

# The Inside *OU*

News From The Registrar's Office



Spring/Summer 2002

Volume X Issue 3

Ohio University

## Online graduation application proves effective for students, Registrar's office

The online graduation application has proved to be a success since its launch on March 4.

"For the first time that we've used it, it has gone very well," said Graduation Supervisor Jackie Quigley.

About half of the overall graduation applicants applied online, Quigley said, although paper applications were taken before the online application was launched.

The online application was created as a service to students. "It's all about convenience for the students," Quigley said.

University Registrar Debra Benton was also pleased with the response of the Web application, although the Registrar's Office initially had to postpone its launch due to minor glitches.

"There were a few snags, which is the case with most applications when they're first launched," Benton said. "But I was pleased with the Graduation Area's response and eagerness to iron out the problems."

Because most Web applications are popular and widely used by students, Computer Services plans to install another computer that will handle the increased demands on the system. This should enhance the effectiveness and performance of the application for students, Benton said.

Steve Orth, Student Services Specialist for the College of Communication, said that although he was hesitant about the implementation of the new process, he is "now a strong supporter of the change. The online application is certainly more convenient for the students, and the design of the Web form virtually eliminates the common mistakes made by students in the past when they filled out the application cards."

Caryn Asleson, Assistant Dean for Student Affairs of the College of Arts and Sciences, also said the Web application is a large advancement. "I think the online graduation application was a significant improvement. We are able to concentrate on review-

ing DARS for students who plan to complete their courses in June. Previously, there was no way to distinguish between students who expected to graduate in spring and those who just wanted to march in Commencement. In addition, we did not have to enter in the graduate's name and address to generate correspondence or correct major codes since we received an electronic database from the Registrar's Office."

Assistant Registrar Jane Pidcock was also pleased with the implementation of the Web application. After so much time was spent in the development stage of the process, Pidcock is happy to see the Web application up and running since it has been at the top of our wish list for some time.

"Overall it went very well. It was well-received by most of the colleges and the students who used it," Pidcock said.

The Web application greatly reduces the amount of paper that is shuffled between the

Registrar's Office and other offices throughout the University. Now information about graduating students can be sent electronically to the colleges and the Office of Public Occasions in an Excel file.

The Web application will eventually speed up all the processes for the entire University, Pidcock said. With a reduction in the amount of manual entry of data into the Student Information System (SIS), information about graduating students can be delivered much quicker to the many offices that depend on receiving information about candidates for graduation. As graduation approaches, many offices around the campus must do mailings to the candidates so the sooner the candidates are flagged in SIS, the faster the Computer Services Center can respond to the requests they receive.

Pidcock says that she views the process as a win-win situation for everyone. ☼



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## Supervisor honored with CSAC award

The Registrar's Office congratulates Jackie Quigley, Graduation Supervisor in the Registrar's Office, for being named the Non-bargaining Classified Employee for April.



**Jackie Quigley received the CSAC award at a formal presentation at Baker Center on April 18.**

Quigley has worked at Ohio University for 2 ½ years and assisted in the implementation of the online graduation application, and she is recognized for contributing her time and energy to the Graduation Department of the Registrar's Office. "I'm very honored," Quigley said.

Quigley was nominated by her supervisor, Jane Pidcock, Assistant Registrar for Operations.

"Jackie willingly accepts new challenges and additional duties without reservation," Pidcock said. "She deals with issues in a professional manner and is not afraid to share her ideas for modifying procedures that can improve our customer service and make things easier for our staff."

Jackie Quigley received the award April 18. ☼

## Registrar's Corner



University Registrar  
Debra Benton

This Registrar's Corner is dedicated to Jane Pidcock. Jane is our current Assistant Registrar for Operations and will be retiring at the end of August after 37 years of service to the Registrar's Office at Ohio University.

Jane has been a significant contributor to the University and to our office. She has a wealth of knowledge that will be impossible to replace. Jane has worked for five different Registrars including Bob Mahn, John O'Neal, Larry Terrell, Bill

Jones, and me. She has seen tremendous change and many times was instrumental in making change happen.

