

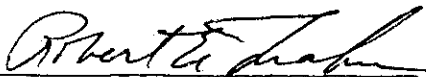
OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

November 26, 1973

To: Senior Administrators, Mr. Graham, Archives (2 copies)
From: Robert E. Mahn, Secretary
Re: Minutes of September 10, 1973

The minutes of the September 10, 1973 meeting of the Board were approved as distributed at the November 19 meeting. If you wish you may substitute this signature page for the unsigned page in your copy of the minutes.



REM ed
enc.

file

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

September 26, 1973

To: Chairman and Members of the Board, Mr. Hodes
From: Robert E. Mahn, Secretary
Subject: Draft of September 10, 1973 Minutes

The enclosed draft of the September 10, 1973 minutes will be presented for approval at the November 19, 1973 meeting. President Sowle and the senior administrators have approved the draft.

If approval on November 19 is with changes, recipients of the draft copy will be notified of those changes.

Robert E. Mahn

REM ed

enc.

cc Senior Administrators
Resident Auditor
Archives

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

9:00 A.M., Monday, September 10, 1973
The Ohio University Inn
Athens, Ohio

I. Roll Call

The meeting was called to order by Chairman Morris. Roll call showed three members absent, namely William L. Kircher, Edwin L. Kennedy and C. Paul Stocker. Members present were Charles E. Holzer, Jr., Mrs. Dorothy S. Johns, Fred H. Johnson, Robert B. McAlister, William R. Morris, and Mrs. J. Wallace Phillips. This constituted a quorum. Also present were President Claude R. Sowle and Secretary Robert E. Mahn. Wallace Hodes, President of the Ohio University Alumni Association, was unable to be present. Vice President and Treasurer John F. Milar, Vice President for Administrative Services W. Charles Culp, Vice President for Academic Services Edward M. Penson, and Vice President for Regional Higher Education Beaumont Davison were present to present reports or business for Board consideration.

II. Action on Minutes of Meeting of May 9, 1973

The motion by Mrs. Phillips, with second by Dr. Holzer, to approve the minutes of May 9, 1973, as previously distributed, was adopted unanimously.

III. Communications, Petitions and Memorials

The Secretary reported that nothing had been received for presentation under this category.

IV. Reports of President and Administrative Officers

A. President Sowle

President Sowle stated that he had nothing to report beyond what he had distributed previously to Board members.

B. Vice President and Treasurer Milar

1. 1972-73 Year-end Financial Reports

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Mr. Milar stated that the summary report (Attachment 1) had been reviewed by the Budget, Finance and Physical Plant Committee, and that the detailed report would be available about November 1 for acceptance by the Board. Of the unappropriated surplus shown in the General Fund of \$587,196, the amount of \$582,951 is subject to our carryover policy.

2. Report on Investments

Page 255

This report (Attachment 2), Mr. Milar stated, had been reviewed by the Committee on Budget, Finance and Physical Plant. Attention was directed to the high yield from bonds, a market which was entered relatively recently. The new investment procedures are proving successful.

3. Report on Intercollegiate Athletics and Health, Physical Education and Recreation

Mr. Milar summarized the report which appears as Attachment 3. He stated that the ad hoc Committee on Intercollegiate Athletics was in agreement with the report. Mrs. Phillips read the resolution previously adopted by the Committee, stating that the report met the test of the resolution: Page 269

RESOLVED that the Subcommittee on Intercollegiate Athletics strongly endorses the program outlined for Intercollegiate Athletics and further agrees with a future change in mode toward greater utilization of effort in teaching and other activities. The Committee further trusts that greater teaching effort on the part of the coaching staff will be implemented as promptly as possible.

In response to Mr. Morris' request for a succinct statement of the intent of the resolution, Mr. Milar stated that it was to get more productivity from the present intercollegiate athletics staff, and the hope was that in the future all appointments would be on a joint basis.

Mrs. Phillips moved adoption of the following resolution:

Resolution 1973--78

BE IT RESOLVED by the Board of Trustees of Ohio University that the report prepared by John F. Milar and

Samuel Goldman on Health, Physical Education and Recreation and Intercollegiate Athletics, dated April 23, 1973, describing the plans for cooperation between Health, Physical Education and Recreation and Inter-Collegiate Athletics be endorsed by this Board.

Mr. Johnson seconded the motion. The vote to approve was unanimous.

4. Report of Examination of the Auditor of State
for the Period July 1, 1971 to June 30, 1972

Mr. Milar stated that the report had been submitted by H. I. Graham, State Examiner, and that no exceptions had been noted. The report was accepted for filing with the Secretary. (The introductory pages appear as Attachment 4.) *Page 276*

Mr. Morris complimented Mr. Milar, stating that, from experience with such reports, to receive a clean bill of health was a rarity.

C. Vice President for Administrative Services Culp

1. Awarding of Construction Contracts for the Zanesville Phase II Project and the Carnegie and Main Utility Tunnels

Mr. Culp stated that bids on the Zanesville Phase II construction projects had been opened on May 11, 1973. The lowest acceptable total bid was determined to be \$746,081, which compared with the estimated cost of \$866,242 as determined by the State Department of Public Works.

Following recommendation by the Director of Public Works that the bid be accepted, the Committee on Budget, Finance and Physical Plant approved acceptance and authorized the signing of contracts. Following release of funds by the Controlling Board, construction began in August, with expected completion date being September 1, 1974.

Bids for the renovation of the Carnegie and Main Utility tunnels were opened on May 11, 1973. The lowest bid was \$175,500, which was \$65,500 over construction estimates.

On May 3, 1973, bids had been opened for the Lindley, Lasher and Memorial Auditorium projects. The lowest total bid was found to be \$801,345 which was \$184,325 over the construction cost estimate. Funding was to be from the \$1,500,000 appropriated for utility and renovation projects.

Given the overages on these two projects of approximately \$250,000, and given the fact that we could not fund all projects previously authorized, including the air conditioning of Bentley Hall, from the \$1,500,000 appropriation, a decision was made to delay the air conditioning of Bentley Hall until the 1973-75 biennium and to use budgeted funds for that project, to accept the bids for the Lindley, Lasher and Memorial Auditorium projects and the renovation of the Utility tunnels. The Department of Public Works was notified that we have funds available to accept the bids.

This was followed by a notice from the Department of Public Works that the low bid on the Lindley, Lasher and Memorial Auditorium projects could not be accepted because the bidder was not in compliance with affirmative action regulations of the State of Ohio. We were further advised that we would have to rebid this project. This project will go out for bid again this week. If successfully bid, the estimated completion date for the projects is September 1, 1974.

On May 30, 1973 the Director of Public Works recommended the acceptance of the bids for the utility tunnel projects because in his opinion better bids could not be obtained through rebidding. The acceptance of the bids was authorized by the Budget, Finance and Physical Plant Committee, and work on the project is under way. Completion is scheduled for September 1974.

Page 282
Dr. Holzer moved acceptance of the report, detail on which appears as Attachment 5. The vote to approve the motion, which Mrs. Phillips seconded, was unanimous.

Resolution 1973--79

BE IT RESOLVED by the Board of Trustees of Ohio University that the report presented by Vice President W. Charles Culp on the Awarding of Construction Contracts for the Zanesville Phase II Project and the Carnegie and Main Utility Tunnels is hereby accepted.

President Sowle expressed the hope that the State would develop a system of advance screening of bidders relative to affirmative action compliance.

2. 1973-75 Capital Improvement Appropriation for Ohio University

Page 298
Mr. Culp referred to the report which appears as Attachment 6. He expressed the University's disappointment at receiving only \$500,000 in new capital funds. The hope had been for at least \$1,500,000.

D. Vice President for Regional Higher Education Davison

1. Accreditation of Regional Campuses

Dr. Davison reported full and separate accreditation by the North Central Association of Colleges and Secondary Schools of each regional campus. He summarized his report, which appears as Attachment 7. *Page 300*

Mr. Morris commended Dr. Davison for his part in achieving this recognition, and asked him to convey to all other persons concerned the Board's recognition of their efforts.

V. Reports of Board Committees and Officers

A. Report by Chairman Morris on
Appointment of Board Committees for 1973-74

These appointments were announced:

(1) Board-Administration

Mr. Morris, Chairman
Mrs. Phillips, Vice Chairman
Mr. Stocker

(2) Educational Policies

Mrs. Johns, Chairman
Mr. Johnson
Mr. Kennedy

(3) Budget, Finance and Physical Plant

Dr. Holzer, Chairman
Mr. McAlister, Vice-Chairman
Mr. Kircher
Mrs. Phillips

(4) ICA

Mrs. Phillips, Chairman
Mr. Johnson
Mr. McAlister

VI. Unfinished Business

There was no unfinished business.

VII. New Business

A. Vice President Culp

1. Consideration of Combined Action of
Budget, Finance and Physical Plant and Board-Administration Committees
of July 31, 1973, Authorizing a Dormitory Room-only Plan

Mr. Culp summarized the plan (Attachment 8) and read the proposed ratifying motion:

Resolution 1973--80

WHEREAS, the administrative officers of Ohio University desire to expand the options available to students using dormitory and dining hall facilities, and

WHEREAS, a plan was presented to the Administration Committee and the Budget, Finance and Physical Plant Committee of the Board of Trustees on July 31, 1973, which provided for a room only option, and

WHEREAS, said Committee resolved,

That the room and board rates adopted December 7, 1970, be amended to include a room only rate for designated dormitories for 1973-74 of up to \$268 per quarter in the New South Green and up to \$248 per quarter in all other dormitories.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Ohio University does hereby ratify the aforementioned room only rate plan approved by the Board-Administration Committee and the Budget, Finance and Physical Plant Committee.

In response to questions, Mr. Culp stated that room-only capacity was 96 in Cady Hall and 157 in Shively. Dr. Holzer's motion to approve the resolution was seconded by Mrs. Johns. The vote to approve was unanimous.

2. Consideration of Amendments to Parking and Traffic Regulations

Mr. Culp outlined the amendments proposed. Dr. Holzer moved approval. Mrs. Phillips seconded the motion, which was adopted unanimously. The letter transmitting the motion appears as Attachment 9. Page 303

O U CHAPTER I

MOTOR VEHICLE, TRAFFIC AND PARKING

REGULATIONS

THE OHIO UNIVERSITY

Robert E. Mahn, as Secretary of the Board of Trustees of The Ohio University, certifies that he is the duly qualified Secretary of The Board of Trustees of The Ohio University and that on the _____ day of _____ at a regular meeting of the said The Board of Trustees of The Ohio University, at which a quorum was present and voting at and throughout the meeting, the following resolution was duly moved, seconded, and by vote of _____ of the members of the said The Board of Trustees of The Ohio University, the same being the required number of votes to constitute the act of the said The Board of Trustees of The Ohio University, the following resolution was adopted as the act of the said The Board of Trustees of The Ohio University:

RESOLUTION

BE IT RESOLVED that sections OU 1.08.D; OU 1.09; OU 1.09.C.5; OU 1.10.B; OU 1.10.C; OU 1.10.D; OU 1.10.E; OU 1.10.E.1.b; OU 1.11.G.2 of the Motor Vehicle, Traffic and Parking Regulations, adopted by The Board of Trustees of The Ohio University on the 12th day of September 1972 be, and hereby are, amended as follows:

of the registration form.

OU 1.08.D Decal Year. Such decals when issued shall expire on the ~~June 15th~~ September 1st next ensuing after issuance and shall be void thereafter. Summer permits shall expire on the September 1st after issuance and shall be void thereafter.

OU 1.08.E Special Decals. Special Decals, allowing holders thereof to park in areas other than those designated as student parking areas or other areas to which they are entitled to park under the rules set forth herein may be issued in accordance with procedures established by rule of the Parking Committee.

OU 1.09 Display of Decals. Decals for the current decal year, when issued, shall be affixed ~~displayed~~ in the lower right hand corner (Passenger Side) of the windshield of the motor vehicle for which issued on the day of issue and no registrant shall fail to do so. Bumper type decals shall be displayed on the rear bumper driver's side of the motor vehicle. Windshield type decals shall be displayed in the lower right hand corner (Passenger side) of the windshield.

OU 1.09.A Permits for Rental Parking Spaces must be displayed as provided in OU 1.09 hereof.

OU 1.09.B Parking Outside Designated Areas. No person shall park a motor vehicle on the land and property of the University outside the designated area for which he has a permit issued pursuant to these regulations or in which he may be permitted to park such a vehicle in accordance with these regulations. No person permitted to park in a metered area pursuant to these regulations shall park a motor vehicle in such area longer than the time for which he has paid a fee. No person parking in a rental Parking Facility shall fail or refuse to pay the prescribed fee therefor.

OU 1.09.C Regulated Parking Times. Parking shall be permitted in areas designated herein only at the following times and under the following conditions:

OU 1.09.C.1 Parking regulations shall be enforced at all times whether University classes are in session or not.

OU 1.09.C.2 From the hours of 6:00 a.m. to 4:00 p.m.

Monday through Friday, parking shall be limited to designated permit zones. From 4 p.m. to 6 a.m. Monday through Friday and all day on Saturday and Sunday faculty and staff permit holders may park in any lot except lot 2.

OU 1.09.C.3 Student parking in areas other than garages, shall be limited to certain areas designated by the Parking Committee and shall be permitted only after payment of the prescribed fee for such parking as provided in OU 1.06.C.4 and OU 1.07.F. Permits for parking must be displayed as provided in OU 1.09 hereof.

OU 1.09.C.4 Student parking as provided in OU 1.09.C.3 hereof shall be restricted to students of junior, senior and graduate student rank, married and commuter students. A commuter student is defined as one who resides outside the corporate limits of the City of Athens.

OU 1.09.C.5 On days of home football games there shall be no parking of vehicles in the stadium area after 12:01 a.m. 3:00 a.m. except as permitted, and at the fees prescribed by the Division of Athletics.

OU 1.09.C.6 Parking on the roadways and designated areas of the West Green, South Green, and parking area 26, shall be limited to thirty minutes between the hours of 8:00 a.m. and 12:00 midnight. No parking is permitted on these roadways between 12:00 midnight and 8:00 a.m.

OU 1.09.C.7 Registered student vehicles will be permitted to park, without fee, between the hours of 3:00 p.m. to 3:00 a.m.; 12:00 noon Saturday to 3:00 a.m. and 8:00 a.m. Sunday to 3:00 a.m. in parking areas 18, 20, 25, 27 and 29. Between the hours of 5:00 p.m. and 3:00 a.m.; 12:00 noon Saturday to 3:00 a.m. and 8:00 a.m. Sunday to 3:00 a.m. registered student vehicles may park without fee, in parking areas 15, 22 and 26. (See appendix I)

OU 1.09.C.8 No student or visitor parking will be permitted after midnight on University property, except in rental garages, married student parking areas and as provided in 1.09.C.7 hereof, without permission of the Parking Committee and/or the Director of Security.

OU 1.09.C.9 Certain parking areas, by rule of the

within ~~five~~ ten days of service of such notice pay the penalty for such violation so prescribed in order to avoid further prosecution for such violation. Such penalties shall be paid to the Office of the Cashier of the University at such hours and at such places as the Cashier shall by rule prescribe. If such payment of the prescribed penalty is made, further prosecution of such violation shall be waived by the University.

OU 1.10.C Election for Appeal of Notice. Any person upon whom or upon whose motor vehicle a notice of violation has been served may, within ~~five~~ ten days of such service elect to file an appeal on the service of the notice or on the merits of the claimed violation, by filing such appeal on a form prescribed by, and pursuant to procedures established by, the Director of Security. Said form shall contain, among other things, identification of the violation notice and any facts pertinent to the merits of the claim on which the applicant bases his appeal.

OU 1.10.C.1 Consideration of Appeals. All appeals shall be considered by the Parking Committee and shall follow procedures prescribed by rule of the Parking Committee.

