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Date: September 9, 2005
To: Members of the Faculty and Staff
From: Debra M. Benton, University Registrar
Subject: Students Called to Active Duty and Final Exam Schedule

I hope that Fall Quarter is off to a great start. I wanted to bring your attention to a couple of items.

1. Students Called to Active Duty

There is an official University policy that explains the process students should follow if they are called to active military duty. If you get questions from students this policy <<http://www.ohiou.edu/policy/12-060.html>> may help. Please feel free to refer students to Maggie Thomas, Veterans Coordinator, Chubb Hall 111, 740-593-4186.

2. Final Exam Schedule

While classes did start on Tuesday this year the final exam schedule is based on the days of the week the class meets, not the first meeting day of the class for the quarter. Thus, if you have a class that meets Monday/Tuesday/Thursday/Friday the exam would follow the Monday/Wednesday/Friday schedule.

Have a great quarter!