrar>> and click on MyDARS. When you meet with your advisor, discuss these items.
5. To register by Web Registration or touch-tone telephone (the TRIPS system), students need a RAC (Registration Access Code). Each advisee's RAC appears on his/her registration DARS.
6. If the DARS indicates a registration hold, the student must clear the hold at the office indicated before web or telephone registration is permitted.
7. Access for registration is determined by standing at the end of the current quarter and accumulative hours earned. Honors Tutorial College students get first access, then students with documented disabilities, then graduate students, then seniors, then juniors, etc. Students are assigned a registration time according to the number of credit hours already earned. The DARS indicates when the individual advisee may begin to register. You may also find this information by going online to <<http://www.ohio.edu/registrar>> and selecting MyRegistration and Advising Info.

8. Should a student make a course request whose time conflicts with a course already requested, he/she will be informed of the time conflict.
9. Students using Web Registration will be able to print a copy of their schedule. Students may conclude their telephone registration process by asking for a verification of the schedule they have just created for themselves, or they may use TRIPS later, at any time the system is accessible, to request verification. Later, after the fee payment deadline, the Registrar's Office will e-mail an official schedule to your Oak e-mail account. Students may also view their schedule online or request their schedule be sent to their Oak e-mail. To do this, access the Office of the University Registrar web site at <<http://www.ohio.edu/registrar>> and select MySchedule under Quick Links to Online Services.

University Resources to Help You Succeed

Ohio University has a number of services that can help you in your college career. Here we list a few of these services. If you choose to register with Commuter and Adult Student Services (CASS), your peer mentor will be able to help you evaluate your needs and provide you with some possible solutions that you may investigate.

1. **University College** has developed a **mentor program** for both commuter and adult students. Should you decide to request the free services of the mentor program, your mentor will be able to discuss your questions and concerns, as well as keep you informed of various activities on campus and in the Athens area. For more information, please contact Lora Munsell at University College at 740-593-1935 or at munsell@ohio.edu.
2. **Academic Advancement Center**, located on the first floor of Alden Library, has many programs designed for students who wish to improve their academic skills or who need assistance with understanding course material. Although we include most of their services in the list below, be sure to stop by the AAC on the first floor of Alden Library or visit their web site for more information: <<http://www.ohiou.edu/aac/>>.
 - a. **Learning Strategies Classes:** UC 110, Learning Strategies (3 credits), helps first-year students with budgeting time, outlining and note-taking, preparing and taking tests, and using technology.
 - b. **Reading Strategies Classes:** UC 112, College Reading Skills (2 credits), helps students who wish to improve their reading strategies. Instruction focuses on increasing comprehension, varying reading rate, and developing vocabulary. UC 112B, a speed-reading and vocabulary course, is available for students who want assistance with specific reading skills.
 - c. **Private Tutoring:** The Academic Advancement Center also makes referrals to paid, private tutors. Please note that if you register with CASS you are eligible for four hours of free tutoring per week.
 - d. **Supplemental Instruction:** Small group study sessions, called Supplemental Instruction or SI, are provided for some courses in

which the early withdrawal, poor performance, or failure rate has traditionally been as high as 35%. An undergraduate student who has successfully completed the target course is hired to attend a specific section of class and hold 2-4 hour study sessions per week. Students work together to improve their understanding of the course content and to enhance their test preparation and study skills. Regular attendance and participation is recommended but not required. Sessions are free and open to all interested students.