OU 1.10.C.2 Subject Matter of Appeal. Such Appeals as may be filed hereunder shall be directed only to the merits of service of the violation notice or whether such violation as claimed was committed by the person upon whom, or by the motor vehicle upon which, the violations notice was served. In such appeals, the Director of Security shall present a prima facie case of service and of the violation by showing the finding of the violation and the service of the notice; the burden to show the failure of service or the merits of the non-violation shall then shift to the person filing the appeal. If the facts developed appear to show that the violation was committed by the motor vehicle in question, but that the owner or registrant thereof contends that he is not responsible for said violation, such defense shall be available only if the owner or registrant shall disclose and prove who the driver of the motor vehicle or the person who committed the violation was.

OU 1.10.C.3 Disposition of Appeal. Upon consideration

of the appeal the Parking Committee shall dispose of the case by:

OU 1.10.C.3.a Finding that the violation was committed as charged and determining the penalty to be assessed, whereupon the finding and assessment shall be certified to the Director of Security for enforcement in due course. In such event, the person charged may elect to pay the penalty as provided in OU 1.10.B hereof to avoid further prosecution.

OU 1.10.C.3.b Finding that the violation was not committed as charged and in such event the notice of violation shall be withdrawn.

OU 1.10.D Effect of Failure to Pay Penalty or to Request a Hearing FILE AN APPEAL. If a person who is served with a notice of violation, or upon whose vehicle a notice is served, fails to elect to pay the penalty prescribed or fails to elect to file an appeal, as provided in OU 1.10.C hereof, the University may elect to treat such failure on the part of such person as an admission of said violation and a consent to the assessment of the prescribed penalty, and the University may proceed to enforce the same pursuant to OU 1.10.E hereof.

OU 1.10.E Enforcement by Director of Security. If a person upon whom a violation notice is served, or the owner of a vehicle upon which a violation notice is served, shall fail, within ~~five~~ ten days after such service, to pay the prescribed penalty or to ~~request a hearing~~ file an appeal as herein provided, or after such ~~hearing~~ appeal shall have been determined against him shall fail to pay the penalty prescribed therein, the Director of Security shall be empowered and directed to pursue any of the following procedures for the prosecution of the violation:

OU 1.10.E.1 Students. If the accused person be a student, the Director of Security and/or the Cashier may:

OU 1.10.E.1.a Certify the violation and the prescribed penalty to the Registrar and the Registrar shall withhold such student's registration for Quarter's subsequent to the certification or his graduation from the University, or both, until the prescribed penalties have been paid; or

OU 1.10.E.1.b Refer the violation and the prescribed penalty to the Dean of Student Activities appropriate administrative office for disciplinary action and revocation of registration and driving privileges; or

OU 1.10.E.1.c Prosecute the violation in a proper court of this state by filing with said court an affidavit charging the offense and following procedures in such cases made and provided.

OU 1.10.E.2 Faculty Members and Staff Members. If the accused person be a faculty member or a staff member, the Director of Security may:

OU 1.10.E.2.a Certify the violation and the prescribed penalty to the Parking Committee and the committee may, at its' discretion, revoke the parking privileges for said person. The committee shall withhold vehicle registration and permits for said person in subsequent registration and permit years until the penalties shall have been paid; or

OU 1.10.E.2.b Prosecute the violation in a proper court of this state by filing with said court an affidavit charging the offense and following procedures in such cases made and provided.

OU 1.10.E.3 Other Persons. If the accused person be a person other than a student, faculty member, or staff member, the Director of Security may prosecute said violation in a proper court of this state by filing with said court an affidavit charging the offense and following procedures in such cases made and provided.

OU 1.10.F Ultimate Disciplinary Action. In any event, and in addition to other powers of enforcement, any person violating the provisions of these regulations, if he be a faculty member, staff member, or student, shall be subject to such disciplinary action by University authorities as may be provided by the Rules of the Board of Trustees, the Rules of the Faculty of the University, or the Student Rules, as may be deemed appropriate by the disciplinary authorities as provided in the said rules. The Director of Security shall have the authority and is directed to initiate such disciplinary procedures.

Driving wrong way direction on one way street.....	\$ 5.00
Parking facing wrong direction.....	\$ 3.00
Reckless operation.....	\$10.00
Officers signal disobeyed.....	\$ 3.00
Crosswalk parking.....	\$ 3.00
License plates (Illegal or non displayed).....	\$ 3.00
Turn, illegal right.....	\$ 5.00
Turn, illegal left.....	\$ 5.00
Front seat overloaded.....	\$ 3.00
Driver's view obstructed.....	\$ 3.00
Failure to stop at "Stop" sign.....	\$ 5.00
Driving left of center.....	\$ 5.00
Failure to maintain A.C.D.A.....	\$ 5.00
Parking-bridge-tunnel.....	\$ 3.00
Parking, disregard painted lines.....	\$ 3.00
Failure to signal-stop, turn, etc.....	\$ 3.00
Illegal speed.....	\$10.00
"Operator License" violation.....	\$ 5.00
Backing without safety.....	\$ 5.00
Towing and impounding.....	\$ 3.00

OU 1.11.G.1 Faculty and Staff members who receive more than six unexcused violations during the regular academic year, September 15 to June 15, or during the summer June 15 to September 15, will automatically have their parking privileges revoked. Once such parking privileges are revoked the vehicle involved is subject to being towed if parked on University property. Revoked parking privileges can be reinstated only upon application to, and approved by, the Parking Committee.

OU 1.11.G.2 Students who receive more than six unexcused violations during the regular academic year September 15 to June 15 or during the summer June 15 to September 15 will automatically lose the privilege of operating and/or parking a vehicle on University property and after being so notified will be subject to disciplinary action and to towing and impoundment of the vehicle if they continue to operate and/or park on University property.

BE IT FURTHER RESOLVED that the Secretary of the Board of Trustees of The Ohio University is hereby authorized and directed to file this resolution, as an ammendment to the Motor Vehicle, Traffic and Parking Regulations of The Ohio University as promulgated by the Board of Trustees of The Ohio University, with the Secretary of State of Ohio and to do and file such other and further papers and documents as may be necessary and proper to comply with Ohio Revised Code, Section 111.15, and to make these regulations binding and in force according to law.

The said Robert E. Mahn, as Secretary of The Board of Trustees of The Ohio University further certifies that the foregoing is a true copy of the resolution of the said The Board of Trustees of The Ohio University on the day and at the meeting above-noted and that the same are a part of the official proceedings of the said Board and that the same have not been modified, amended, or repealed and remain in full force and effect.

IN WITNESS THEREOF, THE SAID Robert E. Mahn, Secretary of The Board of Trustees of The Ohio University has signed his name and caused the Seal of The Ohio University to be affixed hereto on the _____ day of _____ 1973.

ATTEST:

Robert E. Mahn
Secretary of The Board of
Trustees of The Ohio University

Chairman of The Board of Trustees
of The Ohio University

B. Vice President Penson

1. Consideration of Action of Board-Administration Committee of July 31, 1973, Authorizing New Health Services and Health Services Merger Plan

Dr. Penson stated that the plan necessitated an upward modification in the insurance rate for students. He emphasized the team approach to prevention and care under the new plan. In response to questions by Dr. Holzer, he stated that the plan would be made effective immediately following Board approval and that no negative reaction to the proposed plan had been received following the preliminary announcement. Mr. Johnson urged caution to prevent Southeastern Ohio getting the notion that the University would be supporting the hospital. He emphasized that in his view it was a fine program, but that we should seek to prevent neglect of the hospital by the public.

Mr. McAlister emphasized the need to make known the concern expressed by the trustees in their July discussion of the plan that once at the hospital the student not be treated as a second-class citizen and to emphasize that the student will be sharing the cost of services. The Board, he said, should be direct and demanding relative to the quality of services rendered by the hospital.

Dr. Penson stated that all concerned had been alerted to this, that interaction of staffs and eventual union should take care of it.

Dr. Mattmiller was invited to comment. He reported the attitude of O'Bleness a fine one. Our staff has been granted full or temporary privileges, temporary relating only to a timing factor. Students will have extra care facilities through availability of general hospital facilities. He would be aghast, he stated, at any thought developing that the University was taking over the hospital. Our staff will admit patients on an equal footing with others. He emphasized his and others attentiveness to the concerns of the Board.

In response to questions by Mrs. Johns, assurances were given that the new plan would result in more resources for ambulatory care and a beneficial team approach in emotional and psychological care. The University now has seven physicians. Although there is at this time no psychiatrist on the staff, a fine psychological services staff is available. Psychiatric care is possible through the Athens Mental Health Center.

Dr. Holzer, in recommending ratification of the health services resolution, congratulated the staff on what appeared to be a great improvement for all segments of the Community. Mrs. Johns moved approval, which Dr. Holzer seconded. Approval was unanimous. A copy of "A Proposal for New Health Services" appears as Attachment 10. *Page 305*

Resolution 1973--82

BE IT RESOLVED by the Board of Trustees of Ohio University that the action of July 31, 1973, of the Board-Administration Committee authorizing a cooperative program of student health care services with O'Bleness Memorial Hospital, is hereby ratified.

C. Vice President Milar

1. Consideration of Proposal to Authorize the Secretary of the Board to Certify Acceptance by the Board of State of Ohio Department of Education Contracts for Special Teaching Services Following Approval by Appropriate University Officials

Mr. Milar explained the need for the resolution:

Each year the State of Ohio Department of Education provides funds for itinerant teachers in distributive and vocational education; also for teachers in special education, such as education of the educable mentally retarded. Board approval of contracts is required to obtain release of salary funds from the Department of Finance. Often effective dates of contracts do not fall near a Board meeting date and complications in paying salaries result. The proposed resolution is designed to expedite the approval procedure.

Resolution 1973--83

BE IT RESOLVED by the Board of Trustees of Ohio University that effective immediately the Secretary of the Board is authorized to certify to the State of Ohio Department of Education acceptance of contracts for Department of Education financed teaching services by Ohio University in such areas as distributive and vocational education and for teacher education of the educable mentally retarded and other handicapped children after contracts offered by the State of Ohio Department of Education have been approved by beneficiary departments and the Vice President and Treasurer of the University.

Dr. Holzer moved approval, which was seconded by Mrs. Phillips. The vote to approve was unanimous.

2. Consideration of Increase in Board Rate

Mr. Milar summarized the problems that led to the necessity of recommending an increase in board rate effective the winter quarter. He mentioned the survey of other state universities which showed that all were increasing rates. Documents pertaining to the request appear as Attachment 11. *Page 307*

After he read the proposed resolution, Mr. Milar explained that a notice of the increase, if approved, would be sent to students immediately. Dr. Holzer, stating that while this could be discussed at great length, and while the necessity for an increase was regrettable, moved approval of the resolution, which Mrs. Phillips seconded. Chairman Morris observed that all facets of the matter had been explored--that increases in food prices and wages had brought on the need for the resolution. The vote to approve was unanimous.

Resolution 1973--84

WHEREAS, Ohio University has maintained quarterly room and board rates of \$448 for new South Green dormitories and \$428 for all other dormitories during the years 1971-72 and 1972-73, and

WHEREAS, these rates were retained during these years despite increased operating expenses that were experienced in the Residence Hall Auxiliary as a result of inflation in the national economy and other costs which were mandated by federal and state governments, and

WHEREAS, Ohio University had anticipated retaining the same room and board rates for the 1973-74 academic year, a recent financial forecast has shown that the Residence Hall Auxiliary cannot retain the same rates given the rising cost of purchasing raw food and the recently enacted pay raise for classified employees by the Ohio General Assembly, and more specifically

WHEREAS, raw food costs, as evidenced by formal contracts received and to be received have increased by an estimated thirty-two (32) per cent, or seventy-seven (77) dollars per occupant, over 1972-73, and

WHEREAS, the Ohio General Assembly enacted a pay raise for classified employees of the Auxiliary which provides an increase in wages and benefits of approximately eight (8) per cent, or thirty-four (34) dollars per occupant over 1972-73, and whereas the State of Ohio does not provide additional funds to the Ohio University Residence Hall Auxiliary to cover these classified wage increases, and

WHEREAS, the Residence Hall Auxiliary is legally obligated to budget for all operating expenses and debt service requirements from fees which are collected from the students who use the dormitory and dining hall facilities,

NOW, THEREFORE, BE IT RESOLVED, that room and board rates for students participating in the room and board plan be increased by forty-five (45) dollars per quarter to \$493 per quarter for students residing in the new South Green dormitories and to \$473 per quarter for students residing in all other dormitories, and

BE IT FURTHER RESOLVED, that the forty-five (45) dollar per quarter increase be effective beginning with the winter quarter of 1973-74 in order to provide students and parents with ample notice and time to plan for the increase.

3. Consideration of Ohio Facilities Commission Resolution

Mr. Milar explained that the Ohio Board of Regents required the submission of the proposed resolution in order to get release of funds for Capital Improvement projects financed by the State of Ohio. He explained that the resolution had been modified from Resolution 1972-28 adopted in July, 1972, to include "appropriations made in future enactments of Ohio General Assemblies" and therefore, would not come before the Board again.

Dr. Holzer moved approval, which Mr. Johnson seconded. The vote to approve was unanimous.

Resolution 1973--85

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF Ohio University as follows:

Section 1. The President or the Vice President and Treasurer of the University is hereby authorized to complete and sign, on behalf of the University, Ohio Public Facilities Commission forms Nos. 101 and 101A for any or all of the projects for the University provided for by or pursuant to the appropriations made under Section 2 of Sub. House Bill

No. 985 enacted by the 110th General Assembly and such projects provided for by or pursuant to appropriations made in future enactments of Ohio General Assemblies.

Section 2. This Board of Trustees agrees to permit the Ohio Public Facilities Commission to use the sites for the purpose of said projects, the boundaries of which are shown in the plans for such projects, for so long as the respective notes, if any, and bonds issued to finance such projects shall be outstanding.

Section 3. The University, and this Board of Trustees in its behalf, agrees to undertake performance of the functions and responsibilities of a using governmental agency, and of a designated governmental agency to the extent is such, as provided in the Regulations of the Ohio Public Facilities Commission and any applicable leases, agreements of rules of the Commission, with respect to the aforesaid projects.

VIII. Announcement by Chairman Morris of Next Meeting Date and Site

It was announced that, subject to emergency call, the next meeting would be held in Athens on November 19, 1973.

IX. General Discussion--Roll Call of Members

In response to a question by Mrs. Johns about enrollment outlook, President Sowle stated that the present optimistic view was 17,500 and the pessimistic view a figure in the range of 16,500. He explained that in the exercise of good stewardship a budget contingency plan based on the conservative view had been developed. Official enrollment figures will be determined before coming to the board for adjustments, should this be necessary.

Dr. Holzer welcomed Mr. McAlister to his first Board meeting, stating that he had demonstrated his effectiveness as a member. He expressed satisfaction with the new meeting procedure of a morning Board meeting preceded by Sunday evening committee meetings to which representatives of constituencies that would be affected by actions are invited.

Mr. Johnson asked about the difference of almost a million dollars between the capital funds for Lancaster and Zanesville. Dr. Davison explained that the Lancaster building is designed for educational and technical programs and is about twice the size of the Zanesville building, which is a learning resources/student activity center. The only other

building now planned for the regional campuses is a Belmont campus technical institute building.

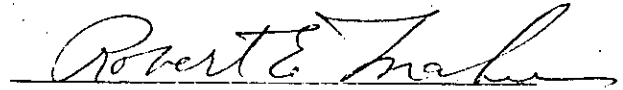
Chairman Morris expressed appreciation for the cooperation extended to him by members of the Board. He welcomed, as a newcomer to the Board, Mr. McAlister, and, as a relative newcomer, Mrs. Johns. He asked that members report to him matters demanding attention of committees.

X. Adjournment

The Chairman, determining that there was no further business to come before the Board, declared the meeting adjourned at 10:10 A.M.



William R. Morris
Chairman



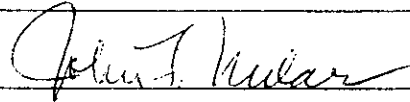
Robert E. Mahn
Secretary

OHIO UNIVERSITY
Inter-Office Communication

DATE August 21, 1973

TO Members of the Board of Trustees

FROM John F. Milar, Vice President and Treasurer



SUBJECT Fiscal Year 1972-73 Financial Data

Transmitted herewith are the following financial data for fiscal year 1972-73:

1. Statement of Unrestricted Current General Fund Balance.
2. Statement of Unrestricted Income and Expenditures for the General Fund.
3. Statement of Residence and Dining Halls Fund Balance.
4. Statement of Income and Expenditures -- Residence and Dining Halls.

