

OHIO UNIVERSITY  
ATHENS, OHIO 45701

*Mahn*  
*may 23 meeting*  
*folder* ✓

BOARD OF TRUSTEES

July 21, 1972

To: Senior Administrators; Archives  
From: Robert E. Mahn, Secretary  
Subject: Board Minutes of May 23, 1972

Attached for your files is a copy (two copies for Archives) of the signed minutes of the May 23 minutes of the Board.

*Robert E. Mahn*

REM:ed

1971

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1972

1973

1974

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1976

1977

1978

May 23 atty. folder

OHIO UNIVERSITY  
ATHENS, OHIO 45701

BOARD OF TRUSTEES

June 26, 1972

To: Chairman and Members of the Board of Trustees  
From: Robert E. Mahn, Secretary  
Re: Minutes of May 23, 1972

Enclosed is the draft of the minutes of the May 23, 1972 meeting. These will be presented for approval at our next meeting. The attachments are not enclosed, since these came to you with the Agenda.

Senior officers have reviewed and approved this draft.

Robert E. Mahn

REM:ed

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Pres.

Draft

OHIO UNIVERSITY  
ATHENS, OHIO 45701

BOARD OF TRUSTEES

June 13, 1972

John suggested  
two changes - page 11.  
Others OK'd this draft.  
BET

To: Senior Administrators  
From: Robert E. Mahn, Secretary, Board of Trustees  
Re: Minutes of May 23, 1972 Board Meeting

Please review these. Please return with corrections  
noted by Thursday, June 15.

Robert E. Mahn

REM:ed

enc.

R Mahn

Excellent; I have no changes.  
A pleasure to read; it wasn't  
always thus.

Oh/

6/16

Mahn

OHIO UNIVERSITY  
ATHENS, OHIO 45701

BOARD OF TRUSTEES

June 13, 1972

To: Senior Administrators  
From: Robert E. Mahn, Secretary; Board of Trustees  
Re: Minutes of May 23, 1972 Board Meeting

Please review these. Please return with corrections  
noted by Thursday, June 15.

Robert E. Mahn

REM:ed

enc.

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MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

2:30 P.M., Tuesday, May 23, 1972  
Room 15, Bennett Hall  
Chillicothe Campus

I. Roll Call

The meeting was called to order by Vice Chairman Kennedy who presided in the absence of Chairman Baxter. Roll call showed a quorum to be present, consisting of Charles E. Holzer, Jr., Fred H. Johnson, Edwin L. Kennedy, William R. Morris, and Mrs. J. Wallace Phillips. Duncan M. Baxter, Don M. Casto, Jr. (whose term expired on May 14, 1972, but for whom a replacement has not been named), and C. Paul Stocker were unable to attend. (The ninth member, Wayne E. Brown, resigned effective May 1, 1972. A copy of his letter of resignation appears as Attachment 1.) Also present were President Claude R. Sowle and Secretary Robert E. Mahn. Vice President for Regional Higher Education Beaumont Davison and University Architect and Engineer Luverne Lausche were present to present reports.

II. Action on Minutes of Meetings of  
March 13, 1972 and April 14, 1972

The motion by Mr. Johnson, with second by Dr. Holzer, to approve the minutes of March 13, 1972 and April 14, 1972, as distributed, was adopted unanimously.

III. Communications, Petitions, and Memorials

None were presented.

IV. Reports of President and other Senior Administrative Officers;  
Report by Dr. Edwin Hunt Badger, Director of the Chillicothe Campus

A. President Sowle

President Sowle stated that he had no formal presentation.

B. Dr. Badger

Dr. Badger's report appears as Attachment 2.

V. Reports of Committees

There were no reports.

VI. Unfinished Business

There was no unfinished business.

VII. New Business

A. Ratification of Founders' Citation

Awarded Dr. Robert L. Morton on April 21, 1972

President Sowle presented the following information and resolution. Mr. Johnson moved approval of the resolution. Mr. Morris seconded the motion, which was unanimously approved.

At an informal meeting with Board members on March 12, 1972, President Sowle proposed that Dr. Robert L. Morton be awarded the Founders' Citation at a dinner to be arranged at an early date. Mr. Johnson expressed the view that it was good to make this award to a meritorious faculty member, and recommended proceeding with the plan, with ratification at the next Board meeting. The other members present, namely, Baxter, Holzer, Morris, Phillips and Stocker, concurred.

Resolution 1972 - 19

BE IT RESOLVED by the Board of Trustees of Ohio University that the Founders' Citation conferred upon Dr. Robert L. Morton on April 21, 1972 is hereby ratified:

THE FOUNDERS' CITATION OF  
OHIO UNIVERSITY  
Honoring

ROBERT L. MORTON

native son, a 1913 graduate of Ohio University, eminent author, Distinguished Professor of Education, world traveler, philanthropist, and humanitarian, we recognize his adherence to the ideals as conceived by the University's founders and as chartered in the Ordinance of 1787.

HIS LOYALTY has enriched the University and has provided an example for all alumni and faculty to emulate. HIS SCHOLASTIC ACHIEVEMENTS during his forty-two years with the College of Education have brought great esteem to his college and his university. HIS PROLIFIC AUTHORSHIP is renowned world-wide and has broadened the perception of the University in academic environs. HIS PHILANTHROPY and HUMANITARIANISM have bequeathed to Ohio University, her faculty and students, an ideal in perpetuity with the endowment of the Robert L. Morton Professorships.

The name and the man, Robert L. Morton, shall persist and be honored as long as Ohio University shall endure.

In recognition of this beneficence, and by virtue of the authority of the Board of Trustees, Ohio University confers upon you its highest award, THE FOUNDERS' CITATION, with all the rights and privileges attached thereto.

Given at Athens, Ohio on the Twenty-First Day of April, Nineteen Hundred  
and Seventy-Two

Duncan M. Baxter  
Chairman, Board of Trustees

Robert E. Mahn  
Secretary, Board of Trustees

Edwin L. Kennedy

Don M. Casto, Jr.

Fred W. Johnson

Wayne E. Brown

Charles E. Holzer

William R. Morris

C. P. Stocker

Jody Phillips

This is the Fourth issue of THE FOUNDERS' CITATION--Established 1961  
by the Board of Trustees.

B. Ratification of Naming of Speech Building Claude E. Kantner Hall

President Sowle presented the following information and resolution. Mr. Johnson moved approval of the resolution. Mrs. Phillips seconded the motion, which was unanimously approved.

At an informal meeting with Board members on March 12, 1972, President Sowle proposed that the Speech Building be named Claude E. Kantner Hall, as recommended by the faculty of the College of Communication and many friends of Dr. Kantner. There was consensus that this be done, with the announcement to be made at an April 28, 1972, College of Communication banquet in honor of Dr. Kantner, and that this be ratified at the next Board meeting. Concurring in this were the members present--Baxter, Holzer, Johnson, Morris, Phillips and Stocker.

Resolution 1972 - 20

WHEREAS, Claude E. Kantner, Ph.D., Professor of Communication, will be a member of the Ohio University faculty and administration for twenty-five years before retirement in June, 1972, and

WHEREAS, Dr. Kantner is an internationally recognized authority on Phonetics, having written numerous books and articles including a classic work of the field, Phonetics, and

WHEREAS, among his many professional activities he has been an outstanding Director of the School of Dramatic Art and Speech, served as Chairman of the Ford Foundation Study of Communication Curricula, and pioneered the development of the College of Communication--serving as its first associate dean,

NOW, THEREFORE, BE IT RESOLVED that in recognition of his distinguished career and his contribution to Ohio University and to the academic community, the Board of Trustees of Ohio University does hereby name the Speech Building on College Street the Claude E. Kantner Hall.

The recommendation to name the building in honor of Dr. Kantner and related documents appear as Attachment 3.

C. Appointment of William A. Phillips to Fill a Vacancy on the Ohio University-Zanesville Regional Coordinating Council

Vice President Davison presented the following resolution, the acceptance of which was moved by Mr. Johnson, following a statement by him that he was personally acquainted with Mr. Phillips and endorsed his membership on the Council. Following a second by Mrs. Phillips, the motion was adopted unanimously.

Resolution 1972 - 21

BE IT RESOLVED by the Board of Trustees of Ohio University that William A. Phillips is approved for an eight-year appointment to the Ohio University-Zanesville Regional Council, replacing John Graham who resigned on February 4, 1972.

Information on Mr. Phillips appears as Attachment 4.

D. Emeritus Resolution

President Sowle reported that on May 11, 16, and 17, 1972, Vice President and Dean of Faculties Culbert had submitted to him the names of eighteen members of the faculty and administration recommended for emeritus status, according to the criteria followed in recommending to him those deserving of this status. He said he was endorsing them for the honor.

Mr. Morris moved approval of the following resolution, which Dr. Holzer seconded. It was adopted unanimously.

Resolution 1972 - 22

BE IT RESOLVED by the Board of Trustees of Ohio University that emeritus status be conferred upon the following upon their retirement from Ohio University in 1972.

Appel, Marguerite--Associate Professor Emerita of Education  
Black, Paul H.--Professor Emeritus of Mechanical Engineering  
Calvin, Laurence V.--Associate Professor Emeritus of Industrial  
Technology  
Edwards, John E.--Distinguished Professor Emeritus of Physics  
Hellebrandt, Edwin T.--Professor Emeritus of Economics and  
Management  
Hicks, Samuel I.--Professor Emeritus of Education  
Hill, George E.--Distinguished Professor Emeritus of Education  
Hunkins, Maurel--Director Emeritus of Public Occasions  
Kantner, Claude E.--Professor Emeritus of Communication  
Leonard, Mary K.--Professor Emerita of Art  
Miller, Wilma K.--Professor Emerita of Health, Physical Education  
and Recreation  
O'Brien, Paul R.--Secretary of the Board of Trustees Emeritus  
(posthumous award)  
Rogers, Mary-Lyell--Associate Professor Emerita of Home Economics  
Thomas, Tydvil--Assistant Professor Emerita of English  
Thompson, Barbara E.--Assistant Professor Emerita of Education  
Trepp, Joseph P.--Professor Emeritus of Health, Physical Education  
and Recreation  
Truxell, Elizabeth--Associate Professor Emerita of Art  
White, Clarence H.--Professor Emeritus of Art

Information on those recommended for emeritus status, and a copy of the criteria followed in recommending them, appears as Attachment 5, p. 309.

#### E. Chillicothe Phase II Construction Project

Vice President Davison stated that favorable bids had been received by the Department of Public Works on May 16. On May 18 the Department recommended the award of contracts (copy of letter and related materials appear as Attachment 6).

University Architect and Engineer Lausche answered questions about the bids. He expressed the hope that ground could be broken in three or four weeks. Mr. Kennedy reminded those present that the favorable bids meant that movable equipment eliminated from the project on the basis of preliminary estimates could now be restored.

Dr. Holzer moved approval of the following resolution to recommend to Public Works the awarding of the bids, which Mr. Morris seconded. The motion was approved with the following votes recorded on roll call: Johnson-yes, Morris-yes, Phillips-yes, Holzer-yes, Kennedy-yes.

Mr. Kennedy expressed the pleasure of the Board in approving a below-estimate bid.

Resolution 1972 - 23

WHEREAS, The Ohio University Board of Trustees at their May 13, 1971, meeting passed a resolution authorizing appropriate administrative officers of Ohio University to proceed with the planning, including the hiring of associate architects to prepare detailed plans, for the Learning Resources/Student Activities Center, Chillicothe Campus, Phase II at an estimated cost of \$1,000,000, and

WHEREAS, bids on the construction of the Learning Resources/Student Activities Center were opened on May 16, 1972, and the lowest total bids were found to be \$775,072, and

WHEREAS, The Director of the Department of Public Works of the State of Ohio, in a letter dated May 18, 1972, recommends acceptance of these bids, and

WHEREAS, these bids will result in a total project cost of \$1,000,000,

NOW, THEREFORE, BE IT RESOLVED that the following contracts for construction of the Learning Resources/Student Activities Center, totalling \$775,072, be recommended by the Board of Trustees to the Director of Public Works:

<u>CONTRACTORS</u>	<u>BID</u>	<u>ESTIMATE</u>
Steward Construction Company Marion, Ohio 43302		
Item #1 General Contract	\$428,600	\$464,000
Item #1A Alternate G-1	<u>2,400</u>	<u>2,500</u>
TOTAL GENERAL CONTRACT	\$431,000	\$466,500

Southeast Mechanical Contractors  
Chillicothe, Ohio 45601

Item #2 Plumbing Contract	<u>33,172</u>	<u>42,000</u>
TOTAL PLUMBING CONTRACTS	\$ 33,172	\$ 42,000

Mechanical Construction  
Chillicothe, Ohio 45601

Item #3 Heating and Air Con- ditioning Contract	\$153,500	\$165,000
Item #3A Alternate M-1	2,000	No change
Item #3B Alternate M-2	200	No change
Item #3E Alternate M-5	<u>2,800</u>	<u>2,000</u>
 TOTAL HEATING & AIR- CONDITIONING CONTRACT	 \$154,100	 \$167,000

West End Electric Company  
Portsmouth, Ohio 45662

Item #4 Electric Contract	\$139,000	\$135,000
Item #4A Alternate E-1	6,400	2,750
Item #4C Alternate E-3	4,600	4,900
Item #4D Alternate E-4	<u>6,800</u>	<u>6,700</u>
 TOTAL ELECTRIC CONTRACT	 \$156,800	 \$149,350

TOTAL CONTRACTS RECOMMENDED	\$775,072	\$824,850
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#### F. Athens Television Tower Replacement

Vice President Davison explained that the Ohio Educational Television Network Commission had contracted to erect a new television tower in the Athens area for the purpose of expanding the state-wide educational television system. An agreement to erect this tower on the site of Ohio University's existing tower is being negotiated. The new tower must be completed and in operation by September 10, 1972. Upon completion, the tower will become University property. No cost to the University is involved.