- e. **Learning Center Computer Lab:** Within the AAC you will find the Learning Center, a computer lab with Macintosh and Windows computers that are connected to both the Web and e-mail and carry a wide range of software applications. Support staff is available to help you learn how to use the various programs. The AAC also offers a class designed especially for first-year students with limited exposure to computers, UC 106, Academic Computing Skills.
- f. **CAP: The College Adjustment Program (CAP)** is designed to promote academic success and college completion for all of its participating students. To facilitate success in reaching this goal, the CAP program offers a wide variety of services and opportunities including: free private tutoring; learning skills/strategy courses; student peer advisors; assistance locating financial aid; study tables; instructional computer lab; academic advising, scheduling and advocacy; career planning; and study tips. To be eligible to join, students must have earned fewer than 60 credit hours and must demonstrate the need for these academic services through ACT or SAT scores, or through high school rank. In addition, students must be U.S. citizens or permanent residents, and meet at least one of these additional criteria:
 - i. **First-generation** college student (neither parent earned a four-year college degree).
 - ii. **Low-income** status as determined by federal guidelines.
 - iii. **Documented disability.** If you think you are eligible, and want to request an application, you can contact Greg Lester at 740-593-2642, lesterj@ohio.edu or the Academic Advancement Center, 101 Alden Library, Athens, Ohio 45701, 740-593-2644.
3. **Alden Library**, located on the College Green, is the main library facility at Ohio University. This seven-story building currently has a collection of over two and a half million bound and unbound volumes, and subscribes to approximately 10,000 periodicals. Undergraduate students with valid OU ID cards may check out books for a period of three weeks. The circulating desk can be reached by calling 740-593-2695. For general information about the library and its resources, call 740-593-2699 or visit <<http://www.library.ohiou.edu>>.

4. **Writing Center:** On the newly renovated 2nd floor of Alden Library, students can work with a peer writing tutor to improve their writing skills. With your peer tutor, you can work on selecting paper topics, developing and organizing ideas, conducting research, and improving style. Students can also learn editing or proofreading techniques. Assistance is free.
5. **Learning Commons:** A 24/7 computer, study, and reference center on the second floor of Alden Library. The Learning Commons offers the latest technologies that can help you make your papers and presentations professional. Writing tutors, computer assistants, and reference librarians are available.
6. **Office of Career Services** offers assistance in making or refining career decisions, exploring career options, and conducting effective job searches. This office provides individual career advising, computerized career guidance programs, and seminars on career-related topics, career decision making, resumé preparation, and interview techniques, and a Career Resource Library filled with career information, employer directories, graduate school information, and job listings. Find out more by calling 740-593-2909, stopping by 185 Lindley Hall, or visiting the Career Services home page at <<http://ohio.edu/careers/>>.
7. **Counseling and Psychological Services** are available for helping students with major and career choice, as well as for difficulties with concentration, motivation, stress, test anxiety, depression, unsatisfactory relationships, or self confidence/esteem. This office is found on the third floor of Hudson Health Center, 740-593-1616.
9. **Academic Advising:** The advisors in University College are ready to assist students in the major selection process, and can aid those students who are contemplating returning to school.
10. **McNair Scholars Program:** The goal of this program is help first-generation, low-income and/or minority students to enhance your academic experience as an undergraduate in order to prepare you for success as a graduate student, professor, and professional researcher. This program at Ohio University is designed to inform, encourage, motivate, and prepare you for doctoral study.

Eligibility: Be a first-generation college student (neither parent attended college) and be **income eligible** (as defined by the Department of Education) *OR* be a member of an underrepresented minority group (African American, Hispanic, Native American). You must be a US citizen or permanent resident who displays promise for doctoral study. You must be enrolled in Ohio University or be transferring to Ohio University. You should show that you have and will maintain a minimum 2.8 cumulative GPA, and that you have at least a sophomore standing with 60 credit hours.

Benefits:

- Opportunity for paid summer research (up to \$2800)
- Opportunity for summer tuition waiver
- Free GRE Preparation
- Graduate School Application fee waiver from participating Institutions
- Assistance with Graduate Applications
- Opportunities for PAID travel to present your research at conferences
- Development of Research skills
- Mentor relationship with Faculty
- Academic Advising

For more information, you may contact:

Dr. Raymie McKerrow, Director, mckerrow@ohio.edu
 34 Lindley Hall
 Phone: 740-593-0391,
 Fax: 740-593-0110
 Or visit the web site at: <<http://www.ohiou.edu/mcnair/>>



