

Department of Residence Life and Off-Campus Living

Position Descriptions 2008

Director – Oversight for Residence Life and Off-Campus Living

Residence Life

Residential Coordinator (RC) – Full-time hall director responsible for operation of a residence hall or complex; may supervise graduate staff (resident director or assistant residential coordinator) (#17)

Resident Director (RD) – Graduate hall director responsible for operation of residence hall (#10)

Assistant Residential Coordinator (ARC) – Graduate staff member who assists residential coordinator in the operation of a residence hall or complex (#7)

Graduate Assistant (GA) – Oversees the security aide program for the department (#1)

Resident Assistant (RA) – Paraprofessional staff member who lives on a floor section and provides leadership, activities, and resources to 30-40 residents (#213)

Administrative Resident Assistant (ARA) - Paraprofessional staff member who provides leadership to the RAs and administrative functions within the hall. Also has a floor section. (#34)

Security Aide (SA) – Paraprofessional staff member who works Thursday-Saturday night patrolling and assisting on the exterior and interior of residence halls. (#15)

Senior Security Aide (Senior Aide) – Paraprofessional staff member who provides leadership to the security aides (#3)

Security Aide Coordinator – Oversees all Security Aides and Security Aide program.

Administrative Associate/Assistant – Classified clerical staff that provide all clerical support to our department (#5)

Assistant Director – Responsible for the overall residence life functions on a Green. Directly supervise residential coordinators (#3)

Associate Director, Residence Life – Oversees major functional areas for department (#1)

Programming Coordinator – Assists with oversight of department's programming efforts.

Off-Campus Living

Coordinator, Off-Campus Living – Coordinates off-campus living program (#1)

Community Assistant (CA) - Students living off-campus who serve as liaisons between the university and off-campus students (#9)

Community Assistant Coordinator (CAC) – Provides leadership to community assistants

Staff Classifications

Central Staff – Leadership team for the department. Comprised of the director, associate directors and assistant directors.

Senior Staff – Residential coordinators, resident directors, assistant residential coordinators, and graduate assistant

Classified Staff – Clerical staff for central and green offices

Paraprofessional Staff – Resident assistants, administrative resident assistants, security aides, senior security aides, and community assistants

Office Locations

Central Office – 350 Baker Center; Director, associate directors, administrative associate and administrative assistant

Green Offices – Located on each green; office for assistant director and administrative associate (Jefferson/East; O'Bleness/South; Boyd/West)

Position	East	South	West	Central	Total
Residential Coordinator	6	6	6		18
Resident Director	6	1	2		9
Assistant Residential Coordinator	1	5	1		7
Graduate Assistant	1				1
Resident Assistant	70	71	65		206
Administrative Resident Assistant	13	12	9		34
Security Aide		15			15
Senior Security Aide	1	1	1		3
Security Aide Coordinator		1			1
Programming Coordinator	1				1
Community Assistant				10	10
Community Asst. Coordinator				1	1
Administrative Assoc/Asst	1	1	1	2	5
Assistant Director	1	1	1		3
Associate Director				2	2
Director				1	1
GRAND TOTAL	100	114	86	16	317

Central and Classified Staff

	Central Staff	Classified Staff
Central	Judy Piercy, Director Barb Harrison, Assoc Dir, Residence Life Stephan Oechsle, Coordinator, Off-Campus Living	Janet Howard, Administrative Coordinator Phyllis Underwood, Administrative Associate
East	Jen Maskiell, Assistant Director	Debra Kelly, Administrative Associate
South	Chris Reghetti-Feyler, Assistant Director	Billi Jo Reeves, Administrative Associate
West	Mac Stricklen, Assistant Director	Sue Teaford, Administrative Associate

Residence Life Senior Staff 2007-2008

8.11.08 Update

East	RCs/RDs	ARCs/GA
Read/Johnson	Alicia Lawrence (RC)	X
Biddle	Jen Schuler (RD)	X
Jefferson	Matthew Peterson (RC)	Greg Dillis (ARC)
Scott Quad	Erin Perdue (RC)	X
Bryan	Shirely Acquah (RD)	X
Voigt	Katie Smith (RD)	X
Washington	Nicci Delgado (RC)	X
Perkins	Erica Knuckles (RD)	X
Bush	Rob Rennich (RD)	X
Gamertsfelder	Enrique Hermosilla-Palma (RC)	X
Lincoln	Nathan Fronczek (RC)	X
Tiffin	Jonathan Sorge (RD)	
Programming Coordinator	X	John Borawski
South		
Brown/Pickering	Tina Adusah-Karikari (RC)	Bruce Douglas (ARC)
Crawford/Mackinnon	Michelle Adams (RC)	Kwabena Owusu-Kwarteng (ARC)
Adams	Andrea Manning (RC)	X
Cady/Foster/Brough	Brandon Common (RD)	X
Atkinson Complex	Amanda Hobson (RC)	Ben Hargrove (ARC)
Martzolff Complex	Michael Boakye-Yiadom (RC)	Dave Lawrence (ARC)
Wray Complex	Randy Kitchens (RC)	Bella Chinwendu Nbuduisi (ARC)
SA Coordinator	X	Scott Sheeler
West		
Boyd	Herbert Blankson (RC)	X
Ryors	Christina Lees (RD)	X
Bromley	Cathy Murphy (RC)	Josh Bodnar (ARC)
Convocation Center	Micah Mitchell (RC)	X
James	Collins Annin (RC)	X
Sargent	Billy Kennedy (RC)	X
Treudley	Liz Gordon (RD)	X
Wilson	Teanna Downs (RC)	X