Mr. Morris moved that the following resolution be approved. Second was by Mrs. Phillips, and approval was unanimous.

#### Resolution 1972 - 24

WHEREAS, The Ohio Educational Television Network Commission, through funding provided by the Board of Regents, has been charged with the responsibility of expanding the state-wide educational television network, and

WHEREAS, plans call for the erection of television tower facilities in the Athens area as a requirement for implementing this expansion program, and

WHEREAS, it has been determined to the satisfaction of both Ohio University and the Ohio Educational Television Network Commission that dismantling of the existing tower owned by Ohio University and replacing it with a tower designed to meet the load requirements of both systems would be beneficial to both parties, and

WHEREAS, said tower replacement would be accomplished at no expense to Ohio University, and interruption of normal television programming can be accommodated, providing construction takes place between June 7, 1972, and September 10, 1972, and

WHEREAS, it is in the best interests of both Ohio University and the Ohio Educational Television Network Commission to proceed with the signing of an agreement at the earliest possible date in order to insure that construction can be completed during this period,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University does hereby authorize the Budget, Finance, and Physical Plant Committee to approve the signing of said agreement between Ohio University and the Ohio Educational Television Network Commission when a final draft becomes available.

G. Resolution re \$24,700,000 General Receipts Bonds (Series 1972)

Mr. Kennedy stated that an ambiguity had surfaced which made it appear that the intent of the resolution approved at the April 14, 1972 meeting of the Board was not being carried out, in that the last three maturities are callable. Call before a ten-year period is unacceptable to bond purchasers. So, the intent of the resolution is to make clear that bonds are not callable for ten years, which will eliminate the possibility of a higher rate of interest on the last three years. Because there is a real competitive situation in respect to the bonds, the correcting resolution is offered. He commented that "with the market in a holding period with all eyes on Moscow" the new May 31 sale date might benefit us.

Mr. Morris moved that the following resolution designed to bring the original resolution in conformity with Board intent be approved. This was seconded by Dr. Holzer, and approved by roll call vote, with the following votes recorded: Johnson-yes, Morris-yes, Phillips-yes, Holzer-yes, Kennedy-yes.

Resolution 1972 - 25

RESOLVED by the Board of Trustees of Ohio University:

That the First Supplemental Trust Agreement and Series 1972 Resolution pertaining to Ohio University \$24,700,000 Receipts Bonds, Series 1972, Section 4 (e) and Section 5 (b) as adopted April 14, 1972 be amended as follows:

Section 4 (e) Redemption Terms and Prices. The series 1972 Bonds maturing on or before December 1, 1983, are not subject to redemption. Series 1972 Bonds maturing after December 1, 1983, are subject to call for redemption prior to maturity, in whole or in part and in inverse numerical order at the option of the Board of Trustees on June 1, 1984, or on any interest payment date thereafter at par and accrued interest to the date of redemption plus redemption premiums as follows:

3% if redeemed June 1, 1984, through December 1, 1988, inclusive,  
2½% if redeemed June 1, 1989, through December 1, 1993, inclusive,  
2% if redeemed June 1, 1994, through December 1, 1998, inclusive,  
1½% if redeemed June 1, 1999, through December 1, 2003, inclusive,  
1% if redeemed June 1, 2004, through December 1, 2008.

Notice of call for redemption of Series 1972 Bonds shall be given in the manner provided in the Trust Agreement.

Section 5 (b). Strike and delete therefrom the following:  
"not less than ten calendar days."

### VIII. Selection of Next Meeting Date and Site

Mr. Kennedy stated that a special meeting would probably be necessary in the summer. The next regular meeting will be held in Athens on Tuesday, September 12, 1972.

### IX. General Discussion--Roll Call of Members

President Sowle noted for the record what he felt Mr. Johnson would not report--the praise accorded Mr. Johnson at the dedication of the completed Hocking River Relocation Project. The project would not have gone forward without Mr. Johnson's efforts. It has more than proved its worth. All take pride in this accomplishment.

Mr. Kennedy stated that one sees the completed project, but still does not believe it. Mr. Morris added what he had said on another occasion: "God can make a tree, but only Fred Johnson can move a river."

Mr. Johnson expressed his pleasure at being on the Chillicothe campus. He moved that, at the end of a successful year, and the end of the second year of Mr. Baxter's chairmanship, the Board express appreciation to Mr. Baxter for his leadership. Also that it express appreciation to President Sowle for great leadership, and to faculty and administration for great accomplishment. There was a unanimous second and approval of the motion.

Mr. Morris expressed delight with the Chillicothe campus, saying that his visit to the Belmont campus, his home territory, made him ecstatic, and that Chillicothe rivaled it.

Mr. Morris continued his comments, stating that a report on leasing of the East State Street properties could not yet be made. The new statute, which is having its first application here, has many ramifications. Developers appear to be at a relatively close position of agreement and a report should be available within a reasonable time.

Mrs. Phillips had no comments other than to suggest that Mr. Johnson might assist in correcting the Chillicothe campus' flooding problem.

Dr. Holzer expressed pleasure at the opportunity of visiting the Chillicothe campus.

X. Election of Officers (Chairman of Board, Vice Chairman of Board, Secretary of the Board, and President of the University)

A. Chairman of the Board

Mr. Johnson moved the election of Mr. Kennedy to the Chairmanship for 1972-73. Mr. Morris seconded the motion, which was approved unanimously.

B. Vice Chairman of the Board

Mr. Kennedy moved the election of Mr. Morris to the vice chairmanship for 1972-73. Dr. Holzer seconded the motion, which was approved unanimously.

C. Secretary of the Board

Mrs. Phillips moved the election of Mr. Mahn as Secretary of the Board for 1972-73. Dr. Holzer seconded the motion, which was unanimously approved.

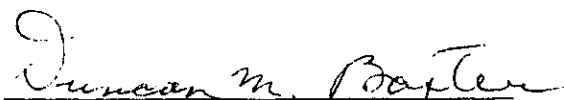
D. President of the University


Chairman Kennedy characterized the action needed as the greatest of all noncontroversial matters. Mr. Morris moved the noncontroversial selection of Dr. Sowle as President of the University for 1972-73. The motion was seconded and approved unanimously and enthusiastically.

The Board approved with considerable reluctance President Sowle's request that his salary for 1972-73 be the same as for 1971-72; also that his expense allowance for 1972-73 be a thousand dollars less than in 1971-72.

XI. Adjournment

Chairman Kennedy invited questions and comments from visitors. There being none, he declared the meeting adjourned at 3:15 P.M.

  
Duncan M. Baxter, Chairman

  
Robert E. Mahn, Secretary

*new* ① X/C to members of Board of Trustees, *Old 117-15-4*  
*senior administrators and Mr. Black -* PRESIDENTS OFFICE  
**BIG BEAR STORES COMPANY** FYI.  
 MAY 3 1972  
*Ans 5/4/72*  
 GENERAL OFFICES  
 770 W. GOODALE BLVD., COLUMBUS, OHIO 43212

*Wayne E. Brown*  
 President

May 1, 1972

The Honorable John J. Gilligan  
 Governor of Ohio  
 State House  
 Columbus, Ohio 43215

Dear Governor Gilligan:

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Y

Due to the pressure of my business affairs, it has become necessary for me to curtail my outside activities. After careful consideration, I have concluded that I should resign as a Trustee of Ohio University, effective immediately. I take this action with great reluctance, as I have enjoyed my work with the Trustees and the University officials. Prudence dictates, however, that I now terminate this connection with the University which I have found most interesting and stimulating.

I want to express my appreciation and thanks to other members of the Board, the President of the University, and all other university administrative officers with whom I have worked, for their cooperation during my tenure as a Trustee.

Sincerely yours,

*Wayne E. Brown*  
 Wayne E. Brown

cc: ✓ Dr. Claude R. Sowle  
 President, Ohio University  
 Mr. Duncan M. Baxter  
 Chairman of the Board of Trustees, Ohio University

REPORT OF CAMPUS DIRECTOR TO THE OHIO UNIVERSITY BOARD OF TRUSTEES

In behalf of the Ohio University-Chillicothe Campus students, faculty and administration, it is my pleasure to welcome you to this campus. We are pleased to have you here. All of us on the regional campuses are delighted that you have decided to hold your meetings at our campus locations on a regular basis. Ohio University has been a pioneer in the establishment of regional campuses, and we are all grateful for the pioneering work under the administration of Presidents Baker and Alden. Under their administrations the dedicated work of Dean Gubitz, Dean Penson, and Dean Smith has come to fruition. The concern of President Sowle for regional higher education has been an inspiration to all of us. His appointment of Beaumont Davison as Vice President for Regional Higher Education has added additional commitment for a strong emphasis to regional higher education and for further development of the regional campuses.

I would like to give you a brief report on the development of this campus in terms of enrollment, curriculum development, facilities; student services, community relationships and inter-institutional relationships.

A number of you recall that after World War II, the Athens Campus was unable to accept all of the applications for admission and evening classes were begun at the old Chillicothe High School. In 1961 to supplement the evening program, classes were offered during the day at the First Presbyterian Church. Community involvement, through the Advisory Committee, led to gifts of money and land. In September of 1966, Bennett Hall, the present academic building, opened to provide two-year programs for students. In 1970, further action by the local Advisory Committee and the then Off Campus Academic Programs administration under Dean Smith's leadership resulted in the addition of both land and buildings to the campus complex. The interest and endeavor of the

local community were vital in the development of this campus, but the major impetus has always come from Ohio University-Athens. Administratively, academically, and physically, this campus is closely bound to the Athens Campus although it is evolving a unique identity within the framework of Ohio University.

We now have 22 full time faculty members and beginning this coming academic year 1972-1973 we will have three associate professors, six assistant professors and 13 instructors; three Ph.D's are included. Five of the faculty are near the doctorate and two are completing the final stages of their dissertations. In addition, we have nearly 20 part-time faculty members each Quarter, most of whom commute from the Athens Campus. The combined faculty teach approximately 115 sections of courses each quarter. In addition we have two graduate Master's programs administered on this campus but staffed by Athens departments in Business Administration and Industrial Systems Engineering. Presently we have approximately 602 undergraduate students and 105 graduate students. Our student body averages 550 full time equivalents or 70% carrying at least 12 hours or better. Over 200 students on this campus relocate to the Athens Campus for their junior or senior year during any one academic year. In addition over 500 individuals participated in our non-credit programs.

Our administrative structure is similar to that of the other regional campuses of Ohio University. The central administrative structure consists of the Director, and the Assistant Director, who is also responsible for admissions and registrations function. The Adult and Continuing Education administrator is responsible for credit and non-credit courses, short-term and workshop courses, the administration of the graduate programs and all other extension services of the campus. He also shares in facilitating many areas of community service

educational programs. An additional responsibility of temporary duration is to chair the Accreditation Committee and to oversee the preparation and coordination of all reports leading to accreditation by the North Central Association next year 1972-1973.

The Student Programs Director, who is in charge of student counseling and financial aids, is responsible for student organization and the administration of funds for the cultural programs. An additional responsibility has been the chairmanship of the Phase II Building Program.

The University has a fine library containing over 30,000 volumes administered by a Librarian and an Assistant Librarian.

With the acquisition of the Mount Logan Sanitarium properties last year, heavy responsibilities have been placed upon the Plant Maintenance Engineer, who is in charge of building and grounds supervision.

The Bookstore Manager and the Civil Service clerical and maintenance staff complete the organization of administrative functions on the campus.

The campus is governed by faculty administrative committees. In addition to the campus Director and Assistant Director, the campus is represented by a University Faculty Senate representative, Miss Monica Wyzalek, Assistant Professor of Mathematics. The Faculty has recently organized a Faculty Council to assist in the governance of the campus in academic affairs, to promote the development of the University in Chillicothe and to nurture the professional growth and stability of the faculty. The chairman of the Faculty Council is under the able chairmanship of Mr. Arthur Vorhies, Assistant Professor of Biology and Zoology. With the addition of the Student Program Director and the Adult and Continuing Education Specialist to various committees on the campus, the campus committees represent a broad spectrum of the University community.

