MEETING TO FINALIZE
MEMORANDUM OF UNDERSTANDING

9:30 a.m., September 3, 1975
Cutler Hall, Athens, Ohio

Attendance: Representing the Board, and authorized by it to finalize the Memorandum of Understanding with President Charles J. Ping, who was present, were Chairman Charles E. Holzer, Jr., Mrs. J. Wallace Phillips and Fred H. Johnson. Secretary Robert E. Mahn also was present.

A. MEMORANDUM OF UNDERSTANDING

Dr. Ping reviewed the draft Memorandum he had submitted item by item (refer to approved copy attached).

1. BASE SALARY. Approved. In respect to review of salary, it was agreed to hold to the present salary until January 1, to make a new amount effective then, and to boost it again the following year.

2. RETIREMENT PROGRAM. Approved. Dr. Ping suggested that the language about the University paying the individual contributor's share to the Ohio retirement program be retained even though the procedure is not legal. A discussion of this in Columbus, he stated, was needed.

3. TRAVEL INSURANCE. Approved with a change in the amount from $300,000 to $500,000 as suggested by Mr. Johnson.

4. LIFE INSURANCE. Approved. Mr. Milar had explained that even though this exceeded the stated University ceiling, there was no problem.

5. HEALTH INSURANCE. Approved.

6. HOUSING. Approved.

7. EXPENSE ALLOWANCE. Approved. Dr. Ping explained that expenditures for entertainment would henceforth be audited. It was agreed to increase the allowance if necessary expenses exceeded $10,000.

8. TRANSPORTATION. Approved. Dr. Ping stated a preference for an annual allowance to permit use of personal car, but expressed the feeling that experience with the arrangement of a State car was desirable. For a year, at least, the State car will be used.

9. PHYSICAL. Approved.

B. COMMENTS BY DR. PING

1. SALARIES OF OTHER OHIO PRESIDENTS. These will be sent when they become available.

2. OHIO UNIVERSITY FUND DISCRETIONARY ACCOUNT. The hope was expressed that dollars could be put back into this account. Mr. Johnson stated that he agreed that this must be done. The Fund, he said, had too many frozen assets and would have to dispose of real estate. That, he explained, was why professionals were being employed to dispose of the Berry Hall site and other properties. Trustees, he said, should be told of steps being taken by The Fund Board in a future memo from the Secretary.

3. COMPENSATION FOR SERVICES TO OHIO UNIVERSITY DURING SUMMER WHILE ON VACATION AT CENTRAL MICHIGAN. In response to a question by Mr. Johnson as to what would constitute appropriate reimbursement, Dr. Ping suggested that a consultant's fee of $150 per day for eight days would be satisfactory. Expenses for his days here, he said, had been paid by the University. It was agreed to have the Secretary notify the Treasurer of this agreement.

4. BOARD REPRESENTATIVES AT MEETING OF IUC PRESIDENTS. Mr. Johnson urged interest in IUC activities. It was agreed that Dr. Holzer, Mrs. Phillips, and Mr. Johnson would, if possible, attend meetings. The Secretary was asked to notify the IUC Office of this, and to request that the names be placed on the IUC mailing list for notices and releases.

5. AGENDA FOR NOVEMBER MEETING OF BOARD. The agenda will include matters relating to the College of Osteopathic Medicine, a University Policy on Scholarships, and University Reorganization (Provost and Dean of Students functions, for example), a plan designed to focus organizational structure on the functions of the University.

In response to Dr. Ping's question of whether it would be appropriate to include mention of the plan to return to the Provost system in the address to the faculty, along with the idea of a Cabinet (see number 6), Mr. Johnson stated his view that the Board was of one mind to get back on the track of the University as an educational institution. Dr. Ping stated that the text of the address to faculty and staff would be sent to Board members prior to the November meeting.

In response to Dr. Ping's question of whether the Board should be involved in the selection of an acting dean for Osteopathic Medicine, Mr. Johnson answered, "No." If circumstances were such that it could conveniently be done, Mr. Johnson suggested the Secretary inform members that "the President has in mind the appointment of ...."

Mr. Johnson suggested that no effort be made to develop a set of "Board-Administration Guidelines." If it is deemed necessary that this be done, he suggested it be done after several meetings of the Board had been held.

Dr. Ping expressed the hope that future Board meetings could tie in with other events on campus. Friday afternoon and evening might be devoted to informal meetings and other events, with the formal meeting being held Saturday morning. It was suggested that it would be appropriate to invite members of the Ohio Osteopathic Association to the fall meeting.

6. PRESIDENT'S COUNCIL. The establishment of this body, to function as a cabinet, Dr. Ping said, was part of the President's Office organization plan. Basic policy issues would hopefully be argued through to consensus. The President would not be bound to Council recommendations. A "what and why" discussion format would prevail.

7. 1975-76 SCHEDULE OF BOARD MEETINGS. The following schedule was agreed to, with the understanding that circumstances might force changes:

November 14-15, 1975
February 13-14, 1976
May 14-15, 1976
July 30-31, 1976

8. ADJOURNMENT. The meeting adjourned at 11:00 a.m.

Robert E. Mahn
Secretary

Prepared for record.
Copy given to Chairman Holzer, President Ping, and Vice President and Treasurer Milar
(Summary, including copy of memorandum, sent to Chairman and members of the Board and Dr. Konneker on September 9, 1975)

MEMORANDUM OF UNDERSTANDING

This will serve to confirm the terms of appointment for Charles J. Ping as President of Ohio University.

1. Base Salary. Base salary for 1975-76 is $42,000. Effective date of the appointment is September 1, 1975. It is understood that this salary will be reviewed during the year and related to the median of presidential salaries at other universities in Ohio.

2. Retirement Program. The University will pay institutional contribution to the Ohio Retirement Program. In addition, the University will pay individual contributor's share to the Ohio Retirement Program, or, should this not be allowed under provisions of the state retirement program, an equal amount to TIAA-CREF.

3. Travel Insurance. The University will provide a travel insurance policy in the amount of $500,000.

4. Life Insurance. A life insurance policy in an amount equal to twice the base salary will be provided by the University.

5. Health Insurance. Full family coverage will be provided under the University Health Insurance Program.

6. Housing. As a condition of appointment, the President will occupy the official University residence. All utilities and telephone will be furnished. Staff for the house will include a full-time cook, a housekeeper and gardener as needed.

7. Expense Allowance. An annual entertainment and expense allowance of $10,000 will be payable monthly. In addition, any travel expenses incurred on official university business will be fully reimbursed.

8. Transportation. The University will provide either an automobile or an annual car allowance in the amount of $2,000. If an automobile is provided, it will be available for personal use with the understanding that all operating expenses incurred in personal use will be paid by the President. If a car allowance is chosen by the President, the payment will be in a lump sum at the start of the year. University airplane will be available for official university travel.

9. Physical. The University will provide an annual executive physical. The results will be available to the Chairman of the Board if requested.

Charles J. Ping
President

9/2/75
Date

Charles E. Holzer, Jr.
Chairman of the Board of Trustees

9/2/75
Date

CENTRAL MICHIGAN UNIVERSITY

OFFICE OF THE PROVOST

Dr. Charles E. Holzer, Jr.
Holzer Medical Center
Gallipolis, Ohio 45631

Dear Dr. Holzer:

I am pleased that we could spend some time talking last week and I look forward to many conversations in the years ahead.

We discussed a possible Memorandum of Understanding to describe the terms of my appointment. The revised draft you requested is enclosed.

My next scheduled visit to campus has been tentatively set for August 15-16. If this is convenient for you, I hope we can get together then.

Sincerely,

Charles J. Ping
Provost

July 17, 1975

MOUNT PLEASANT, MICHIGAN 48859

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8. Physical. The University will provide an annual executive physical. The results will be available to the Chairman of the Board if requested.

Charles J. Ping President	Charles E. Holzer, Jr. Chairman of the Board of Trustees
Date	Date

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Mr. Hall then thanked the Chairman of both the Alumni and the university's committee for their aid in helping find a new president of Ohio University. He reported that over 70 major universities were looking for presidents at this time and over 200 colleges were now looking for presidents, and he feels we are very fortunate to obtain the person we have as he had been offered the presidency of Northwestern University. Mr. Hall then presented the following resolution and it was unanimously seconded.

Vol. IX

157

> Moved by Joseph Hall unanimously seconded that Claude R. Sowle be employed as President of Ohio University effective August 1 for the 1969-1970 fiscal year, at an annual salary of $38,000 payable monthly and an annual entertainment and expense allowance of $7,000 payable quarterly.
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> In addition he and his family will be required to live in the presidents house. He will be furnished utilities including, but not limited to, heat, light, telephone, and water, a full-time cook, a housekeeper and gardner as needed; an automobile or airplane for official university travel will be required. He will be fully reimbursed for any travel expense incurred on official university business and be eligible for all insurance and retirement benefits available to faculty and employees of Ohio University.

President Alden then brought into the room President designate Sowle and his wife Kathryn and introduced them to the group. The Chairman notified him that he was now offically designated as President of Ohio University effective August 1, 1969.

Mr. Hall was then called upon for a report on the promotion and tenure of the faculty in the College of Arts & Sciences. Mr. Hall reported that he and Mr. Russell Herrold had been appointed a sub-committee of the Board of Trustees to make recommendations for promotion and tenure in the College of Arts & Sciences.

156

Mr. Hall reported that they were provided by the Provost detailed information on each faculty member considered for promotion or tenure, this material was studied carefully and on May 1 they met in Cincinnati with President Alden, Provost Smith and Dean Day of the College of Arts and Sciences and discussed the individual cases for more than four hours.

Mr. Hall also reported that they were making recommendations for the promotion of five faculty in the off-campus academic program.

Mr. Hall explained that a procedure for promotion of faculty in the branches has been worked out as follows:

Those eligible for promotion in the branches are made known to the appropriate departments on the Athens campus. If the appropriate department and the Dean of off-campus academic programs agree, the off-campus faculty member is recommended to the Provost for promotion. This provides the means to recognize and reward outstanding merit in the off-campus academic programs and he hopes that it will be a strong positive factor in the recruitment of permanent faculty of the calibre we want.

Mr. Hall then reported that their sub-committee was also recommending tenure for certain faculty members and reported that Ohio University subscribes to the 1940 AAUP statement of principles which includes the following "the probationary period should not exceed seven years." He called the Board's attention to the fact that some of those recommended for tenure in fact have served longer than the seven years mentioned in the AAUP statement. These names have been inadvertently overlooked in the past and each was examined in depth this year. Mr. Hall also reported that in the future we are setting up a system that eliminates the possibility of overlooking faculty. Each individual contract will contain a statement of the date of which the tenure is to be considered and these dates are in full accord with the AAUP statement of principles. Mr. Hall then submitted the following list of recommendations for promotion and tenure, and moved that they be approved by the Board of Trustees. This motion was seconded by Mr. Herrold and unanimously carried.

155

Promotion and Tenure Recommendations
College of Arts and Sciences

Promoted to Professor:

Abe Clearfield	Chemistry
Roger Finlay	Physics
Stanley Fisher	Geology
Stanley Grean	Philosophy
David Onley	Physics
Wes Peterson	Zoology
Harold Swardson	English
Robert Wieman	Philosophy

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PRESIDENTS ('73

JUL 29 1975

copy for [illegible] M. Hecht

OHIO UNIVERSITY

Inter-Office Communication

DATE July 28, 1975

TO Robert Mahn

FROM J. David Scott

SUBJECT Development/Alumni staff response to having President Ping's inauguration at Homecoming

The Development/Alumni staff has discussed the possibility of having President Ping's inauguration at Homecoming. Although we can see some advantages, our recommendation is to hold the inauguration at some other time.

The following are our reasons:

1. We feel the significance of the event warrants having it at a time when the major focus of attention can be on the inauguration. This will be a major public relations function for the University. It should be used to involve and motivate our key alumni and friends.

2. Lack of available accomodations at The Ohio University Inn. I have checked with The Inn management, and they are sold out at Homecoming. This is a major consideration. We do not feel it possible to have an inauguration without having adequate accomodations at The Inn. This event will attract many dignitaries including other college presidents or their designated representatives. It is, in our opinion, necessary to have accomodations at The Inn for the high level people that will be involved.

3. We feel it is important to restore our Homecoming to a more traditional format. To hold an inauguration at Homecoming would require the reduction and elimination of popular activities such as the parade and the alumni luncheon.

Should the decision be made to hold the inauguration at Homecoming we will do our best to make it work and achieve the results that we feel greatly needed; that is, the best possible message coming from the University reaching the greatest number of people possible.

Thank you.

JDS:c

Form P-38

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

May 21, 1975

Dr. Charles J. Ping, Provost
Central Michigan University
Mount Pleasant, Michigan 48858

Dear Dr. Ping:

Mrs. Phillips suggested this morning that I send you that portion of the minutes pertaining to the Board's action of May 19 relative to a Statement of Understanding which is to be developed. This follows:

RESOLUTION 1975--199

BE IT RESOLVED by the Board of Trustees of Ohio University that Charles J. Ping be designated the eighteenth President of Ohio University, effective September 1, 1975, at a salary of $42,000.

BE IT FURTHER RESOLVED that a committee consisting of the retiring Chairman of the Board (Mrs. J. Wallace Phillips), the incoming Chairman of the Board (Dr. Charles E. Holzer, Jr.), and the incoming Chairman of the Budget, Finance and Physical Plant Committee of the Board be established and authorized to develop a mutually acceptable Statement of Understanding covering such additional matters as retirement benefits, insurance, expense allowances, and other customary perquisites provided the President.

Mr. Taylor seconded the motion, which was approved unanimously.

Sincerely yours,

Robert E. Mahn
Secretary

REM:ed

cc Mrs. J. Wallace Phillips
Dr. Charles E. Holzer, Jr.
Mr. Fred Johnson
Dr. Harry Crewson

September 9, 1975

To: Messrs. John Milar and William Kennard

From: Robert E. Mahn, Secretary, Board of Trustees

Re: Consulting Fee for Dr. Charles J. Ping

On September 3, 1975, the members of the Board authorized to finalize a "Memorandum of Understanding" with President Charles J. Ping (Dr. Holzer, Mrs. Phillips and Mr. Johnson) met and completed its assignment. You have a copy of the memorandum which was agreed to.

In supplementary action the group authorized payment of a consulting fee to Dr. Ping for eight days of service to Ohio University prior to September 1, 1975. Payment of $1,200 was authorized at the rate of $150 per day.

Secretary

REM mw

September [illegible], 1975

To: [illegible] Messrs. John Miller and William Kennard

From: Robert E. Allen, Secretary, Board of Trustees

Re: Consulting Fee for Dr. Charles T. Ryan

On September [illegible], 1975, the members of the Board authorized by telephone a Memorandum of Understanding with President Charles [illegible] Ryan, Mrs. Phillips and Mr. Ryan. Enclosed has not and completed its assignment. You have a copy of the Memorandum which was signed by.

In supplementary action the group authorized payment of a consulting fee to Dr. Ryan for eight days of service to Ohio University prior to September [illegible], 1975. Payment of $1,[illegible]7 was authorized at the rate of $150 per day.

Secretary

REA/mw

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Charles J. Ping
President

9/2/75
Date

Charles E. Holzer, Jr.
Chairman of the Board of Trustees

9/2/75
Date

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

September 9, 1975

To: Chairman and Members of the Board of Trustees, Dr. Konneker

From: Robert E. Mahn, Secretary

Re: 1975-76 Preview

1. ANNUAL "OHIO UNIVERSITY EDITION" OF THE MESSENGER (Sunday, September 7). Mr. Bush has arranged to have a copy of this fine edition sent to you.

2. PROJECTED BOARD MEETING DATES. The following have been projected:

November 14-15
February 13-14
May 14-15
July 30-31

The plan is to have members arrive on Friday afternoon for informal discussion and committee meetings, with the formal Board meeting scheduled for Saturday morning.

These dates resulted from a discussion with Dr. Holzer, Mrs. Phillips and Mr. Johnson who, as authorized by the Board, were in Athens on September 3 to finalize the "Memorandum of Understanding" with the President. A copy of the memorandum is attached.

The salary will be reviewed on January 1, 1976. If the expense allowance proves inadequate, it will be increased.

Dr. Ping was granted a consultant's fee of $1,200 based on 8 days of service prior to September 1 at a $150 daily rate. Dr. Ping took this time from his vacation at Central Michigan.

In respect to the November meeting of the Board, the agenda will include consideration of a comprehensive scholarship program and developments relative to the College of Osteopathic Medicine. I am authorized to report that the President is moving to have an interim dean named soon.

3. INAUGURAL. A preliminary meeting of the Inaugural Committee was held following the meeting to finalize the "Memorandum of Understanding." Dates projected for inaugural activities are February 20-21, dates within Founder's Week.

The first regular meeting of the Inaugural Committee is scheduled for October 10. The student member(s) will have been appointed by that time.

We hope very soon to resume a regular schedule of "Memos to the Board." We have had some suggestions for content and welcome others.

REM mw

Enclosure

cc: President Ping

1. Conference Call, 10:00 A.M., Wed., 3/17

Jody and Dorothy have scheduled the time. Dr. Holzer's secretary is still to call about Dr. Holzer's schedule.

all participated with Pres. Calvert sat in

2. Meeting of Budget, Finance & Physical Plant Committee, 3/16

Taylor and Grant are available only Tuesday evening. I haven't reached Fred yet.

Johnson Taylor attended with President

athletic chair

DB

OHIO UNIVERSITY

Inter-Office Communication

DATE February 6, 1976

TO The President and Board of Trustees

FROM John F. Burns, Director, Legal Affairs

SUBJECT Admission Procedures and Guidelines for the Ohio University College of Osteopathic Medicine

Amended Substitute House Bill 229 created the Ohio University College of Osteopathic Medicine under Sections 3337.10 to 3337.14 of the Revised Code. These sections specifically authorize the Ohio University Board of Trustees to certain actions, one of which is set forth in Section 3337.14, regarding admission procedures as follows:

> ".....Eighty per cent of the students enrolled at any time in the College shall be either Ohio residents or nonresidents who have indicated their intention to practice medicine in this state for at least five years after completion of their undergraduate and post graduate medical training. Such indication of intent shall be made in writing in accordance with procedures adopted by the Board of Trustees of the University....."

Pursuant to this legislative authorization, the College of Osteopathic Medicine has developed an admission process to be administered by the Associate Dean for Student Affairs. This process involves the traditional administrative procedures and forms; the creation of the Admissions Policy Committee of the College of Osteopathic Medicine, which is a state wide advisory committee on admission standards and criteria for selection; and the adoption of a contract of admission for nonresidents in accordance with Section 3337.14 in consultation with the Office of Legal Affairs.

The Board of Trustees are requested to adopt the attached resolution to fulfill the requirements of Section 3337.14 and enpower the College of Osteopathic Medicine to implement its admission procedures.

Form P-38

Attachment 3 (6 pages)
Room and Board Rates

Revised 5% Plan

OHIO UNIVERSITY

Inter-Office Communication

DATE February 12, 1976

TO Mr. Wm. Charles Culp, Vice President for Administrative Services

FROM Mr. Robert A. Hynes, Director, Residence Services and Auxiliaries

SUBJECT Residence Hall Room and Board Rate Increase and Married Student Apartment Rental Increase - 1976-77

In accordance with your instructions, I have carefully reviewed the propriety of a room and board increase to meet the additional expense encumbered in the Residence and Dining Hall Auxiliary with the implementation of the recently enacted classified employee pay bill. The annualized expense for Amended Substitute House Bill 155 will amount to $440,559. This total amount includes provision for direct and allocated labor (General Fund) and the requisite benefits involved. The average increase for the direct labor associated with the auxiliary is thirteen (13) percent or $1,040.00 per employee. This is a significant rise in expense which will require some immediate method of funding for the 1976-77 fiscal year.

The projected increased income to be derived is based on the anticipation that 5,900 students will occupy the residence halls for the fall quarter 1976, thus generating an increased income of $424,800. Concurrently, that the married student apartments will be occupied at the current level resulting in additional income of $20,732. The projected total income based upon a five (5) percent increase for both residence hall room and board and married student apartment rental will amount to $445,532.

As you will quickly ascertain, there is almost an exact reconciliation between increased pay bill expense and income produced by a five (5) percent room and board increase and married student apartment rentals. Additional costs associated with utilities, food purchases and wages that could occur during fiscal year 1976-77 are not provided for within the five (5) percent increase. A projection of utility costs for the fiscal year 1976-77 shows a rise of 15.5 percent or approximately $175,000 above prior year-end totals. Concurrently, food cost projections suggest a 6.5 percent or approximately $100,000 of additional expense based upon prior year-end totals. A merit increase consideration for contract staff as well as an increase in student wages will enlarge expense.

Place with Page 21

Form P-38

Based upon my review, I recommend that the Board of Trustees adopt a five (5) percent room and board increase for single student residency effective the fall quarter 1976. I suggest that if an increase is adopted, that $10.00 be applied to room costs and $15.00 distributed to each of the existing board plans (see attachment). I further recommend that the Board adopt a five (5) percent increase in rental rates for the married student apartments effective July 1, 1976 (see attachment).

There are some risks in adopting a rate increase since it may affect the University's competitive position locally as well as state-wide. I have attached a recent survey conducted in regard to room and board rate action contemplated at a number of sister institutions for 1976-77.

The survey indicates that Ohio University would remain in the upper quarter of rates established at representative state universities in Ohio. Furthermore, this would be the second year that a rate increase of $75.00 has been adopted. The Director of Housing has advised me that he does not believe that the increase in the married student apartment rates will have a significant impact upon marketability of the units in the Athens area.

It is important that the proposed rate increase be adopted immediately. The printing of contractual documents and information brochures regarding the 1976-77 residential program is crucial to the recruitment of prospective students. Finally, schedules must be established to notify upperclass students of building choices for the next year in order to properly effect a program of upperclass room selection.

Even though there is a risk factor, it is my judgment that the expense mandated by the recently enacted pay bill is a cost that must be passed to the "customer." I think that the student and his/her parents will understand the reasoning and the necessity for the increase in rates. If the auxiliary were to attempt to absorb this cost, services would have to be reduced which would greatly undermine the total residential program.

Should you need additional information or clarification in regard to these recommendations, please do not hesitate to contact my office.

tl

Attachments (3)

cc: Mr. John F. Milar, Vice President and Treasurer
Mr. Arthur Gibson, Director of Housing
Mr. Ray Wineland, Assistant Controller

RESIDENCE HALLS

ROOM RATES

CURRENT		PROPOSED ($10.00 Increase)	
Single	$295	Single	$305
N.S.G. (Double)	$273	N.S.G. (Double)	$283
Standard (Double)	$253	Standard (Double)	$263
Quad	$235	Quad	$245
Quad (Used as Double)	$295	Quad (Used as Double)	$305

BOARD RATES

CURRENT		PROPOSED ($15.00 Increase)	
7/3 plan	$245	7/3 plan	$260
7/2 plan	$224	7/2 plan	$239
5/3 plan	$215	5/3 plan	$230
5/2 plan	$200	5/2 plan	$215

tl
1/28/76

MARRIED STUDENT APARTMENTS

RENTAL RATES

Wolfe Street

CURRENT		PROPOSED	
Efficiency, furnished	$104	Efficiency, furnished	$109
One Bedroom, furnished	$120	One Bedroom, furnished	$126
Bedroom-Nursery, furnished	$132	Bedroom-Nursery, furnished	$139
Two Bedroom, furnished	$148	Two Bedroom, furnished	$155

Mill Street

CURRENT		PROPOSED	
One Bedroom, unfurnished	$136	One Bedroom, unfurnished	$143
One Bedroom, furnished	$152	One Bedroom, furnished	$160
Two Bedroom, unfurnished	$160	Two Bedroom, unfurnished	$168
Two Bedroom, furnished	$176	Two Bedroom, furnished	$185

tl
January, 1976

Bowling Green State University

Director of Residence Services
Bowling Green, Ohio 43403

January 22, 1976

TO: Bob Bay, Cincinnati
Gerald Burkhouse, Miami
Wayne Gates, Toledo
Art Gibson, Ohio University ✓
Jay Hershey, Akron
Jack Nelson, Ohio State
Shel Westman, Kent

Dear art,

Thank you for your cooperation in responding to the telephone survey Seth and I conducted this week. We are enclosing a copy for your information.

