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**Notes**  
**Information Technology Advisory Council**  
**Monday, November 26, 2007**  
**219 Baker University Center**  
**2:00 pm- 3:30 pm**

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Present:

Brian Bowe, Enterprise Applications  
Hugh Sherman, College of Business  
Eric Clift, Biomedical Systems  
Barbara Nalazek, Legal Affairs  
Dawn Weiser (for William Decatur) Finance & Administration  
Nihar Shah, Graduate Student Senate  
Shawn Ostermann, Engineering  
Chuck McWeeny, College of Fine Arts

Absent:

Mark Rowe, Industrial Technology  
Janet Dearth, Com-Information Systems & Instructional Tech  
Steve Flaherty, Regional Campuses  
Shane Gilkey, Research and Sponsored Programs  
Laurie Hatch, Center for Teaching & Learning  
Sarah Wyatt, Environmental and Plant Biology  
Max Malloy, Student Affairs  
Phyllis Bernt, Graduate Studies – ITS  
David Moore, Educational Studies, COE  
Scott Mash, Distributed IT

Guests:

Shelley Ruff, Enterprise Applications  
Todd Gardner, Interim Director, OIT Systems & Operations  
Rick Manderick, Interim Director, OIT Infrastructure  
Duane Starkey, Director, OIT Business Services  
Matthew Dalton, Director, OIT Information Security  
Dave Steortz, Interim Director, OIT Customer Support Services  
Heather Humphreys, OIT ITAC Coordinator  
Jean Demosky, Asst. to the CIO

Welcome by the CIO

1. Agenda Item 1 -- Review & Approve Minutes
  - o Due to the lack of a quorum, approval of the notes from the October meeting will be postponed until January.
2. Agenda Item 3 -- Updates from the CIO

- ORACLE Contract will be signed this week. OHIO will begin conducting a Readiness Assessment in regards to a new Student Information System.
- OHIO has partnered with OSU for software assistance.

### 3. Agenda Item 2 -- Review of Information Security Policy Framework

Matthew Dalton, Security Policy overview (see Power Point Presentation)

- 90.001 Information Technology Overview and Framework
- This policy is a starting point for other security and IT policies.
  - Developing IT policies will take time
- Once you know how to classify data, other policies can be written (Data Classification Policy)
- Timeframe for adoption? *Eric Clift*
  - Framework – January
  - Membership – Spring
  - Shawn Ostermann suggested to do both simultaneously – No need to wait
- Will there be a sanctions committee? *Eric Clift*
  - Brice: Each respective area will be in control of their own sanctions

#### REVIEWERS

- Dawn Weiser: reviewers? Only worry about 6-12 as 1-5 will have already seen it
  - Faculty reps on ITAC can relay message to faculty senate
  - Hugh Sherman: Send information to presidents of all constituent committees

#### FEEDBACK ON POLICY

- Shawn Ostermann commented that the purpose of the policy seems to be unclear
  - Policy that says cannot use “policy” in a policy title
- Shawn Ostermann & Barb Nalazek voiced concern in dividing data into technology and non-technology data

#### PAC Membership

- Classified representative on Data handling
  - Leave COM on the list due to HIPAA and other sensitive data
- Data management (users of data): Parking Services, Library, those that deal with customers

#### Agenda for January

- Shelley Ruff will lead a discussion on ATAG
- Rick Manderick will lead a discussion on the Networking Update

Notes taken by Heather Humphreys, ITAC Coordinator