Several major University committees have been active during the past year and will terminate their life upon completion of their functions next year. The Phase II Committee, under Mr. J. Stephen Phillips' chairmanship, has done an outstanding job of working with the architect and University planners in the design of the new facility. He has been ably assisted by Mr. William H. Allyn, our Librarian, and Mr. Merle V. Holcomb, our Building Maintenance Engineer and many others too numerous to mention.

The second major committee is the Accreditation Committee under Dr. Russell A. May's chairmanship alluded to earlier under the Adult and Continuing Education reference. This self-study project in preparation for accreditation by the North Central Association is already proving its worth by making us all study our weaknesses and our strengths as a regional campus of Ohio University. This agonizing process is going on at all of our sister campuses of Ohio University.

The third major committee has been the Law Enforcement Technology Program under Mr. Joe D. Pierce's direction, in preparing and designing the curriculum, which has now been approved by the University Curriculum Committee and the Board of Regents. Our Law Enforcement Technology is this campus's first attempt in Technical Education. We are now attempting to fill an appointment for the program with an academically qualified Director with faculty status. A second program, Real Estate Technology, has recently been approved by the University Curriculum Committee at Athens.

Our primary product is students, and we are proud of their academic performances. At the main campus, at other academic institutions, and in the world of work, faculty members and administrators at Athens and other colleges and universities have praised our students' performance and their work orientation in both classroom and at their work as undergraduate students in both business and academic offices of the University.

Feedback from our currently enrolled students both here and at the Athens Campus informs us that our faculty is a competent one and that our faculty members show a genuine interest in each student's academic growth.

It is to be hoped that ground breaking of the Phase II Project, the Learning Resources Center, will take place soon. The construction of the new facility will enable us to better use our present Bennett Hall by providing space for our new technical programs and other academic activities. In addition the new building will give our students a very much needed recreational area and also one happily housing a fine library.

Ohio University-Chillicothe faculty and administration are concerned about cooperative arrangements with other institutions in the area not only in higher education, but also in the area of vocational-technical programs. We have been encouraged and ably supported by Vice President Davison and Dean Smith. Currently, we are in the initial exploratory phase of discussions with the local Vocational-Technical District of Ross and Pickaway Counties. These cooperative arrangements and discussions attest to the wisdom of the regional higher education concept.

It is our belief that Ohio University's dedication to this concept bodes well for the future of higher education in Southeastern Ohio. The fact that our regional campuses are strong links in the chain is due in large measure to your support of President Sowle and his administration both at Athens and on the several regional campuses of Ohio University.

Again, let me express our appreciation in honoring us by your presence here and for giving us the opportunity of showing you another portion of your University.

Edwin Hunt Badger  
Director, Ohio University-Chillicothe

Chillicothe, Ross County, Ohio  
May 23, 1972

# OHIO UNIVERSITY

## INTER-OFFICE COMMUNICATION

DATE March 11, 1972TO Claude R. Sowle, PresidentFROM Edward M. Penson, Associate Vice President and Dean of FacultiesSUBJECT The Attached Request re: Dean Claude E. Kantner

✓ On April 28, 1972 the faculty of the College of Communication together with our former colleagues and graduate students from all over the country will honor Dr. Claude E. Kantner, Professor of Communication, as he retires from administration and his present position of Associate Dean of the College. A surprise banquet is planned during which it is our hope to present Dr. Kantner with a special book, Impressive by its thickness and weight, containing letters and telegrams from literally hundreds of former students who sense the unobtrusive excellence of this man and the way he has contributed to their lives as well as his field. It is our fervent hope that, with your help and approval (and, of course, with the approval of the Board), we might be able to announce that night the naming of the old Speech Building for Dr. Kantner.

✓ Very rarely do we have an opportunity to honor a man such as Dr. Kantner in a manner so appropriate. He came to Ohio University twenty-four years ago as an already renowned phonetician. Our School of Dramatic Art and Speech was small and unestablished. As its director, he developed it into one of the best widely recognized schools in the nation with a very rare -- even unique balance of theatre arts, inter-personal and mass communication, and hearing and speech sciences. I can tell you from very personal experience that he alone was the magnet which attracted a number of faculty and promising graduate students to Ohio University.

As a scholar, Dr. Kantner's contributions to his field are distinguished by quality and impressive with quantity. (Please see bibliography attached to Paul Boase memo of Nov. 24, 1971 for list of 36 major publications.) Now that more sophisticated research instrumentation is available, scholars in the field are proving as facts the ideas and theories Dr. Kantner hypothesized without benefit of such instruments years ago.

As a person, Dr. Kantner is known as the easiest of human beings to talk to. He combines a capacity for understanding with both wit and wisdom. I came to him one day to seek his advice on a serious administrative problem and asked if he had an administrative panacea in his dealings with people. His eyes twinkled, and he replied, "My job has been to make the insecure feel more comfortable and make the comfortable feel insecure."

On Thursday, December 16, 1971, the Senior Administrators unanimously recommended naming

—————→

the building for Dr. Kantner with the idea "that the announcement would be made at ceremonies in connection with Dr. Kantner's retirement from his administrative position." I understand that Vice President Hecht will present a plan for naming of buildings to the Board in May rather than in March as originally thought. Therefore, I request informal consideration of this proposal regarding Dr. Kantner in March, hopefully with ratification at the May meeting.

A handwritten signature, possibly "S. Hecht", is written above a horizontal line.

EMP:gm

# OHIO UNIVERSITY

## INTER-OFFICE COMMUNICATION

DATE November 24, 1971

TO Martin Hecht, Vice-President for Development, via Dr. Taylor Culbert

FROM Committee to Honor Dr. Kantner on his Retirement

SUBJECT Proposed Name for the Speech Building

The following statement written by Dr. Gordon Wiseman was enthusiastically endorsed by the committee established to plan appropriate honors for Dr. Claude E. Kantner.

Dr. Claude E. Kantner, Associate Dean of the College of Communication, will retire from his administrative duties on July 1, 1972, after 25 years of faithful and dedicated service to Ohio University. It is recommended that the present Speech and Theater Building on College Street be named the Claude E. Kantner Hall in his honor. It is felt that Dr. Kantner not only deserves this honor but also that this is an advantageous time to name a building after a teacher-administrator.

Dr. Kantner came to Ohio University in July, 1947, as Director of the School of Dramatic Art and Speech. He came as director of a school that included just dramatic art and speech, which was housed in five buildings and included eight faculty members. Under his leadership the present Speech and Theater Building was planned and built and dedicated in 1951.

With many individuals this kind of success would have been cause for relaxation but not so with Dr. Kantner. His uncanny ability to plan for the future was evident in the early years of his leadership.

Dr. Kantner's ability to dream dreams and then to implement those dreams provided a leadership that helped the School to grow in every way. He carefully selected new faculty from various schools so that all philosophies would be represented. His constant prodding and encouragement to young members of the faculty to not only finish the Ph.D. degree but to get it in new areas of communication readied the School so that when the Ph.D. program was introduced at Ohio University, the School of Speech was the second area invited and encouraged to develop a Ph.D. program. As funds were made available for new areas, i.e., Television and Organizational Communication, Dr. Kantner had already planned so well that the School was able to accept the new challenges.

Perhaps equally important has been his ability to initiate new programs

Proposed Name for the Speech Building 11/24/71

2

so that at all times Ohio University was ahead of the field. This reputation has attracted worthy graduate students who have gone out to become leaders in all areas of the schools represented. Dr. Kantner's ability to recruit the right students at the right time has enhanced this success.

Dr. Kantner's own personal dedication and depth of scholarship served as a model so that he lead by both precept and example. He was always willing to give of himself and each goal reached was not a stopping place but a stepping stone to new and greater things. The concept of the new College of Communication was initiated under his leadership and came to fruition in 1968. Speech at Ohio University has been under the close leadership of Dr. Kantner. Others have made their individual contributions but Dr. Kantner has given the direction. It is for these reasons, as well as many others, that we feel that the present Speech and Theater Building should be named Claude E. Kantner Hall.

enclosures

Recommended by:

Paul H. Boase

Paul H. Boase, Chairman

Archie Greer

Archie Greer

Virginia Hahne

Virginia Hahne

Richard Ham

Richard Ham

Edward Penson

Edward Penson

Gordon Wiseman

Gordon Wiseman

Dean John R. Wilhelm

Dean John R. Wilhelm

☒ APPROVED☐ DISAPPROVEDVice-President Taylor Culbert☐ APPROVED☐ DISAPPROVEDVice-President Martin Hecht☐ APPROVED☐ DISAPPROVED

Vita

CLAUDE E. KANTNER

Address: Peach Ridge Road, Athens, Ohio

Born: May 9, 1907, in Woodland, Michigan

Marital Status: Married, wife, Virginia 3 children

Academic and Professional Training

Hastings High School, Hastings, Michigan	1920-24	H.S. Diploma
Albion College, Albion, Michigan	1924-28	A.B.
Univ. of Wisconsin, Madison, Wisconsin	1928-33	M.A. 1931 Ph.D. 1933

Professional Experience

Instructor in Speech and English	1928-29
Central High School, Kalamazoo, Michigan	
Assistant in Speech Correction	1929-33
University of Wisconsin	
Visiting Lecturer in Phonetics and Speech	1936, Summer
correction, University of Wisconsin	
Instructor in Speech and English	1933-35
Stevens College, Columbia, Missouri	
Assistant in Speech and	1935-38
Associate Professor in Speech	1938-44
Louisiana State University, Baton Rouge, Louisiana	
Visiting Lecturer in Speech Correction	1938, Summer
Ohio University, Athens, Ohio	
Visiting Lecturer in Phonetics and Speech	1940, Summer
Correction, State Teacher's College,	
Greely, Colorado	
Speech Pathologist, University of Oregon,	1944-47
Children's Division, Medical School,	
Portland, Oregon	
(Acting Director, 1945-46)	
Director, School of Dramatic Art and Speech	1947-67
Ohio University, Athens, Ohio	
Visiting Professor, University of	1947, Summer
Minnesota, Minneapolis, Minnesota	

Professional Experience, cont.

Director, School of Communication Ohio University, Athens, Ohio	1967-68
Associate Dean, College of Communication Ohio University, Athens, Ohio	1968-72
Vice Chairman, University Council Ohio University, Athens, Ohio	1970
Chairman, University Council Ohio University, Athens, Ohio	1971

Publications (arranged chronologically)

1. Kinesiologic Phonetics, with R. W. West, The College Typing Company, Madison, Wisconsin, 1933 (mimeographed).
2. Kinesiologic Phonetics, Revised Edition, with R. W. West, The College Typing Company, Madison, Wisconsin, 1935 (mimeographed).
3. Phonetics, 3rd edition, revised, of Kinesiologic Phonetics, with R. W. West, The College Typing Company, Madison, Wisconsin, 1936 (mimeographed).
4. "An Apologia of a New Phonetic Classification," with R. W. West, Quarterly Journal of Speech, April, 1936.
5. A Workbook in Public Speaking, with G. W. Gray, mimeographed privately, Baton Rouge, Louisiana, 1936.
6. Book Review, Speech Therapy by Emil Froeseffels, Quarterly Journal of Speech, February, 1936.
7. "Four Devices in the Treatment of Rhinolalia Aperta," Journal of Speech Disorders, June, 1937.
8. "Four Devices in the Treatment of Rhinolalia Aperta," (abstract). Proceedings, vol. VII, American Speech Correction Association, 1937.
9. "A Speech Correction Program," Southern Speech Journal, November, 1937.
10. Workbook in Public Speaking, with G. W. Gray and Dallas Dickey, rev. ed., mimeographed privately, Baton Rouge, Louisiana, 1938.
11. Phonetics, with R. W. West, 4th ed., The College Typing Company, Madison, Wisconsin, 1938 (mimeographed).
12. Book Review, Voice and Articulation Drillbook by Grant Fairbanks, Quarterly Journal of Speech, 1939.

Publications, cont.

13. "Personality and Speech," in Research in Human Adjustment, Lawrence E. McKune, ed., English Division of the Texas State Teachers Association, December, 1940.
14. Phonetics, with R. W. West, Harper and Brothers, 1942.
15. "Phonetics," Chapter V in Voice Science by L. S. Judson and A. T. Weaver, F. S. Crofts and Company, 1942.
16. Book Review, The Practice of Speech Correction in the Medical Clinic, by A. E. Kopp, Southern Speech Journal, November, 1942.
17. Book Review, American Words and Their Ways by John Whyte, Journal of Speech Disorders, September, 1944.
18. "The Incidence of Stuttering Among White and Colored School Children," with Chester Carson, Southern Speech Journal, January, 1945.
19. "Report of the Committee on Revision of Certification Requirements for Teachers of Speech Correction," published by the Oregon State Department of Education, Salem, Oregon, 1946.
20. "The Role of Diagnosis in a Speech Re-Education Program," in The Role of Speech in the Elementary School, published by the Department of Elementary School Principals of the National Education Association, 1946.
21. "Language and Ethics," Chapter X in Modern Speech by Gladys Borchers and C. M. Wise, Harcourt, Brace and Co., 1947.
22. "The Rationale of Blowing Exercises for Patients with Repaired Cleft Palates," Journal of Speech Disorders, September, 1947.
23. "Ear Training Pays Dividends," Western Speech, October, 1947.
24. "Diagnosis and Prognosis in Cleft Palate Speech," Journal of Speech Disorders, September, 1948.
25. "Social Responsibility in Speech Education," Southern Speech Journal, November, 1948.
26. "Some Practical Aspects of the Treatment of Functional Articulatory Disorders," The Speech and Hearing Therapist, published by the Indiana State Speech and Hearing Association, March, 1950.
27. Book Review, Business and Professional Speech by Clara Mawhinney and Harley Smith, Central States Speech Journal, March, 1951.