Other Resources

Parking

Those students who live in university housing and have over 45 credit hours are permitted to purchase on-campus parking permits. Students wishing to park on Ohio University property must register their vehicles with Parking Services at the University Garage, 100 Factory Street, or at one of the following web sites for students:

On-campus students:

<http://www.facilities.ohiou.edu/parking/std_parking_permits.htm>

Commuter students:

<http://www.facilities.ohiou.edu/parking/std_parking_permits.htm>

Commuter permits are valid in any of the purple commuter lots. Commuter permit prices: \$35 when purchasing one quarter at a time; \$70 when purchasing two quarters at a time; \$105 when purchasing three quarters at a time. Please keep in mind that there are more commuters than parking spaces. A commuter permit does not guarantee a parking space. Commuter parking is based on the theory that commuters arrive at different times of the day, therefore the university sells more permits than space allows.

Motorcycle Parking:

Although it isn't necessary to register motorcycles, parking is limited to specifically designated areas.

The Parking Services web site also has a list of off-campus parking facilities and rates: <http://www.facilities.ohiou.edu/parking/std_off_campus.htm>.

Individuals with State handicapped hang tags or license plates may use any Ohio University surface lot, with the exception of garages, restricted parking lots, and restricted spaces. You must register your car with Transportation Services at the University Garage, 100 Factory Street. For more information on the Office for Institutional Equity, please visit the following web site: <<http://www.ohio.edu/equity/services.cfm>>.

City Garage

The city garage is located on Washington Street between College Street and Court Street. Meter parking is available.

Parking Meters on city streets and some university lots are also available.

Housing

Students with fewer than 90 hours earned and who do not qualify for a commuter student exemption are required to live in university housing.

For general information on university residence halls and housing, you may visit Residence Services, 060 Chubb Hall, 740-593-4090, housing@ohio.edu, www.facilities.ohio.edu/housing.

Student Health Service

Student Health Service, located in the Hudson Health Center, provides an outpatient clinic and complete ancillary services, including health education, pharmaceutical, x-ray, clinical laboratory, and physical therapy services. Services are available free to all Ohio University students with a valid ID card; there is a fee for pharmaceuticals, x-rays, some laboratory work, and some non-disposable items (Ace bandages, splints, etc.). For more information, visit: <<http://www.ohiou.edu/hudson>>.

Health Insurance

As a student at OU, you are required to have health insurance. You will be billed for health insurance unless you opt out of the university insurance by providing proof of your own health insurance. For information on how to waive the university insurance, go to <http://www.finance.ohiou.edu/receivable/ins_domestic.html>. You can find out more about the university health and accident insurance program by visiting the Hudson Health Center or by checking: <<http://www.studentresources.com/college/ViewBrochures.aspx>>.

Transportation

CATS (Campus Area Transit Service): Free shuttle service around campus from 7:30 a.m. – 5:30 p.m. M-F. All CATS shuttle stops are marked with a "CATS Bus Stop" sign. For more information and for the shuttle routes you may call 740-593-1611, or visit the following web site: <<http://www.ohio.edu/transit>>.

CATCAB: A para-transit service available to individuals with mobility limitations needing transportation around campus. For more information on the Office for Institutional Equity, please visit the following web site: <<http://www.ohio.edu/equity/services.cfm>>.

Athens Transit: To get around the City of Athens and The Plains, the city's bus system runs from 7:00 a.m. to 7:00 p.m. Within the city, rides are \$1.00 and \$1.25 beyond city limits. For information call 740-592-2727 or visit <<http://www.eurekanet.com/~athenstransit/>>.

Taxicabs: Athens Cab and airport shuttle, 740-594-7433 and Tabs Taxi and Airport Service, 740-594-5336.

Ohio University Ride Board: The online ride board is a place to find a ride from other Ohio University students. You can post messages for your daily or occasional transportation needs, and you may check responses to your requests posted by other students. On the ride board, you can also find useful information including the most comprehensive guide to online road travel resources. <http://liad.cats.ohiou.edu/html/rideboard/ride_main.html>.