The printed financial statement with detailed schedules is expected to be available approximately the second week of October, 1973.

Questions concerning these reports will be answered at your meeting of September 10, 1973.

JFM:eb
Attachment

cc: C. R. Sowle
W. Hodes
R. E. Mahn

STATEMENT OF UNRESTRICTED CURRENT GENERAL FUND BALANCE

YEAR ENDED JUNE 30, 1973

		<u>Appropriated</u>	<u>Unappropriated</u>	<u>Total</u>
BALANCE, JULY 1, 1972				
Rotaries	\$122,374			
O.U. Research	22,281			
O.U. Research Fellows	23,029			
Future Resource Pool	<u>319,185</u>	\$486,869	\$ 1,978,493	\$ 2,465,362
INCOME		<u>-</u>	<u>44,041,745</u>	<u>44,041,745</u>
TOTAL AVAILABLE		486,869	46,020,238	46,507,107
EXPENDITURES		<u>-</u>	<u>43,908,779</u>	<u>43,908,779</u>
TOTAL AVAILABLE BEFORE APPROPRIATIONS		<u>486,869</u>	<u>2,111,459</u>	<u>2,598,328</u>
APPROPRIATIONS TO (FROM) OTHER FUNDS:				
Auxiliary Enterprises:				
Airport			94,396	94,396
Student Union			236,502	236,502
Bookstores			13,148	13,148
Intercollegiate Athletics			845,371	845,371
Convocation Center			371,177	371,177
Residence and Dining Halls			(32,886)	(32,886)
Plant Funds:				
Heating Plant Study			4,000	4,000
Burson Property			40,836	40,836
Loan Funds:				
National Defense Student Loan			1,841	1,841
Nursing			1,396	1,396
Agency Fund - L & E			<u>98,551</u>	<u>98,551</u>
TOTAL APPROPRIATIONS TO OTHER FUNDS		<u>-</u>	<u>\$ 1,674,332</u>	<u>\$ 1,674,332</u>
TOTAL AVAILABLE BEFORE APPROPRIATIONS WITHIN CURRENT GENERAL FUND		<u>486,869</u>	<u>437,127</u>	<u>923,996</u>
APPROPRIATIONS WITHIN CURRENT GENERAL FUND:				
Amount appropriated July 1, 1972		(486,869)	486,869	
Rotaries	22,379			
Nursing Child Care Center	10,835			
O.U. Research	18,607			
O.U. Research Fellows	22,973			
Computer Services	91,614			
Capital Improvements:				
Main Campus	60,392			
Belmont Hall	50,000			
Accelerator Laboratory	<u>60,000</u>	<u>336,800</u>	<u>(336,800)</u>	
BALANCE, JUNE 30, 1973		<u>\$336,800</u>	<u>\$ 587,196</u>	<u>\$ 923,996</u>

OHIO UNIVERSITY

STATEMENT OF UNRESTRICTED INCOME AND
EXPENDITURES FOR THE GENERAL FUND

YEAR ENDED JUNE 30, 1973

	<u>June 30, 1973</u>	<u>June 30, 1972</u>
GENERAL OPERATING INCOME:		
Instruction and General:		
Governmental appropriations	\$20,778,705	\$20,143,812
Student fees (and tuition)	20,866,607	22,047,461
Endowment income	30,792	30,611
Private gifts and grants	220,800	172,146
Governmental grants	7,091	4,781
Departmental sales	50,704	49,013
Recovery of indirect expenses relating to organized research and public services	373,360	408,562
Income from temporary investments	297,805	285,065
Other	<u>920,878</u>	<u>501,901</u>
Total Instruction and General	<u>43,546,742</u>	<u>43,643,352</u>
Organized Research:		
Private gifts and grants	<u>-</u>	<u>158</u>
Total Organized Research	<u>-</u>	<u>158</u>
Public Services:		
Private gifts and grants	-	1,341
Workshops	414,919	332,913
O.U. Press	79,709	94,567
Total Public Services	<u>494,628</u>	<u>428,821</u>
Student Aid:		
Private gifts and grants	<u>375</u>	<u>621</u>
Total Student Aid	<u>375</u>	<u>621</u>
 TOTAL GENERAL OPERATING INCOME, carried forward	 <u>\$44,041,745</u>	 <u>\$44,072,952</u>

STATEMENT OF UNRESTRICTED INCOME AND EXPENDITURES
FOR THE GENERAL FUND, CONTINUED

Attach. 1, pg. 4

	<u>June 30, 1973</u>	<u>June 30, 1972</u>
Total general operating income, brought forward	<u>\$44,041,745</u>	<u>\$44,072,952</u>
GENERAL OPERATING EXPENDITURES:		
Instruction and General:		
Departmental instruction	24,191,010	23,303,398
Instructional services	1,117,793	985,410
Libraries	2,380,825	2,406,187
Plant operation and maintenance	6,164,102	5,739,808
Student services	2,889,307	2,714,971
General expense	2,148,377	1,727,273
General administration	<u>2,557,854</u>	<u>2,653,311</u>
Total Instruction and General	<u>41,449,268</u>	<u>39,530,358</u>
Organized Research	<u>845,905</u>	<u>341,379</u>
Public Services:		
Institutes and workshops	431,764	342,385
O.U. Press	178,736	227,833
Other	<u>47,775</u>	<u>41,165</u>
Total Public Services	<u>658,275</u>	<u>611,383</u>
Student Aid:		
Scholarships and fellowships	<u>955,331</u>	<u>889,700</u>
Total Student Aid	<u>955,331</u>	<u>889,700</u>
TOTAL GENERAL OPERATING EXPENDITURES	<u>43,908,779</u>	<u>41,873,320</u>
EXCESS OF GENERAL OPERATING INCOME OVER OPERATING EXPENDITURES	<u>\$ 132,966</u>	<u>\$ 2,199,632</u>

STATEMENT OF RESIDENCE AND
DINING HALLS FUND BALANCE

YEAR ENDED JUNE 30, 1973

BALANCE, JULY 1, 1972		\$ 1,952,495
INCOME		<u>11,607,577</u>
TOTAL AVAILABLE		13,560,072
EXPENDITURES		<u>8,711,698</u>
TOTAL AVAILABLE BEFORE DEBT SERVICE AND APPROPRIATIONS		4,848,374
DEBT SERVICE:		
Interest on bonds	\$1,888,485	
Principle of bonds	662,000	
Net addition to debt service reserve	<u>158,022</u>	
TOTAL DEBT SERVICE		2,708,507
INTEREST EXPENSE ON INTERIM FINANCING		<u>154,420</u>
TOTAL AVAILABLE BEFORE APPROPRIATIONS		1,995,447
APPROPRIATIONS TO OTHER FUNDS:		
Unexpended plant funds	243,915	
Agency fund - L & E	42,675	
Current general fund	<u>32,886</u>	
TOTAL APPROPRIATIONS TO OTHER FUNDS		<u>319,476</u>
BALANCE, JUNE 30, 1973		<u>\$ 1,665,971</u>

OHIO UNIVERSITY

Attach. 1, pg. 6

STATEMENT OF INCOME AND EXPENDITURES -
RESIDENCE AND DINING HALLS

YEAR ENDED JUNE 30, 1973

	June 30, 1973			June 30, 1972
	<u>Residence Halls</u>	<u>Dining Halls</u>	<u>Total</u>	<u>Total</u>
INCOME:				
Student room and meals	\$5,942,777	\$4,279,603	\$10,222,380	\$10,484,094
Employee meals	-0-	93,648	93,648	97,460
Apartments	356,219	-0-	356,219	326,727
Guest and special groups	144,779	320,537	465,316	400,751
Interest on temporary investments	208,843	-0-	208,843	217,752
Other	215,784	45,387	261,171	217,632
TOTAL INCOME	<u>6,868,402</u>	<u>4,739,175</u>	<u>11,607,577</u>	<u>11,744,416</u>
EXPENDITURES:				
Administrative and General:				
Salaries and wages	664,517	52,455	716,972	749,225
Staff benefits	165,944	7,696	173,640	169,491
Supplies	40,810	7,175	47,985	59,374
Telephone	292,569	1,202	293,771	240,984
Services by the general institution	277,918	-0-	277,918	263,346
Transfer to the current general fund - primarily a portion of costs attributable to student supervision	(145,000)	-0-	(145,000)	(150,000)
Total Administrative and General	<u>1,296,758</u>	<u>68,528</u>	<u>1,365,286</u>	<u>1,332,420</u>
Food and Room Service:				
Cost of food sold	-0-	1,884,006	1,884,006	1,990,059
Salaries and wages	1,119,608	1,758,277	2,877,885	2,549,313
Staff benefits	215,568	271,057	486,625	443,845
Laundry and linens	113,646	37,723	151,369	159,205
Supplies	84,257	102,966	187,223	237,367
Laundry allocation	(113,836)	-0-	(113,836)	(119,959)
Total Food and Room Service	<u>1,419,243</u>	<u>4,054,029</u>	<u>5,473,272</u>	<u>5,259,830</u>
Expenditures, carried forward	<u>\$2,716,001</u>	<u>\$4,122,557</u>	<u>\$ 6,838,558</u>	<u>\$ 6,592,250</u>

STATEMENT OF INCOME AND EXPENDITURES -
RESIDENCE AND DINING HALLS, CONTINUED

	<u>June 30, 1973</u>			<u>June 30, 1972</u>
	<u>Residence Halls</u>	<u>Dining Halls</u>	<u>Total</u>	<u>Total</u>
Expenditures, brought forward	\$2,716,001	\$4,122,557	\$ 6,838,558	\$ 6,592,250
Operation and Maintenance of Plant:				
Salaries and wages	371,644	68,693	440,337	386,439
Staff benefits	66,380	12,269	78,649	71,646
Supplies	44,992	8,486	53,478	36,032
Heat, light, power, water and gas	634,040	190,124	824,164	773,519
Insurance	57,124	-0-	57,124	64,368
Waste collection	23,845	20,146	43,991	44,073
Repairs	183,416	37,771	221,187	211,741
Rentals	5,796	812	6,608	7,973
Services by the general insti- tution	124,189	23,413	147,602	78,831
Building improvements	-0-	-0-	-0-	29,402
Total Operation and Main- tenance of Plant	1,511,426	361,714	1,873,140	1,704,024
TOTAL EXPENDITURES BEFORE DEBT SERVICE AND INTERIM FINANCING	<u>4,227,427</u>	<u>4,484,271</u>	<u>8,711,698</u>	<u>8,296,274</u>
EXCESS OF INCOME OVER EX- PENDITURES BEFORE DEBT SERVICE AND INTERIM FINANCING	<u>\$2,640,975</u>	<u>\$ 254,904</u>	<u>2,895,879</u>	<u>3,448,142</u>
Debt Service:				
Interest on bonds			1,888,485	843,541
Principle of bonds			662,000	642,000
Net addition to debt service reserve			158,022	320,052
Total Debt Service			<u>2,708,507</u>	<u>1,805,593</u>
Interest Expense on Interim Financing			<u>154,420</u>	<u>763,933</u>
EXCESS OF INCOME OVER EX- PENDITURES AFTER DEBT SERVICE AND INTERIM FINANCING			<u>\$ 32,952</u>	<u>\$ 878,616</u>

OHIO UNIVERSITY
Inter-Office Communication

DATE August 21, 1973

TO Members of the Board of Trustees

FROM John F. Milar, Vice President and Treasurer


SUBJECT Report on Investments

Attached is a detailed report for your use and information on investments which I am sending you prior to the Board meeting to be held September 10.

For the second year in a row, we have increased earnings in our current funds due to a continuation of new investment procedures implemented in September, 1971 and as a result of slightly higher yields even though income available for investment has decreased.

Endowment Income also shows generally higher yields as a result of some improvement of rates and of additions to principal.

If there are any questions concerning this report, I shall be happy to answer them at the Board meeting.


John F. Milar

JFM:eb
Attachment

cc: C. R. Sowle
W. Hodes
R. E. Mahn

OHIO UNIVERSITY
REPORT ON INVESTMENTS
FOR
THE BOARD OF TRUSTEES

J.F.M.
R.W.C.
8/15/73

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INVESTMENTS
AS OF
JUNE 30, 1973

Attach. 2, pg. 4 15
22

Description	Date		Face Value	Price	Rate or Yield	Cost Value	Market Value
	Purchased	Maturity					
<u>CURRENT FUNDS</u>							
<u>Operating Account</u>							
U.S. Treasury Bills	6-15-73	7-5-73	\$ 100,000.00	99.6388889	8.00%	\$ 99,638.89	\$ 99,888.89
"	5-15	7-26	250,000.00	99.83	7.50%	247,075.00	248,645.83
"	6-15	7-26	350,000.00	99.2541257	7.50%	347,389.44	348,104.17
Negotiable C.D.-The Ohio Co.	5-15	7-30	150,000.00	100.0780747	7.25%	150,117.05	150,000.00
F.I.C.B.'s	5-15	8-1	250,000.00	Par	5.65%	250,000.00	249,375.00
F.N.M.A. Discount Notes	6-15	7-19	500,000.00	99.429444	7.50%	497,147.22	498,020.84
C.D. Athens Nat'l Bank	10-2-72	7-30	200,000.00	Par	6.50%	200,000.00	200,000.00
"	9-8	9-30	200,000.00	Par	6.50%	200,000.00	200,000.00
C.D. Hocking Valley Bank	9-12	10-31	200,000.00	Par	5.875%	200,000.00	200,000.00
"	9-15	11-30	500,000.00	Par	5.875%	500,000.00	500,000.00
			<u>\$2,700,000.00</u>			<u>\$2,691,367.60</u>	<u>\$2,694,034.73</u>
<u>Dormitory & Dining Hall Account</u>							
Negotiable C.D.-The Ohio Co.	3-9-73	7-9-73	\$ 200,000.00	100.082896	6.75%	\$ 200,012.22	\$ 200,000.00
F.I.C.B.'s	1-11	10-2	50,000.00	Par+Postage	5.70%	50,001.00	49,656.25
C.D. Athens Nat'l Bank	12-7-72	8-13	150,000.00	Par	6.25%	150,000.00	150,000.00
"	3-7-73	8-20	200,000.00	Par	6.25%	200,000.00	200,000.00
"	9-8-72	9-30	250,000.00	Par	6.50%	250,000.00	250,000.00
"	12-8	12-18	300,000.00	Par	6.75%	300,000.00	300,000.00
"	1-2-73	12-19	100,000.00	Par	6.75%	100,000.00	100,000.00
C.D. Hocking Valley Bank	10-16-72	7-23	150,000.00	Par	5.875%	150,000.00	150,000.00
"	9-12	12-17	150,000.00	Par	5.875%	150,000.00	150,000.00
"	10-2	5-17-74	200,000.00	Par	6.00%	200,000.00	200,000.00
			<u>\$1,750,000.00</u>			<u>\$1,750,013.22</u>	<u>\$1,749,656.25</u>
<u>General Receipts Bonds Pledge Fund Account</u>							
U.S. Treasury Bills	6-4-73	11-23-73	\$ 35,000.00	96.8568286	7.55%	\$ 33,899.89	\$ 33,928.32
C.D. Athens Nat'l Bank	5-25	11-26	106,700.00	Par	7.375%	106,700.00	106,700.00
			<u>\$ 141,700.00</u>			<u>\$ 140,599.89</u>	<u>\$ 140,628.32</u>
Total Current Funds			<u>\$4,591,700.00</u>			<u>\$4,581,980.71</u>	<u>\$4,584,319.30</u>