28. Book Review, Speech and Hearing Programs in the Secondary Schools, bulletin of the National Association of Secondary School Principals, Journal of Speech and Hearing Disorders, June, 1951.
29. "Speech and Education in a Democracy," Southern Speech Journal, September, 1951.
30. "New Buildings for Old," with H. P. Constans, Quarterly Journal of Speech, April, 1953.
31. "All the King's Horses and All the King's Men Couldn't," Speech Teacher, January, 1954.
32. Book Review, Speech Disorders by Mildred Berry and Jon Eisenson, The Speech Teacher, June 1967.
33. Book Review, Manual of Phonetics edited by E. Kaiser, Journal of Speech and Hearing Disorders, February, 1959.
34. "Ethical Problems in Debating," a symposium, The Speech Teacher, June, 1957.
35. "The Nature, Function and Problems of Language," Chapter I in Speech for Everyday Use by Elizabeth Andersch and L.C. Staats, Rinehart, 1960.
36. Phonetics, rev. ed., with R. W. West, Harper and Bros., 1960.

#### Professional Honors and Activities

1. Delta Sigma Rho
2. Phi Kappa Phi
3. Fellows and Certificate of Clinical Competence, American Speech and Hearing Association
4. Executive Council of American Speech Correction Association, 1938-42.
5. Editor, Southern Speech Journal, 1942-43.
6. Editorial Staff, Speech Monographs, 1942-45.
7. Associate Editor, Journal of Speech and Hearing Disorders, 1942-54.
8. Committee on Certification, American Speech Correction Assoc., 1942-48.
9. Executive Council, American Speech Association, 1948-51.
10. President, Ohio Association of Speech and Hearing Therapists, 1954-57.
11. Legislative Assembly of Speech Assoc. of America, 1958-61, 1964-67; Executive Committee, 1958-61.

2 DECEMBER 1972

MARTIN HECHT  
VICE PRESIDENT FOR DEVELOPMENT  
OHIO UNIVERSITY

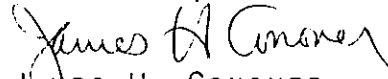
DEAR MR. HECHT:

I UNDERSTAND THAT THERE IS A MOVEMENT AFOOT TO NAME  
THE OHIO UNIVERSITY SPEECH BUILDING AFTER CLAUDE KANTNER --  
THERE IS NO ONE MORE DESERVING OF SUCH A MEMORIAL.

DR. KANTNER IS UNQUESTIONABLY THE MOST UNIVERSALLY  
ADMIRED AND RESPECTED TEACHER AND ADMINISTRATOR ON OUR  
CAMPUS. HIS SERVICE AS AN ADMINISTRATOR WAS IMPORTANT  
AND NECESSARY BUT FACULTY AND STUDENTS WELCOME HIM BACK  
AS AN EXEMPLARY TEACHER.

YOU ARE URGED TO HONOR THE UNIVERSITY BY SO NAMING  
THE BUILDING.

SINCERELY,



JAMES H. CONOVER  
ASSOC. PROF. OF COMPARATIVE ARTS

November 3, 1971

Dr. Paul H. Boase

Mr. Martin L. Hecht

Response--Proposed Name for Speech Building

Thank you for your recommendation to name the Speech Building in honor of Dr. Claude E. Kantner. Your recommendation will be included for processing and review by the Senior Administrators, the President and the Board of Trustees. I shall look forward to receiving the formal proposal from Dr. Wiseman which will be included with the review material.

MLH:mac

cc: Dr. Taylor Culbert

File: 1.12

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE October 29, 1971

TO Martin Hecht, Vice-President for Development  
FROM Paul H. Boase, Director, Interpersonal Communication *Paul H. Boase*  
SUBJECT Proposed name for the Speech Building

Dean Wilhelm has asked me to serve as chairman for a committee to plan a program in honor of Dr. Claude E. Kantner on his retirement this spring as an administrator at Ohio University. The committee which is presently in the process of being developed now includes Dr. Gordon Wiseman and Miss Virginia Hahne. I will be adding other persons.

In preliminary discussions with Dean Wilhelm and others in the College, we decided that one appropriate action would be to submit a proposal to the Trustees to name the Speech Building in his honor. I have asked Dr. Wiseman to prepare a formal proposal with supporting documents which will be presented to your office in the near future.

cc: Dean Wilhelm

RECEIVED

NOV 1 1971

VICE PRESIDENT FOR DEVELOPMENT

November 16, 1971

N. Joseph Welling

Martin L. Hecht

Naming of Speech Building

Thank you for your recommendation to name the Speech Building for Dr. Claude E. Kantner. Your recommendation, along with others we have received, will be reviewed by the Senior Administrators, the President and the Board of Trustees for final action.

MLH:mac

File: 1.12

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE November 1, 1971

TO M. HECHT, VICE PRESIDENT FOR DEVELOPMENT  
FROM J. WELLING  
SUBJECT SPEECH BUILDING

In his report on the state of the University, President Sowle refers to the need to develop comprehensive recommendations on the naming of University buildings. That item prompts me to restate a suggestion which you may already have received from others.

During his tenure with the University, Dr. Claude E. Kantner has been instrumental in the development of all speech related disciplines on campus. As you know, they grew for some time under his leadership as Director of the School of Dramatic Art and Speech. His efforts were central to the development of the College of Communication. Dr. Kantner has made a unique contribution here both within the communication arts and on behalf of the University as a whole.

I am writing to recommend that the Speech Building be named for him at the time of his retirement from administrative service this spring.

JW/dd

xc: Senior Administrators  
Dean J. Wilhelm

**RECEIVED**

NOV 2 1971  
VICE PRESIDENT FOR DEVELOPMENT

APR 6 1972

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATIONDATE March 23, 1972TO Duncan Baxter, Chairman of the Board of TrusteesFROM Beaumont Davison, Vice President for Regional Higher EducationSUBJECT Appointment to Zanesville Regional Council

Please see the attached information concerning a vacancy on the Zanesville Regional Council. I have recommended and President Sowle has approved the appointment of William A. Phillips. I now request review by the Board Administrative Committee so that confirmation of the appointment may be placed on the agenda for the next Board of Trustees meeting.

Dr. Davison

At a luncheon meeting with D. Baxter here today, he app'd the att'd (for - and w/o ref. to - the Bd-Admin. Comm.).

Make sure this gets on the agenda for the May Bd. mtg.

Cur

4/5-

OK  
D. Sowle  
4/5/72

Replacing  
John Shabazz  
Res. Feb. 4

# **MF** *Mutual Federal Savings* AND LOAN ASSOCIATION

14 SOUTH FIFTH STREET  
Zanesville, Ohio 43701

614 / 452-5467

March 8, 1972

Mr. Roy E. Gillespie, Director  
Ohio University - Zanesville Campus  
1425 Newark Road  
Zanesville, Ohio

Re: Advisory Council

Dear Mr. Gillespie:

The following is a resume' of myself, use what ever you wish or need as I am never quite sure just what to put down.

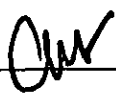
Date and Place of Birth	January 13, 1933, Gallipolis
High School	Ironton High School, 1951
Service	U.S. Army 1953-1955
University Attended	Ohio Wesleyan U. 1951-1953
University and date graduated	Ohio University 1957
Advanced Education	University of Georgia Executive-Development 1963-64 University of Indiana S & L Graduate 1966-1969
Employer	Mutual Federal Savings and Loan Association - 1964
Position	Executive Vice President and Director
Fraternal Organizations	Masonic Lodge #198 Lawrence County, Ohio B.P.O.E. • Elks
Civic Organizations	Chamber of Commerce Board Z.I.P. Board Director and Past President of United Fund Board of Trustees - Good Samaritan Medical Center Kiwanis Club & Director B.P.O.E. U.C.T. Zanesville Country Club Commissioner - Y-City Little League

I hope the above will service your purpose and be acceptable to Ohio University.

Very truly yours,

*Bill*  
William A. Phillips

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 1, 1972TO Senior AdministratorsFROM Claude R. Sowle SUBJECT Procedure for Award of Emeritus Status

As you may recall, in response to Max Pullen's memorandum of April 13 recommending emeritus status for Maurel Hunkins, I asked Taylor Culbert and Bob Mahn to give me certain information and commented that Max's request provided "an occasion for me to review our policies and procedures with respect to the granting of emeriti status to retiring faculty members and non-academic contract employees."

The information submitted by Taylor and Bob is attached for your information.

In terms of policies and procedures, I wish to (a) confirm the approach presently being followed in the academic area and (b) adopt the proposal with respect to persons in areas other than the academic area outlined in the last paragraph of the Culbert-Mahn memorandum of April 21.

If all emeriti recommendations for this year can be submitted to me by Taylor not later than Monday, May 15, I shall see to it that they are placed on the agenda for the Board meeting later this month. If the May 15 date is too early, the recommendations will then be submitted to the Board in late Summer or early Fall.

CRS mw

Attachments

APR 21 1972

Attachment 5, Pg. 2

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE April 21, 1972

TO Claude R. Sowle, President  
Taylor Culbert, Vice President and Dean of Faculties  
FROM Robert Mahn, Assistant to the President

SUBJECT Procedure for Award of Emeritus Status

In reply to your lengthy handwritten footnote dated April 15, 1972, on the bottom of Dr. Pullen's memo to you of April 13, 1972, we offer the following observations and suggestions. Attached also is a tabulation of Emeritus Awards.

At the end of the faculty section in the campus directory (on pages 47 and 48) is a listing of living Emerti faculty and staff, consisting of both faculty members as well as non-faculty members, e. g. Butch Grover, Athletic Director Emeritus, Al Gubitz, Dean Emeritus, John Baker, President Emeritus, etc.

In the academic area the procedure for the granting of emeritus status works as follows:

a) In March or April of each year, the Vice President and Dean of Faculties requests each unit within the academic area to review all of its personnel for possible recommendation for award of emeritus status. The unit head forwards his recommendations to the appropriate dean.

b) The dean reviews the recommendations of the subunits and forwards his recommendations to the Vice President and Dean of Faculties.

c) The Vice President and Dean of Faculties reviews the deans' recommendations and forwards his own recommendations to the President.

d) After review of the Vice President and Dean of Faculties' recommendations, the President forwards his recommendations to the Board of Trustees for consideration and award of emeritus status.

Procedure for Award  
of Emeritus Status  
April 21, 1972  
Page 2

As To This { At each level of review and recommendation, a judgment is made as to whether the individual concerned has earned emeritus status. This judgment is based upon 1) length of service, 2) quality of service, and 3) significance of total contributions to the University. No one automatically acquires emeritus status, even if he serves the University for 50 years.

New procedure { I would suggest that where individuals in areas other than the academic area are thought to deserve emeritus status the recommendations flow upward to the appropriate senior officer and that he forward his recommendations to the Vice President and Dean of Faculties. The Vice President and Dean of Faculties would therefore be in the position of consolidating recommendations before they went to the President and he would furthermore be in a position to evaluate the contributions of people in areas other than the academic area in terms of the main stream of emeritus awards--i. e. those involving faculty members.

TC/dboc

Attachment

DATE April 24, 1972

312

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

MAY 12 1972

DATE May 11, 1972TO Claude R. Sowle, PresidentFROM Taylor Culbert, Vice President and Dean of Faculties *TC*SUBJECT Emeritus Status

Attached are a number of documents. First is my formal recommendation to you for the conferring of emeritus status on those faculty members designated for that honor. For your information, I have attached behind that recommendation supporting letters and documents from the appropriate dean and/or department chairman. I am attaching, further, a copy of a memo that I sent to all budget heads in the academic area stipulating the criteria to be followed in recommending to me those faculty members deserving of the emeritus status; and, a copy of my memo to you outlining the procedure for the award of emeritus status.

FB:no

Attachments

*OK  
Culbert  
5/13/72*

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 11, 1972

TO Claude R. Sowle, President

FROM Taylor Culbert, Vice President and Dean of Faculties 

SUBJECT Recommendations for Emeritus Status

I hereby recommend, for Board of Trustees approval, the following faculty members for emeritus status:

Appel, Margaurite -- Associate Professor Emerita of Education  
Black, Paul H. -- Professor Emeritus of Mechanical Engineering  
Calvin, Laurence V. -- Associate Professor Emeritus of Industrial Technology  
Edwards, John E. -- Distinguished Professor Emeritus of Physics  
Hellebrandt, Edwin T. -- Professor Emeritus of Economics and Management  
Hicks, Samuel I. -- Professor Emeritus of Education  
Hill, George E. -- Distinguished Professor Emeritus of Education  
Hunkins, Maurel -- Director Emeritus of Public Occasions  
Kantner, Claude E. -- Professor Emeritus of Communication  
Leonard Mary K. -- Professor Emerita of Art  
Miller, Wilma K. -- Professor Emerita of Health, Physical Education and Recreation  
Rogers, Mary-Lyell -- Associate Professor Emerita of Home Economics  
Thomas, Tydvil -- Assistant Professor Emerita of English  
Thompson, Barbara E. -- Assistant Professor Emerita of Education  
Trepp, Joseph P. -- Professor Emeritus of Health, Physical Education and Recreation  
White, Clarence H. -- Professor Emeritus of Art

Thank you.