In the thirteen years I've worked in the office Jane has been a very valuable resource. She has helped me both professionally and personally. I will truly miss Jane and wish her the best of luck on her well-deserved retirement.

Please help us honor Jane by joining us at a reception in her honor on Thursday, August 29, 2002, from 2 - 4 p.m. in the 1804 Lounge of Baker University Center. Hope to see you there. ☼

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## The Inside *OUt*

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The *Inside OUt* is a publication created by the student newsletter coordinators of the Ohio University Office of the Registrar. It is distributed to all OU academic and administrative departments, OU Regional Campuses, OACRAO, and other selected individuals and organizations.

If you have any comments, questions, or suggestions for future issues of *The Inside OUt*, please call Assistant Registrar for Operations Jane Pidcock at 740-593-4214.

Photos by: Editor Polly Reincheld; Assistant Editor Stacey Brewer; University Photographer Rick Fatica  
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## Registrar's student workers prepare for bright future



After working at the Registrar's Office for several years, three student employees will say goodbye as they graduate from Ohio University and enter into the world. The Registrar's Office wishes these students the best of luck in their futures.

The Registrar staff also honored all of the student employees on May 15 with a Student Appreciation Day pizza party planned by Gayle Davis and Brenda Nelson. The following students received Ohio University pens in honor of their graduating and hard work at the Registrar's Office.

### Stacey Crock

### "Good luck!"

Stacey Crock has worked in the transcript area of the Registrar's Office for seven quarters.

After graduating with a degree in teacher education - moderate to intermediate need, Crock plans to work as a special education teacher around her hometown of Marietta, Ohio.

Unable to work at the Registrar's Office during Spring Quarter because she is student teaching, Crock misses being in the office and on campus.

"I liked being around the friendly office staff," Crock said.



### Jill Eynon

### "Farewell!"

Jill Eynon has been working at the Registrar's Office reception area for two years.

"It was very rewarding to connect the students with the appropriate sources," Eynon said. "I enjoyed all the personalities of the office."

After graduating with a bachelor's degree in social work, Eynon will be going to the Advanced Standing Masters in Social Work Program at Ohio State University.



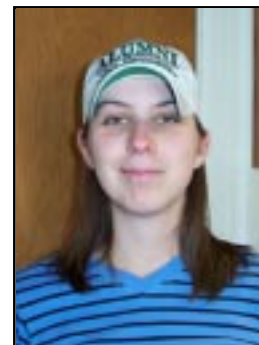
### Polly Reincheld

### "Best wishes!"

Polly Reincheld has worked with the Registrar's Office's *Inside OUt* newsletter for two years, under the supervision of Assistant Registrar Jane Pidcock.

She is a journalism major and plans to find an editorial job after graduation. Reincheld and her husband Aaron plan to move to Lancaster after graduation.

"I will really miss Janie the most. She has such a wonderful laugh and was always there to talk," Reincheld said. ☼



# OU employees contribute to AACRAO 2002

Near America's biggest mall, the American Association of Collegiate Registrars and Admissions Officers met for its 88<sup>th</sup> annual convention in Minneapolis, Minnesota, from April 14 – 17. Surrounded by a unique city bathed in beautiful weather, Ohio University employees shared ideas, gave presentations, and attended informative sessions.

University Registrar Debra Benton facilitated and co-presented "Are Your Records Secure?" with Jerry Montag from Rice University. She also helped present "Who Gets Access to Your Records?" with two other colleagues.

"It's always good to network and spend time with other colleagues from other institutions," Benton said. "The sessions that Ohio University administrators put on were well received. We got a lot of positive feedback from them, and I think this reflects well on our institution."

Assistant Registrar Bob Myers, Assistant Registrar Jane Pidcock, and Associate Director of Imaging and Document Services Tony Benton collaborated for a session titled "Imaging – Where do I begin?" They expected 50 to 75 people for their presentation, but no one anticipated the flock that came.

"We had standing room only. There were people on the floor and in the aisles. But I know our time slot helped because we were one of the first sessions on the first day," Myers said.

Pidcock agreed that an early time slot on the first day gave the trio's presentation an added boost. She said they had to turn people away and ran out of handouts.

Myers later sent out extra handouts to those who requested them.