Description	Date		Face Value	Price	Yield	Cost Value	Market Value
	Purchased	Maturity					
<u>PLANT FUNDS</u>							
<u>Special Plant Funds Account</u>							
U.S. Treasury Bills	5-31-73	7-5-73	\$ 35,000.00	99.3972222	8.00%	\$ 34,789.03	\$ 34,961.11
"	6-21	7-19	130,000.00	99.4786751	7.50%	129,322.28	129,485.42
"	6-15	11-29	15,000.00	96.79916667	7.60%	14,519.88	14,518.67
			<u>\$ 180,000.00</u>			<u>\$ 178,631.39</u>	<u>\$ 178,965.20</u>
<u>South Green Units 16-30 Const. Account</u>							
U.S. Treasury Bills	5-31-73	7-5-73	\$ 60,000.00	99.3972222	8.00%	\$ 59,638.33	\$ 59,933.33
<u>Repair & Replacement Funds Account</u>							
U.S. Treasury Bills	4-10-73	7-5-73	\$ 90,000.00	98.495866	8.00%	\$ 88,646.28	\$ 89,900.00
U.S. Treasury Note - Series B	2-15-70	8-15	73,000.00	100.625	8.125%	73,456.25	73,022.81
U.S. Treasury Notes	9-30-71	11-15-76	615,000.00	101.2572667	6.25%	622,732.19	596,895.94
			<u>\$ 778,000.00</u>			<u>\$ 784,834.72</u>	<u>\$ 759,818.75</u>
Total Plant Funds			<u>\$1,018,000.00</u>			<u>\$1,023,104.44</u>	<u>\$ 998,717.28</u>
<u>RETIREMENT OF INDEBTEDNESS</u>							
<u>Bond & Interest Sinking Fund Account</u>							
U.S. Treasury Bills	1-19-73	6-30-73	\$ 715,000.00	97.539444	7.10%	\$ 697,407.03	\$ 715,000.00
"	5-15	"	30,000.00	99.2716667	7.10%	29,781.50	30,000.00
"	5-31	"	315,000.00	99.491667	7.11%	313,398.75	315,000.00
U.S. Treasury Notes	9-23-71	11-15-76	1,897,000.00	100.13	6.25%	1,904,706.25	1,850,760.63
			<u>\$2,957,000.00</u>			<u>\$2,945,293.84</u>	<u>\$2,910,760.63</u>
<u>General Receipts Bonds, Bond Service Account</u>							
U.S. Treasury Notes	5-25-73	8-15-76	\$ 215,000.00	99.3125	6.50%	\$ 213,521.88	\$ 211,640.63
F.L.B.'s	11-27-72	2-24	220,000.00	96.625	5.00%	212,575.00	206,800.00
"	11-29	2-24	2,000.00	96.875	5.00%	1,937.50	1,880.00
"	4-9-73	2-24	5,000.00	95.3125	5.00%	4,765.63	4,700.00
			<u>\$ 442,000.00</u>			<u>\$ 432,800.01</u>	<u>\$ 425,020.63</u>
Total Retirement of Indebtedness			<u>\$3,399,000.00</u>			<u>\$3,378,093.85</u>	<u>\$3,335,781.26</u>

<u>Description</u>	<u>Dated</u>	<u>Maturity</u>	<u>Rate or Yield</u>	<u>Cost Value</u>	<u>Market Value</u>
<u>ENDOWMENT FUNDS</u>					
<u>Special Account</u>					
<u>Former Irreducible Debt Fund Pool</u>					
Corporate Bonds:					
American Financial Corp. (50M @ 72)	5-15-70	11-15-88	5.50%	\$ 36,000.00	\$ 48,500.00
American Financial Leasing&Service Co.	12-26-72	10-1-92	8.75%	56,001.00	54,880.00
Eastern Illinois Tel. Company	12-15-70	12-15-2000	8.95%	100,000.00	104,000.00
Elyria Telephone Company	10-1-70	10-1-2000	9.625%	100,000.00	105,000.00
National Mortgage Fund	9-1-72	9-1-79	8.00%	75,000.00	75,000.00
Summer & Company	8-15-70	8-15-85	10.50%	110,500.00	112,710.00
Western Ohio Telephone Company	11-15-70	11-15-95	9.75%	46,000.00	47,840.00
Western Reserve Telephone Company	12-1-70	12-1-95	9.00%	45,333.00	47,146.00
Western Reserve Tel. Co. (7M @ 93)	11-15-72	5-15-94	7.75%	6,510.00	6,300.00
W. W. Williams Company	11-1-70	11-1-85	10.00%	20,500.00	20,910.00
Union Financial Corp (15M @ 94)	8-15-72	12-1-88	6.25%	14,100.00	13,800.00
Others:					
The Common Fund	6-30-71	various	various	100,000.00	90,071.00
Certificates of Deposits:					
Athens National Bank	9-27-72	9-27-73	6.50%	136,017.42	136,017.42
" " "	12-26	"	5.00%	1,045.00	1,045.00
" " "	1-16-73	"	5.00%	3,157.00	3,157.00
" " "	6-7	"	5.00%	840.00	840.00
Savings Account:					
Athens National Bank	11-16-71	anytime	5.00%	14,737.37	14,737.37
Total				\$ 865,740.79	\$ 881,953.79
<u>Other Pooled Accounts</u>					
Common Stock:					
CNA Income Shares, Inc. (666)				\$ 9,990.00	\$ 9,990.00
Corporate Bonds:					
American Diversified Development Inc.	4-15-70	4-15-85	9.75%	50,000.00	51,000.00
American Financial Leasing&Service	10-27-72	10-1-92	8.75%	60,000.00	58,800.00
R. G. Barry Co.	7-1-72	7-1-92	8.25%	20,000.00	19,000.00
National Graphics Corp. (11M @ 104)	3-15-73	9-15-84	8.75%	11,440.00	11,330.00
Western Reserve Tel. Co.	12-1-70	12-1-95	9.00%	63,010.00	65,530.00
Certificate of Deposit:					
Athens National Bank	11-5-72	11-5-74	5.75%	11,917.19	11,917.19
Moneytree Account: (opened)					
Athens National Bank	5-7-71	anytime	5.50%	20,428.58	20,428.58
				\$ 246,785.77	\$ 247,995.77

<u>Description</u>	<u>Dated</u>	<u>Maturity</u>	<u>Rate or Yield</u>	<u>Cost Value</u>	<u>Market Value</u>
<u>Hiram Roy Wilson Fund</u>					
U. S. Government:					
Treasury Note - Series A-1974 (13M)	11-15-67	11-15-74	5.75%	\$ 12,321.55	\$ 12,699.00
Treasury Note - Series A-1977 (3M)	2-15-70	2-15-77	8.00%	2,784.36	3,096.00
Corporate Bonds:					
American Financial Leasing & Service	10-27-72	10-1-92	8.75%	20,000.00	19,600.00
R. G. Barry Co.	7-1-72	7-1-92	8.25%	10,000.00	9,500.00
Western Reserve Tel. Co.	5-15-70	5-15-2000	9.375%	18,500.00	19,240.00
Western Reserve Tel. Co.	12-1-70	12-1-95	9.00%	4,990.00	5,190.00
Williams Mfg. Co. (50M @99)	9-1-71	9-1-91	8.50%	49,500.00	49,000.00
Preferred Stock:					
Cols & S. Ohio Electric Co. (2)			4.25%	204.00*	120.00
Common Stocks:					
A T & T Co. (30)				2,130.00*	1,534.00
Cols & S. Ohio Electric Co. (220)				8,910.00*	5,665.00
Certificate of Deposit:					
The Peoples Bank	6-26-72	6-26-74	5.75%	7,000.00	7,000.00
Moneytree Account:	(opened)				
Athens National Bank	11-5-70	anytime	5.50%	22,734.05	22,734.05
				\$ 159,073.96	\$ 155,378.05

*In the estate

Charles G. O'Bleness Fund

Corporate Bonds:					
American Financial Leasing & Service	10-27-72	10-1-92	8.75%	\$ 35,000.00	\$ 34,300.00
R. G. Barry Co.	7-1-72	7-1-92	8.25%	10,000.00	9,500.00
Sutro Mtg Invest Trust (25M @ 97)	6-1-72	6-1-82	6.75%	24,250.00	21,500.00
Western Reserve Tel. Co.	12-1-70	12-1-95	9.00%	22,667.00	23,574.00
Western Ohio Tel. Co.	4-1-72	4-1-97	8.00%	25,000.00	23,500.00
Certificate of Deposit:					
Athens National Bank	11-5-72	11-5-74	5.75%	4,000.00	4,000.00
Moneytree Account:	(opened)				
Athens National Bank	5-7-71	anytime	5.50%	11,508.71	11,508.71
				\$ 132,425.71	\$ 127,882.82

<u>Description</u>	<u>Dated</u>	<u>Maturity</u>	<u>Rate or Yield</u>	<u>Cost Value</u>	<u>Market Value</u>
<u>Bishop Loan Fund</u>					
U. S. Government:					
Treasury Bonds 1973 (5M)	1-9-68	11-15-73	4.125%	\$ 4,655.00	\$ 4,931.00
Treas. Note Series C 1976 (9M)	10-1-69	8-15-76	7.50%	9,000.00	9,107.00
Treas. Bond of 1975-85 (7M)	1-9-68	5-15-85	4.25%	6,034.00	5,486.00
Preferred Stock:					
Atlantic Richfield (25)	1-9-68		2.80%	1,191.40	1,456.25
Common Shares:					
American Cyanamid (92)	1-9-68			2,455.25	2,127.50
American Home Products (864)	1-9-68			15,984.00	36,936.00
A T & T Co. (252)	1-9-68			13,765.50	12,883.50
Atlantic Richfield (15)	1-9-68			714.85	1,275.00
Bethlehem Steel (60)	1-9-68			2,017.50	1,620.00
Caterpillar Tractor (264)	1-9-68			11,269.50	15,345.00
Colgate Palmolive (189)	1-9-68			2,712.94	5,292.00
DuPont (10)	1-9-68			1,512.50	1,685.00
May Department Stores (50)	1-9-68			2,031.25	1,575.00
National Cash Register (190)	1-9-68			11,471.25	6,650.00
Norfolk & Western Railroad (12)	1-9-68			1,106.25	745.50
Santa Fe Industries (75)	1-9-68			2,114.06	1,771.88
Southern Pacific (120)	1-9-68			3,472.50	3,795.00
F. W. Woolworth (75)	1-9-68			1,968.75	1,621.88
Certificate of Deposit:					
Athens National Bank	8-5-71	8-5-73	5.75%	<u>1,017.17</u>	<u>1,071.17</u>
				\$ 94,547.67	\$ 115,374.68
<u>Athens Seventy Scholarship</u>					
Certificate of Deposit:					
Athens National Bank	6-9-73	6-9-74	5.75%	\$ 941.84	\$ 941.84
<u>Lilliam Ramos Scholarship</u>					
Certificate of Deposit:					
Athens National Bank	11-5-72	11-5-74	5.75%	<u>\$ 1,364.56</u>	<u>\$ 1,364.56</u>
Total Endowment Funds				<u>\$1,500,880.30</u>	<u>\$1,530,891.51</u>

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<u>Description</u>	<u>Dated</u>	<u>Maturity</u>	<u>Rate or Yield</u>	<u>Cost Value</u>	<u>Market Value</u>
<u>AGENCY FUNDS</u>					
<u>Student General Fund Account</u> Bank for Co-operatives	5-1-73	11-1-73	6.75%	\$ 100,000.00	\$ 99,468.75
TOTAL INVESTMENTS				<u>\$10,584,059.30</u>	<u>\$10,549,178.10</u>

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INVESTMENT INCOME

Fiscal Years Ending June 30, 1973 and 1972

	<u>1973</u>	<u>1972</u>
<u>Current Funds</u>		
Operating Account	\$ 287,946.69	\$ 274,508.49
<u>Auxiliary Enterprises</u>		
Dormitory & Dining Hall Account	\$ 208,842.61	\$ 217,751.87
General Receipts Bond Pledge Fund#	28,983.98	-0-
	<u>\$ 237,826.59</u>	<u>\$ 217,751.87</u>
<u>Endowment Funds and Funds</u>		
<u>Functioning as Endowments</u>		
Former Irreducible Debt Fund Pool	\$ 66,894.94	\$ 58,652.90
Hiram Roy Wilson Fund	10,786.51	9,729.84
Charles G. O'Brien Fund	9,438.30	8,134.96
Bishop Loan Fund	3,965.87	3,921.87
Other Pooled Accounts	15,263.96	13,564.97
Athena Seventy Scholarship	101.23	148.11
Lillian Ramos Scholarship	75.44	71.28
	<u>\$ 106,526.52</u>	<u>\$ 94,223.93</u>
<u>Plant Funds</u>		
Construction Accounts		
South Green Units 16-30	\$ 245,976.94*	\$ 143,329.24*
Music Building**	-0-	1,762.30
Math Building**	-0-	441.06
T.V. and Theatre Building**	-0-	2,612.00
Branch**	-0-	89.02
Convocation Center**	-0-	228.52
Library**	-0-	236.28
Special Plant Funds	3,656.25	7,345.32
Airport	434.80	704.01
Animal Research	851.45	1,074.70
	<u>\$ 250,919.44</u>	<u>\$ 157,822.45</u>
Student Facilities Fees Account**	\$ -0-	\$ 15,147.61
Repair and Replacement Account	47,147.93	43,851.23
	<u>\$ 298,067.37</u>	<u>\$ 216,821.29</u>
<u>Retirement of Indebtedness Funds</u>		
Bond and Interest Sinking Fund	\$ 175,162.72	\$ 153,772.00
General Receipts Bonds, Bond Service Account	9,685.47	368.95
	<u>\$ 184,848.19</u>	<u>\$ 154,140.95</u>
TOTALS	<u><u>\$1,115,215.36</u></u>	<u><u>\$ 957,446.53</u></u>

#Income to Plant Funds

*To reduce interest expense on interim financing

**Accounts closed out

YIELDS ON ENDOWMENT FUNDS
YEAR ENDING JUNE 30, 1973

Attach. 2, pg. 11

	<u>1973</u>	<u>1972</u>
<u>Former Irreducible Debt Fund Pool</u>		
Principal Balance 6/30/72	\$ 808,867.42	
Principal Balance 6/30/73	850,814.92	
Average invested full year	829,841.17	
Income during year	66,894.94	\$ 58,652.90
Yield	8.06%	7.32%
<u>Hiram Roy Wilson Fund</u>		
Principal Balance 6/30/72 & 6/30/73	\$ 148,301.20	
Income during year	10,786.51	\$ 9,279.84
Yield	7.27%	6.56%
<u>Charles G. O'Brien Fund</u>		
Principal Balance 6/30/72 & 6/30/73	\$ 79,800.00	
Unexpended income balance 6/30/72	43,201.16	
Unexpended income balance 6/30/73	52,625.71	
Average invested full year	127,713.44	
Income during year	9,438.30	\$ 8,134.96
Yield on total	7.39%	6.84%
Yield on principal	11.83%	10.19%
<u>Bishop Loan Fund</u>		
Principal Balance 6/30/72 & 6/30/73	\$ 94,547.67*	
Income during year	3,965.87	\$ 3,921.87
Yield	4.19%	4.15%
*73M of fund in common stocks 21M of fund in U. S. Government bonds This was all donated in Estate.		
<u>Other Pooled Accounts</u>		
Principal Balance 6/30/72	\$ 126,121.13	
Principal Balance 6/30/73	194,101.60	
Unexpended income balance 6/30/72	39,028.74	
Unexpended income balance 6/30/73	21,063.29	
Average total invested full year	190,157.38	
Income during year	15,263.96	\$ 13,564.97
Yield on total	8.03%	8.42%
Yield on average principal of \$160,111.37	9.53%	10.76%
<u>Athena Seventy Scholarship</u>		
Principal Balance 6/30/72	\$ 1,840.61	
Principal Balance 6/30/73	941.84	
Average principal invested full year	1,391.23	
Income during year	101.23	\$ 148.11
Yield	7.27%	6.53%

(continued next page)

YIELDS ON ENDOWMENT FUNDS
YEAR ENDING JUNE 30, 1973 (CONTINUED)