The purpose of this survey was to confirm current 1975-1976 room and board rates and to determine the surcharge, if any, for a single (private) room assignment as compared to double room accommodations.

We did inquire, also, as to room and board deliberations for 1976-1977. Since most schools are just now beginning that wonderful budgetary task, the data was too inconclusive to record. The general concensus was that most schools would increase 1976-1977 room and board rates, some more than others naturally. 'Gestimates' ranged from a 2½ per cent academic year increase to a 8 per cent hike! Hopefully, by the May meeting of the Ohio Housing Officers group at Dayton, all of us will have resolved this issue and can share the information!

I look forward to seeing you February 4-6 for the Great Lakes Regional ACUHO meeting at Eastern Michigan University, followed by the Ohio Housing Officers meeting in May at the University of Dayton.

Thanks again for your help.

Enclosure

Bob Bay

INSTITUTION	1975-1976 Housing Rates (per Quarter) Room	Board	Total Qtr.	Year	Quarterly Surcharge for Private Accommodations (in addition to double room charge) Single	Super Single (extra large or former double)
University of Akron	$256.00	$210.00	466	1398	N/A	N/A
Bowling Green State University	248.00	175.00*	423	1269	76.00	76.00
University of Cincinnati	252.00**	233.00	485	1455	30.00	100.00
Kent State University	310.00	160.00*	470	1410	15.00	70.00
Miami University	220.00	260.00	480	1440	- 0 -	- 0 -
Ohio State University	488.00 (R&B package rate)		488	1464	45.00	N/A
Ohio University	253.00	245.00	498	1494	42.00	42.00
University of Toledo	280.00	225.00	505	1515	60.00	140.00

*These institutions utilize a coupon system

**includes a $3.00 Activity Fee

Survey Conducted 1-21-76 by:

Robert G. Rudd, Director of Residence Services
Seth Patton, Asst. Dir. of Residence Services

Bowling Green State University

Attachment 4 (5 pages)
Razing of Howard Hall

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE February 5, 1976

TO Dr. Charles J. Ping, President

FROM Wm. Charles Culp WCC

SUBJECT HOWARD HALL

During the past several years, there have been numerous discussions about the future use of Howard Hall. The facility is a residence hall and has not been used since 1971-72. The western portion of the building was constructed in 1895 and was acquired by the University in 1908. The east part of the building was constructed in 1909, and another addition was constructed in 1938. Howard Hall is a brick three-story building, plus basement and attic, of 57,401 square feet. When used as a residence hall, 183 students could be housed in the building.

With your authorization, I asked the Division of Public Works of the State of Ohio on September 29 to inspect the facility for the purpose of making a recommendation regarding renovation versus razing. The requested inspection was made on October 22, and Mr. Raymond R. Kohli, Deputy Director of the Division of Public Works forwarded the attached report to me on October 29. Although the structure is basically sound and could be rehabilitated, Mr. Kohli concurred with razing Howard Hall given the fact that the University has no intended future use for the facility.

I have attached a proposed resolution for the razing of Howard Hall for consideration by the Board of Trustees. If the Board authorizes the work to be done, the building will be razed during the Summer of 1976 at an estimated cost of $50,000. Funds to raze the facility will come from the 1975-77 Capital Improvement Appropriation (Am. Sub. H.B. 687) for the Athens Campus.

WCC:jm

Attachment

xc: Mr. Robert Mahn

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Form P-38

Ohio Department of
Administrative Services
30 EAST BROAD STREET
COLUMBUS, OHIO 43215

JAMES A. RHODES, Governor

RICHARD L. KRABACH, Director

October 29, 1975

Mr. William Charles Culp
Vice President for Administrative Services
Ohio University
Cutler Hall 212
Athens, Ohio 45701

Re: Razing of Super Hall (Classroom Building)
and
Howard Hall (Dormitory Auxiliary Facility)
Ohio University
Athens, Ohio

Dear Mr. Culp:

In compliance with your request of September 29, 1975 to Carl Bentz, State Architect, our Phil Hughes, Architect, visited the University on October 22, 1975 in the company of the University staff and inspected the above subject facilities.

Attached find a copy of his reports, dated October 24, 1975, which indicate under normal conditions these buildings could be rehabilitated at a cost less than new construction. However, with the enrollment of Ohio University declining with no future use of the buildings indicated, this department would concur in the razing of these two facilities upon the approval of the Board of Trustees and the Ohio Board of Regents.

If there are any questions concerning the above comments, please advise.

Very truly yours,

RAYMOND N. WOHLI, P.E.
Deputy Director
Division of Public Works

RNW:ab
Encs.
cc: Mr. Carl E. Bentz
Mr. Henry L. Whitcomb

RECEIVED
OCT 31 1975
Administrative Services

Carl E. Bentz, State Architect

Phillip Hughes, Architect

October 24, 1975

Howard Hall, Ohio University

In response to a request from Ohio University, an inspection was made on October 22, 1975 on the subject facility in the Company of Messers, Clarence Lefler and Allen Geiger and Bill Roberts for the University and myself, for the purpose of determining whether it is feasible to raze the structure.

Howard Hall is a brick three-story dormitory structure, plus basement and attic of 57,401 square feet and it's initial phase was constructed in 1895, with a major addition built in 1938. The building is unoccupied, due to a decrease in enrollment. The structure is brick with wood windows and doors. The gable roof framing system is wood with slate roof. There is a major deterioration to the roof and it has been estimated that it will cost $60,000.00 to repair the system. Leaks in the roof have caused major deterioration to plaster ceilings in the original structure and in turn, water damage to wood floors. Rehabilitation of the facility will require code conformance for the handicapped, including an elevator and revision to stairwells. All kitchen equipment in basement has been removed. Low ceiling heights in basement and lack of proper mechanical systems provide minimum ventilation in lounge and dining areas.

It should be a matter of record that major deteriorations and code violations are generally in the original portion of the structure and that generally the building is sound. However, rehabilitation cost in the range of $25.00 per square foot and the yearly cost of maintaining heat and electric in an unused structure, combined with some maintenance to both exterior and interior, may add an unwanted burden of cost to the University.

In view of the unlikelihood of this building being put to practical use in the immediate future, the high cost of rehabilitation and maintenance and heating cost for an empty structure, it would appear feasible to raze the building.

PH:jr
TH/8

82

Put with Board material

117-D-2

PRESIDENTS OFFICE
FEB 12 1976

Pages 24 and 80 of Agenda

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE February 12, 1976

TO Mr. Robert Mahn, Assistant to the President

FROM Wm. Charles Culp WCC

SUBJECT YOUR NOTE OF FEBRUARY 6 REGARDING HOWARD HALL

This memorandum is written with reference to questions which President Ping asked as outlined in your note of February 6.

1. Question: Given its present condition, what would it cost to restore Howard to operating level?

   Answer: During the month of September, I asked personnel within Administrative Services a number of questions regarding Howard Hall. One question asked what types of repairs would have to be made if the building were to be used as a dormitory in 1976-77. Bill Roberts of Physical Plant provided me with the following estimates:

A. Roof Repair	$60,000
B. Interior Decorating	12,000
C. Exterior Painting	3,000
D. New Lounge Furniture & Carpeting	10,000
E. Refurbish Student Areas in Basement	10,000
F. Miscellaneous Repairs	10,000
G. Fire Proof Stair Enclosures	13,500
Total	$118,500

To the $118,500 listed above, it is probable that a considerable amount of student room furniture would have to be purchased. The dormitory system does have some surplus furniture, but it is probable that an insufficient amount of appropriate furniture is available for use in Howard Hall. I do not have an estimate on what the cost of furniture would be.

2. Question: Much has been made of the code problems in describing conditions, what is a rough estimate of what it would cost to get it in line with code requirements?

   Answer: The answer to this question depends on the type of use to be made of the facility. The building could be used as a dormitory if the expenditures of $118,500 noted in #1 above were made, but the facility would not meet current day code requirements for a dormitory facility.

If the University were to use the building for offices or continuing education space, the following minimum code requirements would have to be met:

Handicap Modifications (ramps, toilets, etc.)	$6,500
Elevator	100,000
Stair Enclosures	13,500
Roof	60,000
Exterior Paint	3,000
Total	$183,000

113 183,10

If the building were to be used for academic purposes, a sprinkler system would have to be added in the basement area at an additional cost of $30,000.

The amount to be spent for renovating the building depends, of course, on the intended use. Renovation costs generally range between $25 and $35 per square foot.

3. Question: What will we save by taking the building off-line?

Answer: The annual costs for keeping Howard Hall in a mothballed state were:

(a) Labor	$100
(b) Supplies & Repairs	667
(c) Utilities	2,400
(d) Heating Plant Mitigation	5,207
Total	$8,374

Note: Approximately one week ago, this building was drained down and no utility expenses are presently being incurred.

WCC:jm

Attachment 5 (9 pages)
Appointment of Architects

PRESIDENTS OFFICE 117-D-2
RM 2/4
FEB 4 1976

OHIO UNIVERSITY

Inter-Office Communication

DATE February 3, 1976

TO Charles J. Ping, President

FROM Alan H. Geiger, University Facilities Planner Alan

SUBJECT APPOINTMENT OF ARCHITECTS TO BE CONSIDERED BY THE BOARD OF TRUSTEES AT THE FEBRUARY 14, 1976, MEETING

There are three capital improvement projects for which it will be necessary for the Board to empower you, or your designee, in consultation with the Budget, Finance and Physical Plant Committee to recommend the selection of project architects. The projects are as follows.

1. College of Osteopathic Medicine, Grosvenor Hall Renovation, Phase II. The Phase II Renovation Project has a total project cost of $2,985,000 and will complete the renovation of Grosvenor Hall for the College of Osteopathic Medicine. Funding for this project is in House Bill 1241. This renovation will complete Phase I work in the Basement and First Floors, and will completely renovate the Second, Third and Fourth Floors. Briefly, the second Phase will provide additional instructional space on the First Floor, while providing staff and administrative office space, clinical space and research space elsewhere. Construction is estimated to begin October 1976.

2. Removal of Handicapped Barriers and Safety Deficiencies from Selected General Fund Facilities. The Ohio Board of Regents has allocated $247,275 to the Ohio University Athens Campus to correct existing safety deficiencies and remove barriers to the handicapped on the campus. I have enclosed a copy of the approved list of projects to be undertaken. You will note that the main thrust of this project is to correct those problems existing in major student use facilities; and generally involve the addition of ramps, toilet facilities, drinking fountains, elevator controls and other similar needs of the handicapped. In addition, panic hardware, fire alarm systems and sprinkler systems will be added. The project will mean a great deal to our handicapped students, and to the institution's ability to assist them. Construction is estimated to be completed by Fall Quarter 1976.

3. A Project for the Purpose of Meeting Building Code Requirements as Outlined by the Occupational Safety and Health Act (OSHA). We presently have a study group identifying possible OSHA items on the campus. This group will recommend funding priorities to the Provost. This information must be forwarded to the Regents by February 26, 1976. If we can proceed now with the appointment of an architect, it will allow us to undertake this project much sooner. Construction is estimated to be completed by Fall Quarter 1976 for most of the items.

I have enclosed three resolutions which provide rationale for and speak to the desired Board action.

AHG:bkb
Enclosures

Form P-38

OHIO UNIVERSITY

UNIVERSITY FACILITIES PLANNING OFFICE

360 WELLON HALL
COLLEGE GREEN
ATHENS, OHIO 45701

PHONE: 614/594-5535

December 8, 1975

Mr. Jack Probasco
Facilities Planning Officer
Ohio Board of Regents
30 East Broad Street
Columbus, Ohio 43215

Dear Jack

Reference: Proposed Specific Project Allocation by Ohio University in the Amount of $247,275 to Correct Safety Deficiencies and to Remove Barriers to the Handicapped

Ohio University appreciates the opportunity to participate in this program and for the work that the Ohio Board of Regents have undertaken in making this funding possible. The funds now allocated to Ohio University will allow us to begin a long-term, comprehensive program to correct safety deficiencies and to remove barriers to the handicapped.

The proposal I am making for your approval represents our most critically and immediately needed types of safety and handicapped improvements. Ohio University has completed its own safety and handicapped survey affecting all general fund buildings, and has combined its findings with the information (audit) provided by outside consultants looking at general fund facilities constructed prior to 1960. Thus, I am presenting to you our request based upon priority of usage, degree of need and current funding available. (See Appendix A). The University is hopeful of increasing the total funding for this effort through the use of federal funds. If we are successful in this endeavor, I anticipate making the same safety and handicapped types of improvements, but to additional facilities; or further similar improvements to those facilities listed in Appendix A. (See Appendix B).

I have consciously followed your project categories as recommended, and I have enclosed a summary table (See Appendix A) on a building by building basis which specifically follows your format. I have also included a detailed project listing on a building by building basis so that you can clearly ascertain what we are proposing to do, where we are proposing to do it, and the estimated cost.

As we have discussed, Ohio University proposes to employ a project engineer for the entire project, following the Ohio Board of Regents and Department of Administrative Services procedures in obtaining program approval, identification and selection of an engineer and project designing, bidding and constructing. Therefore, I am presenting to you a total request that includes $215,800 for construction; $7,575 for contingency; and $23,900 for fees, advertising, plan approval, etc. I would like to note that the cost estimates provided are estimated March 1, 1976 costs. These do not necessarily conform with the information and cost estimates contained in the facilities audit report, since I have tried to be more detailed and exact with our requirements and costs. However, my request does take cognizance of the Regents recommended expenditure of $11,775 to provide for safety deficiencies on a university discretionary basis; $45,000 for sprinkler system needs; $79,000 for alarm system needs; $19,000 for panic hardware needs; and $92,500 for handicapped needs. As mentioned, the total project summary sheet provides you with an overview of our proposed projects. (See Appendix A). The buildings and their proposed safety deficiencies and handicapped items are as follows:

ALDEN LIBRARY

Building Safety - Protective panels are needed on the handrails of the main interior stairs to keep all persons and their personal effects from falling through the handrails.

Estimated Cost: $4,800

Panic Hardware - Automatic doors are required at the north (main student) entrance for handicapped individuals.

Estimated Cost: $2,400

Handicapped - Provide ramp for north entrance, toilet facilities on Third Floor, drinking fountains, telephone and lower elevator controls for handicapped.

Estimated Cost: $25,920

MEMORIAL AUDITORIUM

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $9,855

Panic Hardware Panic hardware for all exterior doors, and the replacement of two pairs of exterior doors is needed for the safe use of the facility by handicapped.

Estimated Cost: $12,300

85

Handicapped - Provide ramp to main entrance and toilet facilities on main level for handicapped.

Estimated Cost: $30,000

HUDSON HEALTH CENTER

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $6,276

Handicapped - Provide toilet facilities, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $7,560

BAKER CENTER

Handicapped - Provide for west entrance ramp, toilet facilities on Second Floor, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $16,320

ELLIS HALL

Handicapped - Provide for east entrance ramp, toilet facilities on Fourth Floor, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $21,120

BENTLEY HALL

Handicapped - Provide ramp for west entrance, toilet facilities on Second Floor, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $25,560

CLIPPINGER BUILDING

Sprinkler System - A CO_2 extinguishing system is needed in Room 271, a chemical storage area.

Estimated Cost: $2,400

ENGINEERING BUILDING

Sprinkler System - A CO_2 extinguishing system is needed in Room B-3, a chemical storage area.

Estimated Cost: $2,400

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $7,500

CUTLER HALL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $4,930

Panic Hardware - Panic hardware is needed on exterior doors for the safe use of facilities by handicapped.

Estimated Cost: $1,500

WILSON HALL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $4,497

Panic Hardware - Panic hardware is needed on exterior doors for the safe use of the facility by handicapped.

Estimated Cost: $1,200

TRISOLINI GALLERY

Alarm System - A fire alarm system is needed in this facility for the protection of all users and the protection of artifacts housed in the Gallery.

Estimated Cost: $3,583

PUTNAM HALL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $5,948

GALBREATH CHAPEL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $2,503

BOTANY BUILDING

Sprinkler System - A CO_2 extinguishing system is needed in Rooms 16 and 16-A, chemical storage areas.

Estimated Cost: $2,400

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $2,408

PHYSICAL PLANT OFFICE

Alarm System - A fire alarm system is needed for the protection of all users and for the protection of records and other stored materials.

Estimated Cost: $5,000

GROVER CENTER

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $4,500

Panic Hardware - Panic hardware is needed on 6 pairs of exterior doors for the safe use of the facilities by the handicapped.

Estimated Cost: $2,420

Please call me if you have questions or comments regarding this proposal. As soon as I have your approval, we will proceed to implement the improvement items.

Thank you.

Sincerely,

Alan

Alan H. Geiger
University Facilities Planner

AHG:jm

Enclosures

xc: Senior Administrators
Mr. Clarence P. Lefler
Mr. Jimmy D. Matthews

APPENDIX A

Priority Listing of Recommended Expenditures for Safety,
And Removal of Barriers to the Handicapped
Items by Building and Type
Of Remedial Action

No.	Name	Gross Sq. Ft.	Sprinkler System Rating	Sprinkler System Allocation	Alarm System Rating	Alarm System Allocation	Panic Hardware Rating	Panic Hardware Allocation	Handicapped Rating	Handicapped Allocation	Building Safety Rating	Building Safety Allocation
0211	Alden Library	285,745					Minor	2,400	Inadequate	25,920	Minor	4,800
0204	Memorial Auditorium	46,846			Inadequate	9,855	Minor	12,800	Inadequate	30,000		
0207	Hudson Health Center	32,678			Inadequate	6,276			Poor	7,560		
0210	Baker Center	89,985							Inadequate	16,320		
0102	Ellis Hall	53,488							Inadequate	21,120		
0117	Bentley Hall	56,772							Inadequate	25,560		
0121	Clippinger Labs	173,275	Inadequate	2,400								
0112	Engineering Building	45,814	Inadequate	2,400	Inadequate	7,500						
0201	Cutler Hall	17,014			Inadequate	4,930	Inadequate	1,500				
0202	Wilson Hall	7,369			Inadequate	4,497	Inadequate	1,200				
0721	Trisolini Gallery	5,394			Inadequate	3,583						
0108	Putnam Hall	34,400			Inadequate	5,948						
0208	Galbreath Chapel	6,134			Inadequate	2,503						
0709	Botany Laboratory	9,328	Inadequate	2,400	Inadequate	2,408						
0306	Physical Plant Bldg.	5,840			Inadequate	5,000						
0405	Grover Center	105,803			Minor	4,500	Minor	2,420				
	SUB TOTAL			7,200		57,000		20,320		126,480		4,800
	TOTAL											215,500
	Advertising, Plan Approval & Fees											23,900
	Contingency											7,575
	GRAND TOTAL											247,275

APPENDIX B

Listing of Recommended Expenditures for Safety,
And Removal of Barriers to the Handicapped
Items by Building and Type
Of Remedial Action

No.	Name	Gross Sq. Ft.	Sprinkler System Rating	Sprinkler System Allocation	Alarm System Rating	Alarm System Allocation	Panic Hardware Rating	Panic Hardware Allocation	Handicapped Rating	Handicapped Allocation	Building Safety Rating	Building Safety Allocation
0102	Ellis Hall	53,488							Major	12,000		500
* 0103	Carnegie Hall	26,807							Inadequate	84,500		
* 0104	Morton (Zool.) Hall	38,082			Inadequate	6,600			Inadequate	69,000	Minor	5,000
* 0105	Gordy Hall	28,040							Minor	74,000		
* 0106	Tupper Hall	38,578			Inadequate	6,000	Minor	1,200		85,000	Minor	3,600
* 0108	Putnam Hall	34,400					Minor	4,300	Inadequate	96,500	Minor	1,600
0110	Industrial Tech.	36,000			Minor	1,500			Inadequate	30,000	Major	6,000
0111	Chemistry Bldg.	34,304	Inadequate	2,500			Minor	2,200	Inadequate	11,800	Major	6,000
0112	Engineering Bldg.	45,814							Inadequate	30,000	Minor	1,800
* 0113	Kantner Hall	38,882							Inadequate	97,200	Minor	2,400
0114	Copeland Hall	45,565							Inadequate	75,000		
0115	Porter Hall	74,400					Minor	1,500	Inadequate	42,000	Minor	1,000
0116	McCracken Hall	66,600							Inadequate	8,800	Minor	600
0118	Seigfred Hall	85,625					Minor	6,000	Inadequate	12,000	Minor	21,000
0121	Clippinger	173,275							Minor	6,800	Inadequate	21,600
0125	Radio-TV Comm. Bldg.	120,982			Minor	1,200			Minor	4,400	Minor	1,700
0126	Music Building	82,222							Minor	4,450	Minor	600
0127	Morton Hall (Math)	107,354							Minor	3,500	Minor	2,900
0128	Neutron Lab.	1,900			Inadequate	3,000			Inadequate	1,500		
0131	Lasher Hall	16,740							Minor	2,150		
0201	Cutler Hall	17,014							Inadequate	19,300	Minor	1,800
* 0202	Graduate Bldg. (Wilson)	7,369							Inadequate	91,200	Minor	1,500
0204	Memorial Auditorium	46,846							Minor	2,200	Minor	5,000
0205	Chubb Hall	43,337							Minor	2,800		
0208	Galbreath Chapel	6,134							Inadequate	1,200		
* 0209	Haning Hall	24,780	Inadequate	9,000			Minor	1,200	Inadequate	114,000		
0211	Alden Library	285,745	Inadequate	39,600					Minor	7,300	Inadequate	4,200
0212	Lindley Hall	85,280					Minor	7,200	Minor	8,100		
0404	Bird Arena	31,964							Inadequate	4,800		
0405	Grover Center	105,803			Minor	1,500			Inadequate	4,200		
0406	Convocation Center	369,089							Minor	9,700		
0755	Airport Oper. Bldg.	2,176			Inadequate	2,500			Inadequate	4,800	Minor	500
	SUB TOTAL			51,100		22,300		23,600		1,020,200		89,300
	TOTAL											1,206,500

* Elevators included in Handicapped Estimates

Attachment 6 (12 pages)
Plans and Specifications and
Award of Contracts

PRESIDENTS OFFICE

FEB 6 1976

OHIO UNIVERSITY

Inter-Office Communication

DATE February 5, 1976

TO Charles J. Ping, President

FROM Alan H. Geiger, University Facilities Planner

SUBJECT APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF AWARD OF CONTRACTS FOR THE AIR CONDITIONING OF PORTER HALL AND UTILITY SYSTEMS EXTENSION TO CLIPPINGER HALL

The Air Conditioning of Porter Hall and the Utility Systems Extension to Clippinger Hall are two projects that are now planned to be undertaken this summer. The projects are planned to be undertaken this summer because of the relatively smaller number of classes in Porter Hall which can be relocated elsewhere; and with favorable weather conditions the utility systems extension can be completed, or at least be out of the ground, by early October 1976. Funding for both of these projects is contained in Amended Substitute House Bill 687. If we are to meet this schedule, it will be necessary for the Board on February 14, 1976, to authorize the approval of plans and specifications and recommend the award of appropriate contracts.

The Air Conditioning of Porter Hall was originally planned to air condition only the instructional spaces. Clarence Lefler, Director, Physical Plant, has developed a plan using air conditioning chillers from the dining hall of Grosvenor Hall which would allow us to air condition all of Porter Hall within the previously allocated $100,000. The Grosvenor chillers will not be used in the Osteopathic Renovation Project. If this is accomplished, it will not only result in a most substantial cost savings to the University and State of Ohio, but also will make all the users of Porter Hall more comfortable.