FB:no

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 3, 1972TO Dale Nitzschke - Associate Dean, College of EducationFROM J. Norman Parmer - Assistant Dean of Faculties for International StudiesSUBJECT Emeritus Recommendation for Marguerite Appel

This is in reply to your memo of April 28. Let me say that I am delighted with the prospect of emeritus status for Marguerite Appel. I fully and enthusiastically support the recommendation and believe emeritus status is richly deserved.

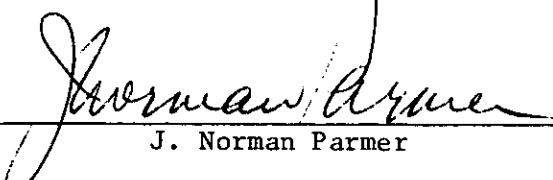
Replies to the three points in Taylor Culbert's memo of April 24 follow:

(1) Professor Appel has served on the faculty of Ohio University for many years. I have known her well only for the past three years. During this period she completed approximately six years service in Vietnam and subsequently worked as my assistant in the Office of International Studies.

(2) Professor Appel has performed superbly during the years I have known her, and I suspect that the qualities I have observed in her have been characteristic of her entire association with Ohio University. She is conscientious, honest and loyal. She thinks of students first -- what is in the students' best interest. She places her faculty colleagues next. In short, she has worked with diligence and dedication for the University. Much of the success of our contracts in Vietnam and Nigeria (when she earlier served) are due to Professor Appel. Her work with foreign students has been very good. I am sure that Professor Appel's earlier association with the College of Business contributed importantly to the personal success of many of its graduates.

(3) It is difficult to be precise about Professor Appel's "total contribution" to the University. Her career has spanned a number of years and several different roles. There are hundreds of students and colleagues who have been made better people professionally and personally by knowing Professor Appel. She has truly touched many lives and in ways both tangible and intangible -- but all to the good.

Universities, more than anything else, are people or, more specifically, are what people invest of themselves. Professor Appel has invested a great deal of herself in Ohio University. I hope that for the future good of the University there are more Professor Appels.

  
J. Norman Parmer

JNP:ab

**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

MAY 3 1972  
**VICE PRESIDENT  
 AND DEAN OF FACULTIES**

DATE May 2, 1972

TO Taylor Culbert, Vice President and Dean of Faculties

FROM O.E. Adams, Jr., Chairman of Mechanical Engineering

*O.E. Adams, Jr.*

SUBJECT Emeritus Status for Professor Paul H. Black.

I am pleased to recommend Professor Black for emeritus based upon the following criteria:

1. Length of Service

Upon completion of the present academic year Professor Black will have completed 22 years of service to Ohio University. From September, 1949 - July, 1967 he served as the Chairman of the Mechanical Engineering Department.

2. Quality of that Service and Significance of his Total Contribution to the University

Professor Black has had a long and distinguished career both as a teacher of machine design and as an engineer. He has been responsible for developing and teaching the following courses: Metal Processing, Machine Design I, Lubrication and Bearing Analysis, and Special Investigations. In addition, he is responsible for establishing the Mechanical Engineering Department here at Ohio University in 1949. He was hired from Cornell University where he had been full professor of machine design.

He is the author of the following books:

Machine Design with O.E. Adams, Jr., Third Edition, McGraw-Hill, 1968.

Theory of Metal Cutting, McGraw-Hill, 1960.

Residual Stresses and Fatigue in Metals, (with John O. Almen).

Special Machining Methods, Techniques of Metals Research, John Wiley & Sons, 1968.

The first edition of Machine Design was authored solely by Professor Black and was published in 1948 by McGraw-Hill. This book (including all three editions) has served as a machine design text at many engineering colleges in the United States and overseas.

Throughout these years Professor Black always has been a dedicated, concerned, and conscientious teacher. His practical design experience has contributed significantly to the educational background of each mechanical engineering student at this University.

ah

MAY 3 1972  
 VICE PRESIDENT  
 AND DEAN OF FACULTIES

OHIO UNIVERSITY  
 INTER-OFFICE COMMUNICATION

DATE May 2, 1972

TO Dean Richard Mayer, College of Engineering and Technology

FROM Donald E. Perry, Chairman, Department of Industrial Technology *DEP*

SUBJECT Departmental Nomination of Laurence V. Calvin for Emeritus Status.

At our faculty meeting on May 1, 1972 a general discussion of evidence supporting our nomination, in accord with the memo from Vice President Culbert relating to form, led to the following:

1. Length of Service: Mr. Calvin has served twenty five years in our department. He was appointed as an instructor in 1947; was promoted to assistant professor in 1949; and was promoted to associate professor in 1971.
2. Quality of Service: Several instances can be cited where Mr. Calvin served well, according to particular need at the time. Examples are the writing of a departmental history at the time establishment of a chapter of Epsilon Pi Tau was being considered; serving as co-trustee of this fraternity for several years on campus; revising departmental courses as offered through correspondence study; and active involvement with the University College Committee at the time two-year associate degrees were first made available at Ohio University.

The area in which Mr. Calvin excelled was in his personal relationships with individual students. He served several years as a University College Advisor for students with special academic problems. Faculty generally report that whenever they encounter former graduates, the person most often inquired about is Mr. Calvin.

3. Significance of Total Contribution: Our faculty are in agreement that the influence of Mr. Calvin on student and faculty morale will be a most difficult factor to replace. We cannot state in quantitative terms how significant the words of an impressed graduate can be toward increasing the percentage of new students electing to study in our department;

OHIO UNIVERSITY  
Inter-Office Communication

TO: Dean Richard Mayer

page 2

May 2, 1972

yet we know that this factor is operating, and that Mr. Calvin helped "weigh the scales" in positive direction. The importance of a unique person like Mr. Calvin in an academic environment does not reveal itself through standard measurements as normally employed. His influence is felt by, and is most significant to, the individual student with whom he is working. If we are here to serve the student in his professional development; then faculty who get personally involved with the individual and his problems are significant.

It is the opinion, and recommendation, of the Faculty in Industrial Technology that Mr. Calvin deserves emeritus status. We trust that this recognition will be given.

Copied to INDT Faculty.

## OHIO UNIVERSITY

## INTER-OFFICE COMMUNICATION

DATE May 3, 1972TO Jesse Day, Associate Dean, College of Arts and SciencesFROM James T. Shipman, Chairman, Department of PhysicsSUBJECT Emeritus Status for Dr. John E. Edwards

Dr. John E. Edwards, Distinguished Professor of Physics, joined the Physics Faculty as an Instructor in Physics in September 1932 and has been a member of the Physics Faculty for forty years.

The quality of Dr. Edwards' service has been of the highest caliber as indicated by his present title, which he has held since 1962.

Dr. Edwards' total contribution to the University has been outstanding as a teacher, a productive researcher, and an administrator. He has always been highly respected by students and colleagues as a dedicated teacher of the highest quality. His many publications of research articles in the fields of X-Ray Spectroscopy and Nuclear Physics, have brought national distinction to Ohio University and his term as chairman of the Department and member of numerous university committees has made the university a better educational institution.

Details of his teaching, committee work, and professional activities are given to the attached pages.

*James T. Shipman*

NAME: John E. Edwards  
 DATE OF BIRTH: January 23, 1908  
 DEPARTMENT: Physics  
 YEARS AT OHIO U.: 40  
 RANK: Distinguished Professor

EDUCATION:

Ohio University, BS in Physics Degree 1930  
 Ohio University M.A. Degree 1932  
 Graduate Study at University of Chicago and Ohio State University  
 Ohio State University Ph.D. 1947

EXPERIENCE:

Ohio University, Instructor in Physics 1932  
 Professor of Physics 1951  
 Distinguished Professor  
 of Physics 1962 - to present  
 Chairman, Physics Dept. 1951 - 1957  
 University of Vermont, Summer Staff 1960  
 Argonne National Laboratory  
 Research Associate 1963, spring

MAJOR TEACHING AREAS:

Beginning Physics, Optical Spectroscopy, x-rays, Atomic and Nuclear Physics.  
 Worked with Dr. Louis M. Heil in 1933 to establish an Integrated Physical  
 Science Course, one of the first of this type in the nation.  
 In 1942 - 1943, was in charge of physics instruction for a large group  
 of military personnel on the campus.

MAJOR UNIVERSITY COMMITTEE WORK:

Graduate Council - 10 yrs.  
 Faculty Advisory Committee and Faculty Senate - 15 yrs.  
 Intercollegiate Athletics - 10 yrs.  
 First to use Radioactive Isotopes on campus; established isotopes committee  
 in early 50's which became the nucleus for present Radiation Safety Committee.

WORKSHOP PARTICIPATION:

Taught in 7 National Science Foundation summer institutes for Secondary School Teachers at Ohio University and elsewhere.

PROFESSIONAL ORGANIZATION ACTIVITY:

American Physical Society, President of Ohio Section 1952 - 1953

American Association of Physics Teachers, President of Appalachian Section 1963 - 1964

PROFESSIONAL HONORS:

Phi Beta Kappa (Arts and Sciences)

Kappa Delta Pi (Education)

Sigma Pi Sigma (Physics)

Sigma Xi (Research)

Member of the Kettering Science

Committee of the Ohio Post War

Planning Commission 1945 - 1947

(Chairman of an Educational Sub-Committee within the Commission)

CONSULTATION AND OTHER EXPERIENCE:

Consultant for Isotopes Division of the Atomic Energy Commission when it was first formed 1948 - 1951, concerned with radioactive tracers.

Consultant for American Council on Education on basic physics course for Armed Forces Schools, 1960.

Consultant at Wright-Patterson Air Force Base on an x-ray problem 1958 - 1959.

Served on National Science Foundation Evaluation Committee, Washington, D. C. 1963, concerned with science training programs.

Participated in a Visiting Lecture Program of the National Science Foundation, 1953.

PROFESSIONAL PUBLICATIONS:

Numerous (29) research publications and 3 laboratory manuals. Research activities have been principally in the fields of x-ray spectroscopy and nuclear physics.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

MAY 2 1972  
VICE PRESIDENT  
AND DEAN OF FACULTIES

DATE May 2, 1972

TO Taylor Culbert, Vice President and Dean of Faculties

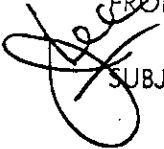
FROM John M. Peterson, Dean, College of Business Administration *JMP*

SUBJECT Emeritus Professor Recommendation: Edwin T. Hellebrandt

I recommend approval of the attached departmental proposal that Dr. Edwin T. Hellebrandt be conferred the title of "Professor Emeritus of Economics and Management."

JMP/mc  
Att:

**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

DATE May 2, 1972TO Dean John PetersonFROM Jim Lee, Chairman of Organizational Science

 SUBJECT Emeritus Status for Dr. Edwin T. Hellebrandt

The Department of Organizational Science, College of Business Administration, unanimously recommends that Dr. E. T. Hellebrandt, Professor of Economics and Management, be granted the title "Professor Emeritus of Economics and Management."

Dr. E. T. Hellebrandt has served Ohio University for forty-three years at the time of his retirement in 1972. A brief sketch of his tenure at Ohio University is given below.

1928	Joined Ohio University as Assistant Professor of Economics
1936	Promoted to Associate Professor of Economics
1942-46	On leave from Ohio University to serve with the U. S. Army
1946	Appointed Chairman of the Department of Economics
1947	Promoted to Professor of Economics
1947	Taught first Management course offered at Ohio University
1950	Department of Economics became the Department of Economics and Management under his leadership.
1952	Formed the Department of Management and was appointed first Chairman of the Department.
1953	Changed title to Professor of Economics and Management
1959-60	On leave from Ohio University to participate on the faculty and research staff of IMEDE, Lausanne, Switzerland

Dean John Peterson

- 2 -

May 2, 1972

1965 Requested release from Chairmanship of the Department  
of Management

1972 Retired from the faculty of Ohio University

Throughout his tenure at Ohio University, Dr. Hellebrandt has been an innovative leader in the education of students. He taught the first Management class offered at Ohio University. He initiated and formed the Department of Management. He has served as a sensor for the academic community, identifying educational needs and initiating courses to meet those needs. He has been the innovator as well in teaching methods. As new techniques of learning have been developed, Ted Hellebrandt has always been one of the first to experiment with them.