	<u>1973</u>		<u>1972</u>
<u>Lillian Ramos Scholarship</u>			
Principal Balance 6/30/72	\$ 1,222.00		
Principal Balance 6/30/73	1,364.56		
Average principal invested full year	1,293.28		
Income during year	75.44	\$	71.28
Yield	5.53%		5.83%

TOTAL ALL FUNDS

Average principal invested full year	\$1,315,285.92	\$1,253,944.05
Average total invested full year	1,393,245.37	1,328,167.58
Income during year	106,526.52	94,223.93
Yield on total	7.64%	7.09%
Yield on principal	8.09%	7.51%

ENDOWMENT FUNDS AND FUNDS
FUNCTIONING AS ENDOWMENTS

Attach. 2, pg. 13

Investments as of June 30, 1973

<u>Account</u>	<u>Equities (Stocks)</u>	<u>Corporate Bonds</u>	<u>Government Notes & Bonds</u>	<u>Moneytree Savings</u>	<u>Certificates Of Deposit</u>	<u>Others</u>	<u>Total Investments Cost</u>
Former Irreducible Debt Fund Pool		\$ 609,944.00			\$141,059.42	\$100,000.00* 14,737.37#	\$ 865,740.79
Other Pooled Accounts	9,990.00	204,450.00		\$20,428.58	11,917.19		246,785.77
Hiram Roy Wilson Fund	\$11,244.00	102,990.00	\$15,105.91	22,734.05	7,000.00		159,073.96
Charles G. O'Brien Fund		116,917.00		11,508.71	4,000.00		132,425.71
Bishop Loan Fund	73,787.50		19,689.00		1,071.17		94,547.67
Athena Seventy Scholarship					941.84		941.84
Lillian Ramos Scholarship					1,364.56		1,364.56
TOTALS	\$95,021.50	\$1,034,301.00	\$34,794.91	\$54,671.34	\$167,354.18	\$114,737.37	\$1,500,880.30
Percentage 6/30/73	6.3%	68.9%	2.3%	3.6%	11.2%	7.7%	100.00%
6/30/72	6.2%	59.2%	2.5%	8.8%	13.0%	10.3%	100.00%

*Invested by The Common Fund

#Savings Account

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ENDOWMENT FUNDS AND FUNDS
FUNCTIONING AS ENDOWMENTS

Attach. 2, pg. 14

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Funds Balances as of June 30, 1973

Account	<u>Investment Cost</u>	+	<u>Cash On Hand</u>	-	<u>Accounts Payable</u>	=	<u>Total Value Of Fund</u>	-	<u>Unexpended Endowment Income</u>	=	<u>Endowment Principal</u>
Former Irreducible Debt Fund Pool	\$ 865,740.79		\$ -		\$ -		\$ 865,740.79		\$14,925.87		\$ 850,814.92
Other Pooled Accounts	246,785.77		1,359.12		32,980.00		215,164.89		21,063.29		194,101.60*
Hiram Roy Wilson Fund	159,073.96		-		-		159,073.96		10,772.76		148,301.20
Charles G. O'Bleness Fund	132,425.71		-		-		132,425.71		52,625.71		79,800.00
Bishop Loan Fund	94,547.67		-		-		94,547.67		-		94,547.67
Athena Seventy Scholarship	941.84		-		-		941.84		-		941.84
Lillian Ramos Scholarship	1,364.56		39.80		-		1,404.36		182.36		1,222.00
	<u>\$1,500,880.30</u>		<u>\$1,398.92</u>		<u>\$32,980.00</u>		<u>\$1,469,299.22</u>		<u>\$99,569.99</u>		<u>\$1,369,729.23</u>

*Pooled Accounts Principal

Estate of: Halley G. Brague	\$ 20,000.00
Helen D. Brown	2,000.00
Alvin W. Carlson	46,715.41
W. Ross Dunn	9,750.28
May Green	5,000.00
Grant Charitable Trust	10,000.00
Hazel W. Hillard	2,500.00
Mabel W. Jenkins	5,000.00
Charles H. Matthews	26,987.98
Blanche R. Powell	9,554.85
Elizabeth Starr	4,518.48
Linnie H. Trumbo	22,601.41
Mary Annis West	29,473.19
	<u>\$194,101.60</u>

Meeting of Sept. 10, 1973

Attach. 3, pg. 1

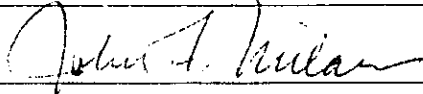
OHIO UNIVERSITY

Inter-Office Communication

DATE August 21, 1973

TO Members of the Board of Trustees

FROM John F. Milar, Vice President and Treasurer



SUBJECT Report on Intercollegiate Athletics and Health, Physical Education and Recreation

Attached for your information and review is a report addressing itself to a resolution adopted by your Subcommittee on Intercollegiate Athletics. Mrs. Phillips, subcommittee chairperson, advises me that the current subcommittee has reviewed the report and will recommend its adoption at the Board meeting on September 10, 1973.

JFM:eb
Attachment

cc: C. R. Sowle
W. Hodes
R. E. Mahn

R-1 4/23
APR 23 1973

OHIO UNIVERSITY

Inter-Office Communication

Attach. 3, pg. 2

DATE April 23, 1973

TO Claude R. Sowle, President

FROM John F. Milar, Vice President and Treasurer, and Samuel Goldman, Dean,
College of Education

SUBJECT Attached Material Relating to HPER and ICA

In compliance with your request, we are herewith submitting a plan for your consideration relative to the interlocking between the College of Education and Intercollegiate Athletics.

new

① X/C to Mrs. Phillips, Mr. Baxter, and Mr. Morris:
The attached document is, I believe, self-explanatory. I find the proposals sound, and therefore, if you have no objection, I would like to make them official University policy. If you have any objections, will you please be so good as to get in touch with me by Friday, May 4. Thank you.

② X/C to Culbert, Milar, Goldman, Rohr, and Lavery - F.Y.I.

③ X/C to H/Up file for 5/4.

④ Tele - 201-B.

CMT
4/26/73

A. Introduction

President Sowle called a meeting for Friday, March 30 at 2:30 p.m. to discuss the means whereby the resolution of the Board of Trustees (below) will be implemented. In attendance were Dr. Sowle, Dr. Culbert, Mr. Milar, Mr. Rohr, Dean Goldman and Dr. Lavery. During the meeting President Sowle charged Mr. Milar and Dean Goldman with the responsibility of developing a plan for implementation of the following resolution:

"RESOLVED that the Subcommittee on Intercollegiate Athletics strongly endorses the program outlined for Intercollegiate Athletics and further agrees with a future change in mode toward greater utilization of effort in teaching and other activities. The Committee further trusts that greater teaching effort on the part of the coaching staff will be implemented as promptly as possible."

The plan was to be submitted to President Sowle April 23, 1973.

Mr. Milar and Dean Goldman met April 4 and 10 with the following outcomes.

B. Action Already Taken

Selected coaches and staff were assigned to teach certain of the regularly scheduled activities courses in HPER during the Spring Quarter 1973 as follows:

<u>Name</u>	<u>Course</u>	<u>Credit Hours</u>	<u>Approx. No. Enrolled</u>
McComb	Archery	1	22
McComb	Archery	1	22
Blosser	Golf	1	30
Blosser	Golf	1	30
Ellwood	Golf	1	30
Blosser	Golf	1	30
Bandy	Tennis	1	40
Klein	Tennis	1	40
Heffelfinger	Tennis	1	40
Kappes	Tennis	1	40
Morgan	Tennis Adv	1	20
Gilders	Swimming	1	30
Lake	Paddleball	1	12

The need for these assignments arose from the registration of students in the courses above and beyond the ability of HPER to staff. The response of the coaches and staff was most helpful to the educational programs of the University.

In addition, John McComb who was relieved of his hockey coaching assignment for 1973-74, exercised his tenure. Associate Professor McComb has been assigned full time for 1973-74 in HPER and his salary has been funded by that unit.

C. Points of Agreement

1. We recognize the complexity of the issues involved, including the present demanding load of the coaches in ICA and the faculty in HPER, the differing perceptions and expectations with respect to professional responsibilities, the present financial constraints on both ICA and HPER, and the incompatibility in certain instances, between the emerging program needs within HPER and the instructional expertise and interests of the current coaches in ICA. We also recognize that an instant mandated linkage between the two could lead to some unnecessary interpersonal tension which could have some negative implications for the University as a whole.

In light of this we believe that the Board of Trustees should accept the implementation of its resolution over a reasonable time frame permitting the professional staff involved the necessary opportunity to work out viable, meaningful arrangements.

2. As the current coaches within ICA leave the University or as staff openings occur in HPER, vacancies may be filled through a search and appointment process which calls for the joint effort of officials of ICA and the College of Education. Appropriate job descriptions would be written and agreed upon so as to maximize the contribution of the

incoming personnel to both ICA and the College of Education. The following are part of this principle:

- a. all who are employed through this process will hold joint appointments within ICA and the College of Education.
- b. all who are employed through this process and who devote 50% or more time to teaching will be subject to the regular personnel practices of the College of Education in all matters, including promotion and tenure, salary and performance accountability.
- c. all who are employed through this process will have their contracts issued through the College of Education and the Office of the Vice President and Treasurer with an equitable amount of dollars derived from the ICA budget and from the College of Education budget prorated in accordance with the designated and jointly agreed upon time needed to perform the coaching activity and to teach.
- d. appropriate officials from ICA will supervise the efforts of each individual as these efforts relate to the coaching of the given ICA sport.
- e. appropriate officials from the College of Education will supervise the academic efforts of each individual as these efforts relate to the given academic assignment.
- f. in the event that individuals working under a joint agreement are found to be inadequate in one or the other aspect of their obligations, the Director of ICA and the Director of the School of HPER shall confer on all relevant matters including the budget implications, and offer a

recommended course of action to the Dean of the College of Education and the Vice President and Treasurer, both of whom working together shall have the authority to follow an appropriate course of action.

g. all who are employed through this process will receive nine-month contracts unless other arrangements are arrived at by joint agreement of the Dean of the College of Education and the Vice President and Treasurer.

h. letters of appointment for all who are employed through this process shall be issued by the Dean of the College of Education and the Vice President and Treasurer.

i. when joint appointments are made and HPER does not have the dollars in its budget to cover its portion of the appointment costs and ICA does have dollars to assist HPER to meet its portion of the appointment costs, these dollars will be transferred to the HPER budget. (For example, a vacancy could occur in ICA sport A for which an appropriate amount of dollars has been budgeted in ICA, yet no vacancy exists in HPER. The joint process would continue and when an individual is acceptable to both ICA and HPER, a contract will be issued in accordance with the agreed upon time needed to perform the coaching activity and to teach and ICA would transfer from its budget to the HPER budget an amount of dollars to cover the HPER portion of the contract costs.)

j. all items of point #2 (a-i) shall be viewed together and accepted in toto.

3. As the present coaches who are tenured in the College of Education

move from ICA to the College of Education to assume a teaching load, and they are replaced by other coaches, in the event that the salary and benefits of incoming coaches are lower than the salary and benefits of the coaches being replaced, the dollar differential will be moved to the HPER budget to provide financial assistance to HPER in covering the cost of the tenured coach. This transfer shall be in effect so long as that tenured coach remains in HPER.

4. A review will be made to assess the credentials of the present coaches to determine expertise with respect to teaching selected courses. Where appropriate and as the need requires, assignments will be made within the arrangements specified in this document.

D. Some Other Thoughts

Mr. Milar and Dean Goldman agreed that Mr. Milar would look into the possibility of the present coaches who hold tenure in the College of Education working productively in other areas of the University. Among these are:

1. working in the Development Office.
2. working as management support staff for ICA.
3. working in Admissions Office.

Dean Goldman expressed serious concern with respect to the status of the coaches presently employed by ICA who hold tenure in the College of Education. Any substantial relocation with existing personnel has the potential of creating serious problems of program imbalance and program size within the School of HPER with respect to presently authorized program operation. Any such shift in personnel would also pose critical budgetary problems which the School of HPER and the College of Education would be unable to resolve without the addition of substantial supplemental funding to be available on a continuing basis for the support of these personnel relocations.

BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES
State of Ohio
AUDITOR OF STATE
REPORT OF EXAMINATION

Attach. 4, Pg. 1

OF

OHIO UNIVERSITY

OF

ATHENS, OHIO

~~COLUMBIA~~

(Date) July 1, 1971 TO (Date) June 30, 1972

H. S. Graham

STATE EXAMINER

A. DISTRICT OFFICE

Report Received _____

Report Approved _____

Reviewed by _____

State Examiner - in charge of District

B. BUREAU

Report Received APR 6 1973

Report Approved April 17, 1973

Approved by John A. Blum

Deputy Inspector

This copy for President

File Date JUL 3 1973

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APPROVED

Date: 4/14/73

OHIO UNIVERSITY
YEAR ENDED JUNE 30, 1972

Attach. 4, pg. 2

I N D E X

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Authority	1
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Board of Trustees - Roster	1
Cash Statements and Bank Reconciliations	102-127
Commentary	2
Financial Statements - Exhibits and Schedules	13-101
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OHIO UNIVERSITY

YEAR ENDED JUNE 30, 1972

Attach. 4, pg. 3

BOARD OF TRUSTEES

<u>Name</u>		<u>Date Appointed</u>	<u>Term Expires</u>
Duncan M. Baxter	*	June 12, 1964	May 13, 1973
C. Paul Stocker		July 21, 1965	May 13, 1974
Edwin L. Kennedy	**	November 25, 1966	May 13, 1975
William R. Morris		June 6, 1968	May 13, 1976
Fred H. Johnson		June 7, 1968	May 13, 1977
Wayne E. Brown	(1)	May 21, 1969	May 14, 1978
Mrs. J. Wallace Phillips		September 16, 1970	May 13, 1979
Charles E. Holzer		July 31, 1971	May 14, 1980
William Kircher		June 9, 1972	May 14, 1981

* Chairman

** Vice Chairman

(1) Resigned

ADMINISTRATIVE PERSONNEL

<u>Title</u>	<u>Name</u>	<u>Annual Salary*</u>
President	Claude R. Sowle	\$ 38,000.00 **
Vice President and Dean of Faculties	Taylor Culbert	32,418.00
Vice President for Educational Services	Maxwell Pullen	30,200.00
Vice President for University Relations	Martin L. Hecht	31,500.00
Vice President for Administrative Services	W. Charles Culp	28,500.00
Vice President and Treasurer	John F. Milar	30,450.00
Vice President for Regional Higher Education	Beaumont Davison	30,222.00
Controller	William L. Kennard	20,000.00
Bursar	J. William Roberson	15,700.00

* Annual Salary Computed on the Basis of the June 30, 1972 Payroll.

** An Additional Allowance of \$13,000.00 for Entertainment and Expenses for the Year was Authorized by the Board of Trustees.

AUTHORITY

Ohio University operates under the authority provided in Chapters 3337, 3345 and 3347, Revised Code of Ohio.

HISTORY AND LOCATION

During the audit period, business offices of Ohio University were located in the

RECORDS AND ACCOUNTS

Attach. 4, pg. 4

- Account Ledgers
- Accounts Payable
- Accounts Receivable
- Bank Statements
- Bond and Interest Accounts
- Bond and Sinking Fund Transfers
- Cash Disbursements Journals
- Cash Receipts Journals
- Change and Petty Cash Funds
- Construction Accounts
- Construction Contracts
- Deposit Tickets and Receipts
- Distribution of Collections
- General Ledger
- Inventory Ledger
- Investments Folio
- Journal Entries
- Loan Funds
- Minute Book of Board Proceedings
- Motor Vehicle Titles and Registrations
- Notes Payable
- Notes Receivable
- Outstanding Check Lists
- Paid and Cancelled Warrants
- Payroll Records
- Personnel Contracts
- Purchase Orders
- Requisitions
- Students General Fund
- Weekly Cash Summary
- Withholding Tax Reports

COMMENTARY

University personnel cooperated fully during the course of the examination.

Ohio University's accounts are classified into five (5) balanced fund groups as indicated below, and set forth on the balance sheet and supporting exhibits and schedules of this report of examination.