The Utility Systems Extension to Clippinger Hall is needed because of the additional areas being added with the enclosure of the basement area, plus the current gas curtailment program. Without the proposed utility extension, and should the gas curtailment program become more restrictive, Clippinger would have to be operated at something less than full occupancy. The utility system extension is estimated to cost $650,000 and is approximately 1,900 feet in length, and will provide a hard walking surface for students coming from the West Green-Convocation Center area to Clippinger or Morton Hall areas.

I have enclosed two Resolutions which request the desired Board action.

AHG:bkb
Enclosures

Form P-38

117-D-2

PRESIDENTS OFFICE

FEB 5 1976

OHIO UNIVERSITY

Inter-Office Communication

DATE February 4, 1976

TO Charles J. Ping, President

FROM Alan H. Geiger, University Facilities Planner AHGW

SUBJECT APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF CONTRACT AWARD FOR THE COLLEGE OF OSTEOPATHIC MEDICINE, GROSVENOR HALL RENOVATION, PHASE I

All aspects of the College of Osteopathic Medicine, Grosvenor Hall Renovation, Phase I, are proceeding on schedule. All concerned have taken a difficult project, with a limited time frame, and have made the most of it. As you know, it has been necessary for us to proceed somewhat abnormal, if we are to meet the legislative mandate of having Grosvenor ready to receive Osteopathic students September 1976.

I have just received notification from the State Architect that bids for the Grosvenor Hall Project will be received March 4, 1976, at 2:00 P.M. Typically, we have Board approval prior to advertisement for bids. I also understand that House Bill 1241 which provides capital funding in the amount of $3.8 million for the total project was reported out of committee February 3, 1976, by a 15 to 1 vote.

I will have final plans and specifications available for review and comment by the Board at their February 14, 1976, meeting. Please be assured that any suggestions or requirements of the Board can be effected before final bids are received on March 4, 1976. The enclosed Resolution I have prepared has two purposes. First, it asks the Board to approve the Grosvenor plans and specifications; and, second, to empower the President, or his designee, to recommend the award of contracts once bids have been received if they are within available funds.

If you have any questions, I shall be happy to discuss them with you.

AHG:bkb
Enclosure

Form P-38

117-D-2

PRESIDENTS OFFICE

FEB 5 1976

OHIO UNIVERSITY

Inter-Office Communication

DATE February 4, 1976

TO Charles J. Ping, President

FROM Alan H. Geiger, University Facilities Planner Alan

SUBJECT APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF CONTRACTS AWARD FOR RENOVATION, RAZING AND GROVER CENTER RENOVATION PROJECTS

Final plans and specifications are being prepared for the subject projects so that completed bidding documents should be available March 15, 1976. Bids from contractors will be received for the projects by April 23, 1976. Funding for the projects in the amount of $358,224 is available as a part of Amended Substitute House Bill 687.

The buildings to be affected by renovation work are Ellis Hall, McCracken Hall, Haning Hall and Grover Center. The buildings to be razed are Super Hall, Lindley Hall Annex, 58 Stewart Street, 48 University Terrace, Edgehill Apartments and Howard Hall. Those departments and individuals affected by renovation and razing projects have been involved and consulted with, as a part of developing the plans and specifications. At this time, I believe the necessary renovations can be completed so that all affected departments can be relocated by the beginning of Fall Quarter 1976. Special effort is and will be made by all concerned to insure no disruption of academic programs. In all cases, razing will take place after departments have been satisfactorily relocated.

If we are to complete these projects by the beginning of Fall Quarter 1976, it will be necessary for the Board or appropriate Board Committee to approve final plans and specifications, and recommend an award of contract so long as the total bids are within available funds. I have enclosed an appropriate Resolution for Board action at their February 14, 1976, meeting.

If you have any questions, I will be glad to answer them.

AHG:bkb
Enclosure

Form P-38

117-D-2

PRESIDENTS OFFICE

FEB 5 1976

OHIO UNIVERSITY

Inter-Office Communication

DATE February 4, 1976

TO Charles J. Ping, President

FROM Alan H. Geiger, University Facilities Planner Alan

SUBJECT APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF CONTRACTS FOR THE CORRECTING OF SAFETY DEFICIENCIES AND REMOVAL OF HANDICAPPED BARRIERS IN SPECIFIC GENERAL FUND BUILDINGS AND TO MEET BUILDING CODE REQUIREMENTS AS OUTLINED BY THE OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

I request that the Board of Trustees consider granting approval to you, or your designee, in consultation with the Budget, Finance and Physical Plant Committee to approve plans and specifications, and recommend award of contracts for Safety Deficiencies and Handicapped, and Occupational Health and Safety Act Projects. This request is somewhat abnormal, but is required if we are to complete the aforementioned projects over the summer months. The total cost of the handicapped related projects is $247,275, while the total cost of the OSHA items is estimated at $171,225. Funding for both of these projects has been made available to us by the Ohio Board of Regents from state funded capital improvement funds.

I have enclosed a detailed listing of approved handicapped and related projects to be undertaken for your information.

I anticipate the final identification of OSHA items and projects within the next ten days. A study group headed by Alan Geiger, Clarence Lefler and Jimmy Matthews is working with appropriate and affected departments and individuals to determine the extent of our needs. Final recommendation will be forwarded to the Provost for his approval. Essentially the OSHA requirements will involve such items as egress, walk surfaces, housekeeping, control, fire protection, safety and sanitation.

I have enclosed two Resolutions which identify the projects and speak to the desired Board action. With your approval, these should be considered at the February 14, 1976, meeting.

AHG:bkb
Enclosures

Form P-38

OHIO UNIVERSITY

UNIVERSITY FACILITIES PLANNING OFFICE

300 WILSON HALL
COLLEGE GREEN
ATHENS, OHIO 45701

PHONE: 614/594-5535

December 8, 1975

Mr. Jack Probasco
Facilities Planning Officer
Ohio Board of Regents
30 East Broad Street
Columbus, Ohio 43215

Dear Jack

Reference: Proposed Specific Project Allocation by Ohio University in the Amount of $247,275 to Correct Safety Deficiencies and to Remove Barriers to the Handicapped

Ohio University appreciates the opportunity to participate in this program and for the work that the Ohio Board of Regents have undertaken in making this funding possible. The funds now allocated to Ohio University will allow us to begin a long-term, comprehensive program to correct safety deficiencies and to remove barriers to the handicapped.

The proposal I am making for your approval represents our most critically and immediately needed types of safety and handicapped improvements. Ohio University has completed its own safety and handicapped survey affecting all general fund buildings, and has combined its findings with the information (audit) provided by outside consultants looking at general fund facilities constructed prior to 1960. Thus, I am presenting to you our request based upon priority of usage, degree of need and current funding available. (See Appendix A). The University is hopeful of increasing the total funding for this effort through the use of federal funds. If we are successful in this endeavor, I anticipate making the same safety and handicapped types of improvements, but to additional facilities; or further similar improvements to those facilities listed in Appendix A. (See Appendix B).

I have consciously followed your project categories as recommended, and I have enclosed a summary table (See Appendix A) on a building by building basis which specifically follows your format. I have also included a detailed project listing on a building by building basis so that you can clearly ascertain what we are proposing to do, where we are proposing to do it, and the estimated cost.

As we have discussed, Ohio University proposes to employ a project engineer for the entire project, following the Ohio Board of Regents and Department of Administrative Services procedures in obtaining program approval, identification and selection of an engineer and project designing, bidding and constructing. Therefore, I am presenting to you a total request that includes $215,800 for construction; $7,575 for contingency; and $23,900 for fees, advertising, plan approval, etc. I would like to note that the cost estimates provided are estimated March 1, 1976 costs. These do not necessarily conform with the information and cost estimates contained in the facilities audit report, since I have tried to be more detailed and exact with our requirements and costs. However, my request does take cognizance of the Regents recommended expenditure of $11,775 to provide for safety deficiencies on a university discretionary basis; $45,000 for sprinkler system needs; $79,000 for alarm system needs; $19,000 for panic hardware needs; and $92,500 for handicapped needs. As mentioned, the total project summary sheet provides you with an overview of our proposed projects. (See Appendix A). The buildings and their proposed safety deficiencies and handicapped items are as follows:

ALDEN LIBRARY

Building Safety - Protective panels are needed on the handrails of the main interior stairs to keep all persons and their personal effects from falling through the handrails.

Estimated Cost: $4,800

Panic Hardware - Automatic doors are required at the north (main student) entrance for handicapped individuals.

Estimated Cost: $2,400

Handicapped - Provide ramp for north entrance, toilet facilities on Third Floor, drinking fountains, telephone and lower elevator controls for handicapped.

Estimated Cost: $25,920

MEMORIAL AUDITORIUM

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $9,855

Panic Hardware Panic hardware for all exterior doors, and the replacement of two pairs of exterior doors is needed for the safe use of the facility by handicapped.

Estimated Cost: $12,800

Handicapped - Provide ramp to main entrance and toilet facilities on main level for handicapped.

Estimated Cost: $30,000

HUDSON HEALTH CENTER

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $6,276

Handicapped - Provide toilet facilities, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $7,560

BAKER CENTER

Handicapped - Provide for west entrance ramp, toilet facilities on Second Floor, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $16,320

ELLIS HALL

Handicapped - Provide for east entrance ramp, toilet facilities on Fourth Floor, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $21,120

BENTLEY HALL

Handicapped - Provide ramp for west entrance, toilet facilities on Second Floor, drinking fountain, telephone and lower elevator controls for handicapped.

Estimated Cost: $25,560

CLIPPINGER BUILDING

Sprinkler System - A CO_2 extinguishing system is needed in Room 271, a chemical storage area.

Estimated Cost: $2,400

ENGINEERING BUILDING

Sprinkler System - A CO_2 extinguishing system is needed in Room B-3, a chemical storage area.

Estimated Cost: $2,400

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $7,500

CUTLER HALL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $4,930

Panic Hardware - Panic hardware is needed on exterior doors for the safe use of facilities by handicapped.

Estimated Cost: $1,500

WILSON HALL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $4,497

Panic Hardware - Panic hardware is needed on exterior doors for the safe use of the facility by handicapped.

Estimated Cost: $1,200

TRISOLINI GALLERY

Alarm System - A fire alarm system is needed in this facility for the protection of all users and the protection of artifacts housed in the Gallery.

Estimated Cost: $3,583

PUTNAM HALL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $5,948

GALBREATH CHAPEL

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $2,503

BOTANY BUILDING

Sprinkler System - A CO_2 extinguishing system is needed in Rooms 16 and 16-A, chemical storage areas.

Estimated Cost: $2,400

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $2,408

PHYSICAL PLANT OFFICE

Alarm System - A fire alarm system is needed for the protection of all users and for the protection of records and other stored materials.

Estimated Cost: $5,000

GROVER CENTER

Alarm System - A fire alarm system is needed in this facility for the protection of all users.

Estimated Cost: $4,500

Panic Hardware - Panic hardware is needed on 6 pairs of exterior doors for the safe use of the facilities by the handicapped.

Estimated Cost: $2,420

Please call me if you have questions or comments regarding this proposal. As soon as I have your approval, we will proceed to implement the improvement items.

Thank you.

Sincerely,

Alan

Alan H. Geiger
University Facilities Planner

AHG:jm

Enclosures

xc: Senior Administrators
Mr. Clarence P. Lefler
Mr. Jimmy D. Matthews

APPENDIX A

Priority Listing of Recommended Expenditures for Safety, And Removal of Barriers to the Handicapped Items by Building and Type Of Remedial Action

No.	Name	Gross Sq. Ft.	Sprinkler System Rating	Sprinkler System Allocation	Alarm System Rating	Alarm System Allocation	Panic Hardware Rating	Panic Hardware Allocation	Handicapped Rating	Handicapped Allocation	Building Safety Rating	Building Safety Allocation
0211	Alden Library	285,745					Minor	2,400	Inadequate	25,920	Minor	4,800
0204	Memorial Auditorium	46,846			Inadequate	9,855	Minor	12,800	Inadequate	30,000		
0207	Hudson Health Center	32,678			Inadequate	6,276			Poor	7,560		
0210	Baker Center	89,985							Inadequate	16,320		
0102	Ellis Hall	53,488							Inadequate	21,120		
0117	Bentley Hall	56,772							Inadequate	25,560		
0121	Clippinger Labs	173,275	Inadequate	2,400								
0112	Engineering Building	45,814	Inadequate	2,400	Inadequate	7,500						
0201	Cutler Hall	17,014			Inadequate	4,930	Inadequate	1,500				
0202	Wilson Hall	7,369			Inadequate	4,497	Inadequate	1,200				
0721	Trisolini Gallery	5,394			Inadequate	3,583						
0108	Putnam Hall	34,400			Inadequate	5,948	–					
0208	Galbreath Chapel	6,134			Inadequate	2,503						
0709	Botany Laboratory	9,328	Inadequate	2,400	Inadequate	2,408						
0306	Physical Plant Bldg.	5,840			Inadequate	5,000						
0405	Grover Center	105,803			Minor	4,500	Minor	2,420				
	SUB TOTAL			7,200		57,000		20,320		126,480		4,800
	TOTAL											215,300
	Advertising, Plan Approval & Fees											23,900
	Contingency											7,575
	GRAND TOTAL											247,275

APPENDIX B

Listing of Recommended Expenditures for Safety,
And Removal of Barriers to the Handicapped
Items by Building and Type
Of Remedial Action

No.	Name	Gross Sq. Ft.	Sprinkler System Rating	Sprinkler System Allocation	Alarm System Rating	Alarm System Allocation	Panic Hardware Rating	Panic Hardware Allocation	Handicapped Rating	Handicapped Allocation	Building Safety Rating	Building Safety Allocation
0102	Ellis Hall	53,488							Major	12,000		500
* 0103	Carnegie Hall	26,807							Inadequate	84,500		
* 0104	Morton (Zool.) Hall	38,002			Inadequate	6,600			Inadequate	69,000	Minor	5,000
* 0105	Gordy Hall	28,040							Minor	74,000		
* 0106	Tupper Hall	38,578			Inadequate	6,000	Minor	1,200		85,000	Minor	3,600
* 0108	Putnam Hall	34,400					Minor	4,300	Inadequate	96,500	Minor	1,600
0110	Industrial Tech.	36,000			Minor	1,500			Inadequate	30,000	Major	6,000
0111	Chemistry Bldg.	34,304	Inadequate	2,500			Minor	2,200	Inadequate	11,800	Major	6,000
0112	Engineering Bldg.	45,814							Inadequate	30,000	Minor	1,800
* 0113	Kantner Hall	38,882							Inadequate	97,200	Minor	2,400
0114	Copeland Hall	45,565							Inadequate	75,000		
0115	Porter Hall	74,400					Minor	1,500	Inadequate	42,000	Minor	1,000
0116	McCracken Hall	66,600							Inadequate	8,800	Minor	600
0118	Seigfred Hall	85,625					Minor	6,000	Inadequate	12,000	Minor	21,000
0121	Clippinger	173,275							Minor	6,800	Inadequate	21,600
0125	Radio-TV Comm. Bldg.	120,982			Minor	1,200			Minor	4,400	Minor	1,700
0126	Music Building	82,222							Minor	4,450	Minor	600
0127	Morton Hall (Math)	107,354							Minor	3,500	Minor	2,900
0128	Neutron Lab.	1,900			Inadequate	3,000			Inadequate	1,500		
0131	Lasher Hall	16,740							Minor	2,150		
0201	Cutler Hall	17,014							Inadequate	19,300	Minor	1,800
* 0202	Graduate Bldg. (Wilson)	7,369							Inadequate	91,200	Minor	1,500
0204	Memorial Auditorium	46,846							Minor	2,200	Minor	5,000
0205	Chubb Hall	43,337							Minor	2,800		
0208	Galbreath Chapel	6,134							Inadequate	1,200		
* 0209	Haning Hall	24,780	Inadequate	9,000			Minor	1,200	Inadequate	114,000		
0211	Alden Library	285,745	Inadequate	39,600					Minor	7,300	Inadequate	4,200
0212	Lindley Hall	85,280					Minor	7,200	Minor	8,100		
0404	Bird Arena	31,964							Inadequate	4,800		
0405	Grover Center	105,803			Minor	1,500			Inadequate	4,200		
0406	Convocation Center	369,089							Minor	9,700		
0755	Airport Oper. Bldg.	2,176			Inadequate	2,500			Inadequate	4,800	Minor	500
	SUB TOTAL			51,100		22,300		23,600		1,020,200		89,300
	TOTAL											1,206,500

* Elevators included in Handicapped Estimates

Attachment 7 (4 pages)
Residency Rule

OHIO UNIVERSITY

Inter-Office Communication

DATE February 3, 1976

TO The President and Board of Trustees

FROM John F. Burns, Director, Legal Affairs

SUBJECT Residency Rules

As a result of the Governor's veto of the statutory language in the biennial appropriation bill giving the Ohio Board of Regents authority to establish residency rules such authority reverts to each university to establish these rules.

The Presidents of the state universities have agreed to adopt the residency rules in effect for the last biennium and pursuant to this the Ohio University Board of Trustees adopted the "Residency Determination and Reclassification Policy" on November 15, 1975, to be effective for fall and winter quarters of this academic year.

The adoption was limited to fall and winter quarters in order to review the possibility of attracting more out of state students through a change in the residency rules; and this review is continuing as to the best methods of attracting out of state students.

At this time the Board of Trustees should adopt the above policy to be effective for spring quarter and remain in effect until it is rescinded, amended, or superseded by residency rules adopted by the Ohio Board of Regents.

Form P-38

OHIO UNIVERSITY RESIDENCY DETERMINATION AND RECLASSIFICATION POLICY

A. Authority Effective Date

1. It is the intent of the Ohio University Board of Trustees in promulgating this policy to exclude from treatment as residents, as that term is applied here, those persons who are present in the State of Ohio primarily for the purpose of receiving the benefit of a state supported education while insuring that that same benefit is conferred on all bona fide domiciliaries of this State whose permanent residence and legal citizenship is in Ohio, and whose actual source of financial support is subject to Ohio taxation.

2. This policy is adopted pursuant to the power vested in the Ohio University Board of Trustees under chapters 3337 and 3345 of the Revised Code and Am. Sub. H.B. 155.

3. This policy shall be effective as of September 1, 1975, and shall continue in effect until its rescission, amendment, or adoption of residency rules by the Ohio Board of Regents.

B. For purposes of this policy

1. A resident of Ohio "for all other legal purposes" shall mean any person who maintains a 12-month place or places of residence in Ohio, who is qualified as a resident to vote in Ohio and receive state welfare benefits, and who may be subjected to tax liability under Section 5747.02 of the Revised Code; provided such person has not, within the time prescribed by this rule, declared himself or herself to be or allowed himself or herself to remain a resident of any other state or nation for any of these or other purposes.

2. "Financial support" as used in this rule, shall not include grants, scholarships and awards from persons or entities which are not related to the recipient.

3. An "institution of higher education" as used in this rule shall mean any university, community college, technical institute or college, general and technical college, medical college or private medical or dental college which receives a direct subsidy from the state of Ohio.

C. General Residency for Subsidy and Tuition Surcharge Purposes

The following persons shall be classified as residents of the State of Ohio for subsidy and tuition surcharge purposes:

1. Dependent students, at least one of whose partents or legal guardian has been a resident of the State of Ohio for all other legal purposes for 12 consecutive months or more immediately preceeding the enrollment of such student in an institution of higher education.

2. Persons who have resided in Ohio for all other legal purposes for at least 12 consecutive months preceeding their enrollment in an institution of higher education and who are not receiving, and have not directly or indirectly received in the preceeding 12 consecutive months, financial support from persons or entities who are not residents of Ohio for all other legal purposes.

3. Persons who reside and are gainfully employed on a full-time or part-time and self-sustaining basis in Ohio and who are pursuing a part-time program of instruction at an institution of higher education.

D. Specific Exception and Circumstances

1. A person on active duty status in the United States military service who is stationed and resides in Ohio and his or her dependents shall be considered residents of Ohio for these purposes.

2. A person who enters upon active duty status in the United States military service while a resident of Ohio for all other legal purposes and his or her dependents shall be considered residents of Ohio for these purposes as long as Ohio remains the state of such person's domicile.

3. Any alien holding an immigration visa shall be considered a resident of the State of Ohio for state subsidy and tuition surcharge purposes in the same manner as any other student.

4. No person holding a student or other temporary visa shall be eligible for Ohio residency for these purposes.

5. A dependent person classified as a resident of Ohio who is enrolled in an institution of higher education when his or her parents or legal guardian remove their residency from the State of Ohio, shall be considered a resident of Ohio for these purposes during continuous full-time enrollment and until his or her completion of any one academic degree program.

6. Any person once classified as a non-resident, upon the completion of 12 consecutive months of residency in Ohio for all other legal purposes, may apply to the institution he or she attends for reclassification as a resident of Ohio for these purposes. Should such person present clear and convincing proof that no part of his or her financial support is or in the preceeding 12 consecutive months has been provided directly or indirectly by persons or entities who are not residents of Ohio for all other legal purposes, such person shall be reclassified as a resident.

   Evidentiary determinations unders this Rule shall be made by the institution which may require, among other things, the submission of information regarding the sources of a student's actual financial support to that end.

7. Any reclassification of a person who was once classified as a nonresident for these purposes shall have prospective application only from the date of such reclassification.

Attachment 8 (7 pages)
MATC Mascot Cage

MUSKINGUM AREA TECHNICAL COLLEGE

1555 NEWARK ROAD, ZANESVILLE, OHIO 43701
614/454-2501

January 21, 1976

Mrs. Melissa Bixler
Ohio University - Zanesville
1425 Newark Road
Zanesville, OH 43701

Dear Melissa:

We have now resolved all the remaining questions on the Tiger Cage Construction Project as noted on the enclosed, revised (January 16, 1976) proposed plans. You will note, especially, the following:

1. The exterior of the building will be red brick to match the existing campus buildings.

2. Water and sewage lines will be tied into existing lines. The funds available will allow the needed service extensions.

3. The gravel question and the related problems of removal of non-solid waste material have been solved in the same manner as in the Columbus Zoo, i.e., a concrete finish floor with a large center drain to be hosed down regularly.

Since the above seem to have been the chief remaining difficulties, as indicated in Mr. Geiger's letter of November 5, 1975, (copy attached) I ask that you please request from the Joint OUZ - MATC Planning Committee an approval of the attached plans and inform Mr. Geiger by letter of the approval. An early approval would be appreciated since the OU Board must act, and we hope to begin construction this spring, if possible.

Sincerely yours,

James P. Long

James P. Long, Ph.D.
Coordinator of Planning & Development

dt27

Enclosure

cc: Dr. Olsen
Mr. Geiger

Ohio Department of
Administrative Services
30 EAST BROAD STREET
COLUMBUS, OHIO 43215

JAMES A. RHODES, Governor

RICHARD L. KRABACH, Director

October 24, 1975

Mr. Alan H. Geiger
University Facilities Planner
Ohio University
300 Wilson Hall - College Green
Athens, Ohio 45701

Re: Tiger Cage
Ohio University
Muskingum Area Technical College
Zanesville, Ohio

Dear Mr. Geiger:

This is to acknowledge receipt of a letter from James P. Long, Ph.D., Coordinator of Planning and Development of the Muskingum Area Technical College, and attachments.

It is noted that the Ohio Board of Regents, in their action of September 20, 1974, approved of the project subject to the use of Local Funds for the construction of the facility and approval of Local Boards.

Under these cited conditions and with the approval of the Ohio University Board of Trustees, this department would approve the facility being constructed on the site as determined.

Very truly yours,

RAYMOND R. KOHLI, P.E.
Deputy Director
Division of Public Works

RRK:ab
cc: James P. Long, Ph.D.
Mr. Carl E. Bentz
Mr. Henry L. Whitcomb

OHIO UNIVERSITY

UNIVERSITY FACILITIES PLANNING OFFICE

300 WILSON HALL
COLLEGE GREEN
ATHENS, OHIO 45701

PHONE: 614/594-5535

November 5, 1975

Dr. James P. Long
Coordinator, Planning & Development
Muskingum Area Technical College
1555 Newark Road
Zanesville, Ohio 43701

Dear Jim:

As you know, the Tiger Cage proposal has been deleted from the Ohio University Board of Trustees November Agenda. The deletion was necessary because of many significant institutional items, as well as the need to resolve minor concerns about the proposal itself.