Dr. Hellebrandt has also been a leader in graduate education in Economics and Business. He served on the original Graduate Council of Ohio University in the 1930's. He was instrumental in the development of the Master of Business Administration degree which was approved for the College of Commerce in 1955. He has directed more than forty Master's theses and has consistently served on Ph. D. dissertation committees in the Colleges of Education and Communication.

Along with his duties as a teacher and administrator, Dr. Hellebrandt has functioned as a researcher. His first research report, other than his Ph. D. thesis, was published in 1934 in the Journal of Land Economics and Public Utilities. His most recent research effort is being refereed for publication at the present time. The breadth of his scholarship is evidenced by his publication with journal articles appearing in such varied journals as the American Journal of Physical Medicine, Harvard Business Review, and the Journal of Social Psychology. In addition, he is the developer and principal author of the General Business Management Simulation, a business game currently in use here in the Business Policy course.

Dr. Hellebrandt has represented Ohio University with distinction in relationships with its various publics. He has served as a consultant to more than 100 different organizations in North America, Europe, South America and Asia. He started the Ohio University student chapter and the Athens area chapter of the Society for Advancement of Management and served as a national governor and regional vice president of that organization. He pioneered in the education of practicing managers in the Midwest. He initiated the Ohio University offerings of management development programs to industry in the surrounding area. Whether serving in board rooms or with first-line foremen, in the U.S.A. or abroad, he has served with distinction and has enhanced the name of Ohio University.

Dean John Peterson

- 3 -

May 2, 1972

One can hardly document Ted Hellebrandt's accomplishments in a few pages. Perhaps it can best be noted that Dr. Hellebrandt has dedicated his life to the service and development of Ohio University, the education and enrichment of students, the study and development in the field of management. Man has been richly served by this dedication. We respectfully recommend that his dedication be honored by the granting of emeritus status.

JAL:gj

OHIO UNIVERSITY  
COLLEGE OF EDUCATION  
DEPARTMENT OF EDUCATIONAL ADMINISTRATION

May 3, 1972

TO: Dean Crowell

FROM: Max W. Evans *Max*

SUBJECT: Emeritus Status for Dr. Hicks

In response to the three items set forth by Taylor Culbert in his memorandum to budget heads regarding emeritus status, I submit the following concerning Dr. Samuel I. Hicks:

1. Dr. Hicks came to Ohio University in 1958. He is completing 13 years of service with Ohio University in the College of Education.

2. During Dr. Hicks' tenure with the College of Education he has carried out many important and valuable services. Among these are the following:

a. Teaching. Dr. Hicks has taught many courses at the graduate level in the field of educational administration. He has an excellent reputation among the students as being a stimulating and challenging teacher.

b. Guiding Graduate Research. Dr. Hicks has served on the dissertation committee for many doctoral students, both within the Department and outside, and he has also served as the major adviser for quite a number of our Ph.D. candidates. Dr. Hicks has always expressed a great interest in the field of educational research and has performed a vital role within the College in this regard.

c. Leadership Responsibilities Within The College and Department. Dr. Hicks has served in the following important leadership roles within the College: Chairman of the College-wide Graduate Committee; Chairman of the Department of Educational Administration; and Director of the Center for Educational Research and Service. Dr. Hicks was here at a crucial time during the developmental stage of the doctoral programs in the College of Education. In his capacity as Chairman of the Graduate Committee, he had a leadership role during that time.

3. Because of my limited tenure at Ohio University, I am not aware of all of Dr. Hicks' contributions to the total University. One contribution, however, is very significant, I think, and that is his three years of service as the Director of the Institute of Education at Ahmadu Bello University in Northern Nigeria. The position of Director of the

Institute of Education is a very important one so far as education in Northern Nigeria is concerned. Dr. Hicks served as Director at the time that Albert Oguniola was at Ohio University working toward his doctorate. Dr. Oguniola is now Director of the Institute of Education. It seems to me that this activity abroad, as well as Dr. Hicks' affiliation with such national organizations as the Association of School Business Officials, has helped greatly to enhance the favorable image and visibility of Ohio University.

I should indicate also that Dr. Hicks has been very highly regarded by public school administrators in Ohio. This respect has come about through his directing surveys in many school districts in Ohio, his teaching, his reputation as an effective administrator in public school systems before coming to this University, and through his own interest in simply knowing the men and women in school administration today.

In conclusion, as Chairman of the Department of Educational Administration, I heartily recommend Dr. Hicks for the award of emeritus status upon his retirement from Ohio University.

**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

DATE May 2, 1972TO Dr. Dale Nitzschke, Associate Dean, College of EducationFROM J. Melvin Witmer, Acting Chairman, Department of Guidance, Counseling,  
and Student PersonnelSUBJECT Emeritus Recommendation for Dr. George E. Hill*JMW*

It is with great pleasure that I can give a departmental recommendation to Dr. George E. Hill, Distinguished Professor of Education, for emeritus status upon his retirement from Ohio University as of the summer of 1972. Dr. Hill joined the Ohio University faculty as a professor of education in 1948. He developed a guidance and counseling program which has become one of the largest counselor education programs in the country in number of graduates and staff size. Even more important is the national reputation which the program enjoys. Dr. Hill, more than any other person, has been directly responsible for this achievement through his teaching, publications, professional activities, and his dynamic speeches and relevant papers which he has delivered in almost every state of the country.

More specifically I submit the following as evidence of his distinguished service to the department, college, university, and to the profession of guidance, counseling, and student personnel work:

- (1) Length of service  
Ohio University, 1948 to 1972 (24 years)

- (2) Quality of service  
Teaching

Distinguished Professor of Education, Ohio University. He has taught at one time or another most of the courses in the department. Prior to departmental status he taught various courses in the College of Education.

Visiting Professor at the following colleges: University of Minnesota, Drury College, The State University of Iowa, Albion College, and Florida State University

**Research**

Directed 12 Ph.D. dissertations since 1962 in the Department of Guidance, Counseling, and Student Personnel.

Reflected in his four books, parts of books, monographs, more than 100 journal articles and technical reports

Dr. Dale Nitzschke  
Re: Dr. George E. Hill  
May 2, 1972  
Page 2

#### Publications

53 publications prior to joining Ohio University in 1948

4 books. Guidance for Children in Elementary Schools (Appleton-Century-Crofts, 1969) was selected for the Education Book List 1968-69 by Pi Lambda Theta as an "outstanding" education book, one of 20 out of approximately 400 books.

30+ journal articles since 1948

15+ technical reports

6 monographs

Professional service in the field (schools, professional organizations, and professional groups)

50+ papers since 1959

100+ addresses and keynote speeches throughout the country

Numerous school surveys for the evaluation of guidance and pupil personnel services

#### Professional memberships

North Central Association of Colleges and Secondary Schools - Honorary Life Member

Association for Counselor Education and Supervision - Chairman of the Counselor Education Standards Committee which led to the standards being adopted by the national organization

National Vocational Guidance Association, Professional Member

Ohio Association for Counselor Education, Charter Member

Student Personnel Association for Teacher Education

American College Personnel Association

American Educational Research Association

National Society for the Study of Education

National Council on Measurement in Education

Phi Delta Kappa

Kappa Delta Pi

Psi Chi

#### Consulting

In the last decade Dr. Hill has been consultant to more than 100 school districts and counselor education programs around the country. His consulting work with the above agencies and the U.S. Office of Education initiated the elementary guidance movement underway in the 1960's.

Dr. Dale Nitzschke  
Re: Dr. George E. Hill  
May 2, 1972  
Page 3

(3) Contribution to the University.

Director of the Guidance Training Laboratory until 1964

Chairman and member of numerous university committees

Chairman and member of many College of Education committees, such as In-Depth Study Committee (Chairman), Council on Implementation, Dean's Advisory Committee, Graduate Education Committee

Chairman and member of one or more departmental committees each year  
College of Education representative to the Faculty Senate

Grants - has written institute proposals and assisted in such which has resulted in approximately \$2 million dollars of grants being awarded to the Department of Guidance, Counseling, and Student Personnel

Distinguished Professor of Education Award, 1963

Please bear in mind that the above list of Dr. Hill's professional accomplishments is incomplete in many ways since it is nearly impossible to report all the achievements of a person as productive as he has been and still is. He has been outstanding as a teacher, scholar, counselor, and educator. Most of all he is a genuine and warm human being and gentleman whose commitment to guidance and counseling is as great now as it perhaps ever was. I hope that we as a department can continue our relationships with him although they will undoubtedly be less frequent after his retirement.

**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

DATE May 11, 1972TO Dr. Taylor Culbert, Vice President and Dean of FacultiesFROM Dr. Maxwell Pullen, Vice President for Educational ServicesSUBJECT Mr. Maurel Hunkins, Consultant, Public Occasions

1. Served Ohio University for <sup>26</sup>~~36~~ years

Dean of Men, 1946-1959

Co-chairman of Campus Affairs Committee (Present Student Activities Board), 1946-1959.

Founder and Director of MIA, 1947 to present

Chairman, Cultural Activities Committee (and its predecessor, the Convocations Committee), 1959-1968

Founder and presenter of University Artist Series and University Chamber Series, 1959 to present

Chairman, Commencement Committee, 1959-1968

Chairman, Galbraith Chapel Committee (with responsibility for its programs), 1958-1968

In addition to the above, formal leadership responsibilities, Mr. Hunkins has been:

- a. A leader in the movement to expand the activities of the Cultural Activities Committee's offerings to include drama and academic department assistance.
  - b. Treasurer, Vice President and President, local Phi Beta Kappa chapter, 1954
  - c. Member of the Executive Committee of National Association of College and University Concert Managers, 1965
  - d. Co-founder and first president, Ohio Regional Association Concert and Lecture Enterprises, 1960; president, 1964-1965
  - e. Active member of local Board of ACLU.
2. I had considerable direct contact with Mr. Hunkins during most of the above period, particularly in connection with his position as Dean of Men. Essentially, this position was that of the University's chief

Dr. Culbert

2

May 11, 1972

personnel officer, and in my opinion, discharged these duties with considerable aplomb, responsibility, and imagination.

3. To a large extent, the simple record of Mr. Hunkins' duties (Item 1) speaks to the significance of his contributions to the University. This was true not only of his performance as Dean of Men but also of his efforts in bringing cultural events and activities to the University. These efforts bore fruit during a generally barren period and that fruit produced the seeds of the ripening network of cultural activities now in existence on the campus.

MP:mas

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

MAY  
Attachment 5, Pg. 25

DATE April 28, 1972

TO Frank Borkowski, Office of Academic Vice President

FROM John R. Wilhelm, Dean, College of Communication

SUBJECT Professorship Emeritus for Claude E. Kantner.

This is to recommend that the status of professor emeritus be granted to Dr. Claude E. Kantner who retires June 30.

Dr. Kantner has been on the faculty of Ohio University for 25 years, arriving in 1947 as Director of the School of Dramatic Arts and Speech.

He has been a leader throughout this time, both in developing programs for Ohio University and in planning the staff and physical structures to make them possible. Long before coming here, he had achieved a national reputation in his field.

He founded the School of Communication, and then drew plans to combine this school with the School of Journalism which then became our present College of Communication, of which he is currently associate dean. He was the principal proponent and designer of the present R-TV-Communication building as well as the Speech building.

His integrity and leadership have meant much to this new college, and his counsel and guidance has always been eagerly sought and invariably followed. His worth as a person is measured by the great respect with which he is held by his colleagues.

I recommend him most heartily to the Vice President and Dean of Faculties, and to the President and Board of Trustees, for this honor.

JRW:sm

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 3, 1972TO Dr. Dale Nitzsche, Associate Dean, College of EducationFROM Mr. Harry Lackey, Principal, College of Education Laboratory School

SUBJECT Emeritus Recommendation for Miss Mary Leonard

1. Miss Mary Leonard has taught at Ohio University since 1937 and received tenure status in 1940. She was promoted to full professor in 1971. During these past 35 years, Miss Leonard has taught children's classes at the Laboratory School and college classes in art education. She also served two years (1960-1962) in Nigeria as a member of the educational team from Ohio University; advising Nigerian educators about art education.
2. Her work in art with children, and in art education, is of the highest quality. Her contribution to children, college students, and art majors has been outstanding. This reaction has been expressed many times by the children themselves, parents of children, her colleagues in art education, and her college students.
3. Miss Mary Leonard has contributed to art in many different ways. In 1958 she authored a pamphlet Let's Create, for elementary art teachers, and while in Nigeria, co-authored (with Adeyemi Adenuga) a book, Art for Nigerian Children. She contributed regularly to the Teachers Monthly, a Nigerian teachers' magazine.

Miss Leonard served as acting chairman of the art education segment of the School of Art from 1950-1967. She also served on the executive committee of the College of Fine Arts during Mr. Clifford McCarthy's sabbatical.

She has organized workshops locally for teachers in Ohio and has been a consultant in workshops in other Ohio schools. Exhibits of her personal art work includes local showings and various showings in the state. She has also sponsored and directed many exhibits of children's art work.

Miss Leonard served for many years on the State Certification Committee, and on a committee for the development of the art curriculum for the State Department of Education.

I enthusiastically recommend Miss Mary Leonard for Emeritus status because of her productive and profound professional life at Ohio University.