Baker University Center

The John Calhoun Baker University Center provides a variety of dining and recreation facilities, programs and services.

Dining Facilities

The Front Room -- campus coffeehouse serves beverages and snacks, Monday - Friday, 7:45 a.m. - midnight; Saturday, 10:00 a.m. - midnight; and Sunday, noon - midnight

The Corner Café -- a variety of food vendors ranging from subs to pizza, Monday - Friday, 11:00 a.m. - 7:00 p.m.

The State Room -- lunch only, full meals plus salads and sandwiches, Monday - Friday, 11:30 a.m. - 1:00 p.m.

The Information Center (first floor)

Campus Information, check cashing, Notary Public, free typewriter use, paper/pen sales.

Lesbian, Gay, Bisexual, Transfer Programs Center (Rm 314, 740-593-0239)

Programming, support groups, and resources for LGBT students.

Post Office (first floor)

Hours are Monday - Friday, 10:30 a.m. - 1:30 p.m. and 2:30 p.m. - 5:00 p.m.

The Lobby (first floor)

Free phone for local calls, pay phone, postage stamp machine, e-mail terminals.

University Judiciaries (second floor)

Primary purpose is to safeguard the learning environment of Ohio University by upholding its standards for student conduct. University Judiciaries administers the "Ohio University Student Code of Conduct."

Student Activities

Over 300 organizations are currently registered with the Office of Student Activities, ranging from athletics/recreational, political, and professional to social, religious, service/volunteer, and special interest. A complete list of organizations, with phone numbers of contact persons is available from the Office of Student Activities, 204 Baker Center, 740-593-4025 or by going to the following web site: <<http://storg.admsrv.ohio.edu/>>.

Off-Campus Living

The Off-Campus Living Office, part of the Division of Student Affairs, 204 Baker Center, offers resources and support for Ohio University students living off campus. The office strives to enhance this experience by preparing students for civically responsible, independent off-campus living through education regarding their rights

and responsibilities, both as tenants and as members of the Athens community. For more information call 740-593-4073 or visit <<http://www.ohio.edu/offcampus>>.

Financial Aid

Ohio University offers a variety of financial assistance programs to its students, including scholarships, grants, loans, and part-time employment. A good web site to visit that can familiarize you better with the financial aid options available is <<http://www.finaid.org>>. To apply for any of the five federally-funded need based financial aid programs (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work Study, Federal Perkins Loan, and Federal Direct Student Loan), the Ohio University Grant (OUG), or the Ohio Instructional Grant (OIG-for Ohio residents only), students must complete the Free Application for Federal Student Aid (FAFSA) which can be picked up at the Office of Student Financial Aid and Scholarships on the ground floor of Chubb Hall Room 020, or online at <<http://www.fafsa.ed.gov/index.htm>>. The staff at the Office of Student Financial Aid and Scholarships will be able to guide you concerning any questions you may have. If you would like to review the OU Financial Aid web site that can give you an overview before visiting the offices, please go to: <<http://www-sfa.chubb.ohiou.edu>>.

To be considered for all of the federal aid listed above, the results of the FAFSA must be on file at OU by mid-March. You should submit your FAFSA to the federal processor (or online by electronic signature) at least four weeks prior to the March deadline to ensure first-priority consideration.

University Scholarships

Ohio University has an extensive scholarship program for freshmen and upper-class students. Most university scholarships are awarded based on academic achievement or special talent (College of Fine Arts). Some endowed scholarships are awarded based upon area of study, geographical residence, financial need, or a combination of these factors. Financial need is not always a prerequisite to qualify for scholarships; however, you are strongly encouraged to file the FAFSA to determine your need level.

Transfer students will automatically be considered for transfer scholarships by the Office of Undergraduate Admissions based on the credentials and transcripts they have received. A separate scholarship application is not required. To be considered for an upper-class transfer scholarship, a new transfer must have applied for admission and been accepted by the university. Currently enrolled students must complete the electronic scholarship application that is available online in early January. **The application deadline for currently enrolled students is the end of winter quarter.** More information about Ohio University scholarships can be found on the web at <http://www-sfa.chubb.ohiou.edu/scholar/scholar_about.html>.