As we have discussed, there is a commitment in principle regarding the proposal, pending satisfactory resolution of minor construction items. These items include adding brick or similar finish material to the exterior of the proposed building, an indication that water and sewage systems are funded and available, and that additional gravel will be added in the pen area to assist with the removal of non-solid waste material.

I see no reason why these items cannot quickly be resolved with correction or addition to your drawings; or by additional written commitments. I do support your proposal, and will carry it forward to the Board once these items have been resolved.

Sincerely,

Alan

Alan H. Geiger
University Facilities Planner

AHG:bkb

MUSKINGUM AREA TECHNICAL COLLEGE

1555 NEWARK ROAD, ZANESVILLE, OHIO 43701
614/454-2501

AMERICAN REVOLUTION BICENTENNIAL 1776-1976

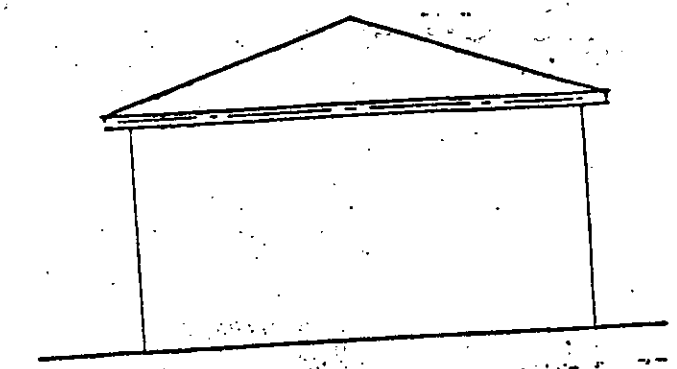
Revised JAN 16, 1976 - J.L.

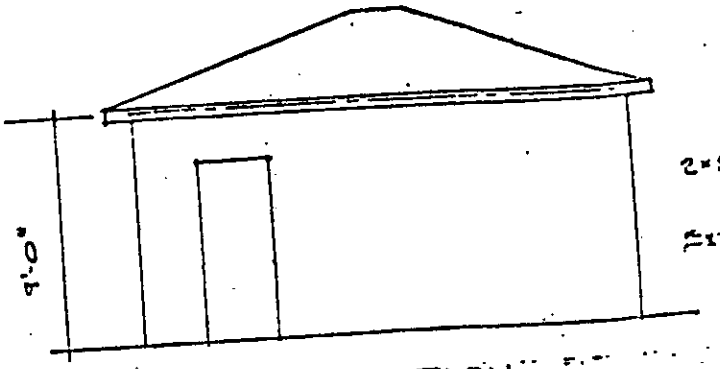
Materials List
Muskingum Area Technical College
Tiger Cage

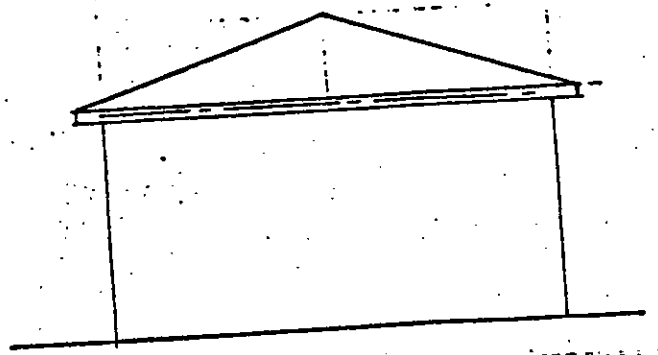
MATERIAL	QUANTITY
Footer Excavation and Site Excavation	116½ cubic yards
Concrete	7½ cubic yards
#4 Reinforcing Bars	101.5 lbs.
6/6 #10 Mesh	70 ft.
3'-0" x 6'-8" Hollow Metal Door and Frame with HDWRE.	1
3'-0" x 3'-6" Hollow Metal Lift-up Door, Frame + HDWRE.	1
Concrete Block (17 Courses)	900 (8")
Block Reinforcing (Durowall)	600 ft.
Mortar	23 bags
Sand	2 tons
* 2 x 6 Top Plate	76 linear ft.
* Trusses (4:12 Slope)	4
* 2 x 6 Framing Members	250 linear ft.
* Plywood Decking	24 sheets
* Shingles	5 3/4 sq.
* 2" Continuous Soffit with Bug Screen	84 linear ft.
* Plywood Soffit Board	3 sheets
* 1 x 8 Facia	84 linear ft.
8' High Chain Link Fence	260 ft.
Screen Cover Fencing	540 Square Ft.
Chain Link Gates	3
Block Primer	3 gallon
Red Brick	648 Square Ft.
#304 Crushed Aggregate	16 cubic yards
Gravel (Drive)	4 cubic yards
Concrete (4" Deep in Cage)	7 cubic yards
5/8" Exterior Grade Plywood Ceiling	12 sheets
Nails	80 lbs., 6D

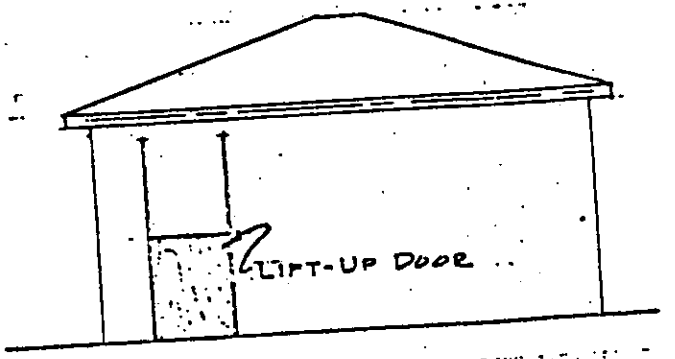
* Hip Roof

Electrical: Estimate $500.00
Plumbing: Estimate $1300.00
(Plumbing 80' underground water line and 120' underground drain line ARE included).

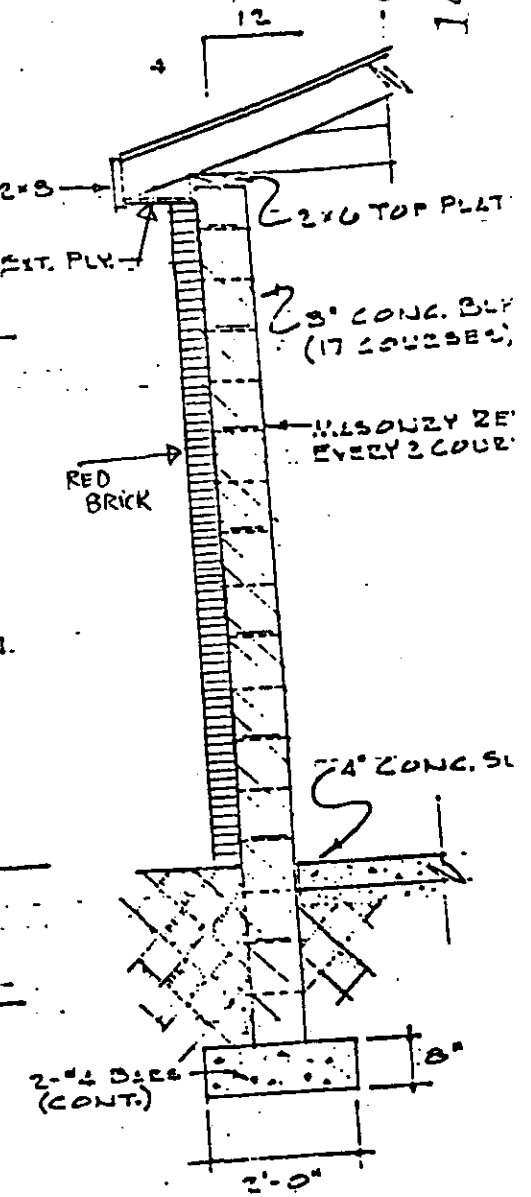








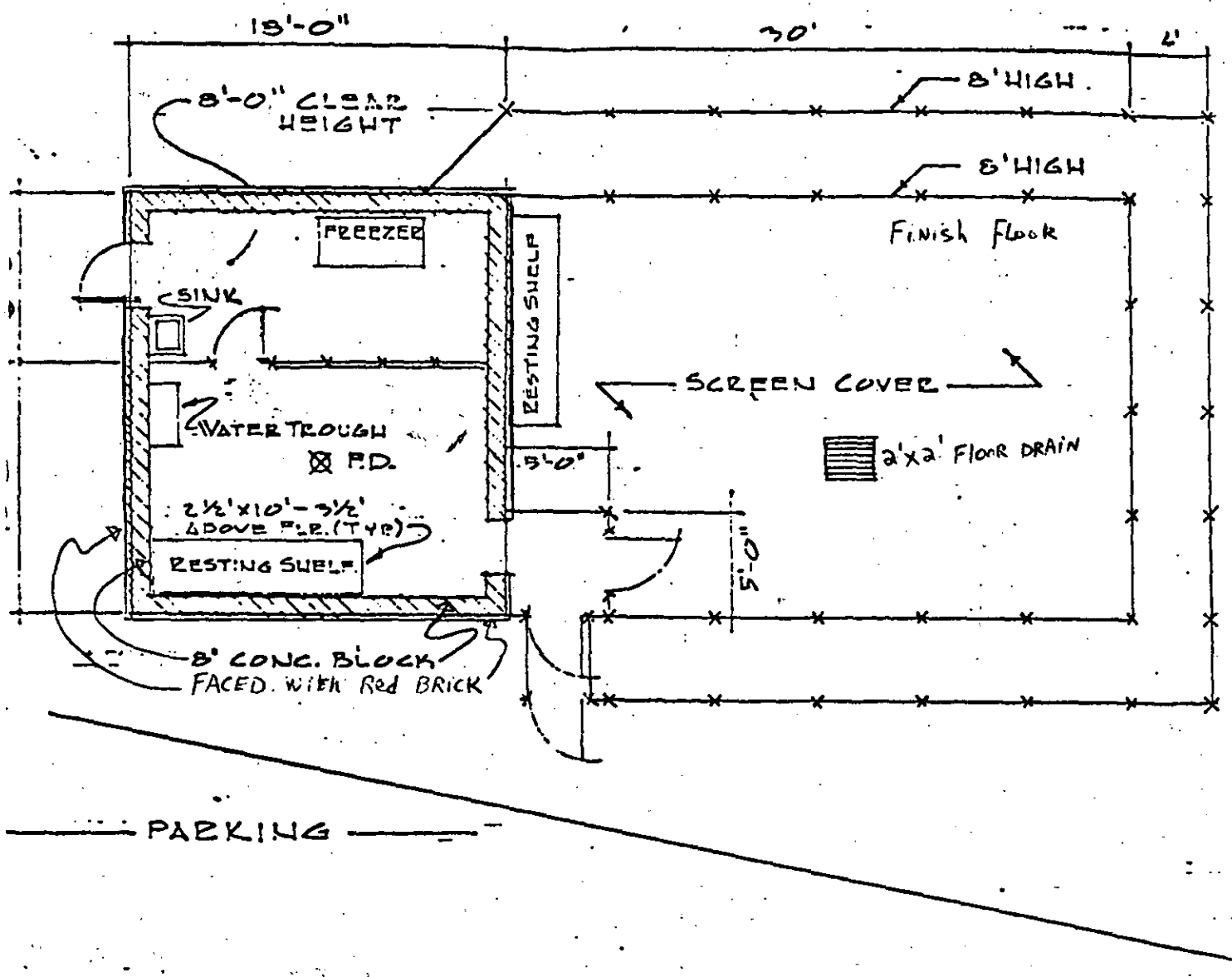
ELEVATIONS 1/8" = 1'-0"



WALL SECTION
SCALE 3/4" = 1'-0"

TIGER CAGE for MUSKINGUM AREA TECHNICAL COLLEGE

Revised JAN. 16, 1976 - J.L.



GENERAL NOTES

1. RESTING SHELF TO BE MADE FROM 2½" x 2½" x ¼" ANGLE FRAME
2. QUANTITY AND LOCATION OF FENCEPOSTS TO BE DETERMINED BY SUPPLIER
3. FENCED-IN OUTSIDE AREA TO BE CEMENT 300-TYPE FLOOR CONSTRUCTION WITH SLOPE TOWARDS DRAIN FOR CLEANING PURPOSES.

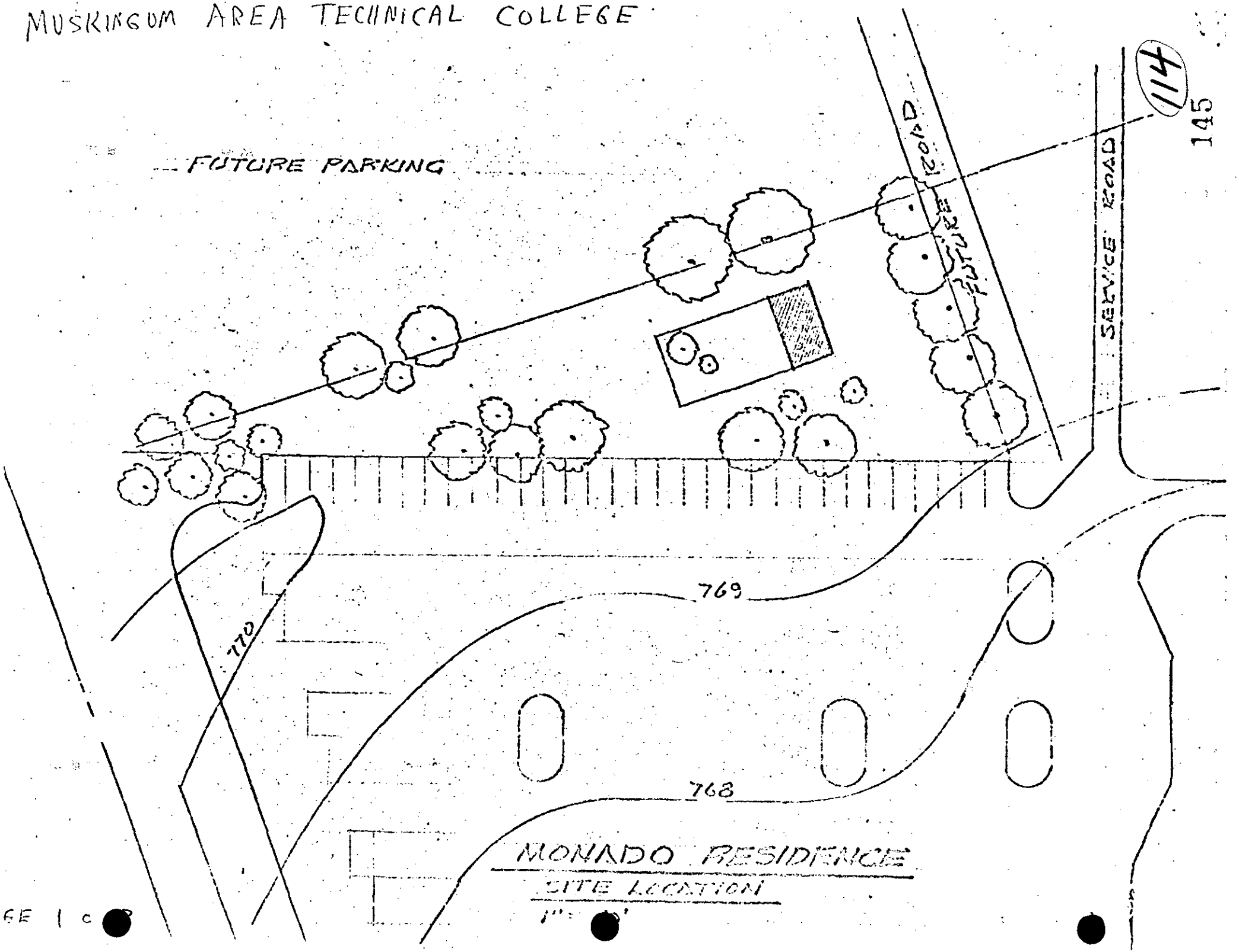
REVISED 1/16/76 JL

NORTH

TIGER CAGE for MUSKINGUM AREA TECHNICAL COLLEGE

1/8" = 1'-0" 1-16-76 REVISED BY J.L.

MUSKINGUM AREA TECHNICAL COLLEGE



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Attachment 9 (1 page)
Correspondence Study

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE January 26, 1976

TO Taylor Culbert, Provost, and James C. Bryant, Vice President for Regional Higher Education

FROM John F. Milar, Vice President and Treasurer

SUBJECT Regents' Note on Correspondence Study

The Regents included 2,434 SCH for fall term in our subsidy calculation; then used 75% to calculate FTE at a rate of $480; then reduced the amount by 2%. Calculations are as follows:

2,434 SCH ÷ 15 = $162.26 FTE

162.26 x .75 = $121.7 FTE

121.7 x $480 = $58,416

$58,416 x .98 = $57,247

I assume that although the University only received 27% of its total over-earnings, this special item was so specific that the full amount should be allocated in some special way for Correspondence Study use. It would appear that Board of Trustee action should be requested to set these extra funds aside for that purpose.

JFM:eb

cc: W. Kennard

Form P-38

EDWIN L. KENNEDY

YOU ARE DEDICATED to the proposition that excellence in education is the most effective means of shaping character, attitudes and national purpose.

YOUR DEDICATION prompted you to provide the John C. Baker Fund as an instrument for the creation at Ohio University of continuing incentives to the achievement of excellence.

YOUR BENEFICENCE and your service as University trustee and respected counselor have established a base for Ohio University to more fully realize the ideal conceived for it by its founders and effectively cultivated by such persons as the one who exemplifies the objectives set for the Fund you named for him.

FOR YOUR CONTRIBUTIONS of enduring worth, the Board is privileged to honor you, and thereby to honor Mrs. Kennedy who shares your every inspiration and hope.

THE BOARD REJOICES that it is able to bestow upon you the highest recognition it can give, and that of the four other persons so honored since the inception of the award in 1961, the name of the first graces your endowment.

THUS, for having met fully the criteria established for this honor, and in the presence of friends and at the University that will forever be better because of your presence, example, and actions, you are granted Ohio University's FOUNDERS' CITATION.

D. OTHER BUSINESS

Chairman Holzer polled the chairmen to determine whether they had other business to present.

1. Mrs. Johns
Educational Policies Committee

Mrs. Johns reported no further business.

2. Mr. Johnson
Budget, Finance and Physical Plant Committee

Mr. Johnson reported concurrence by his committee in the President's recommendation for the appointment of an architect for the Zanesville physical education facility.

PRESIDENTS OFFICE

FEB 4 1976

OHIO UNIVERSITY

Inter-Office Communication

DATE February 3, 1976

TO Charles J. Ping, President

FROM Alan H. Geiger, University Facilities Planner Alan

SUBJECT APPOINTMENT OF ARCHITECT FOR THE OHIO UNIVERSITY ZANESVILLE—MUSKINGUM AREA TECHNICAL COLLEGE PHYSICAL EDUCATION BUILDING

The Board of Trustees at their November 15, 1975, meeting approved Resolution 1975-233 which empowers the President, or his designee, to recommend the selection of a Project Architect for the subject project to the Deputy Director, Division of Public Works. I have enclosed a copy of the Board's Resolution for your information.

This past Friday, January 30, 1976, I met in Columbus with Dr. Max Lerner, Mr. Henry Whitcomb and Mr. Jack Probasco of the Regents staff, and Dr. James Long of Muskingum Area Technical College to resolve the Regents' programmatic concerns about the physical education building. I was successful in reaching a compromise that not only protected our interest and concern, but also allowed the Regents to permit us to proceed with the development of preliminary plans for the joint facility.

This past October 16, 1975, I had written Vice President Culp regarding the recommendation for and selection of an architect for the Zanesville Physical Education Building (copy enclosed). This recommendation was withdrawn from the November Board meeting because of our inability to gain Regents approval for our proposed building program. Now with the Regents' approval, and with the recommendation of the interviewing committee, I respectively request that you proceed with the official appointment of Holroyd & Myers as the Project Architect for the Zanesville Physical Education Facility Project.

AHG:bkb
Enclosures
xc: James C. Bryant
Wm. Charles Culp

Form P-38

RESOLUTION 1975--233

WHEREAS, the 111th Ohio General Assembly has appropriated a sum of $2,500,000 under Amended Substitute House Bill 687 for the construction of a Physical Education Building on the Ohio University-Zanesville Campus, said construction to be undertaken in cooperation with the Muskingum Area Technical College, and

WHEREAS, all parties desire to proceed with the selection of architects and the development of plans and specifications as rapidly as possible following facility program approval by the Ohio Board of Regents,

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NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby empowers the President or his designee, in consultation with the Budget, Finance and Physical Plant Committee, to recommend the selection of architects to the Deputy Director, Ohio Division of Public Works, and to proceed with the development of plans and specifications.

October 15, 1975

Wm. Charles Culp, Vice President for Administrative Services

Alan H. Geiger, University Facilities Planner

RECOMMENDATION OF AN ARCHITECT FOR THE ZANESVILLE PHYSICAL EDUCATION FACILITY

On October 9, 1975, Mr. Tom Bixler, Chairman, Ohio University and Muskingum Area Technical College Joint Planning Committee; Dr. James Long, Coordinator, Planning and Development, Muskingum Area Technical College; and I interviewed architectural firms as recommended by the Division of Public Works for the Zanesville Physical Education Facility. The firms recommended to be interviewed for the project were Wright-Keske-Kritschgau-Rosen-Buchanan, Inc.; Doerschlag/Musson; Knodt/Maddox/Decker; and Holroyd & Myers, all of Columbus, Ohio. The interviewing committee of Bixler, Long and Geiger recommends that the firm of Holroyd & Myers be selected as the project architect for the Zanesville Physical Education Facility.

The Committee's recommendation of Holroyd & Myers is based upon satisfactory past experience with this firm on our campus (they designed the Mill Street Married Student Apartments), the firm's commitment to full-time supervision of the project, and a willingness to involve both themselves and their engineering consultants with the members of the Joint Planning Committee.

If you need additional information regarding this recommendation, I will be happy to meet with you.

Thank you.

AHG:bkb

3. Mrs. Phillips
Board-Administration Committee

a. REQUEST OF ATHENS CITIZENS FOR UNITED FARMWORKERS

Mrs. Phillips referred to the letter which had been directed to the Board through the Secretary. She stated that Athens Citizens for United Farmworkers steering committee members were present.

Athens Citizens
for United Farmworkers

February 5, 1976

Mr. Edward Mahn
Secretary, Ohio University Board of Trustees
Office of the President
Cutler Hall, Athens Ohio

Dear sir:

After conferring with Dr. Ping, Athens Citizens for United Farm Workers would like to make the following statement and proposal to the Board of Trustees at their February 13-14 meeting.

The California Agricultural Labor Relations Board has ceased to function; the farm worker union elections have stopped as of Jan. 30, 1976, as have all certification and unfair labor practices hearings; resolution of 300 of the 360 elections held to date is now blocked.

This development has come about as a direct result of agribusiness efforts to amend the Agricultural Labor Relations Act (ALRA), in effect only five months. Gov. Jerry Brown's emergency appropriation bill to keep the ALRB and the elction process functioning has been killed in the California Senate. Growers lobbied against it.

Ohio University and the Athens community had looked to this law to bring about a peaceful resolution to the conflict in the farm workers' stuggle for honest union representation.

The stoppage of funds for the ALRB, and the end of elections now can only mean a return to the strikes and possible violence of the past. This none of us wants to witness again.

Therefore, Athens Citizens for United Farmworkers would like to propose to the Board of Trustees of Ohio University that they as a body:

1) Send a telegram to California Governor Jerry Brown urging the refunding of the ALRB without amendments to the election law.
2) Reconsider the purchasing policy regarding California iceberg head lettuce in the interests of preserving the rights of farmworkers to contracts through the the union of their choice.