- (1) Current Funds
- (2) Loan Funds
- (3) Endowment Funds and Funds Functioning as Endowment
- (4) Plant Funds
- (5) Agency Funds

For budget control purposes expenditures are generally charged when the University commits itself to the receipt of goods and services.

Except for unpaid pledges, unrestricted gifts or bequests, amounts receivable, payable, prepaid or accrued are included in the balance sheet and appropriate statements of income, expense and fund balances. Gifts and bequests are accounted for when received.

Ohio University's accounts are maintained, generally, on an accrual basis and in balanced fund groups in accordance with the Uniform Manual of Accounts and Financial Reports for State-Assisted Colleges and Universities of Ohio, prescribed by the Auditor of State of Ohio.

OFFICERS OF THE BOARD OF TRUSTEES

Attach. 4, pg. 5

The President of Ohio University and the Officers of the Board of Trustees, elected on an annual basis, were elected at the May 23, 1972 meeting for the year ending June 30, 1973.

MINUTE BOOK OF BOARD OF TRUSTEES

The minutes of proceedings of the Board of Trustees of Ohio University were reviewed and it was found that the transactions of the institution were conducted within the scope of authority delegated by the Board to administrative personnel.

HYPOTHECATION OF FUNDS

Sufficient securities were hypothecated by the respective depositories to satisfy the requirements of Section 135.16, Revised Code of Ohio.

THE OHIO UNIVERSITY FUND, INC.

The Ohio University Fund, Inc. was founded in 1945 as a private, non-profit corporation and serves as a gift receiving and holding agency for Ohio University.

No examination was made of the records and accounts. The balance sheet summary and summary of operations included in this report were provided through the courtesy of the fund Treasurer.

AUDIT SCOPE

The examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

Cash receipts and disbursements of the operating account, residence and dining hall account, special account, construction accounts, payroll accounts, bond and interest sinking fund account, repair and replacement reserve fund account, petty cash accounts, student aid and loan fund accounts, student general fund and member accounts and college workstudy program accounts were examined.

Bank reconciliations were made in all instances and outstanding check lists verified.

Vouchers, refunds, purchase orders and payrolls were audited prior to payment.

Personnel contracts were examined and computed payments were in agreement with stated salaries.

Payroll earnings records were spot tested for correctness.

Principal and interest payments on bond issues were reviewed and scheduled.

Income from investments was checked for the audit period.

Fund transfers and journal entry documents were reviewed.

Surety bonds and insurance policies in force at the close of the examination period were scheduled.

Replenishment requests for overseas petty cash accounts were reviewed when presented.

AUDIT SCOPE (cont'd.)

Property leases in effect during the audit period were scheduled.

Financial transactions of Federal and State funded projects were examined.

The results of the examination of the financial transactions of Ohio University are set forth in the exhibits and schedules included in this report.

OHIO UNIVERSITY
CUTLER HALL 212
ATHENS, OHIO 45701

VICE PRESIDENT FOR
ADMINISTRATIVE SERVICES

PHONE: 614/594-5383

June 18, 1973

Dr. Charles E. Holzer, Jr.
Chief of Staff
Holzer Medical Center
Gallipolis, Ohio 45631

Dear Dr. Holzer:

On Monday, May 30, you approved resolutions which authorized the acceptance of bids for the Zanesville - Phase II project, the renovation of the main and Carnegie utility tunnels, and the renovation of Lindley Hall, Lasher Hall and Memorial Auditorium. At that time, we had not received letters of recommendation regarding these projects from the Department of Public Works, but I had been advised that they were forthcoming.

As I have indicated to you by phone, the Department of Public Works later informed me that the bids for the renovation of Lindley Hall, Lasher Hall and Memorial Auditorium could not be accepted because the contractors were not in compliance with affirmative action regulations of the State of Ohio. I have been advised that we will have to rebid these projects, and that we will not be able to do so until the funds are reappropriated by the Ohio General Assembly. Given this situation, I am returning the resolution which you approved for the Athens campus capital improvement projects on May 30. (Attachment A)

On May 30, you also authorized the acceptance of construction bids for the Zanesville - Phase II project. (Attachment B) This resolution also does not accurately reflect the final recommendation of the Department of Public Works. The low bid submitted by L.C. Patrick, Inc., of Columbus for heating, ventilating and air conditioning contract was not acceptable because the contractor was not in compliance with affirmative action regulations. The next lowest bid was, therefore, accepted by the Department of Public Works, and the total construction project was then recommended

Dr. Charles E. Holzer, Jr.
Page 2
June 18, 1973

by the Director of the Department of Public Works.

Attachment C represents the final recommendation of the Director of the Department of Public Works with respect to the renovation of the main and Carnegie utility tunnels. A resolution which recommends that the Director of the Department of Public Works award and sign contracts for the utility tunnel projects is included in Attachment C for your consideration.

Attachment D represents the final recommendation of the Director of Public Works with respect to the Zanesville - Phase II project. A resolution which recommends that the Director of Public Works award and sign contracts for the Zanesville - Phase II project is included for your consideration.

On June 11, the State Controlling Board released funds for the projects referred to in Attachments C and D and also released architectural planning funds for the Lancaster - Phase II project.

I will call Mrs. Phillips and you on Thursday, June 21, regarding the proposed resolutions contained in Attachments C and D.

Sincerely,

Wm. Charles Culp

Wm. Charles Culp
Vice President for
Administrative Services

WCC:nsa

Attachments

cc: Mrs. Jodi Phillips (Attachments A, B, C & D)
Senior Administrators (Attachments C & D)
Dr. Claude R. Sowle " "
Mr. Alan Geiger " "
Mr. Luverne Lausche " "
Mr. Clarence Lefler " "

CAPITAL IMPROVEMENT RENOVATION PROJECTS

WHEREAS, on September 12, 1972, the Ohio University Board of Trustees received and accepted a report given by Vice President Charles Culp regarding proposed capital improvement projects to be accomplished with funds appropriated by the 109th General Assembly under Amended Substitute Senate Bill 457, and

WHEREAS, appropriate administrative officers of Ohio University then proceeded with the development of plans and specifications for the renovation of Lindley Hall, the Messenger Building, Memorial Auditorium, the main and Carnegie utility tunnels, and the air conditioning of Bentley Hall, and

WHEREAS, bids for a renovation project consisting of Lindley Hall, the Messenger Building and Memorial Auditorium and bids for renovation of the main and Carnegie utility tunnels were respectively opened on May 3 and May 11, 1973, and

WHEREAS, the lowest total bid for the Lindley Hall, Messenger Building and Memorial Auditorium renovation project was \$801,345, which is \$184,325 over the construction cost estimate, and

WHEREAS, the lowest total bid for renovation of the main and Carnegie utility tunnels was \$175,500, which is \$65,500 over the construction cost estimate, and

WHEREAS, the Director of the Ohio Department of Public Works, in a letter dated May 30, 1973, recommends acceptance of these bids because it is the opinion of his department that better bids would not be received if these projects were to be re-advertised, and

WHEREAS, bids for the two aforementioned projects did exceed the estimates, funds previously planned to be utilized for the air conditioning of Bentley Hall, other funds which became available due to the receipt of bids below estimates on other projects funded by Amended Substitute Senate Bill 457, and local funds in the amount of approximately \$20,000, will be utilized to fund the renovation of Lindley Hall, the Messenger Building and Memorial Auditorium and the main and Carnegie utility tunnels,

- 2 -

NOW, THEREFORE, BE IT RESOLVED, that the Budget Finance and Physical Plant Committee of the Board of Trustees does hereby recommend to the Director of the Ohio Department of Public Works that the following contracts totaling \$801,345, for renovation of Lindley Hall, the Messenger Building and Memorial Auditorium be awarded and signed, and

BE IT FURTHER RESOLVED, that the following contract totaling \$175,500, for renovation of the main and Carnegie utility tunnels is also recommended for award and signing.

5/25/73

LINDLEY HALL, MESSENGER BUILDING AND
MEMORIAL AUDITORIUM RENOVATIONS

<u>Contractors</u>	<u>Bids</u>	<u>Estimates</u>
Karr Construction Chester, Ohio 45720		
Item #1 General Contract	\$364,320	\$256,000
Alternate G1	2,530	1,600
Alternate G2	25,190	27,000
Alternate G6	3,025	2,440
Alternate G7	8,490	2,000
Alternate G8	6,360	2,800
Alternate G10	<u>3,320</u>	<u>2,700</u>
TOTAL GENERAL CONTRACT	<u>\$413,235</u>	<u>\$294,540</u>
A.J. Stockmeister, Inc. Jackson, Ohio 45640		
Item #2 Plumbing Contract	<u>\$ 44,650</u>	<u>\$ 55,870</u>
TOTAL PLUMBING CONTRACT	<u>\$ 44,650</u>	<u>\$ 55,870</u>
A.J. Stockmeister, Inc. Jackson, Ohio 45640		
Item #3 HVAC Contract	\$171,668	\$126,680
Alternate HV1	592	600
Alternate HV5	<u>260</u>	<u>700</u>
TOTAL HVAC CONTRACT	<u>\$172,520</u>	<u>\$127,980</u>
Wente Construction Belpre, Ohio		
Item #4 Electrical Contract	\$146,069	\$106,330
Alternate E1	1,002	500
Alternate E5	<u>6,119</u>	<u>11,000</u>
TOTAL ELECTRICAL CONTRACT	<u>\$153,190</u>	<u>\$117,830</u>

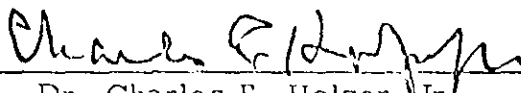
- 4 -

<u>Contractors</u>	<u>Bids</u>	<u>Estimates</u>
Boller Electronics Columbus, Ohio 43214		
Item #5 Sound System Contract	<u>\$ 17,750</u>	<u>\$ 20,800</u>
TOTAL SOUND SYSTEM CONTRACT	<u>\$ 17,750</u>	<u>\$ 20,800</u>
TOTAL CONTRACTS RECOMMENDED	<u>\$801,345</u>	<u>\$617,020</u>

MAIN AND CARNEGIE UTILITY TUNNEL RENOVATIONS

National Corporation
Columbus, Ohio 43201

Item #1 Piping & Mechanical Work	<u>\$175,500</u>	<u>\$147,810</u>
TOTAL PIPING & MECHANICAL WORK	<u>\$175,500</u>	<u>\$147,810</u>


 Dr. Charles E. Holzer, Jr.
 Chairman, Budget, Finance &
 Physical Plant Committee

ZANESVILLE - PHASE II CONSTRUCTION

WHEREAS, on March 13, 1972, the Ohio University Board of Trustees authorized the appropriate administrative officers of Ohio University to proceed with planning, including the preparation of detailed plans, for construction of a Learning Resources/Student Activity Center on the Zanesville Campus, and further resolved that the firm of Feinknopf, Feinknopf, Macioce and Schappa be recommended to the Director of the Ohio Department of Public Works to serve as consulting architects for the project, and

WHEREAS, on March 8, 1973, the Board of Trustees approved detailed plans for the project and authorized the Budget, Finance and Physical Plant Committee of the Board to recommend the award of contracts and approve the signing thereof upon completion of evaluation of competitive bids, and

WHEREAS, on May 11, 1973, construction bids for the project were opened and the lowest total bid was found to be \$748,881, and

WHEREAS, the Director of the Ohio Department of Public Works in a letter dated May , 1973, recommends acceptance of these bids, and

WHEREAS, these bids will result in a total project cost of \$1,000,000 as authorized under Amended Substitute Senate Bill 457 passed by the 109 General Assembly,

NOW, THEREFORE, BE IT RESOLVED, that the Budget, Finance and Physical Plant Committee of the Board of Trustees does hereby recommend to the Director of the Ohio Department of Public Works that the following contracts totaling \$748,881, for construction of a Learning Resources/Student Activity Center on the Zanesville Campus, be awarded and signed.

5/25/73

<u>Contractors</u>	<u>Bids</u>	<u>Estimates</u>
E. Mast & Sons Zanesville, Ohio 43701		
Item #1 General Contract	\$466,712	\$537,240
Alternate G1	4,600	3,000
Alternate G2	12,300	14,000
Alternate G3	17,000	17,000
Alternate G4	<u>900</u>	<u>0</u>
TOTAL GENERAL CONTRACT	<u>\$501,512</u>	<u>\$571,240</u>
Best Way Mechanical Contracting Co. Zanesville, Ohio 43701		
Item #2 Plumbing Contract	<u>\$ 42,999</u>	<u>\$ 46,000</u>
TOTAL PLUMBING CONTRACT	<u>\$ 42,999</u>	<u>\$ 46,000</u>
L.R. Patrick, Inc. Columbus, Ohio 43220		
Item #3 Heating & Air Conditioning	\$ 99,500	\$140,050
Alternate M3	<u>4,900</u>	<u>(9,000)</u>
TOTAL HEAT'G & AIR CONDITION'G	<u>\$104,400</u>	<u>\$131,050</u>
Gustav - Hirsch Columbus, Ohio 43212		
Item #4 Electrical Contract	<u>\$ 99,970</u>	<u>\$108,952</u>
TOTAL ELECTRICAL CONTRACT	<u>\$ 99,970</u>	<u>\$108,952</u>
TOTAL CONTRACTS RECOMMENDED	<u>\$748,881</u>	<u>\$857,242</u>

Charles E. Holzer, Jr.
 Dr. Charles E. Holzer, Jr.
 Chairman, Budget, Finance &
 Physical Plant Committee

JOHN J. GILLIGAN
GOVERNOR



R. A. Nessler
~~XXXXXXXXXX~~
DIRECTOR

ATTACHMENT 5
pg. 9

STATE OF OHIO
DEPARTMENT OF PUBLIC WORKS
ROOM 707, 65 S. FRONT STREET
COLUMBUS, OHIO 43215

May 30, 1973

Dr. Claude R. Sowle, President
Ohio University
Athens, Ohio 45701

Re: 73-51 Piping & Mechanical Work
Renovation of Main & Carnegie
Tunnels
Ohio University
Athens, Ohio

Dear Dr. Sowle:

On May 11, 1973, bids were received by this department on the above captioned project. After careful consideration of all bids received, we wish to recommend the award of contract to the following contractor whose bid was the lowest and best received.

<u>Contractor</u>	<u>Bid</u>	<u>Estimate</u>
National Corporation 219 King Avenue Columbus, Ohio 43201		
ITEM # 1 - Piping & Mechanical Contract	\$175,500.00	\$147,810.00
ASSOCIATE ENGINEER'S FEE:		
\$100,000.00 @ 12% =	\$12,000.00	
75,500.00 @ 7.5% =	5,662.50	
TOTAL ENGINEER'S FEE	\$17,662.50	17,662.50
Less Previously Encumbered	- 12,750.00	
Additional Amount Required	\$ 4,912.50	
STATE ARCHITECT'S ADMINISTRATIVE EXPENSES:		
\$100,000.00 @ 1% =	\$1,000.00	
75,500.00 @ .75% =	566.25	
TOTAL STATE ARCHITECT'S FEE	\$1,566.25	1,566.25
ADVERTISING & CONTINGENCIES	5,271.25	
TOTAL RECOMMENDED	\$200,000.00	

Dr. Claude R. Sowle, President
Page 2
May 30, 1973


Attach. 5, pg. 10

Please note that most of the funds noted above for contingency will have to be reappropriated since it will not be possible to encumber same in this fiscal year.

Please note that the Item is in excess of the filed estimate of cost and is being recommended for award subject to the State Controlling Board declaring an emergency and granting permission to award the contract without competitive bidding. It is the opinion of this department that better bids would not be received if the Item was readvertised.

If you concur in the above recommendation, please furnish this department with the necessary contract encumbrance record so that we may prepare and process the construction contract.

