

## **Registrar Fees**

- Apostille Authentication Fee** **\$6.00 minimum - actual charges**
- Provide the service of certifying transcripts of student academic records and diplomas for foreign countries who request an Apostille. The Apostille is the document and attachments that result from carrying out a series of authentication steps designed to protect as much as possible against fraud. The U.S. joined the 1961 Hague Convention October 15, 1981, which provided us the opportunity to take advantage of the more simplified certification of public documents to be used in and accepted by certain countries.
- Change Order Fee** **\$5.00**
- Fee assessed for change of class schedule after the 15<sup>th</sup> day of the quarter.
- Graduation Application Fee** **\$50.00**
- Fee assessed to students applying for graduation. This application starts the review process by the colleges.
- Late Registration Fee** **\$40.00 - \$100.00**
- Students who are in attendance by the 15<sup>th</sup> calendar day of the quarter but fail to complete any registration procedures must pay a penalty for retroactive registration correction according to the following schedule: \$40.00 the third week; \$60.00 the fourth week; \$80.00 the fifth week; and \$100.00 the sixth week.
- Mailing/Shipping Charges** **\$15.00 / \$33.00**
- To cover the cost of mailing/shipping client-requested documents by priority delivery.
- Online Transcript Ordering Fee** **\$2.25**
- Ohio University has a contract with a service provider to enable students and alumni to order transcripts online. Students are assessed the normal transcript fee and the service provider fee.
- Re-application for Graduation Fee** **\$5.00**
- Initiates the review of a student's degree requirements for a student who has previously applied for graduation.
- Replacement Diploma Fee** **\$15.00**
- Fee assessed to replace diploma for an alumnus whose diploma has been lost or destroyed.
- Transcript Fee** **\$5.00 / \$10.00**
- Fee assessed (\$5.00) for each transcript requested by current or former students of Ohio University. Same-day service adds an additional \$5.00.