Sincerely,

Douglas Van Auken

Douglas Van Auken, president
107 N. Congress 592-5270

John Rosenbaum

John Rosenbaum, secretary
14 Morris 592-5809

Chairman Holzer invited steering committee members to make brief statements, stating that a total of fifteen minutes would be allowed for presentations. Statements that the Board and University were demonstrably pro-Teamster were characterized as not accurate, indeed repugnant, by Chairman Holzer. He identified two issues: 1. Can a governing body speak to issues of this type? 2. What can the University do to provide alternatives? In respect to the first issue, he expressed the view that it would not be proper for the Board to respond. He declared it a moot issue. In respect to the second, he declared that the Board could do no more than refer the question of alternatives to the Administration: Answers to many questions would have to be found, including the question of the legality of purchasing in ways other than through competitive bidding procedures.

Mr. Keys suggested that the whole matter be tabled until intelligent answers to questions could be obtained.

Mr. Lavelle expressed an interest in seconding Mr. Keys' suggestion if it were to be made a motion, subject to clarification of intent. Mr. Keys explained that the intent was to refer to the Administration the matter of alternatives. Mr. Lavelle said he wished information on price differentials and legality of Board action in matters of this kind. Mr. Keys said he wished a report on experience with alternatives. There was no formal motion or second.

Mrs. Johns expressed concern about injustice generally, but stated that her personal feelings or those of others could not dictate Board policy.

Mr. Spencer asked United Farmworker representatives whether they had considered asking individual Board members to send letters to Governor Brown of California. The answer was that they wanted a show of consensus through a show of hands; that they wanted the Board to commit itself on the moral issue. Chairman Holzer responded that a show of hands would be unproductive because some members probably would not have the information necessary to take a stand.

b. ADMINISTRATIVE SENATE MANDATORY RETIREMENT PROPOSAL

Mrs. Phillips reported that the Committee had reviewed the proposal and had no recommendation relative to it.

OHIO UNIVERSITY

Inter-Office Communication

DATE February 3, 1976

TO Dr. Charles J. Ping, President

FROM John R. O'Neal, Chairman, Administrative Senate

SUBJECT

I, hereby, transmit to you an action of the Administrative Senate passed during its regular meeting of January 23, 1976.

WHEREAS, administrators are subject to unfair discrimination in regard to the mandatory age of retirement, and

WHEREAS, there exists no substantive reason for establishing age 65 as the age for mandatory retirement of administrators,

BE IT THEREFORE RESOLVED, that Section K of Policies and Procedures for administrators in the Administrator's Handbook be amended to read:

> The mandatory retirement age of administrators from their administrative duties is age 70. Exceptions to this rule will be made only upon recommendation of the President and approval by the Board of Trustees. An administrator reaching age 70 after June 30 is permitted to complete the fiscal year starting July 1 of that year.

The Senate would appreciate consideration to the Senate's action of January 23.

JRO/yn

Approved _____ Disapproved _____

Form P-38

Board Action of June 5, 1948 on Retirement

The report of the Executive Committee was presented by the Chairman. The first three recommendations provided:

The Executive Committee recommended that the following action be taken regarding the retirement age of all administrative officers:

1. Administrative officers will include the president, deans, directors, business manager, treasurer, heads of departments, and all others ordinarily considered as administrative officers.

2. The retirement age of such officers from their administrative duties will be 65.

3. Exceptions to this rule will only be made upon recommendation of the president and approval of the trustees.

It was moved by Evans, the motion was seconded by Galbreath and duly and unanimously passed that the above recommendation be adopted.

VIII. CONFIRMATION OF FUTURE MEETING DATES AND SITES

Chairman Holzer stated that dates previously agreed upon were May 15 and July 31 and that present plans called for Athens as the site. President Ping reminded members that April 3 had tentatively been designated as the date for a special meeting at which the President would present the 1976-77 budget recommendations for action. He asked members to hold that date open.

IX. GENERAL DISCUSSION--ROLL CALL OF MEMBERS

Only Mr. Keys and Dr. Holzer offered comments.

Mr. Keys reminded members that at its November 15, 1975, meeting, the Board had challenged each faculty member to vote in the representation election. He commended the faculty for having accepted the challenge.

Dr. Holzer observed that order was coming out of chaos and that we were moving ahead. He termed it a good feeling.

President Ping had no further comments.

X. ADJOURNMENT

The Chairman, determining that there was no further business to come before the Board, declared the meeting adjourned at 12:10 p.m.

XI. CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted in accordance with Section 121.22 (F) of the Ohio Revised Code and of the State Administrative Procedures Act.

Charles E. Holzer, Jr.
Chairman

Robert E. Mahn
Secretary

Attachment 1 (27 pages)
Forensic Chemistry Program

PRESIDENTS OFFICE
JAN 15 1976

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE January 15, 1976

TO Dr. Charles J. Ping, President

FROM Taylor Culbert, Provost

SUBJECT Proposed Program in Forensic Chemistry

Attached is a copy of a proposed program within the Department of Chemistry in Forensic Chemistry leading to a new degree, a Bachelor of Science In Forensic Chemistry. This proposal has progressed, with approvals at every stage, through regular curricular channels--the Chemistry Department Curriculum Committee, the Chairman of the Department, the College of Arts and Sciences Curriculum Committee, the Dean, the New Program Subcommittee of the University Curriculum Council, and on January 13, 1976, the University Curriculum Council.

I have reviewed the proposal, approved it, and forward it to you with the recommendation that you approve it and arrange to have it considered by the Educational Policies Committee of the Board of Trustees and the Board of Trustees at the February meeting of the Board. If the Board approves the new program, it would have to be submitted to the Board of Regents, since it calls for a new degree.

In forwarding this proposal to you, I call your attention to the following points:

1) The new program calls for the creation of only one new course--Forensic Chemistry 487-587--which will also be available to students of Chemistry other than those in the proposed new program. The new course will deal with analytical techniques not included in existing chemistry courses.

2) While this proposed program is almost unique in the United States, it will not attract great crowds of students. It is a carefully designed, rigorous program specifically aimed at a real but narrow societal need.

3) The program has been articulated with nearby crime laboratories, law enforcement agencies, and our regional campuses and neighboring technical colleges. In fact, some of the courses needed for satisfying degree requirements are offered at Hocking and Muskingum Technical Colleges.

Form P-38

068 41

4) The program will become effective in September of 1976.

5) The degree awarded upon completion of the program is a "tagged" degree - a Bachelor of Science in Forensic Chemistry.

TC:jm
Attachment
cc: Dr. James Tong, Department of Chemistry

APPROVED/For Forwarding to the Board of Trustees

Charles J. Ping

Dr. Charles J. Ping, President

1. Title of proposed program — Forensic Chemistry

2. Degree to be conferred — B.S.

3. Administrative unit proposing program — Chemistry Department

4. Date of submission — November 19, 1975

5. Signatures

a. Recommended for Approval:

_____ _____
Chairperson, Chemistry Department Curriculum Committee — Date

_____ _____
Chairperson, Chemistry Department — Date

_____ _____
Chairperson, College of A. and S. Curriculum Committee — Date

_____ _____
Dean, College of Arts and Sciences — Date

_____ _____
Chairperson, New Programs Subcommittee, U.C.C. — Date

b. Approved:

_____ _____
Chairperson, University Curriculum Council — Date

A PROPOSED PROGRAM LEADING TO A B.S. DEGREE IN FORENSIC CHEMISTRY

by James Y. Tong
Professor of Chemistry
Ohio University
Athens, Ohio

1. Introduction. The purpose of the program is to train students who are interested in the application of chemistry and related sciences to criminal investigation and who wish to work in a crime laboratory or other law enforcement agency as a career or to pursue graduate work in forensic chemistry or forensic sciences. The degree to be conferred is the B.S. degree in Forensic Chemistry. The development of four-year undergraduate training in forensic science in the United States has begun only in the last few years. There is no such program in Ohio or neighboring states. The proposed Forensic Chemistry program is the first of its kind. Crime laboratories have in the past hired chemists or other scientists and trained them on the job. The need for more specialized training in forensic sciences and forensic chemistry has resulted in the introduction of two new programs in forensic sciences in 1975. The slowness in the development of new programs in forensic sciences can be attributed to the cost of equipping laboratories. The proposed program utilizes extensive existing facilities at Ohio University and existing courses in chemistry, mathematics, and other sciences and law enforcement courses taught at the Chillicothe branch of Ohio University. The Chemistry Department has an unusually large repertoire of analytical chemistry courses and analytical instruments because of its graduate program. The Chemistry Department will introduce a new course in Forensic Chemistry to be team-taught by experts on campus. The Zoology Department will teach techniques useful in identifying biological materials in Zoology 382, Topics in Zoology. The program will be

housed in the College of Arts and Sciences and will be administered by a director by assignment in the Chemistry Department. No additional administrative or teaching staff cost is required. The proposed date of implementation is September, 1976.

The program will improve the employment outlook for our graduates by emphasizing a more specialized training oriented to practical application. Students who normally pursue an A.B. degree in chemistry may be better prepared for employment if they are advised to take some of the courses in the program or to enter the program. The Forensic Chemistry course will be useful to the regular B.S. chemistry majors as well as to graduate students in analytical chemistry. The program will strengthen our ties with our regional campuses and utilize more fully the resources available there. Consequently the program may indirectly improve the enrollment at the Athens campus as well as at the regional campuses.

2. Forensic Science Education in the United States. The dramatic rise in crime in the United States has greatly stimulated the growth of law enforcement and criminal justice programs offered at two-year and four-year colleges in the last ten years. The growth has been greatly assisted by the formation of the federal Law Enforcement Assistance Administration (LEAA). Criminalistics, which was once a major or a field of concentration in criminology degrees, is now widely taught in the law enforcement and criminal justice programs. With rare exceptions, criminalistics training requires little, if any, meaningful training in chemistry, biology, mathematics, or physics, and teaches a rather limited repertoire of analytical procedures which are no longer adequate today. The inadequacy is brought on by the rapid advances in chemistry and technology which introduce thousands of new substances into our daily life and create problems in identification and quantitative analysis which can be solved only

by professional chemists. 'A Survey of Crime Laboratories' by A. Joseph, 1967, funded by LEAA grant 013, reported that among 100 police units which responded, 459 civilians employed in crime laboratories almost all have B.S. or equivalent degrees while of 623 full-time police personnel, only a fraction hold B.S. degrees. The survey also revealed that an examination of the educational background of personnel in many crime laboratories indicates a need for considerable upgrading and that the number of experts qualified by on-the-job training is excessive. Dr. Paul Kirk noted in Chem and Engineering News, August 14, 1967, that too many forensic scientists are being trained in a crime laboratory by instructors with no scientific background.

The recognition of the need to develop undergraduate and graduate programs in forensic science is very recent as is evident from the small number of undergraduate and graduate programs in forensic science available today. The eight known graduate programs are summarized in Table 1. Among the schools which offer graduate programs, only the John Jay College of Criminal Justice of New Yock City offers an undergraduate program in Forensic Sciences, described in Table 2. The program requires 4 years of chemistry, one year of physics, and one year of biology. The program is similar to the proposed Forensic Chemistry program except it has fewer chemistry requirements and requires a four-month full-time internship in a crime laboratory. The University of California at Berkeley offers an undergraduate program in criminalistics described in Table 3,which requires two years of chemistry as well as courses in biology, physiology, physics, mathematics, and statistics. Florida Technological University, Orlando, Florida, and Central State University, Edmond, Oklahoma are both starting new B.S. in forensic science programs described in Tables 4 and 5, respectively. Both programs are administered by Chemistry Departments and are heavily chemistry-oriented. Neither program has a language

Table 1. Graduate Programs in Forensic Science and Related Fields

School/Sources of information	Degrees offered [1]	Comments
California State College at Los Angeles 1974-75 catalog	M.S. Criminalistics B.S.C.J., investigation option	All courses are taught in the Department of Criminal Justice. No chemistry course is required for either degree.
Georgetown University [2]	M.S. Forensic Science	1975-76 undergraduate catalog has no undergraduate program in forensic science or criminal justice.
George Washington University 1974-75 catalog	M. of Forensic Science M.S. of Forensic Science	Has Forensic Science Department. No undergraduate program.[3]
Indiana University 1974-75 graduate catalog	M.A. Forensic Studies	Social science oriented. No forensic science.
John Jay College of Criminal Justice (CUNY) 1975-76 CUNY Graduate School Bulletin	M.S. Forensic Science M.A.C.J.	Has undergraduate forensic science degree program.
Northeastern University, Boston. Advertising flyer	M.S. Forensic Science	Has College of Criminal Justice. No undergraduate program.[3]
University of California, Berkeley 1975-76 catalog	D.C. Criminology M.C. Criminology B.S. Criminalistics	Has School of Criminology.
University of Pittsburgh 1975 brochure of program	M.S. Forensic Chemistry	No undergraduate program.[3]

1. C.J. = Criminal Justice, M.C. = Master of Criminology, D.C. = Doctor of Criminology.

2. G. Davies, ed., 'Forensic Science,' American Chemical Society, Washington D. C., 1975. p. 37.

3. Information obtained by telephone inquiry, Fall 1975.

Table 2. Requirements for the B.S. Degree in Forensic Science at John Jay College of Criminal Justice, New York, N. Y., According to the 1975-76 Undergraduate Bulletin.

128 Semester Credits Required for Graduation.

I. Science and Mathematics Requirements: 86 credits

Freshmen	
Math. 241-242 Calculus	6 credits
Biol. 103-104 Modern Biology	8
Chem. 103-104 College Chemistry	8
Sophomores	
Elective	3
Chem. 201-202 Organic Chemistry	8
Phys. 103-104 General Physics	8
Police Science 313 Criminalistics [1]	3
Juniors	
Chem. 302 Physical Chemistry II	3
Chem. 401 Biochemistry	4
Law 202 Law and Evidence	3
Forensic Science Lab. 315	4
Forensic Science Lab. 316	4
Seniors	
Chem. 410-411 Instrumental Analysis	8
College Colloquium 503 [2]	3
Forensic Science 401 Internship [3]	3
Electives	14

II. General Distribution Requirements: 24 credits

English 101-102	6 credits
History 101-102-103 (any 2)	6
Literature 101-102-103 (any 2)	6
Speech 111-112	6

III. In addition the following distribution must be fulfilled: 18 credits.

Humanities, 2 courses	6
Behavior Sciences, 2 courses	6
Government, History, and Economics, 2 courses	6

1. or Environmental Science 301, Introduction to Environmental Science, 3 credits.
2. Interdisciplinary seminar, centered on a broad topic picked for the team's work. Required of all seniors and open only to them. 2 hours, 3 credits.
3. Independent laboratory and study. Four month, full-time internship in a crime laboratory.

Table 3. Requirements for the B.S. in Criminalistics at the University of California, Berkeley, Cal., 1975.

1. Admission requirements. 90 quarter hours including the following:

Chem. 1A, 1B, 1C	12 hours	General Chemistry	or	Chem. 4A, 4B, 4C	15 hours	General Chemistry and Quantitative Analysis
Chem. 5	4	Quantitative Anal.				
Chem. 12A, 12B,	10	Organic Chemistry	or	Chem. 8A, 8B	9	Organic Chemistry
Physiology 1	6	Human Physiology				
Biol. 1A, 1B	12	General Biology	or	Zoo. 10A, 10B	8	Animal and Human Biol.
Math. 1A, 1B	8	Calculus	or	Math. 16A, 16B	8	Anal. Geom. and Calculus
Phys. 6A, 6B, 6C	12	Introduction to Physics	or	Phys. 4A, 4B, 4C	12	Physics for scientists and engineers
Stat. 2	5	Introduction to Statistics	or	Stat. 20	4	Introduction to Probability and Statistics

2. Criminalistics majors will take the following courses in criminology:

Crim. 111	5 hours	Introductory Criminalistics Laboratory
115A	5	Criminal Law and Procedures
115B	5	Criminal Law and Procedures
151	3	Principles of Optics and Microscopy
152	5	Forensic Microanalysis
153	5	Analytical Instrumentation and Trace Analysis

and at least one of the following courses:

Crim. 154	3	Biochemical Individuality
154L	3	Lab to Crim. 154, to be taken concurrently.
155	5	Comparative Microscopy
156	3	Forensic Toxicology
156L	2	Lab to Crim. 156, to be taken concurrently.

and 19 courses in the Letters and Science List.

Table 4. A Typical Forensic Science Curriculum at Florida Technological University [1]

	Fall Quarter	Winter Quarter	Spring Quarter
First year	Biology General Chemistry English Precalculus	Botany General Chemistry General Chemistry Lab. Speech Calculus	Microbiology General Chemistry Analytical Chemistry Social Science Computer Science
Second year	Organic Chemistry Analytical Chemistry Physics Microbiology [2]	Organic Chemistry Analytical Chemistry Physics Immunology [2] History	Organic Chemistry Organic Chemistry Lab. Electronics Serology [2] Humanities
Third year	Forensic Analysis Techniques Social Science Physical Chemistry [2] Statistics	Criminalistics Law Physical Chemistry [2]	Criminalistics Legal Procedures Advanced Analytical Chemistry [2]
Summer following third year: Cooperative Education Internship			
Fourth year [3]	Internship	University Program Report Writing Social Science Forensic Science [2]	University Program Forensic Science [2]

1. W. W. McGee, in 'Forensic Science' edited by G. Davies, American Chemical Society, Washington, D. C., 1975, p. 16.
2. Restricted electives are approved courses in science, forensic science, legal procedure, or criminal justice.
3. Although the program requires 13 quarters, the total number of credit hours is only 180 quarter hours.

Table 5. Requirements for the B.S. Degree in Forensic Science at Central State University, Edmond, Oklahoma, According to Letter Dated October 16, 1975.

I. Major - 68 Semester Hours.

A. Biology

1114	General Biology	4
1304	General Botany or 1404 General Zoology	4
3505	General Microbiology	5

B. Chemistry

1103	General Chemistry I	3
1112	General Chemistry Laboratory I	2
1123	General Chemistry II	3
1232	General Chemistry Laboratory II	2
3104	Quantitative Analysis	4
3303	Organic Chemistry I	3
3312	Organic Chemistry Laboratory I	2
3323	Organic Chemistry II	3
4304	Instrumental Analysis	4

3332 Organic Chemistry Laboratory II and 3203 Theoretical Chemistry are strongly recommended but not required.

C. Physics

1114	General Physics I	4
1214	General Physics II	4
3103	Introduction to Atomic Physics	3
3301	Intermediate Physics Laboratory I	1

D. Professional Areas. The following or equivalent courses:

1113	Fundamentals of Speech (Oral Communi.)	3
2203	Introduction to Law (Soc.)	3
3643	Administration of Justice (Soc)	3
2503	Introduction to Forensic Science (Soc.)	3
4905	Forensic Science Practicum (Chem.)	5

II. General Education - 50 Semester Hours.[1]

1113	English	3
1213	English	3
	Elective Speech, English, Literature, or Journalism	2
1483	or 1493 American History	3
1113	American National Government	3
	Elective Social Studies	3
1112	Personal Health	2
	Active P.E. or Military Science	4
	Physical Science	4
	Biological Science	4
	Humanities	5
	Work in basic courses from two of the areas listed below	5

Math, Philosophy, Foreign Language, Fine Arts (Art, Music, Dramatics), Psychology, Practical Arts (Home Economics, Business, Industrial Education).

III. Electives to total 124 Semester Hours.

At least forty (40) hours for the degree must be in courses numbered in the 3000 and 4000 series taken during the junior and senior years. It is strongly recommended that the choice of electives include a course in Abnormal Psychology, e.g., 4753 Abnormal Psychology, and Computer Science, e.g., 1103 Introduction to Computing Systems.

1. The hours under General Education in the original letter did not add up to 50 semester hours.

requirement. The program at the Florida Technological University requires 13 quarters, two of which are for internship, and 180 quarter hours for graduation. The sample program contains more science courses than other existing program but less advanced analytical chemistry courses than the proposed program. The Central State University, Oklahoma, program is similar to the proposed program but requires only 26 semester hours (equivalent to 39 quarter hours) of chemistry. The only chemistry course required beyond the sophomore organic chemistry is one semester of instrumental analysis. There is one semester of forensic science practicum but no physical chemistry requirement.

The existing graduate programs are largely stopgap measures. They are one-year programs with courses in law and criminalistics. Since these programs admit students with undergraduate degrees in any of the sciences, they cannot assume a uniform, strong chemistry background. Consequently, their graduates will in most cases be less prepared than a B.S. student from our Forensic Chemistry program. Our B.S. students, who are better trained, will have a better chance for employment than a M.S. in forensic science student. Although the proposed program is entitled Forensic Chemistry, it is stronger in chemistry than existing undergraduate programs in forensic sciences and comparable to them in other areas. Since there is no comparable program in the Midwest, we expect our program to draw students from this region. We anticipate an enrollment of 10 new (incremental) students per year during the next four years.

3. Planning the Program. Crime laboratory directors and interested faculty members of the chemistry, chemical engineering, law enforcement technology, psychology, and zoology departments were consulted in the planning of the program. Since there is no accreditation agency for the proposed program, existing programs in forensic sciences were used as models and the program was built around a more rigorous preparation in analytical chemistry.

There is no question as to the desirability of including as many analytical chemistry courses as is practical. In addition to classical quantitative analysis, Chem. 143, and two modern instrumental analysis courses, Chem. 484 and 485, the analytical chemists recommend that Chem. 483, Chemical Separation Methods, be included. The organic chemists believe that Chem. 460, Spectroscopic Methods in Organic Chemistry is probably more useful to a forensic chemist than Chem. 400, Qualitative Organic Analysis. Chem. 460 includes mass spectrometry which is not taught in Chem. 485, Spectrochemical Methods of Analysis. Chem. 485 is more concerned with quantitative analysis, while Chem. 460 is more concerned with qualitative analysis and both will be useful in the program.

The new course, Forensic Chemistry, surveys the chemical problems most frequently encountered in a crime laboratory and their currently acceptable solutions. The course also teaches methods such as neutron activation, X-ray fluorescence, refractive index methods, electron microscopy, and special photographic techniques. These methods are not taught in the other analytical chemistry courses. The course will be team taught by experts in the university with occasional invited speakers from crime laboratories.

Mr. David O. Harding, Assistant Professor of Law Enforcement Technology at the Chillicothe Branch of Ohio University, was consulted on the choice and sequencing of LET courses for the program. Since the Chillicothe branch does not offer organic chemistry, students in the forensic chemistry program must take all their LET courses in one year, preferably in the freshman year. Mr. Harding granted permission in the attached letter for the students in the Forensic Chemistry program to take LET 201, Court Structure, Procedure, Rules, and Tests of Evidence, before taking LET 102, Constitutional, Criminal, and Civil Law.

The proposed degree is called the B.S. in Forensic Chemistry rather than the B.S. in Forensic Sciences because the latter is too broad for the resources at hand. Forensic chemists, however, should have some knowledge of the identification of biological materials because they may be part of the total evidence which must be recognized and collected. In a large crime laboratory each material is assigned to an expert. In a small crime laboratory, a forensic chemist may be called upon to examine biological materials as well. Dr. Michael L. Yarchak, Executive Assistant to the Superintendent, Ohio Bureau of Criminal Identification and Investigation, was consulted as to what biological material identification would be most important to a forensic scientist. He advised us to include the identification of fibers, tissues, hair, semen, blood, and serum. Dr. Heck and Mrs. Gault of the Zoology Department were consulted and they generously offered to teach such techniques in Zoo. 382, Topics in Zoology. Ms. Allen of Zoology Department was consulted as to the desirability of taking Zoo. 300, Elements of Anatomy and Histology.

Initially, an internship in a crime laboratory was thought desirable. The Superintendent of the Ohio Bureau of Criminal Identification and Investigation, Mr. McCormick, was consulted as to the feasibility of a student's practicing in a state crime laboratory. He said that we could send students to observe specific operations of a crime laboratory but that students could not practice in a crime laboratory by handling evidence. Anyone handling evidence may be called upon to testify and to be cross-examined by the defense, and a student who is only practicing would be easily discredited by the defense. He felt strongly that a working crime laboratory should not be used as a teaching crime laboratory although he would welcome any observers we wish to send. He is also in favor of our entering into forensic chemistry education and is willing to assist us in any way he can.