Very truly yours,


R. A. NESSLINGER
Director

RAN:nkv

cc: Mr. L. F. Lausche
Mr. John Milar
Mr. Richard Harris
Mr. Henry Whitcomb
Mrs. Margaret Omohundro
Fosdick & Hilmer
Mrs. Castle (Contract Clerk)
(C.D. - 135 Consecutive Calendar Days)

CAPITAL IMPROVEMENT RENOVATION OF
MAIN AND CARNEGIE UTILITY TUNNELS

WHEREAS, on September 12, 1972, the Ohio University Board of Trustees received and accepted a report given by Vice President Charles Culp regarding proposed capital improvement projects to be accomplished with funds appropriated by the 109th General Assembly under Ammended Substitute Senate Bill 457, and

WHEREAS, the report included a project for the renovation of the main and Carnegie utility tunnels for which the appropriate administrative officers of Ohio University proceeded to develop plans and specifications, and

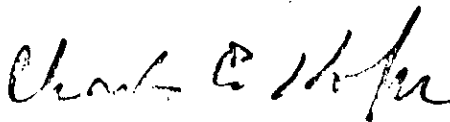
WHEREAS, bids for the project were opened on May 11, 1973, and the lowest total bid was found to be \$175,500, which is \$65,500 in excess of the filed estimate of cost, and

WHEREAS, the Director of the Ohio Department of Public Works in a letter dated May 30, 1973, recommended award of the contract to the contractor who submitted the lowest and best bid, subject to approval of the State Controlling Board, because it was the opinion of his department that better bids would not be received if the item were readvertised, and

WHEREAS, a portion of funds previously planned to be used for the air-conditioning of Bentley Hall, and other funds which have become available due to the receipt of bids that were below filed estimates on other projects funded by Amended Substitute Senate Bill 457, will be used to provide the required additional funding of \$65,500,

NOW, THEREFORE, BE IT RESOLVED, that the Budget, Finance and Physical Plant Committee of the Ohio University Board of Trustees does hereby recommend to the Director of the Ohio Department of Public Works that the following contract totaling \$175,500 for the renovation of the main and Carnegie utility tunnels be awarded and signed.

<u>Contractors</u>	<u>Bids</u>	<u>Estimates</u>
National Corporation Columbus, Ohio 43201		
Item #1 - Piping & Mechanical Work	<u>\$175,500</u>	<u>\$147,810</u>
TOTAL PIPING & MECHANICAL WORK	<u>\$175,500</u>	<u>\$147,810</u>



Dr. Charles E. Holzer, Jr.
Chairman, Budget, Finance &
Physical Plant Committee

6/18/73



STATE OF OHIO
DEPARTMENT OF PUBLIC WORKS
ROOM 707, 65 S. FRONT STREET
COLUMBUS, OHIO 43215

ATTACHMENT 5
pg. 13

May 30, 1973

Dr. Claude R. Sowle, President
Ohio University
Athens, Ohio 45701

RE: 73-53 Learning Resources Center
Zanesville Branch Campus
Ohio University
Zanesville, Ohio

Dear Dr. Sowle:

On May 11, 1973, bids were received by this department on the above captioned project. After review of all bids, we wish to recommend the award of contracts to the following contractors whose bids were the best received.

CONTRACTOR	<u>BID</u>	<u>ESTIMATE</u>
E. Mast & Sons 1215 Linden Avenue Zanesville, Ohio 43701		
ITEM #1 - GENERAL CONTRACT	\$466,712.00	\$537,240.00
Alt. G-1 (Thin-Set Terrazzo in lieu of Vinyl-Asbestos Tile)	+ 4,600.00	+ 3,000.00
Alt. G-2 (Roof Screen added in lieu of Exposed Equipment)	+ 12,300.00	+ 14,000.00
Alt. G-3 (Allowance for Purchase of Kitchen Equipment as listed in Equipment Schedule on Drawings)	+ <u>17,000.00</u>	+ <u>17,000.00</u>
TOTAL GENERAL CONTRACT	\$500,612.00	\$571,240.00
Best-Way Mechanical Contracting Co. Route 4 Zanesville, Ohio 43701		
ITEM #2 - PLUMBING CONTRACT	\$ 42,999.00	\$ 46,000.00
Kirk Williams Company 2971 Silver Drive Columbus, Ohio 43224		
ITEM #3 - HEATING, VENTILATING AND AIR-CONDITIONING CONTRACT	\$102,500.00	\$140,050.00

Dr. Claude R. Sowle, President
Page Two
May 30, 1973

Attach. 5, pg. 14

Gustav-Hirsch Organization, Inc.
1347 W. 5th Avenue
Columbus, Ohio 43212

ITEM #4 - ELECTRIC CONTRACT	\$ 99,970.00	\$108,952.00
TOTAL CONTRACTS RECOMMENDED	\$746,081.00	\$866,242.00

Associate Architect's Fee:	
\$746,081.00 @ 7.8% =	\$ 58,194.32

State Architect's Fee:	
\$100,000.00 @ 1% =	\$1,000.00
\$400,000.00 @ .75% =	3,000.00
\$246,081.00 @ .5% =	<u>1,230.41</u>
TOTAL STATE ARCHITECT'S FEE	\$5,230.41
	\$ 5,230.41

Site Development	\$ 15,000.00
Equipment	\$ 60,000.00
Advertising, Plan Approval & Contingency	<u>\$ 26,494.27</u>
TOTAL RECOMMENDED	\$911,000.00

It is for note that most of the funds noted above for Contingency will have to be reappropriated since it will not be possible to encumber same in this fiscal year.

Please note that the Heating, Ventilating and Air-Conditioning Contract is being recommended for award to the second lowest bidder. The low bidder, L. R. Patrick, Inc., failed to submit an Affirmative Action Program on Equal Employment Opportunity with his bid as required by the contract documents. L. R. Patrick's bid was declared non-responsive by the Division of Equal Employment Opportunity.

If you concur in the above recommendation of award, please furnish this department with the necessary contract encumbrances in order that we may prepare and process construction contracts.

Very truly yours,


R. A. NESSLINGER
DIRECTOR

RAH:acg

cc: Mr. John Milar
Mr. L. F. Lausche
Mr. Henry Whitcomb
Mr. R. Harris
Feinknopf, Feinknopf, Macioce & Schappa, Architects
Mrs. Margaret Omohundro
Mrs. Miller (Contract Clerk)
(C.D.-395 Consecutive Calendar Days)

ZANESVILLE - PHASE II CONSTRUCTION

WHEREAS, on March 13, 1972, the Ohio University Board of Trustees authorized the appropriate administrative officers of Ohio University to proceed with planning, including the preparation of detailed plans, for construction of a Learning Resources/Student Activity Center on the Zanesville Campus, and further resolved that the firm of Feinknopf, Feinknopf, Macioce and Schappa be recommended to the Director of the Ohio Department of Public Works to serve as consulting architects for the project, and

WHEREAS, on March 8, 1973, the Board of Trustees approved detailed plans for the project and authorized the Budget, Finance and Physical Plant Committee of the Board to recommend the award of contracts and approve the signing thereof upon completion of evaluation of competitive bids, and

WHEREAS, on May 11, 1973, construction bids for the project were opened and the lowest acceptable total bid received was found to be \$746,081, and

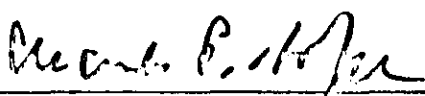
WHEREAS, the Director of the Ohio Department of Public Works in a letter dated May 30, 1973, recommends acceptance of these bids, and

WHEREAS, these bids will result in a total project cost of \$1,000,000 as authorized under Amended Substitute Senate Bill 457 passed by the 109th General Assembly,

NOW, THEREFORE, BE IT RESOLVED, that the Budget, Finance and Physical Plant Committee of the Board of Trustees does hereby recommend to the Director of the Ohio Department of Public Works that the following contracts totaling \$746,081, for construction of a Learning Resources/Student Activities Center on the Zanesville Campus, be awarded and signed.

6/14/73

<u>Contractors</u>	<u>Bids</u>	<u>Estimates</u>
E. Mast & Sons Zanesville, Ohio 43701		
Item #1 - General Contract	\$466,712	\$537,240
Alternate G1	4,600	3,000
Alternate G2	12,300	14,000
Alternate G3	<u>17,000</u>	<u>17,000</u>
 TOTAL GENERAL CONTRACT	 <u>\$500,612</u>	 <u>\$571,240</u>
 Best Way Mechanical Contracting Co. Zanesville, Ohio 43701		
Item #2 - Plumbing Contract	\$ 42,999	\$ 46,000
 TOTAL PLUMBING CONTRACT	 <u>\$ 42,999</u>	 <u>\$ 46,000</u>
 Kirk Williams Company Columbus, Ohio 43224		
Item #3 - Heating, Ventilating and Air Conditioning	\$102,500	\$140,050
 TOTAL HEATING, VENTILATING AND AIR CONDITIONING	 <u>\$102,500</u>	 <u>\$140,050</u>
 Gustav - Hirsch, Inc. Columbus, Ohio 43212		
Item #4 - Electrical Contract	\$ 99,970	\$108,952
 TOTAL ELECTRICAL CONTRACT	 <u>\$ 99,970</u>	 <u>\$108,952</u>
 TOTAL CONTRACTS RECOMMENDED	 <u>\$746,081</u>	 <u>\$866,242</u>



 Dr. Charles E. Holzer, Jr.
 Chairman, Budget, Finance &
 Physical Plant Committee

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE August 29, 1973TO Chairman and Members of the Board of TrusteesFROM Wm. Charles Culp, Vice President for Administrative Services *WCC*SUBJECT 1973-75 CAPITAL IMPROVEMENTS APPROPRIATION

Sub. H.B. 985, the 1973-75 capital improvements bill, has passed both houses of the legislature but has not been signed by the Governor to date. Under the provisions of this bill, the University will receive funds for projects that were not completed during the 1971-73 biennium and funds for new projects. An analysis of the bill yields the following information in terms of reappropriations for 1971-73 projects and new allocations for 1973-75 projects.

<u>Project</u>	<u>Reappropriation</u>	<u>New Funds</u>	<u>Total</u>
1. Utilities & Renovations (Athens Campus)	\$ 882,697	\$ 500,000	\$1,382,697
2. Hocking River Assessment		720,000	720,000
3. Chillicothe Phase II Project	63,012		63,012
4. Chillicothe - Renovation of Bennett Hall		100,000	100,000
5. Zanesville Phase II Project	185,576		185,576
6. Lancaster Phase II Project	<u>1,918,643</u>		<u>1,918,643</u>
TOTAL	<u>\$3,049,928</u>	<u>\$1,320,000</u>	<u>\$4,369,928</u>

With respect to the reappropriation of \$882,697 for Utilities and Renovations on the Athens Campus, this amount represents primarily unspent funds that had been earmarked for the renovation of Lindley Hall, Memorial Auditorium and Lasher Hall and the air conditioning of Bentley Hall. Bids will be solicited during the month of September for the Lindley Hall project. Based upon bids received on this project last May which were subsequently rejected by the Department of Public Works, we anticipate that the total project cost for this project will exceed the reappropriation amount of \$882,697.

As a result, it will be necessary for us to utilize some of the \$500,000 in new funds for the completion of the Lindley Hall, Memorial Auditorium and Lasher Hall project and for the completion of other projects that are presently underway with funds that

Chairman & Members of the Board of Trustees
Page 2
August 29, 1973

were authorized from 1971-73 such as the renovation of the Main and Carnegie Utility Tunnels and the renovation of the Chemistry Laboratory.

At a minimum we had expected to receive enough funds for the Athens Campus to air condition Bentley Hall, renovate McGuffey Hall, and continue the upgrading of the utility tunnels and campus electrical distribution systems. Unfortunately, it is now apparent that the \$500,000 in new funds will not permit us to do all of these projects. As soon as the bids are received on the Lindley Hall, Memorial Auditorium and Lasher Hall project, we can determine the remaining projects that can be funded from the total Utilities and Renovations appropriation of \$1,382,697 for the Athens Campus. It should be noted that the University is obligated to spend no more than \$50,000 of this amount for the renovation of Belmont Hall on the Belmont Campus.

The \$720,000 for the Hocking River assessment will be used for the fifth and sixth year assessments on a twenty year assessment plan.

The \$63,012 reappropriation for the Chillicothe Campus represents funds for moveable equipment for the Phase II building which is now virtually completed. The \$100,000 in new funds will be used for the renovation of the old library space in Bennett Hall.

The reappropriation of \$185,576 for the Zanesville Campus represents funds for moveable equipment and construction contingencies for the Phase II building.

The reappropriation of \$1,918,643 for the Lancaster Campus represents construction funds for the Phase II building. Architectural plans are now being prepared and construction is expected to begin in the spring of 1974.

WCC:nsa

cc: Dr. Claude R. Sowle, President

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE August 28, 1973TO Members, Board of TrusteesFROM Beaumont Davison, Vice President for Regional Higher Education SUBJECT Regional Campus Accreditation

On July 20, 1973, the North Central Association of Colleges and Secondary Schools acted to grant separate and full accreditation to each of our five regional campuses. This followed a two-year effort on our part to prepare for their evaluation.

In the past, operations of branches or regional campuses were considered as part of the parent institution for purposes of accreditation. All of the regional campuses of Ohio University therefore have enjoyed full accreditation since their inception. Several years ago the North Central Association of Colleges and Secondary Schools, which has jurisdiction over the area in which the university is located, adopted a new policy requiring that "operationally separate" locations must be evaluated and accredited separately.

Early in 1971-72 a committee was established at each location to conduct a thorough self study as background for the evaluation. These were published last Fall. During the Spring, visitation teams of educators from other institutions selected by NCA spent several days on our campuses. They interviewed students, faculty members, administrators and members of the regional councils. Following this each visitation team filed a report. All of the reports were similar and generally favorable. They listed major strengths and areas of concern. Some of the strengths listed were:

- 1) Faculty - well qualified and dedicated to teaching
- 2) Library - excellent holdings for two-year institutions of this size
- 3) Facilities - adequate in size and well maintained
- 4) Program - generally good two-year liberal arts offerings.

Some of the areas of concern are given in the letter of notification. Generally, these were related to either 1) Organizational uncertainty - state policies with respect to the technical colleges, faculty and administrative relationships with the Athens campus or, 2) Student services - low level of counseling, advising and student activity programs.

On July 17 and 18 a series of review hearings was held in Chicago at which each regional campus director and I appeared to present further information, discuss the reports of the visitation teams and answer questions. Following these meetings, full accreditation at the associate degree level was granted for a normal full five year period.

njr

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE July 25, 1973TO Members, Board-Administration Committee and
Budget, Finance and Physical Plant CommitteeFROM Wm. Charles Culp, Vice President for Administrative Services *WCC*SUBJECT ROOM ONLY PLAN FOR FALL QUARTER

The current parietal rule will not provide sufficient numbers of students under 90 hours to fill the residence halls for 1973-74. As a result, contingency plans were announced in May which stated that certain dormitories would be closed in 1973-74 if the projected occupancy rate did not improve. To maximize dormitory occupancy during 1973-74, a room only plan has been developed. The basic thrust of the plan is to encourage students of junior, senior and graduate rank to reside in the residence halls. Currently all students, regardless of rank, must take the board plan if they desire to live in the residence halls.

Under the room only plan, students who are not subject to the 90 hour parietal rule would be permitted to sign up for room only. The following are some brief comments regarding the room only plan:

1. Cady Hall on the South Green has been designated as the graduate room only plan dorm, and Shively Hall on the East Green has been designated as the room only plan dorm for juniors and seniors. Both will be coeducational. If demand for the room only plan necessitates opening another building, Bush Hall would be used.
2. All rooms will be doubles or singles, and the students will be charged \$248 per quarter for rooms in Shively and \$268 per quarter for rooms in Cady Hall.
3. Those students who have already completed 90 hours and have signed housing contracts for 1973-74 will be given the opportunity to move to the room only plan dorm if they wish.
4. Students who complete their 90 hour requirement at the end of the fall or winter quarters of 1973-74 may opt for the room only plan for the succeeding quarter, but they must move to the room only plan dormitory.

- 2 -

5. Students desiring the room only plan must sign an annual contract, but provisions will be available to issue contracts on a quarterly basis to those students who will not be attending for the entire academic year.
6. Room only plan students will be permitted to eat in cafeterias at the currently established prices for walk-in customers.

