

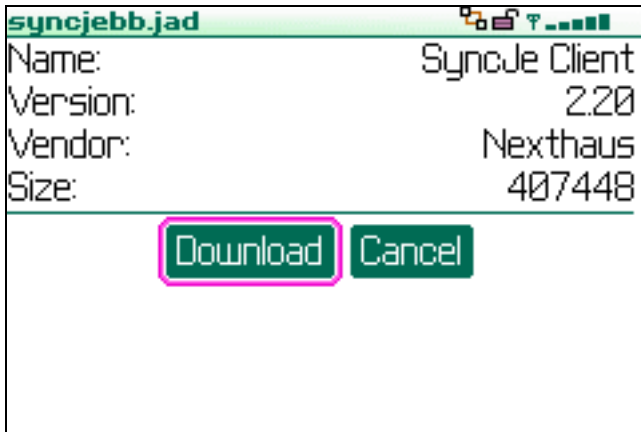
Blackberry SyncJe Installation/Configuration Instructions

Software Installation

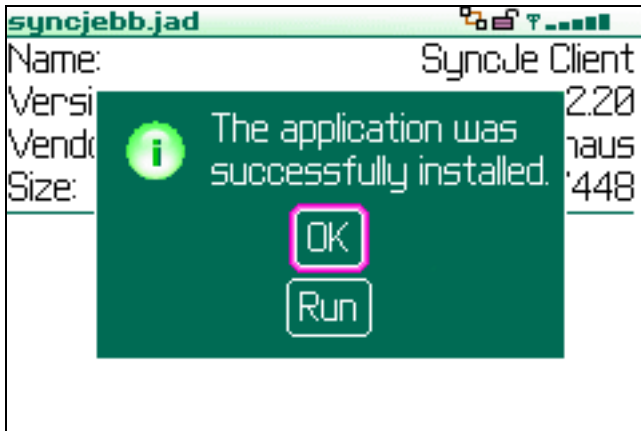
Open the BlackBerry Web Browser and enter the following website.

<http://www.nexthaus.com/bb/syncjebb.jad>

You will be prompted to download a file. Choose "Download".



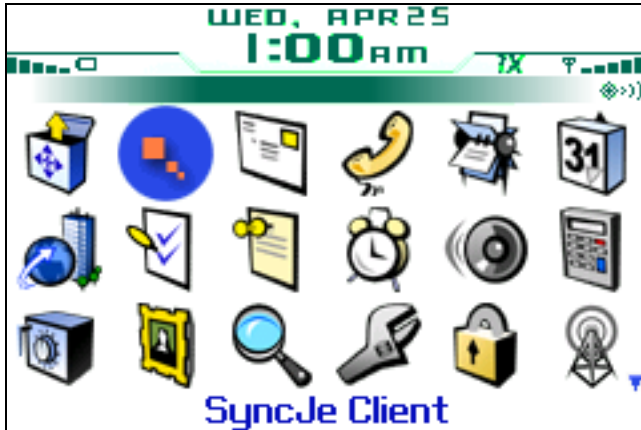
Once the file has downloaded successfully, you should see the following screen. Choose "OK"



SyncJe has now been successfully installed on your Blackberry.

Configuring SyncJe

Open the SyncJe program from your home screen or within your Application folder.



Once the SyncJe is open, select “Settings” from the menu.

Enter the following information.

Server URL is “<https://schedule.ohio.edu/ocst-bin/ocas.fcgi?sub=syncml>”

User Name and Password are your oak-id and password

The download is a 10-15 trial version. If you have purchased a copy of SyncJe from sitelicenses@ohio.edu, enter your license information (license name and license key) and choose “Register”. If you have not purchased a license for SyncJe, email sitelicenses@ohio.edu requesting SyncJe and include a departmental account number (personal purchases are also available) and you will be emailed the license information. Each SyncJe license will be \$30.

License Name:
License Key:
<input type="button" value="Register"/>
Server URL: https://schedule.ohio.edu/ocst-bin/ocas.fcgi?sub=syncml
User Name: oak-id
Password: *****
<input type="checkbox"/> Contacts

Next select "Get Folders" from the menu

License Name:	Save
License Key:	Cancel
<input type="button" value="Register"/>	Get Folders
	Close
Server URL: https://s	Select
ohio.edu/ocst-bin/	Clear Field
ocas.fcgi?sub=syncn	Show Symbols
User Name: oak-id	
Password: *****	
<input type="checkbox"/> Contacts	

This should populate "Foldername" for Contacts, Calendar and ToDo. Ensure that the items you want synced are checked. Unless you currently use Contacts on Oracle Calendar, we don't recommend syncing contacts. If you want your Blackberry to automatically sync, ensure the "Auto Sync" box is checked.

When you have finished, select "Save" from the menu

<input type="checkbox"/> Contacts
Foldername: ./Contacts
<input checked="" type="checkbox"/> Calendar
Foldername: ./Calendar
<input checked="" type="checkbox"/> ToDo
Foldername: ./Calendar/Tasks
<input checked="" type="checkbox"/> Auto Sync
Every: 1
Unit: Hour

!!! IMPORTANT !!!

There have been issues with email notifications and duplicate entries appearing after installation of SyncJe. Please check the following before performing a sync.

On the home screen select "Options" then "Advanced Options".

Select "Service Book"

Scroll to the bottom of the list.

If there are email addresses listed with **(CICAL)** next to them, highlight the (CICAL) entry and select "Delete" from the menu. **(Only delete the email addresses with (CICAL))**

Once you delete the entries or if the email addresses with (CICAL) are not present, you should be able to sync your Blackberry by opening SyncJe and selecting "Start Sync" from the menu.