To accomodate students who wish to attend the Zanesville Branch of Ohio University, Mr. Frank Muska of the Muskingum Area Technical College was consulted concerning the feasibility of Ohio University students at the Zanesville Branch taking law enforcement technology courses at the Technical College. Since the two schools share facilities, there would be no problem in the immediate future. Taking police science courses at the Hocking Technical College while attending Ohio University at Athens requires that the students have private means of transportation. Ohio University students at the Lancaster Branch may be able to take police science courses offered by the Hocking Technical College at the Lancaster Branch. Credits in law enforcement technology from other accredited institutions will be accepted using the same policy which governs the acceptance of transfer students by Ohio University.

4. The Proposed Program. This will be a four-year program leading to a B.S. in Forensic Chemistry in the College of Arts and Sciences. The program will be administered by a director by assignment in the Chemistry Department. 180 credit hours will be required for graduation to be distributed as follows:

A. Arts and Sciences Requirements			Recommended Courses
2 years of language	24 hours	(12)[a]	Russian, German, or Spanish.
Humanities	18	(9)	English 181, 308; Phil. 120, 320.
Social Sciences	18	(9)	Psy. 121 or Soc. 350; Psy. 327.
Physical Sciences	20[c]	(12)	
total	80	(42)	

a. Hours numbered 200 and above.

[redacted].

c. The College requirement is only 18 hours. The students will take 20 hours of mathematics and physics as prerequisites for chemistry courses. (Math. 163A, 163B, Phys. 201, 202, 203)

B. Major Requirement			Required Courses
Chemistry	52-54 hours	(37-39)	141, 142, 143, 301, 302, 303, 304, 351, 460, 483, 484, 485, 487. One course to be selected from 400, 476, 479, 486, 488, 490, 499
Zoology	14	(9)	101, 300, 382
LET	19	(10)	101, 102, 103, 201, 204, 206
Art, 104, photography	5	(0)	Preferably taken during the fall quarter at Chillicothe, where the course is crime or police photography
total	90-92	(56-58)	

C. Electives		Recommended Courses
	8-10 hours	Inco 103, 215, or 404 LET 202 or C.S.150 Q.M.201 in place of statistics under social science HPER 100G, N, P, Q, 101A, B.

5. Course number, credit hours, and title

A. Required Courses

Chem.	141	5 hours	Introductory college chemistry
	142	5	Chemical energetics
	143	5	Quantitative analysis
	301	3	Organic chemistry
	302	3	Organic chemistry
	303	1	Organic chemistry laboratory
	304	2	Organic chemistry laboratory
	351	4	Physical chemistry
	460	3	Spectroscopic methods in organic chemistry
	483	4	Chemical separation methods
	484	5	Electrochemical methods of analysis
	485	5	Spectrochemical methods of analysis
	487	4	Forensic chemistry

One 400 level course to be selected from the following:

Chem.	400	5	Qualitative organic analysis
	476	4	Modern inorganic chemistry
	479	4	Radiochemistry
	486	4	Advanced analytical chemistry
	488	4	Chemical instrumentation
	490	3	Introduction to biochemistry
	499	4	Undergraduate research
Zoo.	101	5	Principles of biology (same as Bot. 101)
	300	6	Elements of anatomy and histology
	382	3	Topics in zoology

A. Required courses (continued)

LET	101	3 hours	Introduction to law enforcement technology
	102	3	Constitutional law, criminal and civil
	103	3	Police role in crime and deliquency
	201	4	Court structures, procedure and rules and tests of evidence
	204	3	Vice and narcotics control
	206	3	Criminal investigation

B. Mathematics and physics courses needed as prerequisite to other courses. To be counted towards satisfying physical science requirement of the College.

Math.	163A	4	Introduction to calculus
	163B	4	Introduction to calculus
Phys.	201	4	Introduction to physics
	202	4	Introduction to physics
	203	4	Introduction to physics

The students may elect Math 263A and 263B, Analytical geometry and calculus and Phys. 251, 252, and 253, General physics in place of the above courses.

C. Recommended courses.

Humanities:	Engl.	181	5 hours	Contemporary writing skills
		308	5	Advanced composition
	Phil.	120	4	Principles of reasoning
		320	5	Symbolic logic
Social sciences:	Psy.	121	5	Elementary statistics for behavior sciences
	or Soc.	350	4	Social statistics (See Q.M. 201 under electives.)
	Psy.	332	5	Abnormal psychology
	Soc.	211	4	Crowd and mass behavior
	Psy.	327	5	Human psychophysiology
Electives:	Inco	103	4	Public speaking
		215	4	Argumentation and debate
		404	3	Principles and techniques of interviewing
	LET	202	3	Cybernetics
	or C.S.	150	3	Computer science survey
	Q.M.	201	4	Introduction to probability and statistics
	HPER	100G	1	Conditioning and weight training
		100N	1	Gymnastics
		100P	1	Judo
		100Q	1	Karate
		101A	1	Intermediate judo
		101B	1	Intermediate karate

6. A Recommended Sequence of Scheduling the Required Courses.

Year	Fall Quarter	Winter Quarter	Spring Quarter
1 Chillicothe	LET 101 3 hours	LET 102 3 hours	LET 103 3 hours
	LET 201 4	LET 204 3	LET 206 3
	Chem. 141 5	Chem. 142 5	Chem. 143 5
	Art 104 5	Math. 163A 4	Math. 163B 4
2 Athens	Phys. 201 4	Phys. 202 4	Phys. 203 4
	Chem. 301 3	Chem. 302 3	Zoo. 101 5
	Chem. 303 1	Chem. 304 2	
3 Athens	Chem. 351 4	Chem. 483 4	Zoo. 382 3
	Zoo. 300 6		Chem. 484 5
4 Athens	Chem. 460 3		Chem. 487 4
	Chem. 485 5	(One 400 level Chemistry, any quarter)	

7. Faculty, Students, Administration, and Evaluation.

A. Faculty. The program does not create a new department. All faculty members will remain in their own departments and will be subjected to the rules and regulations of their own departments and their own colleges, as well as those of the university. Except for the team-taught Forensic Chemistry course, all other courses are existing courses. The eligibility to teach existing courses will be determined by each department.

B. Students. High school graduates will be admitted to the program if they are admissible to the university. Two years of high school mathematics, one year of high school biology, and one year of high school chemistry are necessary if the students do not wish to take remedial courses. Admission to the program will be handled in the same manner as the admission to other degree programs of the College of Arts and Sciences. Since the program is in the College of Arts and Sciences, it is subject to all the rules and regulations of a B.S. degree program in the college. A 2.0 average in the major area and a 2.0 average in all subjects are required for graduation.

C. Administration. A faculty member in the Chemistry Department will serve as the Director of the program by assignment by the Department.

D. Evaluation. The program will be evaluated yearly by the Chemistry Department after the graduation of the first group of major students.

E. Implementation. The proposed implementation date of the program is September, 1976. It is hoped that the proposal will receive approval before that date to admit the first group of students in September, 1976.

F. Cost. No additional administrative or teaching staff cost is required. Indirect cost of publicity and laboratory supplies will be borne by the Chemistry Department unless the program grows beyond the expected enrollment.

8. Attached documents.

A. Letter from David O. Harding, Department of Law Enforcement Technology, Chillicothe Campus, granting permission to take LET 201 before LET 102.

B. Note from Ms Bernadine Allen, Zoology Department, granting permission to take Zool. 300 without Zool. 203.

C. Note from Dr. Oscar Heck and Ms Janice Gault indicating their willingness to offer a special course for the Forensic Chemistry curriculum under the existing Zool. 382, Topics in Zoology.

D. Note from Dr. William D. Huntsman granting permission to take Chem. 460 for students who had only Chem. 302 and Chem. 351.

E. New course approval form for Chem. 487, Forensic Chemistry.

OHIO UNIVERSITY - CHILLICOTHE CAMPUS
BOX 629
CHILLICOTHE, OHIO 45601

November 14, 1975

James Y. Tong, Ph.D.
Professor of Chemistry
Ohio University
175 Clippinger Hall
Athens, Ohio 45701

Dear Dr. Tong:

The Department of Law Enforcement Technology authorizes the permission of Forensic Chemistry students to enroll in LET 201 Courts Structure, Procedure, Rules and Tests of Evidence prior to having taken or completed the course in LET 102 Constitutional, Criminal and Civil Law.

Very truly yours,

David O. Harding
Assistant Professor
Law Enforcement Technology

DOH:bb

To: James Y Tong
From: W D Huntsman

Students in the forensic science program who have completed Chem 302 & Chem 351 will be permitted to enroll in Chem 460

William D Huntsman

087 60

OHIO UNIVERSITY

Inter-Office Communication

DATE November 23, 1975

TO Dr. James Tong, Dept. of Chemistry -- Clippinger 175

FROM Bernadine Allen, Dept. of Zoology and Microbiology BA

SUBJECT ANATOMY COURSE FOR STUDENTS IN FORENSIC CHEMISTRY

Pursuant to our telephone conversation, I suggest that these students might take Zoology 300 (Elements of Anatomy and Histology) with permission, without having had the Zool. 203 prerequisite. If they are reasonably good students and have had some high school biology in which they did some dissection work, chances are that they can handle the course. If it is necessary to hold some additional instructional sessions for these students on the first "trial run" this can be done.

If we find the students cannot handle the course without having had the Zoology 203, then either they would need to take that or a different and simpler course would need to be constructed.

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE November 26, 1975

TO WHOM IT MAY CONCERN

FROM Janice Gault and Oscar Heck, Department of Zoology and Microbiology

SUBJECT

This statement indicates our willingness to offer a special course for the Forensics Chemistry curriculum, the existing ZOOL 382, Topics in Zoology, designed to cover microscopic techniques for the identification of biological materials and appropriate methods in hematology and serology.

088

Oscar B Heck
Janice Gault

61

Form P-37

This course is going thru Ind. Cadre Subc.

NEW COURSE APPROVAL FORM

Submit 25 copies, 5 must be signed.
See instructions on reverse side.

Department Chemistry

Cat. No. 487-587

Title Forensic Chemistry

Hrs. of lecture/wk. 3 Hrs. of Lab, Studio, etc./wk 3

Credit Hrs. 4 Grade Eligibility Code 1

Special Fees none Prerequisite Chem. 484, 485

Instructor(s) James Y. Tong

Effective Date Spring 1976

Brief Description:

A survey of the chemical problems most frequently encountered in a crime laboratory and their currently acceptable solutions, as well as special techniques not covered in other analytical chemistry courses.

Recommended by Department Curriculum Chairperson _____ (signature) _____ (date)

Recommended by Department Chairperson _____ (signature) _____ (date)

Recommended by College Curriculum Chairperson _____ (signature) _____ (date)

Recommended by College Dean _____ (signature) _____ (date)

Approved by University Curriculum Council _____ (signature) _____ (date)

Forensic Chemistry

1. What is the purpose of this course?

The purpose of the course is to introduce to students majoring in Forensic Chemistry a broad survey of the chemical problems most frequently encountered in a crime laboratory and their current acceptable solutions. The course will also introduce techniques which are not taught in other analytical chemistry courses but which are useful to a forensic chemist.

2. How does this course strengthen the curriculum in its area?

The many analytical chemistry courses to be taken by students majoring in Forensic Chemistry do not deal specifically with forensic chemistry. A course in Forensic Chemistry is needed to acquaint the students with the kinds of problems they may expect to handle and the currently acceptable solutions. This course is also needed to cover techniques which are useful to a forensic chemist but which are not taught in other analytical chemistry courses.

This course can also benefit regular chemistry majors as an elective since the course illustrates practical applications, some of which are similar to problems they may face in industrial or academic research laboratories.

3. What students will take this course?

a. It will be required for the B.S. degree in Forensic Chemistry.

b. It will be an elective for a Chemistry major.

c. This course will be acceptable as a degree satisfying elective in Criminal Justice.

d. It will not be a service course.

4. Course outline.

I. A survey of frequently encountered forensic chemical problems and their acceptable solutions.

1. Questioned documents. Paper and paper coating, pencil, ink, printing ink, typewriter ribbon, carbon paper, erasers, correcting fluids, stained and charred documents, contemporary copying products.

2. Firearms, bullets, explosives, inflammable materials and their residues.

3. Structural materials. Glass, plastics, rubber, wood, metals, alloys, sand, cement, soil, and protective coatings.

4. Toxic materials. Alcohols, drugs, narcotics, and other poisons.

5. Household chemicals, cosmetics, textiles, food, and water.

6. Chemical identification of biological materials.

II. Special techniques.

Subject	Lecturer and Department
1. Electron microscopy	Dr. Robert S. Hikida, Zoology
2. Psychophysiological considerations	Dr. Harry Kotses, Psychology
3. X-ray fluorescence, dispersive and and non-dispersive methods	Dr. C. Baloun, Chemical Engineering
4. Polymer identification	Dr. Jesse H. Day, Chemistry Dr. John R. Collier, Chemical Engineering
5. Differential scanning calorimetry	Dr. John F. Blazyk, Chemistry
6. Drug and pesticide analysis	Dr. Howard Latz, Chemistry Dr. Peter R. Griffiths
7. Chromatographic separation and luminescence analysis	Dr. Howard Latz, Chemistry
8. Forensic chemical application of infrared spectroscopy	Dr. Peter R. Griffiths, Chemistry
9. Neutron activation analysis	Dr. James Y. Tong, Chemistry
10. Special photographic techniques	Dr. James Y. Tong, Chemistry
11. Elemental analysis	
12. Spot tests	

III. Laboratory exercises to provide students with the equivalent of an internship in a crime laboratory by performing experiments simulating problems they may encounter in a criminal case. The students will be encouraged to develop independence by selecting their own methods to solve the problems. For example:

1. Identification and matching of glass fragments found at the scene of a crime.
2. Identification of automobile paint scraped off the victim's car in a hit and run case.
3. Separation and identification of components of a confiscated drug sample.
4. Isolating and assaying the active component of an illegal drug.
5. Identification of a plastic chip found at the scene of a crime.
6. Identification of easily obtainable inorganic and organic poisons.
7. Application of ultraviolet, infrared, and X-ray photography in a fraud case.
8. Analysis of residue from an arson case.
9. Chemical and neutron activation analysis of bullets and firearm residues.

5. What text or other resource materials will be used in this course?

a. One of the following may be selected as the basic text:

Charles E. O'Hara
Fundamentals of Criminal Investigation, 2nd ed.
Charles C. Thomas, Springfield, Illinois, 1970. 853 pp.

C. E. O'Hara and James W. Osterburg
Criminalistics, the Application of the Physical Sciences to the Detection of Crime
Indiana University Press, Bloomington, Indiana, 1972. 705 pp.

P. L. Kirk
Crime Investigation
John Wiley and Sons, New York, N. Y., 1974.

b. For the special techniques the students will read selected references to be furnished by the lecturer.

c. Other useful references to be placed on reserve:

G. Davies, ed.
Forensic Science
American Chemical Society, Washington, D. C., 1975. 204 pp.

Nigel Morland
An Outline of Scientific Criminology, 2nd ed.
Cassell, London, 1971. 242 pp.

Billy Prior Bates
Typewriting Identification
C. C. Thomas, Springfield, Illinois, 1971. 101 pp.

Fred E. Inbau, A. A. Moenssens, and Louis R. Vittullo
Scientific Police Investigation
Chilton Book Co., Philadelphia, Pa., 1972.

V. A. Leonard
Criminal Investigation and Identification
Charles C. Thomas, Springfield, Illinois, 1970. 152 pp.

Frank Lundquist, ed. of first 2 vols, A. S. Curry, ed. of last 2 vols.
Methods of Forensic Science
Interscience, New York, N. Y., 1962-5. 4 vols.

Andre A. Moenssens
Fingerprint Techniques
Chilton Book Co., Philadelphia, Pa., 1971. 321 pp.

Leon N. Sussman
Blood Grouping Tests, Medico-legal Uses
Charles C. Thomas, Springfield, Illinois

6. Can this course replace an existing course? Does it duplicate or complement the material of another course on the campus?

   This course cannot replace an existing course.

   This course duplicates only material in courses which treat a particular technique exclusively. For example, the topic of electron microscopy is covered in two graduate courses in Zoology, which the B.S. students will not be allowed to take. The treatment of a particular technique is meant to be an introduction only. If a student finds the topic psychophysiology interesting, he or she may take Psychology 327, Human Psychophysiology.

   This course complements Chemistry 460, 483, 484, and 485 and LET 204 and 206.

7. What other departments in related areas have been consulted relative to joint planning and use of this course, and what resulted from these consultations?

   The Law Enforcement Technology Department of the Chillicothe Branch of Ohio University was consulted as to the content of LET 204 and 206. It was agreed that Forensic Chemistry will not include materials already covered in LET 204 and 206.

   The Director of the Ohio Crime Laboratory, officially the Ohio Bureau of Criminal Identification and Investigation, Dr. Michael L. Yarchak, was consulted as to which analytical methods of biological materials should be included in the training of a forensic chemist. He recommended the inclusion of the identification of fibers, tissues, hair, semen, blood, and serum. Dr. Heck and Mrs. Gault of the Zoology Department were consulted and they offered to teach the microscopic techniques and selected topics of hematology and serology in Zoology 382. Ms Allen of the Zoology Department was consulted as to the desirability of taking Zoology 300, Elements of Anatomy and Histology.

   Experts in the Chemistry, Chemical Engineering, Psychology, Zoology, and LET Departments who have been consulted generously volunteered to teach the special techniques.

8. Other preparations.

   James Y. Tong, Chemistry Department, plans to visit crime laboratories during the Spring quarter, 1976

   a. to observe the operations of a well equipped crime laboratory and
   b. to compile a bibliography of useful monographs and periodicals on forensic science.

Attachment 2 (1 Page)
College of Osteopathic
Medicine Admission Procedures
and Guidelines

B. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE MATTERS

Chairman Holzer asked Committee Chairman Johnson to present the recommendations of the Committee for discussion and action.

1. PLANNING FOR 1976-77

a. GUIDELINES FOR PLANNING

Mr. Johnson invited President Ping to comment on the Guidelines. He stated that no specific action was being requested. His hope, he said, was for critique and understanding. The Guidelines, he explained were designed to inform planning.

Chairman Holzer stated that he was delighted with the Guidelines. Mr. Bush expressed concern over the President's comments that our level of faculty compensation was low in comparison with other institutions and asked whether there was a solution for this.

President Ping stressed the importance of getting a feel for the enormity of the problem, stating that a 1 per cent increase in salaries represented $120 to $130 thousand dollars. He enumerated three possible sources of additional income, new subsidy dollars, student tuition increase, and savings effected from a look at what we do activity-wise instead of dollar-wise.

I. GUIDELINES

In describing proposed guidelines for budget preparation, it is useful to emphasize by repetition some of the statements made before various audiences in formal and informal presentations this fall.

The first order of concern must be the effort to maintain, enhance and extend the University as an institution of quality in liberal arts education and graduate and professional education.

"The measures of the strength of a university are people and the programs which reflect people. Ohio University is a strong university as measured by the quality and dedication of the people who are the university."

Hence the first order of priority for budget building in the years ahead is faculty compensation.

Secondly, we must respond to the interests of students and to the needs of our society. We are in an era of change in enrollment and interests, and the University must respond by assigning a high budget priority to development of new programs, or the modification of existing programs, which reflect career and employment opportunities.

However, we must respond out of a sense of our historic mission and the broad strengths of university programs. Our task is *"to educate for work, for public life, for private life."* This is a broader task than the preparation for jobs. Our society has not accepted, and hopefully will not accept, the personal and economic tyranny of education only to the level of jobs.

We serve well the needs of students and society only when we combine the interest in career opportunities with the responsibility to prepare graduates who are *"fully developed, reflective, imaginative and active."* The historic mission of Ohio University is to prepare men and women for the tasks of society through the civilizing experiences of university education.

"Ohio University serves a broader constituency than the students on the Athens campus. We live in a particular place and at a particular time. We must plan and work to serve this area in these times."

The responsibility to move out from the campus and to reach beyond the traditional student in order to serve regional needs and a broader student population must be reflected in budget decisions.

The University has a role and obligation as part of the larger intellectual community. *"The creation, testing and dissemination of new knowledge, expression and technique"* requires support, and must be reflected in budget decisions.

This scholarly thrust is essential both for research and creative activity and for instructional activity. It is essential if we are *"to remain alive and lively as an intellectual community in an era of steady state and limited changes in faculty."*

Outlook, Jan. 15, 1976

2. ESTIMATE OF INCOME

President Ping reviewed the income projections, stating that they were based on an enrollment for subsidy estimate of 13,700.

OHIO UNIVERSITY
PROJECTED UNRESTRICTED INCOME
ATHENS CAMPUS
FISCAL YEAR 1976-77

	Revised 1975-76	Proposed 1976-77		Increase/ (Decrease)
State Appropriations:				
Subsidy	$18,720,656	$21,000,560		$2,279,904
Supplement	1,960,000	500,000		(1,460,000)
Less Resident Credit Centers	(862,400)	(880,000)		(17,600)
Total Appropriations	19,818,256	20,620,560		802,304
Student Fees	12,684,000	13,517,000		833,000
Other Income	1,206,000	1,063,000		(143,000)
Branch Overhead	611,000	611,000		-0-
Transfer From Regional Campuses	100,000	100,000		-0-
Total	34,419,256	35,911,560		1,492,304
Income Designated For Specific Programs				
Summer School	67,600	85,600		18,000
Teacher Corp	67,600	-0-	(A)	(67,600)
Nursing	132,000	197,000		65,000
Graduate Programs	130,000	-0-	(A)	(130,000)
Study Abroad Programs	-0-	18,200		18,200
Total Designated Income	397,200	300,800		(96,400)
Osteopathic College				
Developmental Appropriation (State)	171,500	495,000		323,500
Student Fees	-0-	40,000		40,000
Patient Services	-0-	50,000		50,000
Application Fees (Students)	-0-	5,000		5,000
Total Osteopathic College	171,500	590,000		418,500
Beginning Balances				
Unappropriated	140,560	-0-		(140,560)
Appropriated	64,866	-0-		(64,866)
Total Beginning Balances	205,426	-0-		(205,426)
Grand Total	$35,193,382	$36,802,360		$1,608,978

Note:
(A) These programs are included in student fees for 1976-77.

2/1/76

020

c. Long Range Plans for Residence Hall System

Dr. Holzer asked about ideas for use of closed dormitories. The President presented the following statement:

Ohio University intends to put its excess dormitories to constructive use.

During the 1960's, enrollments were increasing dramatically and ultimately reached a peak of around 18,700 on the Athens campus. All indices pointed to continued increases. The Board of Regents imposed a ceiling of 20,000. The existing dormitories were overcrowded and inadequate, singles were used as doubles, doubles as triples, etc. In this context, to meet both the existing demand and the expected future increases, additional dormitories were built, roughly 2,000 spaces.

Changes in State policy affected enrollment. Factors were the development and growth of community colleges, the expansion of urban universities in the State system, and the withdrawal of State subsidy for out-of-state students.

Now, instead of an enrollment of 20,000 with a corresponding dormitory need of 8,000 plus, the University projects a more or less stable enrollment in the neighborhood of 13,500 - 15,000 and a need for a dormitory system capable of housing approximately 6,000. In brief, the enrollment envisioned has been reduced from 20,000 to 15,000 (25%) and the needed dormitory capacity has been reduced from 8,000+ to 6,000 (25%). It is these unneeded 2,000+ dormitory spaces that the University plans to divert to productive use.