The implementation of the proposed room only plan does not alter the parietal rules which were approved by the Board of Trustees on November 8, 1971. To implement the plan, however, special rates for the room only plan would have to be established. The room charge for Bush and Shively Halls would be set at \$248 per quarter and \$268 per quarter for Cady Hall. The current combined rate for room and board on the new South Green is \$448 per quarter, and the combined rate for all other dormitories is \$428 per quarter.

WCC:nsa

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE August 24, 1973

TO Wm. Charles Culp, Vice President for Administrative Services

FROM Robert E. Guinn, Director of Security

SUBJECT Amendments to Parking and Traffic Regulations

Attached are the necessary resolutions and amended pages for presentation to the Board of Trustees at their next meeting. These changes are:

1. Section 1.08.D. Student registration decals formerly expired in June. To reduce costs by eliminating the need to buy separate summer quarter decals, the Parking Committee approved changing the expiration date to September 1. (Page 11).
2. Section 1.09. This is a language change to delete certain words now that bumper-type decals are being used for registration and are required on front and rear bumpers. (Page 11).
3. Section 1.09.C.5. Changing the hour of 12:00 midnight to 3:00 a.m. to clear the stadium of vehicles prior to the day of a home football game. This change brings the hour in agreement with the 3:00 a.m. hour effective in other parking areas and in agreement with other sections of the regulations. Said change will also eliminate confusion on regulated hours. (Page 12).
4. Section 1.10.B; 1.10.C; 1.10.E. The Parking Committee approved changing the time for payment of fines and filing appeals to ten days. The Committee was of the opinion that five days, at times, did not allow individuals enough time since it is counted on calendar days. Also, the Committee, by granting the additional time, does not intend to accept or consider, acting on appeals filed after the ten day period. (Pages 14, 15).

5. Sections 1.10.D;1.10.E The language in these sections refers to a hearing on violations. This is a misnomer since appellants do not appear personally before the Committee and are not afforded hearings in the true sense of the word. (Page 15).
6. Section 1.10.E.1.b. Since the office of Dean of Student Activities no longer is in existence, appropriate language changes have been made. (Page 16).
7. Section 1.11.G.2. The added language in this section was approved by the Parking Committee to provide for more stringent action against flagrant student violators and to bring the sanctions on student violators in line with the regulations as they apply to faculty and staff (see Section 1.11.G.1). (Page 20).

OHIO UNIVERSITY
Inter-Office Communication

DATE July 25, 1973

TO Board-Administration and
Budget, Finance, and Physical Plant Committees
FROM Edward M. Penson, Vice President for Academic Services, Cutler 313, ph 6877 *Edw. M. Penson*
SUBJECT A Proposal for New Health Services

Need

Significant changes in the utilization and delivery of health have been occurring progressively in this country over the past ten years. This is no less true nationally in Student Medicine or at Ohio University.

There have been gradual changes in the nature of post-adolescent medical and general health needs. Included among these changes are increasing numbers of drug abuse problems, conditions related to sexuality, earlier onset of cardiovascular diseases, and psychological concerns. These changes, taken together with technological, medical, and other scientific advances, have resulted in tremendous increases in demands for direct health care. These demands, however, have required far more ambulatory care services and gradually less inpatient hospital care.

It is apparent that there is a great need for preventive medicine and health education programs. Such programs would not only protect and improve the health of the populace, but also decrease the ever-increasing burden on primary health care resources.

Solution

The development of new health care programs alone cannot meet the increasing needs and demands for better health care. New solutions to health problems are essential. Reorganization of our resources will provide a unified, team approach to health which addresses persons not simply diseases. We propose to merge Hudson Health Center, Environmental Services, and the Center for Psychological Services. This will enhance our capability for multi-disciplinary preventive and treatment programs. Proper utilization of community resources, such as cooperative efforts with O'Bleness Memorial Hospital, can provide the most efficient delivery of good hospital care. Appropriate health insurance programs can assist in the support of the financial costs of comprehensive, total care programs.

Page 2

Solution - Continued

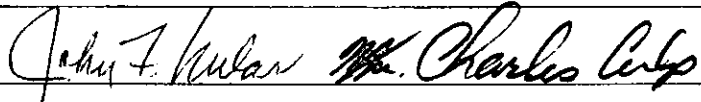
The University offers a unique opportunity for liaison between clinical service resources and academic departments for development and promulgation of preventive medicine and health education programs -- in both service and teaching functions. Increased use of this opportunity can best be advanced through a multi-disciplinary, concerted effort by professionals working together. Likewise, this approach, utilizing all appropriate University resources, will encourage and expedite the accomplishment of vital research in the areas of health care needs and delivery systems for the post-adolescent.

Anticipated Outcomes

In summary, the provision of a comprehensive, unified ambulatory health care program, properly coordinated with O'Bleness Memorial Hospital, and appropriately supplemented by a major-medical insurance program should (1) improve the delivery of quality health care (2) increase the scope of the total program to include more preventive medicine, health education and academic involvement, and appropriate research (3) encourage better utilization of effective services (4) facilitate increased efficiency of operations.

EMP/jr

OHIO UNIVERSITY
Inter-Office Communication

DATE August 28, 1973TO Claude R. Sowle, PresidentFROM John F. Milar and W. C. Culp

SUBJECT Room and Board Rates 1973-74

On August 1, 1973, Ray Wineland revised his forecast of the financial situation for the dormitory and dining hall auxiliary for 1973-74 and 1974-75.* The summary data were as follows:

	<u>1973-74</u>	<u>1974-75</u>
Total Income	\$10,196,700	\$10,196,700
Total Operating Expenses	<u>8,556,309</u>	<u>8,556,309</u>
	\$ 1,640,391	\$ 1,640,391
Debt Service	\$ 3,095,400	\$ 3,089,100
Net Income (Deficit)	(1,455,009)	(1,448,709)
Beginning Fund Balance	\$ 1,665,971	\$ 210,962
Ending Fund Balance	\$ 210,962	\$(1,237,747)
Base Number Students Fall	7,082	7,082
Average number	6,657	6,657

*No cost has been included for 1974-75 to cover purchase price, civil service step, contract salary or union agreement increases, or other legislative mandated cost increases.

The following information is derived as a result of our analysis of the forecast:

1. Classified civil service pay bill adjustment net of the 42-1/2 hour work week was included and therefore need not be added as an extra cost.
2. Debt service for 1973-74 may be adjusted downward by \$105,000 through a strict interpretation of the general receipts bond indenture.
3. The August 1 forecast of operating expenditures, based on fewer occupants, included \$1,730,000 for raw food costs. 1972-73 actual raw food cost was \$1,884,006, which, when divided by the average occupancy for 1972-73 of 7,739 students, equals raw food costs of \$243.44 per student.

2.

Raw food costs of \$243.44 per student in 1972-73 means \$1,620,580 of comparable food costs for 1973-74 (\$243.44 x 6,657 average students = \$1,620,580) before recent price increases are considered.

4. Food service personnel estimate their overall cost increases for 1973-74 at 32% (see attachments). Our problem in terms of food costs alone then is:

1,620,580 x 1.32 =	\$2,139,165
Less 1973-74 Food Budget of	<u>1,730,000</u>
Food Cost Problem	\$ 409,165

This problem may be slightly overstated as it assumes the reduction in average students applies to workshops as well as dormitory occupancy.

5. Our total 1973-74 dollar problem is therefore:

Food Cost	\$ 409,165
Less Surplus	<u>210,962</u>
	198,203
Less Reserve Adjustment	<u>105,000</u>
	\$ 93,203

Based upon 6,657 average students, this would require a \$14 per student increase to break even in 1973-74 (\$93,203 ÷ 6,657 = \$14).

6. The 1974-75 problem would then be:

Projected deficit per forecast	\$1,448,709
Add Food Problem	<u>409,165</u>
	\$1,857,874
Apply Surplus	-0-
Reserve Adjustment	<u>-0-</u>
Total	\$1,857,874
Total ÷ 6,657 Average Students =	
	\$279 (per student)
Less previous year increase	<u>14</u>
Fee Increase Needed	\$265

We have computed the effect of various levels of fee increase for 1973-74 and 1974-75 in order to avoid the deficit situation, shown as numbers 7, 8, 9 and 10 on the following page.

EFFECT OF FEE INCREASES

	#7 Increase \$45 Per Year 73-74 and 74-75	#8 Increase \$60 Per Year 73-74 and 74-75	#9 Increase \$90 Per Year 73-74 and 74-75	#10 Increase \$90 (Effective Winter Qtr.)@ \$45/Qtr. for 73-74 and 74-75 Annual Rate \$135
<u>1973-74</u>				
Immediate Increase Needed	\$14	\$14	\$14	\$14
Planned Fee	45	60	90	90
Balance to Surplus per Student	\$31	\$46	\$76	\$76
Dollar Surplus Generated by 6,657 Students 1973-74	\$206,367	\$306,222	\$505,932	\$505,932
<u>1974-75</u>				
Problem per Projection	(\$1,857,874)	(\$1,857,874)	(\$1,857,874)	(\$1,857,874)
Apply Surplus	206,367	306,222	505,932	505,932
Apply Indicated Annual Rate x 6,657 Students	299,565	399,420	599,130	898,695
Problem Balance	(\$1,351,942)	(\$1,152,232)	(\$ 752,812)	(\$ 453,247)
Increase Per Student Needed (Problem ÷ 6,657) =	\$203	\$173	\$113	\$68

4.

An analysis was then made to see how many additional students would be necessary under the various proposals to avoid the indicated fee increase for 1974-75. We added the current incremental loss per student of \$527 to the fee increase and divided that total into the various dollar problems.

11. Under Alternate #6 (\$14 increase), we would need an additional 3,434 students. ($\$527 + 14 = \541 into \$1,857,874)
12. Under Alternate #7 (\$45 increase), we would need an additional 2,363 students. ($\$527 + 45 = \572 into \$1,351,942)
13. Under Alternate #8 (\$60 increase), we would need an additional 1,962 students. ($\$527 + 60 = \587 into \$1,152,232)
14. Under Alternate #9 (\$90 increase), we would need an additional 1,220 students. ($\$527 + 90 = \617 into \$752,812)
15. Under Alternate #10 (\$90 increase @ \$45/qtr. effective Winter), we would need an additional 684 students. ($\$527 + 135 = \662 into \$453,247)

Other universities are increasing their fees for 1973-74 as a result of higher food costs per the attached exhibit.

Our recommendation is to increase fees by \$45 per quarter commencing with the Winter session of 1973-74.

ROOM AND BOARD CHARGES
(AS PLANNED FOR 1973-74)

<u>Institution</u>	1972-73 Rm. & Bd. Range		1973-74 Rm. & Bd. Range		Rate Info per Fiscal Officers	Ave. Qtrly. Rm. & Bd. Rates	
	<u>Min.</u>	<u>Max.</u>	<u>Min.</u>	<u>Max.</u>		<u>72-73</u>	<u>73-74</u>
Ohio State	1,278	1,335	1,278	1,335	No increase being considered.	435	435
Bowling Green	1,080	1,185	1,080*	1,185*	*"Coupon book" not increase in price, but individual line items will increase. Coupons then will buy less due to higher prices per serving. Flexible pricing.	377	377*
Toledo	1,230	1,290	1,275	1,335	Increase \$15/qtr. = \$45/yr. Effective Fall; have 3 plans all up same.	420	435
Miami	--	1,260	--	1,305	Increase \$15/qtr. = \$45/yr. Increased in June 1973.	420	435
Kent	1,179	1,215	1,359	1,395	Will ask for \$60/qtr. = \$180/yr. Rm. & Bd. increase at Sept. 13 Bd. of Trustee meeting. Want increase effective Fall.	399	459
Cincinnati	1,245	1,290	1,335	1,380	Increase \$30/qtr. = \$90/yr. Effective Fall. Have 12 plans, all going up equally for Rm. & Bd.	422	452
Ohio University (planned)	1,284	1,344	1,374	1,434	Increase \$90/yr., effective Winter @ \$45/qtr.	438	468

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE August 24, 1973TO Mr. Wm. Charles Culp, Vice President for Administrative ServicesFROM Robert E. Reed, Director of Food Service Support ActivitiesSUBJECT 1973-74 Food Cost Projections

Below are listed the actual food costs by commodity item expended by the Food Service Department for the fiscal years 1971-72 and 1972-73. These figures also include all monies expended on raw food for summer workshops. It is virtually impossible to isolate raw food costs for our summer programs. What I have done is to take the total amount of monies expended per year on raw food and the average number of students we had on our board plan for that particular year and divide. This gives us an average raw food cost per student served.

RAW FOOD COST

	<u>1971-72</u>	<u>1972-73</u>
Meat	\$ 932,049	867,240
Milk	150,502	142,501
Shortening & Oil	38,652	31,327
Juices & Beverages	125,098	123,833
Produce	113,347	101,018
Frozen Fruits & Veg.	58,125	63,915
Dairy	98,987	104,728
Bakery	189,690	171,303
Ice Cream	30,948	29,132
Non-Perishables	<u>252,661</u>	<u>249,009</u>
TOTAL	\$ 1,990,059	\$ 1,884,006

The average number of students fed for the 1971-72 academic year was 7935. Raw food cost per student served was \$250.79 per year.

The average number of students fed for the 1972-73 academic year was 7739. Raw food cost per student served was \$243.44.

It must be noted that the raw food cost per year per student dropped because of the new warehousing facility and revised purchasing procedures.

The 1973-74 Food Budget was based on an average student population of 7682. Budgeted cost by commodity item is as follows:

Meat	911,490
Milk	147,179
Shortening & Oils	37,794
Juices & Beverages	122,337
Produce	110,843
Frozen Fruits & Veg.	56,839
Dairy	96,801
Bakery	185,503
Ice Cream	30,263
Non-Perishables	<u>247,086</u>

TOTAL \$ 1,946,135

Based on our budgeted level of 7682, our raw food cost per student served would have been \$253.33.

In order to establish our raw food cost for the 1973-74 school year, I have used the 1972-73 actual food cost and added to these figures the percentage of increase I have calculated that each of these commodity items will increase due to higher food prices.

	1972-73 ACTUAL COST	% INCREASE PROJECTED	INCREASED COST	NEW PROJECTED COST
Meat	\$ 867,240	41%	\$ 355,568	\$ 1,222,808
Milk	142,501	* 42%	59,850	202,351
Shortening & Oils	31,327	27%	8,458	39,785
Juices & Beverages	123,833	* 11%	13,621	137,454
Produce	101,018	5%	5,050	106,068
Frozen Fruits & Veg.	63,915	* 11%	7,030	70,945
Dairy	104,728	33%	34,560	139,288
Bakery	171,303	* 47%	80,512	251,815
Ice Cream	29,132	* 7%	2,039	31,171
Non-Perishables	<u>249,009</u>	12%	<u>29,881</u>	<u>278,890</u>
TOTAL	\$ 1,884,006		<u>596,569</u>	\$ 2,480,575

The new projected cost based on an average student population of 7682 would now be \$323.58 in raw food cost per student per year. It should be noted that the percentage of increases projected above are based on either contracts received to date and my best reading of the current markets. The percentages marked with an asterisk (*) are factual in that contracts for these commodity areas are presently being formalized for the 1973-74 school year.

Based on all the above figures I can now establish a raw food cost based on our current projections of students. We are now projecting an average student population of 6657 for the 1973-74 academic year. If there was no increase in raw food our total budget would have been revised to read \$1,686,418.00 (6657 times \$253.33).

We must now compute our new food cost based upon my projected increases. Our revised budget should now read \$2,154,072.00 (6657 X \$323.58).

Based upon these figures we are facing a \$467,654 increase in raw food costs for 6657 students.

Our raw food costs per student served is as follows:

1971-72	1972-73	1973-74 (Budgeted)	1973-74 (Projected)
\$250.79	\$243.44	\$253.33	\$323.58

RER/mj

CC: Robert Hynes, Director of Residence Services & Auxiliaries
Ray Wineland, Assistant Controller
Wayne Modny, Director of Residence Halls Food Service