Recommendations for Emeritus Status - School of Art Faculty - 1972

Mary K. Leonard, Professor

Length of Service: Miss Leonard has been with the University since 1936, thirty-six years.

Quality of Service: As an example of the quality of service Miss Leonard has rendered to the University, I should like to quote statements made at the time of her last two promotions in the School of Art:

-Frederick Leach, Director, School of Art

April 3, 1963, Promotion to the Rank of Associate Professor

"Miss Leonard has taught at Ohio University since 1936 with special success in the area of art education. There is no doubt in my mind that she is truly an exceptional person in her field of specialization.

Miss Leonard, in spite of personal doubts, spent two years in Nigeria as a representative of Ohio University's art education program and returned with a singular record of success.

I find Miss Leonard a fine candidate for promotion and an able representative of the University and the College of Fine Arts.

-In 1970 the promotion committee of the School of Art unanimously recommended that Miss Leonard be promoted to full professor and cited her promotion as being "in recognition of outstanding ability as a teacher over a period of many years and service to the community, the School and the University. The effect of her teaching on the young people of Athens and upon youth through her work with student teachers in art has been and is most effective.

Significance of Service: Miss Leonard, through her enthusiasm for art and the development of artistic aptitude in children has instilled the love of teaching in many of her students in the art education courses she has taught as a part of the curriculum in the School of Art. She has demonstrated her abilities as an art educator in Putnam School for many years and the examples of children's work shown annually in the Putnam School Art Exhibition organized by her serve as examples of her capability and devotion.

Mary K. Leonard (continued)

During her two-year trip to Nigeria in 1960-62 she published a number of articles and one book on art education methods in Nigeria and accomplished extensive research on the use of materials in art for Nigerian schools. Her other accomplishments include conducting seminars for local and county schools and the presentation of an exhibition of children's art for the Association for Student Teaching International, Washington, D.C.

Miss Leonard's service is unique in that she has taught at the same time both university level and elementary level students. She has brought to both an understanding and love for art and teaching which will be evidenced in the continuing love for art and teaching of her many pupils.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 2, 1972TO Dr. Dale NitzschkeFROM Dr. James A. Lavery, Director HPER *JAL*SUBJECT Emeriti Recommendation - Dr. Wilma K. Miller

Dr. Miller has been a member of the faculty of Ohio University since 1957. She was hired as Chairman of the Women's Physical Education Department, a position she has held since that time. In 1965, Dr. Miller was promoted to the rank of Professor.

Dr. Miller has served Ohio University and the Women's Physical Education Department with distinction and courage. She has had to keep the women's faculty morale high during times of drastic change in physical facilities and program adjustment. At the same time, she served in leadership capacities with many professional organizations, such as Secretary, Midwest Association for Physical Education of College Women, President, Women's Physical Education Section, Ohio College Association, Treasurer, Athens Branch American Association of University Women, member, Legislation committee, Athens Branch, and Business and Professional Women's Club.

In 1960, Dr. Miller was chosen as a member of the Ohio University/AID Project, Ibadan, Nigeria, where she spent two years developing a physical education program for the primary schools. In 1962, she collaborated with I.A. Akioye in writing "Physical Education Activities for the Primary Schools," published by Ohio University. The book was later translated into French for wider distribution in Africa. Again in 1964, Dr. Miller and I.A. Akioye collaborated in writing "Sports et Gymnastics Pour Les Jeunes" which was published by Nouveaux Horizons, Paris, France.

Dr. Miller is also regarded by present and former students as a superior and dedicated instructor. She has excellent rapport with the students and spends many hours assisting them in whatever manner is necessary.

JAL/sen

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 3, 1972TO Dr. Gilford W. Crowell, Dean, College of EducationFROM Beulah E. Sellers, Director, School of Home EconomicsSUBJECT EMERITUS RECOMMENDATION FOR DR. MARY-LYELL ROGERS1. Length of Service

Dr. Mary-Lyell Rogers has served Ohio University for 13 years.

Instructor of Home Economics 1957-1962

Assistant Professor of Home Economics 1964-1970

Associate Professor of Home Economics 1970-1972

2. Quality of Service

Dr. Mary-Lyell Rogers has been one of the most loyal and dedicated staff members in the School of Home Economics. She has demonstrated her ability to be a good teacher, particularly in her ability to stimulate independent thinking in her students. This is evidenced by the number of students who have elected to take her classes and have been closed out each quarter. Even though she entered the profession at the age most people retire, she has been much concerned with improving her professional growth. She resigned at the age of 60 to study for her Ph.D. After completion of this degree she returned to Ohio University. She has served on many of the School and College Committees. Those in which she most actively participated include the College Graduate Coordinating Committee, the School of Home Economics Administrative Committee, Graduate Committee, and Promotion and Tenure Committee. She has given much leadership to the development of the Master's degree program in Home Economics.

Dr. Rogers has a very keen mind, relates well to students, and can summarize any research study she ever read. Her retirement will be a very great loss to the School of Home Economics, because rare is the individual who possesses her unique talents.

Dr. Gilford W. Crowell

-2-

May 3, 1972

### 3. Total Contribution to the University

The most outstanding contribution which I feel Dr. Rogers has made to the University is that of helping many young women and men think through their personal problems and seek professional help when needed. Students are constantly making appointments with her to discuss personal problems. She has a very unique way of getting students to think through their own problems. Many times she identifies problem areas where professional help is needed and helps students secure these professional services if they so desire.

Dr. Rogers has participated and held office in many professional organizations at the State and National levels. These include the Ohio and American Home Economics Association, the Ohio and National Council on Family Relations, the Groves Conference, the American Craftsman, Phi Upsilon Omicron, Pi Lambda Theta, and Omicron Nu.


She has participated on many panels and symposiums for student organizations and community groups. At the present time she is serving on the Inter-collegiate Athletic Committee.

BES/cw

**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

DATE May 12, 1972

TO Taylor Culbert, Vice President and Dean of Faculties  
FROM Beaumont Davison, Vice President for Regional Higher Education  
SUBJECT Professor Tydvil Thomas



Please see the attached request from Dean Ralph Smith concerning granting Emeritus status to Professor Tydvil Thomas. On the basis of her long and effective service to Ohio University at the Belmont County Campus, Miss Thomas has earned the right to this distinction.

In discussions earlier this month, it was decided to notify her that she had been nominated for Emeritus status by Dr. Bovenizer, that her nomination was approved by Dean Smith and myself and that final confirmation was expected at the May meeting of the Board of Trustees.

Accordingly I would like for you to forward this nomination that Miss Tydvil Thomas be named Assistant Professor Emerita of English at Ohio University - Belmont County.

njr

Attachment

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

MEMORANDUM

DATE May 3, 1972TO Beau DavisonFROM Ralph SmithSUBJECT Professor Tydvil Thomas

This memo can literally be entitled "A Mission of Mercy." I am writing to request that we deviate from normal procedure and that you and President Sowle approve (in the name of the Trustees) Assistant Professor of English Emeritus status for Miss Thomas. I am saddened to report that Miss Thomas has terminal cancer and will probably not live until the Board of Trustees next meets on May 23. Miss Thomas had planned on retiring at the end of this academic year inasmuch as she is 69 years of age. Miss Thomas was a part-time faculty member at the Belmont County campus from 1957 until 1964 and has been a full-time faculty member since 1964. During the 1968-69 academic year, Miss Thomas was promoted to the rank of Assistant Professor of English and during the 1969-70 academic year, she was granted tenure effective September of 1970. Dr. Bovenizer and I both agree that her performance and contribution has been outstanding over the 15 years of part-time and full-time service. In terms of teaching ability, motivation of students, advising and counseling, and even instilling some social grace into regional campus students, we feel that she has made a significant contribution to the Belmont County campus.

I respectfully request that you immediately ask President Sowle for his approval of this action and that a letter be sent from President Sowle to Miss Thomas notifying her that she has been granted Emeritus status. This action could then be made official by the Board of Trustees on May 23.

  
\_\_\_\_\_

RDS:bfm

cc: E. R. Bovenizer

P.S. If you and President Sowle approve this action, we should let Dr. Bovenizer hand deliver the letter from President Sowle.

APR 26 1972  
VICE PRESIDENT

AND DEAN OF FACULTIES

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE April 25, 1972

TO Dr. Taylor Culbert, Vice President and Dean of Faculties

FROM Dale Hitzsike *Dale*

SUBJECT Professor Emeritus Recommendation for Mrs. Barbara Thompson

Regarding the request made by Dean Crowell recommending Mrs. Thompson upon her retirement for Professor of Emeritus status, I submit the following information as requested yesterday by Linda.

1. Mrs. Barbara E. Thompson, Assistant Professor of Education. BSEd, Ohio University, 1933.  
MEd, Ohio University, 1960.  
Employed at Ohio University, August, 1957.  
Taught the first five years in our College of Education Laboratory School.  
Served the last ten years as supervisor of student teachers in the Ohio University Cleveland Center.
2. Mrs. Thompson has rendered outstanding service to Ohio University as a highly competent classroom teacher and as a college supervisor for student teaching. During the last ten years, she has been completely responsible for conducting and evaluating a full quarter of academic work for approximately 1,200 senior level undergraduates during their student teaching experience. Her breadth of experience and preparation made her the most flexible member of the supervisory staff.
3. Mrs. Thompson has been an active member and officer in the State Association of Teacher Educators. She is a contributing member of the National Education Association, the Ohio Educational Association, Delta Kappa Gamma, P.E.O., and the Church of the Good Shepherd (Episcopal). She is an alumna member and active supporter of Zeta Tau Alpha Sorority.

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DFH:jh

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 3, 1972TO Dr. Dale NitzschkeFROM Dr. James A. Lavery *JAL*SUBJECT Emeriti Recommendations - Mr. Joseph P. Trepp

Mr. Trepp has been a member of the faculty of Ohio University since September, 1930. He was promoted to the rank of Professor in 1964 and as Director of the School of HPER in 1967.

His 42 years of service to Ohio University must be classified as being of excellent quality. This would be born out by his promotion to Director of the School.

Mr. Trepp is regarded by former and present students as a superior instructor. He is very much interested in young people, and is always willing to talk with them concerning their academic program or their personal problems.

Throughout his service to Ohio University, Mr. Trepp has been willing to perform any assignment asked of him. He has served the University in many capacities, ranging from Assistant Professor of Physical Education and Assistant Football and Track Coach, to Director of the School of HPER. He is recognized throughout the State as an expert in Health Education which is substantiated by his appointment to serve on the Mid-West Regional Board for many years. Mr. Trepp has also been extremely active in the Athens County Tuberculosis and Health Association and served as its president for two years. No matter in what circle of people one is with, Athenians, students faculty or alumni, when one talks of Ohio University and the School of HPER, Mr. Trepp's name is the first mentioned.

JAL/ssr

Recommendations for Emeritus Status - School of Art Faculty - 1972

Clarence H. White, Professor

Length of Service: Mr. White has been with the University since 1949, twenty-three years.

Quality of Service: As an example of his meritorious service to the University, I should like to quote statements made by Frederick Leach and Earl C. Seigfred at the time of Mr. White's promotion with tenure from lecturer to full professor in 1966:

-Frederick Leach, Director, School of Art

Since his initial appointment Mr. White has designed and developed one of the best university sponsored sources of education in the field. It should be noted that such development has taken place within an academic framework, has met all academic standards, without having sacrificed professional, technological and artistic qualities.

Mr. White's administrative ability has been one of the greatest of those assets within the School of Painting and Allied Arts. In this respect alone he has proven himself invaluable.

-Earl C. Seigfred, Dean, College of Fine Arts to Clarence H. White

It is my pleasure to tell you that a change in university rules makes it possible for me to recommend you for tenure. It would be the understatement of the year to say that this action is long overdue. All of us at the university both administrators and faculty recognize the splendid contribution you have made over the years and wish you well.

I should like to add my confirmation to the above statements and say that as Acting Director of the School of Art during my sabbatical in 1968 and as my Assistant Director for the past two years, Mr. White has served me and the School well. In his position of Assistant Director his counseling abilities and his contributions to the many committees on which he has served in the School have proved invaluable.

Significance of Service: Ohio University's Photography Department is recognized as one of the foremost university photography departments in the United States. It is one of the few offering the MA and MFA degrees in photography; thus, offering in the graduate program an option for commercially oriented work or work geared toward fine arts. It's graduates number among

Clarence H. White (continued)

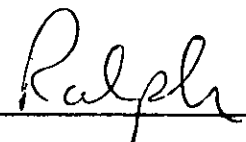
Life, Look, Time and Newsweek staff photographers as well as among the staffs of some of the country's foremost newspapers. One of its graduates is currently curator of photography with the Museum of Modern Art and others are on the faculties of Princeton, Rochester Institute of Technology, University of Minnesota and Syracuse University, as well as others. The efforts of Clarence White and the excellent supporting staff he organized have made this possible. His activities in the field of photography extend beyond the university and through his many contacts in the profession he has established an excellent record in getting fine jobs for our graduates in photography.