The plan developed by the University calls for the renovation of an appropriate number of dormitories to render them suitable for use by health-related and helping programs and other programs needed in Southeastern Ohio and the State as a whole. The conversion of Grosvenor Hall for use as the first building for the newly created College of Osteopathic Medicine is an example of what is envisioned for the other buildings on the West Green. The Medical College will need additional buildings as its enrollment increases in the next few years. The existence of that program with its special facilities, clinical and basic science staff permits the development of other related programs. It is highly desirable that these related programs be located in a common geographical area. Therefore, the University proposes to use a portion or all of the West Green as a complex for

health services and helping programs. Some of these programs already exist at Ohio University. We have a thriving School of Nursing operating now in make-shift space. We have programs in Mental Health Technology, Social Work, Nutrition, Center for Human Development, Geriatrics, Hearing and Speech Sciences, and Special Education, scattered here and there across the campus. We have the supporting staff and facilities in our existing colleges to mount such new programs as Health Management, X/Ray Technology, Medical Communications, Continuing Medical Education, Vocational Rehabilitation, Veterinary Technology, and Normalization Program for the Handicapped.

Our existing programs will be strengthened by the presence of our College of Osteopathic Medicine as would all of the proposed programs. Southeast Ohio needs a complex of health related programs. Ohio University can meet that need.

Ohio University proposes therefore that, as the buildings are needed over the next several years, the State support the renovation of the dormitory buildings and at the same time assume the debt service obligation for the buildings so committed to constructive use.

The plan has been so constructed that the Dorm and Dining Hall System can accommodate the maximum number of students, given the enrollments projected for the Athens campus.

The essential rationale of this approach is this: the University gives the State new and needed programs and uses existing space to house those programs.

The work to develop schedules represents the best effort that can be made at this time. Actual experience, particularly in the years far from the present, will doubtless produce modifications. But in the end, Ohio University pledges to operate the Dorm and Dining Hall System with maximum efficiency. At the same time, through parietal rules and making the dorms as attractive as possible, the University will attempt to maximize the number of students living in the dormitories. This combination of efforts will produce the greatest possible contribution from actual operations to debt service. The State of Ohio, in essence, is asked to assume renovation costs and a share of the debt service obligation, with the understanding that the Ohio University Dorm and Dining Hall System will contribute to the State each year the proportional share of debt service obligation, and the State will receive a needed array of health service programs and the buildings necessary to house them.

There are three necessary conditions to assure success of the program: Faculty determination of and cooperation in curriculum development, Regents support for new programs, and Legislative support for program costs, renovation and debt service costs.

* * *

Commenting on the President's plan, Mr. Spencer described it as the most hopeful he had heard for solving the University's greatest problem. He complimented the President and his coworkers for this approach.

Chairman Holzer stated that he assumed that Mr. Spencer's feelings were those of all Board members. Mr. Keys described the plan as the most hopeful, exciting and stimulating he had heard since first walking through the campus gates in 1937.

2. CONVOCATION CENTER REFINANCING

Mr. Johnson cited the need to approve two resolutions to accomplish refinancing, the student facilities fee pledge and the 1976 note resolution. He, in turn, moved approval of the resolutions. Mr. Bush and Mr. Keys, in turn, seconded the motions. Approval was unanimous in each instance, with the roll call vote on Resolution 1976--245 being as follows:

Bush	Yes	Spencer	Yes
Taylor	Yes	Keys	Yes
Lavelle	Yes	Phillips	Yes
Johns	Yes	Johnson	Yes
Holzer	Yes		

On Resolution 1976--246 the roll call vote was as follows:

Johnson	Yes	Johns	Yes
Phillips	Yes	Lavelle	Yes
Keys	Yes	Taylor	Yes
Spencer	Yes	Bush	Yes
Holzer	Yes		

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE February 6, 1976

TO Robert Mahn, Secretary of the Board of Trustees

FROM John F. Milar, Vice President and Treasurer

SUBJECT Convocation Center Notes of 1976

Attached are two Resolutions presented for action by our Board of Trustees. The following information may clarify the purpose of the Resolutions.

1. Student Facilities Fee Pledge -- This resolution amends the amounts of general fee pledged by previous Board action to meet the covenants of our Bond Resolution. The action will not change the fee structure paid by our students. Its purpose is to provide the proper security for Convocation Center Bonds at some future time when we end interim financing on the facility.

2. The 1976 Note Resolution -- As in previous years, this Resolution authorizes the President, Secretary of the Board, and Fiscal Officer to do those things necessary to effect the sale of interim notes to continue financing of the Convocation Center.

I will have some related issues to discuss with the Budget, Finance and Physical Plant Committee of the Board having to do with the possibilities of a negotiated sale.

JFM:eb
Attachments

Form P-38

RESOLUTION 1976--245

Amending an original Resolution adopted January 5, 1966, and later amended on April 2, 1968, providing for Student Facilities Fees to be pledged as related to the financing of the Convocation Center.

WHEREAS, the Board of Trustees of The President and Trustees of The Ohio University (herein called the "Board") has previously adopted a Resolution calling for the assessment and collection of Student Facilities Fees to be pledged to secure proposed Student Facilities Revenue Bonds of The Ohio University as related to the Convocation Center and its financing; and

WHEREAS, Section 3 of said Resolution provides that the President of the University shall from time to time, fix and adjust the Student Facilities Fee, the fee allocations, rates and charges making up the Facilities Charge....; and

WHEREAS, the Board has determined that due to enrollment declines and financial limitations the previous Student Facilities Fee pledge of $10 per regular quarter of the academic year for each full-time student, and a proportionate amount for each part-time student and summer student, enrolled at the main campus of the University, is insufficient to provide for the operating and maintenance expenses of the facility and provide for the payment of principal and interest on the proposed bonds and other payments to Special Funds required by The Resolution; and the Resolution authorizing The Revenue Bonds duly adopted January 5, 1966, as supplemented;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of The President and Trustees of The Ohio University that Section 1 of said resolution is amended to read in its entirety as follows:

"Section 1. Charge and Collection of Student Facilities Fee.

Until further action of the Board or by the President pursuant to Section 3 hereof, there shall be charged and collected a Student Facilities Fee in the amount of $15 per regular quarter of the academic year for each full-time student, and a proportionate amount for each part-time student and summer student, enrolled at the main campus of the University, for the construction, acquisition, equipment, renovation, repair, improvement, remodeling and use of the Pledged Facilities. For purposes of this Section, a full-time student shall include students enrolled for eleven or more credit hours and also all graduate assistants and graduate fellows who are required to pay the General Fee. Until further direction of the Board, said Student Facilities Fee shall be collected as part of the General Fee heretofore established, but is hereby specifically allocated therefrom, on a pro-rata basis, to and shall be immediately ear-marked for the purposes and applied as herein provided."

RESOLUTION 246

1976

Providing for the issuance, sale and award of $5,875,000 Convocation Center Notes of 1976 of The Ohio University for the purpose of refunding the $5,975,000 principal amount of Convocation Center Notes of 1975 heretofore issued to refund prior notes issued for the purpose of constructing and equipping a building to be used for and in connection with an auditorium and athletic purposes.

WHEREAS, the Board of Trustees (herein called the "Board") of The President and Trustees of The Ohio University is vested with the control and the management of The President and Trustees of The Ohio University (herein called the "University", or when the context admits collectively with the Board called the "University"), under and by virtue of Chapter 3337 of the Revised Code of Ohio; and

WHEREAS, under Chapter 3345, of the Revised Code of Ohio, the Board has authority to construct, equip, maintain and operate the Project described below and to issue bonds and notes to pay the costs thereof, and to issue bonds and notes to refund bonds and notes previously issued for such purpose; and

WHEREAS, the Board has previously determined, and does hereby confirm, that it is necessary to provide additional student facilities and, therefore, to construct and equip a building, referred to in the plans therefor as the Convocation Center, and facilities to be used for and in connection with an auditorium and athletic purposes of its campus and related facilities to be used in connection therewith (the said building and facilities constructed from the proceeds of the below mentioned Project Bonds and the within authorized notes, excluding the dormitory facilities therein which are to be paid for from surplus dormitory receipts presently on hand, being herein called the "Project"), the cost of which as completed was $7,490,000 (excluding the cost of the dormitory facilities therein which cost $1,000,000); and

WHEREAS, pursuant to resolutions heretofore duly adopted by the Board, the University has issued and there are outstanding $5,975,000 principal amount of Convocation Center Notes of 1975, dated as of May 16, 1975 maturing May 14, 1976, and having been issued to refund other notes issued to pay part of the costs of the Project (the said 1975 notes being herein called the "Outstanding Notes"); and

WHEREAS, the University proposes to borrow funds to pay part of the costs of the Project, and for such purpose, to issue its revenue bonds (herein called the "Project Bonds") for the permanent financing of part of the costs of the Project, pursuant to resolution duly adopted January 5, 1966, as supplemented, (the said resolution, as heretofore or hereafter amended, supplemented or superseded, being herein called the "Bond Resolution") and pursuant to authorizing provisions of law; and

WHEREAS, it is hereby determined to be necessary to issue the below authorized $5,875,000 Convocation Center Notes of 1976, to refund part of the Outstanding Notes prior to the completion of permanent financing of the Project to be represented by the Project Bonds and the University has other resources with which to retire the balance of the Outstanding Notes;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of The President and Trustees of The Ohio University:

Section 1. It is hereby confirmed and declared that it is necessary to construct and equip the Project and to issue and there shall be issued, pursuant to Chapter 3345, of the Revised Code of Ohio, The Ohio University Convocation Center Notes of 1976, (herein sometimes called the "1976 Notes"), in the aggregate principal amount of $5,875,000 for the purpose of refunding the presently outstanding The Ohio University Convocation Center Notes of 1975, dated as of May 16, 1975, issued for the purpose of refunding prior notes issued to pay part of the Project Costs, as defined in the Bond Resolution.

Section 2. The principal of and interest on the 1976 Notes shall be payable solely from (a) the "Pledged Receipts" after provision for "Operating and Maintenance Expenses," if any, of the "Pledged Facilities," as such terms are defined in the Bond Resolution, but subject to any existing or future pledge thereof to the Project Bonds or other bonds issued pursuant to Section 3345.07 or 3345.11, Revised Code; and (b) the proceeds of the sale of revenue bonds or notes issued pursuant to Chapter 3345, of the Revised Code or other authorizing provisions of law to refund the Notes authorized hereby; provided that neither the University or its Board nor the State of Ohio is obligated to pay the principal of or interest on such Notes from any other funds or source, nor shall such 1976 Notes be a claim upon or lien against any other property of the University or the State, except the Pledged Receipts, and such 1976 Notes are not debts or bonded indebtedness of the State, are not general obligations of the State or the University, and the full faith and credit thereof are not pledged thereto and the noteholders shall have no right to have any taxes or excises levied by the General Assembly of the State of Ohio for the payment of the principal thereof or the interest thereon.

In consideration of the loan evidenced by the 1976 Notes, the University and its Board of Trustees covenant and agree that they will do all things necessary to effect the issuance and delivery, prior to the maturity of the 1976 Notes, of revenue bonds or notes for the refunding of the 1976 Notes, pursuant to authorizing provisions of law, in such principal amount as shall be necessary to pay the principal of and interest on the 1976 Notes and shall apply the proceeds thereof to such purpose; that they will do all things necessary to sell such bonds or notes at the time provided above and will accept such price and such interest rate as shall be necessary in order to effect such sale; and these obligations are established as duties specifically enjoined upon the University, its Trustees and officers, by law and result from their respective offices, trusts or stations within the meaning of Section 2731.01 of the Revised Code of Ohio.

Section 3. The 1976 Notes shall be issued as bearer notes without coupons; shall be dated the date of issuance, but no later than as of May 14, 1976, and shall mature at such time as approved by the Fiscal Officer, but not later than one year from their date; shall bear interest at the rates per annum described in Section 4 hereof; shall be in denomination of $5,000 or any multiples thereof as requested by the Original Purchasers and approved by the Fiscal Officer; shall be numbered as determined by the Fiscal Officer; and shall be executed by the Executive Officer or by the Fiscal Officer, and may have the seal of the University impressed or imprinted thereon.

The definitive notes shall be substantially in the forms attached hereto as Exhibit A, the terms and covenants of which are incorporated herein with such modifications therein and additions thereto as may be appropriate for the issuance of the

1976 Notes in bearer form, as may be not substantially adverse to the University, as the officers executing same and the Original Purchaser may agree upon, provided that the entire issue may be represented by a single note if so agreed.

If agreeable to the Original Purchaser, prior to delivery of the definitive notes, said 1976 Notes may be delivered as one or more temporary manuscript notes to be surrendered to the University at the principal office of the Original Purchaser in exchange for definitive notes of like aggregate principal amount and related interest rates when the University shall notify the Original Purchaser thereof that the definitive notes are available. Such exchange shall be made at no expense to the Original Purchaser.

Both the principal of and the interest on all bearer notes shall be payable at such place or places and in whatever form of funds both as agreed upon by the Fiscal Officer and the Original Purchaser (such place or places of payment hereinafter called "Paying Agents") without deduction for their services as the University's Paying Agents, upon presentation and surrender of the Notes as the same fall due.

Title to any bearer note shall pass by delivery in the same manner as a negotiable instrument payable to bearer.

If the owner (in this paragraph called the "Owner") of a note issued pursuant to this Resolution claims that such note has been lost, destroyed, or wrongfully taken, the Executive Officer or the Fiscal Officer are each authorized to cause to be executed and delivered a new note (in this paragraph called the "Replacement Note") of like tenor and date (specifying on its face, however, that it is issued in place of the original note) in place of the original note, in accordance with and subject to the provisions of Section 1308.35 of the Revised Code of Ohio and of this paragraph. The Owner's notification and request pursuant to said Section 1308.35 shall be in writing, addressed to the Fiscal Officer of the University, and shall include evidence satisfactory to said Fiscal Officer of such loss, destruction, or wrongful taking and of his ownership. The Executive Officer or in his absence the Fiscal Officer, is authorized to approve, so long as satisfactory to such officer, the indemnity bonds that the Owner shall file with the University as a condition to the issuance of a Replacement Note, and is further authorized to impose other reasonable requirements, including a requirement that the Owner pay the reasonable expenses and charges of the University in connection with the issuance, execution and delivery of such Replacement Note, as conditions to the delivery of a Replacement Note.

For the purposes of this Resolution, "Executive Officer" shall mean the Chairman of the Board of Trustees or the President of the University; and "Fiscal Officer" shall mean the Treasurer of the University.

Section 4. The 1976 Notes shall be sold by negotiation, solicitation of proposals or advertisement for bids by the Fiscal Officer upon such terms and conditions, not inconsistent with this Resolution, as may be determined, by such Officer, but at a purchase price of not less than par plus accrued interest, if any, payable in Federal Reserve Funds, and at an interest rate or rates not exceeding 6½ % per annum to maturity, and not exceeding 8 % per annum thereafter, and the officer so acting is further authorized to enter into an agreement providing for the sale and purchase of the 1976 Notes and conditions therefor and the better security of the holders of the 1976 Notes. The University will provide printed notes at its expense, if approved by the Fiscal Officer. The sale and award of the 1976 Notes by the Fiscal Officer shall be evidenced

by a Certificate of Sale and Award signed by him (the purchaser(s) designated therein, being in this Resolution called the "Original Purchaser"). The Executive Officer and the Fiscal Officer of the University and the Secretary of this Board, are authorized and directed to do all things necessary for the deliveryof said 1976 Notes in accordance with such sale and award, this Resolution and the Agreement with the Original Pruchaser.

Section 5. The proceeds of the 1976 Notes shall be applied as promptly as possible to the payment and discharge of the Outstanding Notes, and the Fiscal Officer is hereby directed to apply to the payment of the balance of the principal of and interest on said Outstanding Notes such amount from the construction funds for the Project or from other funds available therefor.

The University will restrict the use of the proceeds of the 1976 Notes in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the 1976 Notes are delivered to the Original Purchaser, so that they will not constitute arbitrage bonds under Section 103(d) of the Internal Revenue Code and the regulations prescribed under that section. The Treasurer or any other officer, including the Secretary of the Board of Trustees, having responsibility with respect to the issuance of the 1976 Notes, is authorized and directed, alone or in conjunction with any of the foregoing or with any other officer of the University, to give an appropriate certificate on behalf of the University, for inclusion in the transcript of proceedings for the 1976 Notes, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to said Section 103(d) and regulations thereunder. Such Secretary shall furnish to the Original Purchaser a true transcript of proceedings, certified by the Secretary of all proceedings had with reference to the issuance of the 1976 Notes along with such information for the records as is necessary to determine the regularity and validity of the issuance of said Notes.

Section 6. Any reference herein or in Exhibit A hereto to Sections 3345.11 and 3345.12 of the Revised Code of Ohio shall mean said sections as they now exist and as they are from time to time amended, supplemented or affected by later legislation, and shall include any provision enacted in substitution thereof or as a supplement thereto.

UNITED STATES OF AMERICA

STATE OF OHIO
THE OHIO UNIVERSITY

CONVOCATION CENTER NOTE OF 1976

No. $

KNOW ALL MEN BY THESE PRESENTS that the President and Trustees of The Ohio University and its Board of Trustees (herein collectively called the "University"), for value received, hereby promise to pay, solely from the sources hereinafter set forth, to the bearer on (or before) _____, 1977 the principal sum of

DOLLARS

and to pay, solely from said sources, interest thereon from the date hereof at the rate of percent (%) per annum until maturity and thereafter at the rate of percent (%) per annum until payment of such principal sum has been made or provided for, such interest payable at maturity upon presentation and surrender of this note. The interest on this note and the principal hereof are payable solely from (a) the "Pledged Receipts" after providing for "Operating and Maintenance Expenses," if any, of the "Pledged Facilities," as such terms are defined in the Resolution authorizing the Student Facilities Revenue Bonds of the University (herein called the "Project Bonds") duly adopted by said Board of Trustees on January 5, 1966, and as amended, but subject to any existing or future pledge thereof to the Project Bonds or other bonds issued pursuant to Section 3345.07 and 3345.11, Revised Code, and (b) the proceeds of the sale of revenue bonds or of notes issued pursuant to Chapter 3345. of the Revised Code of Ohio, or other authorizing provisions of law, to refund this note; and neither the State of Ohio nor the University or its Board of Trustees is obligated to pay the same from any other funds or source, nor shall this note be a claim against or lien upon any property of the State, or any property of or under the control of the University or Board except the aforesaid Pledged Receipts, and this note, as to both principal and interest, is not a debt or bonded indebtedness of the State, is not a general obligation of the State or the University, and the full faith and credit thereof are not pledged thereto and the noteholder shall nave no right to have any taxes or excises levied by the General Assembly of the State of Ohio for the payment of the principal hereof or interest hereon.

The interest on this note and the principal hereof are payable in _____ _____ at the principal office of , or, at the option of the holder, at the principal office of (hereinafter called the "Paying Agents") without deduction for either of their services as the University's Paying Agents.

This note is one of a duly authorized series of notes of like tenor and effect, (except as to number and denomination, numbered to both inclusive, note Nos. to , both inclusive, being of the denomination of each, and note Nos. to , both inclusive, being of the denomination of) aggregating in amount Five Million Eight Hundred Seventy-Five Thousand Dollars ($5,875,000), issued for the purpose of refunding part of the $5,975,000 principal amount of Convocation Center Notes of 1975 heretofore issued to refund prior notes issued for the purpose of paying part of the costs of constructing and equipping a building to be used for and in connection with an auditorium and athletic purposes on the campus

of the University, pursuant to and in full compliance with the general laws of the State of Ohio, particularly Section 3345.11 and 3345.12 of the Revised Code of Ohio, and pursuant to a Resolution of the Board of Trustees of said University duly adopted on February 14, 1976.

In consideration of the loan evidenced by this note, the University and its Board covenant and agree that they will do all things necessary to effect the issuance of and delivery, prior to the maturity of this note, of revenue bonds or notes for the refunding of this note, pursuant to Sections 3345.11 and 3345.12 of the Revised Code of Ohio or other authorizing provisions of law, in such principal amount as shall be necessary to pay the principal of and interest on this note; that they will do all things necessary to sell such bonds or notes at the time provided above and will accept such price and such interest rate as shall be necessary in order to effect such sale; and these obligations are established as duties specifically enjoined by law upon the University and its offices, and result from their respective offices, trusts or stations within the meaning of Section 2731.01 of the Revised Code of Ohio.

This note is executed on behalf of said Board of Trustees solely in their capacity as such Trustees and shall not constitute their personal obligations, either jointly or severally, in their individual capacities.

AND IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Ohio, to happen, exist and be performed precedent to and in the issuance of this note, in order to make it a legal, valid and binding obligation of said University and its Board of Trustees, have happened, exist and been performed as so required.

IN WITNESS WHEREOF, the President and Trustees of The Ohio University and its Board of Trustees, jointly and severally, have caused this note to be signed by the Treasurer of the University and the official seal of the University to be impressed thereon all as of the ____ day of May, 1976.

THE PRESIDENT AND TRUSTEES OF THE OHIO UNIVERSITY AND THE BOARD OF TRUSTEES OF THE PRESIDENT AND TRUSTEES OF THE OHIO UNIVERSITY

(SEAL)

_____
Treasurer of The Ohio University

3. LIABILITY INSURANCE (Progress Report)

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE February 9, 1976

TO Robert Mahn, Secretary to the Board of Trustees

FROM John F. Milar, Vice President and Treasurer

SUBJECT Professional Liability Insurance

Although we have no formal report or proposal regarding our inquiry about liability coverages, the following progress report is submitted.

On December 12, 1975, I wrote to the National Association of School Affiliates concerning University Liability Insurance coverage for our Board and administration. The material we were sent also noted provisions for extending the coverage to include all employees. We submitted their application and asked for rate quotations.

On January 16, 1976, the agent for the company wrote back to us requesting additional information reference our present litigation on the School of Architecture. Mr. Burns responded to the inquiry on January 30, 1976. As of today, we have no further word from the Association as to the status of our application for rate quotations.

JFM:eb

Form P-38

4. ROOM, BOARD AND APARTMENT RATES FOR 1976-77

Mr. Johnson moved approval of the resolution to increase rates. He reported that the Committee had studied alternative ways of meeting the rising costs, but had concluded that the increase in rates was the only way it could be accomplished. Mrs. Johns seconded the motion. Approval was unanimous.

RESOLUTION 1976--247

Residence Hall Room and Board and Married
Student Apartment Rental Rate Increase

WHEREAS, in January, 1976, legislation enacted by the 111th General Assembly under Amended Substitute House Bill 155 became effective which mandated a pay increase in wages and requisite benefits for classified employees totaling $440,559, for which no funds were provided to the Auxiliary by the State of Ohio, and

WHEREAS, numerous cost increases have been experienced for utilities required for operation of the Auxiliary which in 1976-77 are projected to increase by $175,000 or 15.5 percent above current costs, and

WHEREAS, food costs are also projected to increase by $100,000, or 6.5 percent above current costs, and

WHEREAS, the Residence Services Auxiliary must budget for operating expenses and debt service requirements from fees which are collected from the students who use the residence and dining hall facilities, and residents of married student apartments, and

WHEREAS, it is hereby proposed that an increase of five (5) percent in both dormitory room and board rates and in married student apartment rates be assessed for the purpose of defraying the known and projected cost increases for 1976-77;

RESIDENCE HALLS

ROOM RATES

	Current	*Proposed
Single	$295	$305
New South Green (double)	273	283
Standard (double)	253	263
Quad	235	245
Quad (used as a double)	295	305

BOARD RATES

	Current	*Proposed
7/3 Plan	$245	$260
7/2 Plan	224	239
5/3 Plan	215	230
5/2 Plan	200	215

MARRIED STUDENT APARTMENTS

RENTAL RATES

Wolfe Street

Current		**Proposed	
Efficiency, furnished	$104	Efficiency, furnished	$109
One Bedroom, furnished	120	One Bedroom, furnished	126
Bedroom-Nursery, furnished	132	Bedroom-Nursery, furnished	139
Two Bedroom, furnished	148	Two Bedroom, furnished	155

Mill Street

Current		**Proposed	
One Bedroom, unfurnished	$136	One Bedroom, unfurnished	$143
One Bedroom, furnished	152	One Bedroom, furnished	160
Two Bedroom, unfurnished	160	Two Bedroom, unfurnished	168
Two Bedroom, furnished	176	Two Bedroom, furnished	185

*Based upon an anticipated occupancy level of 5,900 students for fall quarter 1976, thus generating an increased income of $424,800.
**Based upon the current occupancy level resulting in additional income of $20,732.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University does hereby approve the rate increases heretofore outlined and authorizes the President, or his designated representative, to place the new married student apartment rates into effect on July 1, 1976, and the new dormitory and dining hall rates into effect at the beginning of the fall quarter of the 1976-77 academic year.