Other Scholarships

Want to find scholarships from all over the country? Check out <<http://www.finaid.org>>. This information page provides a free, comprehensive, independent, and objective guide to student financial aid. This site also offers a feature which will do a free scholarship search for you. Another useful web site that does scholarship searches for you according to your major is <<http://fastweb.monster.com/index.html>>. You may also visit a couple of scholarship web sites that may be helpful for you.

- <<http://www.lib.msu.edu/harris23/grants/3nontrad.htm>>
a web page dedicated to various scholarships available for non-traditional students.
- <<http://www.fdncenter.org/home.jhtml>>
an excellent web site by the Foundation Center providing information, advice, and ideas for college funding for non-traditional students.
- <<http://www.walmartfoundation.org/wmstore/goodworks/scripts/index.jsp>>
higher reach scholarship for non-traditional students who have been employed by Walmart
- <<http://www.back2college.com/library/scholarships.htm>>
a web site providing information on funding for obtaining your degree.
- <<http://www.bankofamerica.com/studentbanking>>
a good site for financial planning tips and a chance to enter a scholarship sweepstakes
- <<http://www.ecampustours.com/payingcollege>>
gives financial planning advice
- <<http://www.wiredscholar.com/index.jsp>>
a good web site packed with information on how to best finance your college degree

Employment

A wide variety of student employment opportunities are available on the Athens campus. Students are permitted to work up to 20 hours per week while classes are in session. University departments and off-campus employers who wish to hire students will post their openings on the job board outside the Office of Student Financial Aid and Scholarships (OSFAS).

The **Program to Aid Career Exploration (PACE)** is another option for students who meet the eligibility requirements. There is a separate PACE application that can be submitted over the OSFAS web site at any time. University offices interview and select PACE students in late winter and early spring quarters for employment the following year.

If you have any questions about financial aid, please do not hesitate to contact the OSFAS. You may schedule an appointment to come in and speak with a financial aid administrator or give the office a call at 740-593-4141.

Students are also encouraged to seek outside assistance. There are several directories of financial aid resources available from Alden Library. A few are:

The College Money Handbook: the complete guide to expenses, scholarships, loans, jobs, and special aid programs at four-year colleges. Peterson's Guides: Princeton, NJ. Published annually.

Corporate Tuition Aid Programs: A directory of college financial aid for employees at America's largest corporations. Joseph P. O'Neill, Conference University Press: Princeton, NJ.

The Scholarship Book: the complete guide to private scholarships, grants, and loans for undergraduates. Daniel Cassidy, Prentice Hall; Englewood Cliffs, NJ.

Free Money for College from the Government. Laurie Blum, Facts on File: New York.

Directory of Financial Aid for Minorities. Reference Service Press: Santa Barbara.

Directory of Financial Aid for Women. Reference Service Press: Santa Barbara.

Career Service Summer Job/Internship: You can find out more information about summer jobs in your area or with internships that correspond to your major. **Career Services** has a variety of career fairs and events throughout the school year that provide students with employment information. A summer job and internship bulletin is available monthly and includes continuous internship, summer job, and volunteer opportunities. The Resource Library also has a variety of books and references that can help students gather more information on internships, graduate programs, and employment opportunities. For more information, visit their web site at <<http://www.ohio.edu/careers/students/>>.



Other Useful Information

Buying Textbooks

Ohio University does not operate its own bookstore as some universities do. Specialty Books is the official online bookstore for Ohio University. There is a direct link to Specialty Books from the Web Registration system or you may go directly to their web site at <<http://www.specialtybookstore.com>>. The College Book Store, 50 South Court Street, 740-594-3505; Follett's University Bookstore, 63 South Court Street, 740-593-5547; and Specialty Books, 5 North Court Street, 740-594-4002, handle most textbook orders for university courses. Little Professor Book Center, 65 South Court Street, 740-592-4418, handles some book orders for university courses.