With all the above considerations, I feel that the most important or significant contribution Clarence H. White has made to the University and the School of Art is his attitude of concern for the individual, concern for excellence and fairness and his invaluable judgement which pervades the photography department and the School of Art. It is an attitude of policy which will last long after he has left.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION*Culbert folder*  
REGIONAL  
HIGHER EDUCATIONDATE May 3, 1972TO Beau DavisonFROM Ralph SmithSUBJECT Professor Tydvil Thomas

This memo can literally be entitled "A Mission of Mercy." I am writing to request that we deviate from normal procedure and that you and President Sowle approve (in the name of the Trustees) Assistant Professor of English Emeritus status for Miss Thomas. I am saddened to report that Miss Thomas has terminal cancer and will probably not live until the Board of Trustees next meets on May 23. Miss Thomas had planned on retiring at the end of this academic year inasmuch as she is 69 years of age. Miss Thomas was a part-time faculty member at the Belmont County campus from 1957 until 1964 and has been a full-time faculty member since 1964. During the 1968-69 academic year, Miss Thomas was promoted to the rank of Assistant Professor of English and during the 1969-70 academic year, she was granted tenure effective September of 1970. Dr. Bovenizer and I both agree that her performance and contribution has been outstanding over the 15 years of part-time and full-time service. In terms of teaching ability, motivation of students, advising and counseling, and even instilling some social grace into regional campus students, we feel that she has made a significant contribution to the Belmont County campus

I respectfully request that you immediately ask President Sowle for his approval of this action and that a letter be sent from President Sowle to Miss Thomas notifying her that she has been granted Emeritus status. This action could then be made official by the Board of Trustees on May 23.

  
\_\_\_\_\_

RDS:bfn

cc: E. R. Bovenizer

P.S. If you and President Sowle approve this action, we should let Dr. Bovenizer hand deliver the letter from President Sowle.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 16, 1972TO Robert Mahn, Assistant to the PresidentFROM Taylor Culbert, Vice President and Dean of Faculties *TC*SUBJECT Emeritus Status

Please add the following recommendation for emeritus status to our list now in your possession. I concur with Marty's recommendation but believe that the title should be, not what Marty proposed on the phone, but "Secretary of the Board of Trustees Emeritus".

TC/ljl  
Attachment

*OK  
Culbert  
5/18/72*

*used for me re title.*

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 15, 1972TO Taylor CulbertFROM Martin L. HechtSUBJECT Paul O'Brien--Emeritus Status Recommendation

In response to your note to me concerning vital information which you need to support my recommendation that the late Paul O'Brien be given emeritus status, I submit the following:

- (1) Paul O'Brien served the University from 1946 to 1971 on a full-time basis. During that period, he served as controller, treasurer, vice president for business affairs and secretary of the Board of Trustees. In addition, he served as a consultant to the vice president for development and the vice president for university relations with major assignment in legislative liaison activity.
- (2) The quality of Mr. O'Brien's service is a matter of record during the forties, fifties and early sixties. Due to health conditions, Mr. O'Brien had to decrease his senior officer responsibilities in the latter sixties and devoted the remainder of his full-time tenure to the position of secretary of the Board of Trustees. The appreciation luncheon given by the Board of Trustees at the time of Mr. O'Brien's retirement is an indication of the high esteem in which he was held and the appreciation the University had for his service.
- (3) Mr. O'Brien served under three presidents and was a senior officer during the period of the University's greatest growth in enrollment, faculty and physical facilities. There was never any doubt as to his loyalty to his Alma Mater, and he gave the same attention to the assignments given to him by the three presidents and the members of the Board of Trustees.

(Note: The above was dictated by telephone.)

MLH:mac

*Neck*

These are the minutes of the meeting of the Ohio University Board of Trustees held at the Ohio University Inn in Athens, Ohio on Friday, June 11, 1971. Chairman Baxter called the meeting to order at 2:35 p.m. with the following members of the Board of Trustees present: C. Paul Stocker, Wayne E. Brown, Fred H. Johnson, Edwin L. Kennedy, Mrs. J. Wallace Phillips, and Fred W. Crow, Jr. In addition to the Trustees, also present were: President Claude R. Sowle, Provost Robert L. Savage, Vice President for Educational Services Richard C. Dorf, Treasurer John F. Milar, and Secretary to the Board of Trustees Paul R. O'Brien.

Mr. Kennedy moved, seconded by Mrs. Phillips and unanimously carried that the minutes of the meetings held on April 12, 1971 and May 13, 1971 be approved as distributed by the Secretary.

Dr. Meno Lovenstein, author of the historical book entitled The Decade of the University: Ohio University During the Alden Years, presented each of the members of the Board of Trustees a leather bound copy of this book. The Trustees expressed their thanks for this book and instructed the Secretary to write a letter of appreciation to Dr. Meno Lovenstein.

Fred Johnson then presented a resolution of appreciation to Paul R. O'Brien, who is retiring as Secretary to the Board of Trustees on June 30 of this year. It was moved by Mr. Johnson, seconded by Mrs. Phillips and unanimously carried that the following resolution be adopted:

WHEREAS, Paul Raymond O'Brien, Class of 1932 and a native of southeastern Ohio, is retiring as Secretary of the Board of Trustees of Ohio University, a position he has held for twenty years, and

WHEREAS, prior to his return to Ohio University as controller in 1946, he served his country during World War II as an officer for three years, as an auditor for the State of Ohio for nine years, and as an accountant in private business for three years, and

WHEREAS, he held the positions of treasurer and of vice president for business affairs during the University's greatest growth period,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, on behalf of Ohio University, does hereby officially commend Mr. O'Brien for twenty-five years of loyal and devoted service to the University and to three University presidents; and on behalf of all the Trustees he has served, does express grateful appreciation for his personal devotion to them.

The Chairman then called on President Sowle for his report. President Sowle reported as follows:

President Sowle reported that he believed we have had two years of rather solid progress despite the dramatic problems of student unrest during his first year as president.

There is still much to be done and the most serious immediate problem is the 1971-72 budget. He explained to the Trustees that the budget they had approved previously contained an increase in expenditures of 3.3 million. Governor Gilligan's budget as submitted to the Legislative contained an increased appropriation of 1.6 million for Ohio University. The House later cut this recommendation to 1.4 million when they passed the appropriation bill. The House approved does permit an increase in fees of \$90 per year, which with the 1.4 million increased appropriation will provide approximately 3.3 million for the 1971-72 fiscal year.

The President reported there are several bills that have been introduced in the Legislature providing civil service pay increases. As presently

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE May 17, 1972

TO Taylor Culbert, Vice President and Dean of Faculties

FROM Henry H. Lin, Director, School of Art 

SUBJECT Emeritus Faculty

I would also like to submit Elizabeth Truxell's name for consideration for the above. Attached is the required information.

I recommend the above. Her title should be Associate Professor Emerita of Art.

OK  
Crown  
5/18/72



HHL/k  
Enclosure

RECOMMENDATIONS FOR EMERITUS STATUS - SCHOOL OF ART FACULTY 1972

Elizabeth Truxell, Associate Professor

Length of Service:

Miss Truxell has been with the University since 1951, 19 years.

Quality of Service:

As an example of the service Miss Truxell has rendered to the University, I should like to quote statements made at the time of her promotion to associate professor:

-Frederick Leach, Director, School of Art, January, 1966  
Miss Truxell has served Ohio University and its students since 1951. During this period of time, Miss Truxell has also completed work on the terminal degree in her field as well as contributing to numerous publications with direct, and beneficial, results to this School and University.

Professor Truxell has been a model of cooperation and helpfulness in addition to the consistent excellence of her teaching. I recommend her promotion as entirely justified and as recognition of her outstanding merit.

Significance of Service:

Miss Truxell, since she was hired as a Lecturer in Photography by Clarence H. White, then chairman of the photography area, has served to augment the efforts of Mr. White to bring about a first rate department with excellent programs at both graduate and undergraduate levels. She has lent her experience as a professional magazine photographer and portrait photographer to developing both a fine arts oriented degree and a commercial photography degree.

Her successful efforts to place our graduates with colleges and universities as well as publishing firms have contributed to the excellent reputation of the photography department of Ohio University. Since 1968 she has been chairman of the photography department and in this capacity has served well in carrying out both extensive administrative and academic duties.



STATE OF OHIO  
DEPARTMENT OF PUBLIC WORKS  
ROOM 707, 65 S. FRONT STREET  
COLUMBUS, OHIO 43215

May 18, 1972

Dr. Claude R. Sowle, President  
Ohio University  
Athens, Ohio

Re: 72-33 Learning Resources Center  
Chillicothe Branch, Phase II  
Ohio University  
Chillicothe, Ohio

Dear Dr. Sowle:

On May 16, 1972, bids were received by this department on the above captioned project. After careful consideration of all bids received, we wish to recommend the award of contracts to the following contractors whose bids were the lowest and best received:

<u>Contractor</u>	<u>Bid</u>	<u>Estimate</u>
Steward Construction Co. 2032 Harding Way, East P. O. Box 446 Marion, Ohio 43302		
ITEM # 1 - General Contract	\$428,600.00	\$464,000.00
Alt. G-1 (Fireplace)	+ 2,400.00	+ 2,500.00
TOTAL GENERAL CONTRACT	\$431,000.00	\$466,500.00
South East Mechanical Piping Co., Inc. 539 Belleview Avenue P. O. Box 224 Chillicothe, Ohio 45601		
ITEM # 2 - Plumbing Contract	\$ 33,172.00	\$ 42,000.00
Mechanical Construction Co. 367 Riverside Street Chillicothe, Ohio 45601		
ITEM # 3 - Heating, Ventilating & Air Conditioning Contract	\$153,500.00	\$165,000.00
Alt. M-1 (Water Chilling System)	- 2,000.00	-0-
Alt. M-2 (Air Handling System)	- 200.00	-0-
Alt. M-5 (Water Treatment System)	+ 2,800.00	+ 2,000.00
TOTAL HEATING, VENTILATING AND AIR CONDITIONING CONTRACT	\$154,100.00	\$167,000.00

Dr. Claude R. Sowle, President  
 Page 2  
 May 18, 1972

<u>Contractor</u>	<u>Bid</u>	<u>Estimate</u>
West End Electric Company 714 - 10th Street <u>Portsmouth, Ohio 45662</u>		
ITEM # 4 - Electrical Contract	\$ 139,000.00	\$ 135,000.00
Alt. E-1 (Low Brightness Lenses)	+ 6,400.00	+ 2,750.00
Alt. E-3 (Exterior Light Poles)	+ 4,600.00	+ 4,900.00
Alt. E-4 (Facade Lighting)	+ <u>6,800.00</u>	+ <u>6,700.00</u>
TOTAL ELECTRICAL CONTRACT	\$ 156,800.00	\$ 149,350.00
TOTAL CONTRACTS RECOMMENDED	\$ 775,072.00	\$ 824,850.00
ASSOCIATE ARCHITECT'S FEE:		
Lump Sum of	\$65,000.00	\$ 65,000.00
Less amount enc. previously (#99-0302)	- <u>39,000.00</u>	
Additional Amount Required	\$26,000.00	
STATE ARCHITECT'S FEE:		
\$100,000.00 @ 1.00% =	\$1,000.00	
\$400,000.00 @ 0.75% =	3,000.00	
\$275,072.00 @ 0.50% =	<u>1,375.36</u>	
TOTAL STATE ARCHITECT'S FEE	\$5,375.36	\$ 5,375.36
EQUIPMENT, FURNISHINGS, TESTING, ADVERTISING AND CONTINGENCIES	<u>\$ 154,552.64</u>	
TOTAL RECOMMENDED	\$1,000,000.00	

Please note that Item # 4 (Electrical Contract) is in excess of the filed estimate of cost, but is being recommended for award subject to the State Controlling Board declaring an emergency and granting permission to award this contract without competitive bidding. It is the opinion of this department that better bids would not be received if this item was readvertised.

If you concur in the above recommendation, please furnish this department with the necessary contract encumbrances so that we may prepare and process the construction contracts.

RWN:nv

Very truly yours,

cc: Mr. L. F. Lausche (3)  
 Mr. John Milar  
 Mr. Henry Whitcomb  
 Mr. Richard Harris  
 Milosevich & Trautwein  
 Mrs. Castle (Contract Clerk)  
 (C.D. - 450 Consecutive Calendar Days)

*R. Wilson Neff*  
 R. WILSON NEFF  
 Director

**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

DATE May 22, 1972

TO Claude R. Sowle, President

FROM Beaumont Davison, Vice President for Regional Higher Education

SUBJECT Learning Resources/Student Activities Center - Chillicothe Campus

On May 16, 1972, construction bids for the Chillicothe Phase II project were opened by the Department of Public Works. On May 18, Mr. R. Wilson Neff, Director of the Department of Public Works, recommended the award of contracts in the attached letter to you.

Mr. Culp has discussed this matter with Mr. Morris and Dr. Holzer, and they have authorized placing this item on the May 23 agenda of the Board of Trustees for consideration. A suggested resolution naming the contractors is attached.

njr

Attachment

XC: Wm. C. Culp