Additional information on the rates increase proposal appears as Attachment 3.

5. LANCASTER CAMPUS RIGHT OF WAY EASEMENT

Mr. Johnson moved approval of the resolution, which Mr. Spencer seconded. Approval was unanimous.

RESOLUTION 1976--248

WHEREAS, Ohio University has prepared plans for the construction of a Technology and Arts Building on the Lancaster Campus, and the Fairfield County Commissioners are planning a Mental Retardation Facility on property immediately adjacent to the site, and

WHEREAS, the Fairfield County Commissioners and administrative officers of Ohio University have agreed that construction of both parties, providing for sharing of construction costs, better traffic flow and control, and allowing for logical development of each party's property, and

WHEREAS, said access road requires both the Ohio University Board of Trustees and the Fairfield County Commissioners to approve an easement for right of way sixty (60) feet in width and approximately nine-hundred and twenty-five (925) feet in length, over property belonging to each beginning at the centerline of State Route 37 and extending along the common property line of both parties, and

WHEREAS, the Fairfield County Commissioners have indicated that the road will be maintained by the county until the roadway is dedicated for public use to the City of Lancaster, Ohio,

WHEREAS, the Board of Trustees formerly adopted Resolution 1974--150 on September 30, 1974, granting such an easement of smaller dimensions and this resolution shall supersede and act as a revocation of Resolution 1974--150,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize the President to execute the attached joint easement for joint right of way.

EASEMENT FOR JOINT RIGHT OF WAY

THIS EASEMENT, entered into this _____ day of _____, 197_ at Athens and Lancaster, Ohio, by and between THE PRESIDENT AND BOARD OF TRUSTEES OF OHIO UNIVERSITY, hereinafter referred to as the University and THE BOARD OF COUNTY COMMISSIONERS OF FAIRFIELD COUNTY, hereinafter referred to as the County, WITNESSETH:

WHEREAS, the parties are the owners in fee simple of adjacent parcels of land fronting on the east side of State Route 37 in the City of Lancaster, Ohio; the south line of the County land (ref. V. - P. of the Fairfield County records) being continuous to the north line of the land held by the University (ref. V.355 P.511 of the Fairfield County records) and,

WHEREAS, it is of mutual interest and benefit to both parties to have a joint and common access road and entrance to their land; viz., thru use of a joint right of way one-hundred and twenty (120) feet in total width (being sixty (60) feet north and south of the common property line), and extending nine-hundred and twenty-five (925) feet from the intersection of the said common property line with the eastern right of way line of State Route 37; and,

WHEREAS, the parties hereto have agreed to jointly pay for the cost of constructing pavement and drainage facilities along this right of way, excepting all engineering fees which will be paid by the County; and that the County will assume the costs of any and all maintenance and repair to the pavement and drainage facilities constructed over the right of way until the roadway is dedicated for the public use to the City of Lancaster,Ohio.

NOW THEREFORE, in consideration of the grants of a joint easement of right of way by the parties, their successors and assigns, for so long as the same shall be used for the purposes herein described, the University and the County hereby grant and release to each other, a right of way easement for the joint construction and use and maintenance and repair by the County of a roadway with drainage facilities, over and across the most northerly sixty (60) feet of University land and the most southerly sixty (60) feet of the County's land as described above; PROVIDED, HOWEVER, the parties hereby agree to execute any and all instruments to facilitate the dedication of the roadway to public use.

EXECUTED IN DUPLICATE the day and year first noted.

IN WITNESS WHEREOF, the PRESIDENT AND BOARD OF TRUSTEES OF OHIO UNIVERSITY and THE COMMISSIONERS OF FAIRFIELD COUNTY, by their duly authorized officers, hereto have set their hand;

SIGNED AND ACKNOWLEDGED
IN THE PRESENCE OF

THE PRESIDENT AND BOARD OF
OHIO UNIVERSITY

_____

BY: _____
Charles J. Ping, President

_____

BY: _____
Robert E. Mahn, Secretary to the
Board of Trustees

STATE OF OHIO, ATHENS COUNTY, SS:

Personally appeared before me, a Notary Public, on this _____ day of _____, 1976, Charles J. Ping, President of Ohio University and Robert E. Mahn, Secretary of the Board of Trustees of Ohio University, the Grantor in the foregoing Easement and acknowledged the signing of same to be their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year first above written.

_____
Notary Public

SIGNED AND ACKNOWLEDGED IN
THE PRESENCE OF

THE COMMISSIONERS OF FAIRFIELD COUNTY

_____

BY: _____
Donald Kaufman

_____

BY: _____
Richard Brandt

BY: _____
Joseph Mills

STATE OF OHIO, FAIRFIELD COUNTY, SS:

Personally appeared before me, a Notary Public, on this day of , 1976, Donald Kaufman, Richard Brandt and Joseph Mills, Commissioners of Fairfield County, the Grantor in the foregoing Easement and acknowledged the signing of same to be their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year first above written.

_____
Notary Public

6. RAZING OF HOWARD HALL

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--249

WHEREAS, Howard Hall has not been used as a residence hall since the 1971-72 academic year, and

WHEREAS, the Building Priorities Committee, administrative officers and the President have carefully considered the age, condition, and future need for the structure and have recommended that it be razed, and

WHEREAS, the Division of Public Works has inspected the facility and concurs with the recommendation to raze the building given the fact Ohio University has no intended future use for it,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the President to proceed with the razing of Howard Hall with funds from Am. Sub. H.B. 687.

President Ping, stating that there might be those with a sentimental attachment to Howard, cited cost estimates for refurbishing the building for alternative uses. Documentation appears as Attachment 4.

In response to a question, the President expressed the hope that the area would be open park area. In response to the question of whether the Howard name would be preserved, the Secretary stated that it had become practice to assign names to other buildings, as in the case of Tupper and Ewing Halls.

7. STATE FUNDED CAPITAL IMPROVEMENT PROJECTS

a. APPOINTMENT OF ARCHITECTS

Explanatory documents on the appointment procedure appear as Attachment 5.

1) APPROVAL OF ARCHITECT FOR PHASE II RENOVATION OF GROSVENOR HALL FOR COLLEGE OF OSTEOPATHIC MEDICINE

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--250

WHEREAS, the 111th General Assembly, Regular Session, 1975-76, did pass Amended House Bill 229 creating the Ohio University College of Osteopathic Medicine, said Bill being signed by the Governor, August 18, 1975, and

WHEREAS, House Bill 1241 has been introduced which assures capital funding for Grosvenor Hall Renovation, both Phase I and II, and

WHEREAS, the Ohio University Board of Trustees, November 15, 1975, did authorize the development of contract documents for the Phase I Project, and given recognition that the Phase I Project is on schedule, and

WHEREAS, all parties desire to proceed with the selection of an architect and development of plans and specifications for the Phase II Renovation as rapidly as possible,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to recommend the selection of an architect to the Deputy Director of Division of Public Works and to proceed with the development of plans and specifications.

2) APPROVAL OF AN ARCHITECT FOR THE CORRECTING OF SAFETY DEFICIENCIES AND REMOVAL OF HANDICAPPED BARRIERS IN SPECIFIC GENERAL FUND BUILDINGS

Mr. Johnson moved approval of the resolution. Mr. Keys seconded the motion. Approval was unanimous.

RESOLUTION 1976--251

WHEREAS, the 111th General Assembly, Regular Session, 1975-76 did pass Amended Substitute House Bill 687 appropriating $2.5 million statewide to correct safety deficiencies and remove barriers to the handicapped, and

WHEREAS, the Ohio Board of Regents in consultation with university officials did allocate $247,275 to the Ohio University Athens Campus

for the correction of safety deficiencies and removal of barriers to the handicapped in specific general fund buildings, and

WHEREAS, the Ohio University is most appreciative to the State of Ohio for making funds available for this purpose, and now desires to proceed with the selection of an architect and the development of plans and specifications as rapidly as possible,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to recommend the selection of an architect to the Deputy Director of Division of Public Works and to proceed with the development of plans and specifications.

3) APPROVAL OF ARCHITECT FOR THE PURPOSE OF MEETING BUILDING CODE REQUIREMENTS AS OUTLINED BY THE OCCUPATIONAL SAFETY HEALTH ACT (OSHA)

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--252

WHEREAS, the 111th General Assembly, Regular Session, 1975-76, did pass Amended Substitute House Bill 687 appropriating $2,000,000 statewide for the purpose of meeting building code requirements as outlined by the Occupational Safety and Health Act (OSHA), and

WHEREAS, the Ohio Board of Regents in consultation with university officials did allocate $171,225 to the Ohio University Athens Campus for the purpose of meeting building code requirements as outlined by the Occupational Safety and Health Act (OSHA), and

WHEREAS, the Ohio University is appreciative to the State of Ohio for making funds available for this purpose, and now desires to proceed with the selection of an architect and the development of plans and specifications as rapidly as possible,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to recommend the selection of an architect to the Deputy Director of Division of Public Works and to proceed with the development of plans and specifications.

b. APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF AWARD OF CONTRACTS

Additional documentation on approval of plans and specifications appear as Attachment 6.

1) APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF CONTRACT AWARD FOR THE AIR CONDITIONING OF PORTER HALL

Mr. Johnson moved approval of the resolution, which Mr. Spencer seconded. Approval was unanimous.

RESOLUTION 1976--253

WHEREAS, the 111th General Assembly appropriated $2,458,224 under Amended Substitute House Bill 687 for Utilities and Renovations on the Athens Campus of Ohio University, and

WHEREAS, providing a central air conditioning system in Porter Hall has been given priority consideration for a number of years, and

WHEREAS, the Board of Trustees at the November 15, 1975, meeting did approve the selection of a project engineer and authorize the expenditure of $100,000 for the installation of a central air conditioning system for Porter Hall, and

WHEREAS, university officials have proceeded with the development of plans and specifications, said project costing $100,000,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to aprove plans and specifications and to recommend an award of contract to the Deputy Director of Division of Public Works, providing bids do not exceed available funds.

2) APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF AWARD OF CONTRACT FOR UTILITY SYSTEMS EXTENSION TO CLIPPINGER HALL

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--254

WHEREAS, the additional laboratory space created by remodeling the basement level of Clippinger Hall will require more heating and cooling capacity than the existing gas-fired sytem can generate under present gas allocation guidelines, and

WHEREAS, the facility is currently operating under a gas curtailment program, which, if intensified, could jeopardize future use of the entire facility, and

WHEREAS, the Board of Trustees at their November 15, 1975, meeting did approve the selection of a project engineer and authorized the expenditure of $650,000 of 1975-77 capital improvement funds appropriated under Amended Substitute House Bill 687 to construct a new utility tunnel from Clippinger Hall to Richland Avenue, through which utilities from the Lausche Heating Plant could be extended to the facility, and

WHEREAS, appropriate university officials have proceeded with the development of plans and specifications, said project to cost $650,000,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to approve plans and specifications and to recommend an award of contract to the Deputy Director of Public Works, providing bids do not exceed available funds.

3) APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF CONTRACT AWARD FOR THE COLLEGE OF OSTEOPATHIC MEDICINE, GROSVENOR HALL RENOVATION, PHASE I

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--255

WHEREAS, the 111th General Assembly, Regular Session, 1975-76, did pass Amended House Bill 229 creating the Ohio University College of Osteopathic Medicine, said Bill being signed by the Governor, August 18, 1975, and

WHEREAS, House Bill 1241 has been introduced which assures capital funding for Grosvenor Hall Renovation, both Phase I and II, and

WHEREAS, the Ohio University Board of Trustees, November 15, 1975, did authorize the development of contract documents for the Phase I Project, and

WHEREAS, university officials have proceeded with the development of plans and specifications for which contract bids are to be received March 4, 1976,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby approves the final plans and specifications as prepared by Dan A. Carmichael Architect, Columbus, Ohio, for the College of Osteopathic Medicine, Grosvenor Hall Renovation, Phase I.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to accept and recommend to the Deputy Director, Division of Public Works, construction bids for the Grosvenor Hall Renovation, Phase I, providing total bids do not exceed available funds.

4) APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATIONS OF CONTRACTS AWARD FOR RENOVATION, RAZING AND GROVER CENTER RENOVATION PROJECTS

Mr. Johnson moved approval of the resolution, which Mr. Spencer seconded. Approval was unanimous.

RESOLUTION 1976--256

WHEREAS, the 111th General Assembly appropriated $2,458,224 under Amended Substitute House Bill 687 for Utilities and Renovation Projects on the Athens Campus of Ohio University, and

WHEREAS, it will be necessary to provide renovated space for departments which are displaced from buildings that are razed or closed as a result of the space consolidation program, said renovation and razing to cost an estimated $358,224, and

WHEREAS, the Board of Trustees at their November 15, 1975, meeting did authorize administrative officials of the University to proceed with the development of plans and specifications for the project, and

WHEREAS, completed plans and specifications for the projects will be available March 5, 1976, and contractors' bids received for the project by April 23, 1976,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to approve final plans and specifications for the Renovations and Razing, and Grover Center Renovation Projects.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to accept and recommend to the Deputy Director, Division of Public Works, construction bids for the Renovation, Razing and Grover Center Renovation Projects, providing total bids do not exceed available funds.

5) APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATIONS OF CONTRACTS FOR THE CORRECTING OF SAFETY DEFICIENCIES AND REMOVAL OF HANDICAPPED BARRIERS IN SPECIFIC GENERAL FUND BUILDINGS

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--257

WHEREAS, the 111th General Assembly, Regular Session, 1975-76 did pass Amended Substitute House Bill 687 appropriating $2.5 million statewide to correct safety deficiencies and remove barriers to the handicapped, and

WHEREAS, the Ohio Board of Regents in consultation with university officials did allocate $247,275 to the Ohio University Athens Campus for the correction of safety deficiencies and removal of barriers to the handicapped in specific general fund buildings, and

WHEREAS, university officials have sought Board approval to select an architect and proceed with the development of plans and specifications, and now desire to proceed as rapidly as possible with the implementation of the plans and specifications, said project to cost $247,275,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to approve plans and specifications and to accept and recommend to the Deputy Director, Division of Public Works, construction bids for THE CORRECTING OF SAFETY DEFICIENCIES AND REMOVAL OF HANDICAPPED BARRIERS FROM SELECTED GENERAL FUND FACILITIES, providing total bids do not exceed available funds.

6) APPROVAL OF PLANS AND SPECIFICATIONS AND RECOMMENDATION OF CONTRACT AWARD FOR THE PURPOSE OF MEETING BUILDING CODE REQUIREMENTS AS OUTLINED BY THE OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

Mr. Johnson moved approval of the resolution, which Mrs. Phillips seconded. Approval was unanimous.

RESOLUTION 1976--258

WHEREAS, the 111th General Assembly, Regular Session, 1975-76 did pass Amended Substitute House Bill 687 appropriating $2,000,000 statewide for the purpose of meeting building code requirements as outlined by the Occupational Safety and Health Act (OSHA), and

WHEREAS, the Ohio Board of Regents in consultation with university officials did allocate $171,225 to the Ohio University Athens Campus for the purpose of meeting building code requirements as outlined by the Occupational Safety and Health Act (OSHA), and

WHEREAS, university officials have sought approval to select an architect and proceed with the development of plans and specifications, and now desire to proceed as rapidly as possible with the implementation of the plans and specifications, said project to cost $171,225,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee to approve plans and specifications and to accept and recommend to the Deputy Director, Division of Public Works, construction bids for MEETING BUILDING CODE REQUIREMENTS AS OUTLINED BY THE OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA), providing total bids do not exceed available funds.

8. EXTENSION OF RESIDENCY RULE

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--259

WHEREAS, the Ohio University Board of Trustees has the authority under its general power and amended H.B. 155 to set the tuition, fees and charges for its students, including a non-resident tuition surcharge,

WHEREAS, the Board of Trustees adopted the "Residency Determination and Reclassification Policy" for fall and winter quarters 1975-76,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees adopts the policy entitled "Residency Determination and Reclassification Policy" to be effective for spring quarter 1976, and to remain in effect until its revision, amendment, or adoption of residency rules by the Ohio Board of Regents.

Documentation appears as Attachment 7.

9. MUSKINGUM AREA TECHNICAL COLLEGE MASCOT CAGE

Mr. Johnson moved approval of the resolution, which Mrs. Johns seconded. Approval was unanimous.

RESOLUTION 1976--260

WHEREAS, the Ohio University Board of Trustees on March 27, 1973, entered into a lease agreement with the President and Board of Trustees of the Muskingum Area Technical College regarding the joint use and development of the Ohio University Zanesville Campus, and

WHEREAS, said lease agreement requires approval by Ohio University Board of Trustees of all proposed buildings, structures or other improvements, and

WHEREAS, the Muskingum Area Technical College now wishes to construct a small facility on the leased portion of the campus to house the College mascot, a Bengal tiger, and

WHEREAS, said facility has been reviewed and approved by a joint institution planning committee,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve the plans for and authorizes construction of the tiger facility.

Documentation appears as Attachment 8.

10. ALLOCATION OF REGENTS SUBSIDY TO INDEPENDENT STUDY THROUGH CORRESPONDENCE

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1976--261

WHEREAS, the Ohio Board of Regents in its appropriation request recommended $57,247 in overearnings for correspondence study, and

WHEREAS, these amounts were anticipated by the Ohio Board of Regents to be used by Ohio University for new course development and fee reduction, and

WHEREAS, these additional funds will be received,

NOW, THEREFORE, BE IT RESOLVED that these funds be appropriated for the uses described above.

An explanatory document appears as Attachment 9.

C. BOARD-ADMINISTRATION COMMITTEE MATTERS

1. UNIVERSITY REORGANIZATION PLAN

Mrs. Phillips, who was asked by Chairman Holzer to report on matters considered by the Board-Administration Committee, read and moved approval of the resolution pertaining to administrative reorganization. Mr. Spencer seconded the first motion, and Mr. Bush the second.

RESOLUTION 1976--262

WHEREAS, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the establishment of the position of Vice President for Operations with administrative responsibility for physical plant, fiscal affairs and personnel administration. Further, that the President is hereby authorized to initiate a search and to appoint, following appropriate consultation, a Vice President for Operations.

RESOLUTION 1976--263

WHEREAS, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the establishment of the position of Vice Provost for Regional Higher Education with administrative responsibility for regional higher education, telecommunications and continuing education. Further, that the President is hereby authorized to post and to appoint, following appropriate consultation, a Vice Provost for Regional Higher Education.

President Ping read the "Administrative Reorganization Plan" statement which had been discussed with Board-Administration Committee members.

1. Administrative Reorganization Plan

During the decade of rapid growth in the 1960's, universities developed complex structures for administration. Organizational models were borrowed from business. Typically, the design was first a functional arrangement of responsibilities and later a divisional pattern. The university structures which emerged from the 1960's are currently under stress and seem inadequate for the years ahead. A change in organizational design provides no assurance of positive results, but change can remove obstacles to accomplishing goals.

Existing organizational structure fails to focus on the tasks of the university. This pattern of a functional definition of responsibility--student affairs, physical plant, academic affairs, auxiliary enterprise--lacks a common reference to the purposes of the institution. The problem is broader than administrative design and organization. Problems in decision making reflect lack of agreement on goals. Indeed, the design itself may contribute to this incongruity. The design itself suggests coordinate and equal functions. This basic flaw produces tension and conflict as a result of the denial of the primacy of the educational function.

Little motivation for efficiency exists. Only coercive control seems to promote the effective use of resources required by the fiscal reality of higher education. Behavior resulting in increased resources or economy of operation lacks appropriate reinforcement or reward. As a result, there is little perceived value in doing what we must do--finding more, or finding ways of doing more with less.

Tasks are assigned and undertaken in ways which fail to make responsibility clear. The lack of accountability reflects the cluster of autonomous elements without a central focus. Measures of performance are at best actively resisted, and at worst, half formed or inappropriate.

Two initial steps were taken this fall. The Provost position was created to emphasize the primacy of our educational mission and to make clear that the person in that position will share the responsibilities of the President. The individual will have a critical role in the planning and allocation system for the University. The Dean of Students position was established to focus responsibility for campus life and to reinforce the critical educational role of this area.

The recommendations before the Board of Trustees today serve to complete the basic reorganization of the university administration. This shifting of duties, elimination of positions and renaming of positions is intended to reduce the size of the administration and to simplify and focus lines of administrative responsibility and accountability in decision making.

Office of the President

PRESIDENT
PROVOST

1. General administration
2. Academic administration
3. Planning and allocations

University Operations

VICE PRESIDENT for UNIVERSITY OPERATIONS

1. Fiscal affairs
2. Physical plant
3. Personnel

University Relations

VICE PRESIDENT for UNIVERSITY RELATIONS

1. State and federal liaison
2. Local community liaison
3. Development
4. Alumni affairs
5. Public information, publications, public relations

Student Life

DEAN OF STUDENTS

1. Residence halls
2. Student activities
3. Student organizations

Following review of the reorganization plan, the President outlined the recommendations of the October 31, 1974, Report of the Committee to Study the Office of the Vice President for Regional Higher Education, which had been chaired by Francis Borkowski. President Crewson had left the report for action by his successor. The recommendations were as follows:

RECOMMENDATION 1

The University articulate and support a commitment to post-secondary education, higher education and public service in Southeastern Ohio.

RECOMMENDATION 2

The position and office of the Vice President for Regional Higher Education be dissolved.

RECOMMENDATION 3

The Position of Associate Executive Vice President be established. The Associate Executive Vice President would function in concert with the Executive Vice President and Dean of Faculties.

RECOMMENDATION 4

Each Branch Campus Director be appointed Dean and Director and report to the Associate Executive Vice President.

RECOMMENDATION 5

A. Expand the concept of University College to include extended programs.

B. The Dean of University College be appointed Dean of University College and Extended Programs.

C. University College and Extended Programs is to encompass the Extension Division and Telecommunications Center.

D. For those activities related to Extended Programs, the Dean of University College and Extended Programs is to report to the Associate Executive Vice President.

He stated that he accepted Recommendation number 1 with enthusiasm, that he felt numbers 2 and 3 fit his recommendations in respect to administrative structure, and that the intent of number 4 was acceptable, with title designations still open. Recommendation number 5, he stated, he rejected on the grounds that broadcasting and continuing education were vital components of the regional educational thrust.

Approval of both resolutions pertaining to reorganization was unanimous.

2. Honor for Edwin L. Kennedy

RESOLUTION 1976--264

WHEREAS, in 1961 the Board of Trustees established THE FOUNDERS' CITATION as the highest recognition the University can give, and

WHEREAS, the provision for reserving it "for one who has rendered great personal service over a period of years in which the recipient's decisions, leadership, and help has brought greater glory to the University and has brought fuller realization of the ideals conceived by the founders," and

WHEREAS, Edwin L. Kennedy has through his dedicated service as member of the Board, his wise counsel, inspiration and beneficence fulfilled the standards established for this award,

NOW, THEREFORE, BE IT RESOVED that Edwin L. Kennedy be named a recipient of the Founders' Citation, the fifth person so named.

BE IT FURTHER RESOLVED that the Secretary have prepared a suitable citation to be presented to Mr. Kennedy at a dinner honoring Mr. and Mrs. Kennedy being planned for the Inaugural weekend.

Mrs. Phillips moved approval of the resolution, which was seconded by Mr. Keys. Approval was enthusiastic and unanimous.

Secretary Mahn called attention to the proposed citation he had drafted and distributed with the agenda. He invited suggestions for changes. None were offered.