Some instructors prepare their own "course pack" of duplicated materials to be used in addition to or instead of textbooks: Grade A Notes, 13 West Union Street, 740-594-5100. Instructors will inform students on the first day of class if they have prepared a course pack.

Newspapers

To find housing or employment, be sure to check the local papers:

The Athens Messenger, daily, 740-592-6612,
<<http://www.athensmessenger.com/index.asp>>

The Athens News, Monday and Thursday, 740-594-8219,
<<http://www.athensnews.com/>>

The Post, Monday – Friday, 740-593-4010
<<http://thepost.baker.ohiou.edu>>

Phone Service

Verizon, 1-800-483-4000

Utilities

Water: City of Athens, 740-592-3347

Gas: Columbia Gas of Ohio, 740-593-5581; 1-800-344-4077

Electricity: American Electric Power, 1-800-277-2177

Cable TV: Time Warner Cable, 1-800-617-4311

Directory of Offices and Services

(Athens Area Code is 740)

Ohio University Information - 593-1000 (M-F, 8:00-5:00)

Office/Service	Location	Phone
Academic Advancement Center	1 st Floor, Alden Library	593-2644
Admissions	120 Chubb Hall	593-4100
Adult Learning Services		
Independent Study	222 Haning Hall	593-2910
Experiential Learning	243 Haning Hall	593-2921
External Student Program	243 Haning Hall	593-2921
Career Services	185 Lindley Hall	593-2909
Campus Safety	135 Scott Quadrangle	
Emergency Information		593-1911
Cashier	010 Chubb Hall	593-4130
College Student Services Offices		
Arts and Sciences	102 Wilson Hall	593-2845
Business	214 Copeland Hall	593-2000
Communication	497 Radio-Television Bldg.	593-4880
Education	124 McCracken Hall	593-4400
Engineering and Technology	159 Stocker Center	593-1483
Fine Arts	Jennings House	593-1812
Health and Human Services	Grover Center	593-9334
Honors Tutorial	35 Park Place	593-2723
University College	140 Chubb Hall	593-1935
Counseling and Psychological Services	3 rd Floor, Hudson Health Center	593-1616
Dean of Students	202 Baker Center	593-1800
Experiential Learning (see Adult Learning Services)		
Financial Aid & Scholarships	020 Chubb Hall	593-4141
Health Education and Wellness	233 Hudson Health Center	593-4742
Health Service, Student	Hudson Health Center	593-1660
Housing	060 Chubb Hall	593-4090

Office/Service	Location	Phone
Identification Card Services	HDL Center-Union Street	593-1610
Orientation–Precollege	140 Chubb Hall	593-1951
Parking	University Garage	593-1917
Recreational Facilities		
Aquatic Center	Oxbow Trail	593-4670
Bird Arena (Ice Skating)	Oxbow Trail	593-4676
Golf and Tennis Center	South Green Drive	593-9405
Outdoor Pursuits Rental Center	South Green Drive	597-2154
Ping Center	South Green Drive	593-9911
Regional Campuses		
Chillicothe	101 University Drive Chillicothe, OH 45601-0629	774-7200
Eastern	National Road, West St. Clairsville, OH 43950	695-1720
Southern	1804 Liberty Avenue Ironton, OH 45638	533-4600
Lancaster	1570 Granville Pike Lancaster, OH 43130	654-6711
Zanesville	1425 Newark Road Zanesville, OH 43701	453-0762
Registrar	First floor lobby Chubb Hall	593-4191
Student Activities	204 Baker Center	593-4025
University Switchboard		593-1000
University Information	101 Baker Center	593-4004
Veterans Affairs	111 Chubb Hall	593-4186
Weather/Scalia Lab		Hotline: 593-1717
Emergency Weather Information/School Closings	Campus Safety WOUB Radio	593-1917 593-4848

The university's home page can be found at <<http://www.ohio.edu>>.