Because imaging is the "technology that's changing registrars' offices," a question-and-answer session turned out to be very effective, Myers said.

"Ohio University is ahead of the game when it comes to the imaging process," Pidcock said. "So we had many good questions during the question-and-answer session."

"Tony Benton was a big help because we got a lot of technical questions about the imaging equipment that only he could answer," Myers added.

Because the presentation went so well, the group was asked to do an encore performance for the annual Ohio Association of Collegiate Registrars and Admissions Officers Conference (OACRAO) in November, Myers said.

"Everything went really well," said Assistant Registrar Marge Mowery. "We received numerous comments on how well the presentation went, and we're looking forward to presenting it again at OACRAO."

Other OU administrators gave presentations and/or attended the conference, including David Axsom, Assistant Director of Admissions; Bill Jones, Assistant Vice President for Academic Services; Steve Flaherty, Vice President of Regional Higher Education; Marge Mowery, Assistant Registrar; and Melissa Biddinger, Associate Director of Admissions.

OACRAO held a separate gathering for its Ohio members. "It was nice to see our Ohio counterparts," Pidcock said. "It's al-



**During OACRAO's dinner at the AACRAO meeting, Ohio members recognized Jim Noe, Dean of Student Affairs at Mt. Carmel College of Nursing, and OU Assistant Registrar Jane Pidcock as retirees.**

ways interesting to see what they're doing.

"For instance, Ohio State University is going to do away with its BRUTUS telephone system, which is similar to TRIPS. So, it would be like OU eliminating TRIPS and requiring all grades and class registration be completed on the Web."

The sunny weather for the four-day event kept the upbeat atmosphere alive as OU employees took a break from the conference to explore Minneapolis. They went to an NBA Timberwolves basketball game, the team for which OU alumnus Gary Trent plays. Unfortunately, the

Timberwolves lost to the Boston Celtics.

OU employees said they are looking forward to the next conference, which will be held in Washington D.C., where AACRAO is headquartered. ☼

## Ohio University's Presenters and Facilitators at AACRAO 2002

### "Practical Guidelines and Tools for Evaluating Transfer Credit"

*Presenter:* Bill Jones, OU

*Facilitator:* David Axsom, OU

### "Imaging – Where do I Begin?"

*Presenters:* Bob Myers, OU; Jane Pidcock, OU; Tony Benton, OU

*Facilitator:* Connie Goodman, Ohio State University

### "Are Your Records Secure?"

*Presenters:* Jerry Montag, Rice University; Debra Benton, OU

*Facilitator:* Debra Benton, OU

### "Who Gets Access to Your Data?"

*Facilitator:* Rachael Wywadis, Millersville University of PA

*Presenters:* W. Allen Cole, Xavier University; Debra Benton, OU; Michael George, Ohio State University

### "Utilizing Financial Aid Counseling to Enhance the Recruitment of Transfer Students"

*Facilitator:* Bill Jones, OU

*Presenters:* Patty Young, Indiana University; Kokomo Lee Young, Indiana State University

### "Developing a Regional Degree Consortium: Point and Counter Point"

*Presenter:* Steve Flaherty, OU

### "Exception Processing: There Are No Precedents!"

*Facilitator:* Winslow Hurst, Weber State University

*Presenters:* Bill Jones, OU; Douglas VanDenBerg, Southwest Texas State University; Frank Hohengarten, Eastern Illinois University; Jon Enriquez, Hanover College



# PVDG/PVED Screen Highlights



## Student Information System

### PVDG Screen

```

FUNCTION:          ** PREVIOUS DEGREES **          05/10/02 RGJP P261 0 PVDG
-----
H-  ID= P000000000  TEST LAST, TEST FIRST M      SSN: 000000000  DIR REL: Y

      INSTITUTION...= 4019  BRIGHAM YOUNG UNIVERSITY

CRED STATUS...: F          FINAL          DATE.....: 1998/04/09,
LEVEL.....: G          GRADUATE          BEGIN/END DATE: - 9999/12
RANK/SIZE.....: /          PERCENTILE....: OFCL: N
GPA.....:          UNITS EARNED...: UNIT:
NOTES.....:

DEGREE SUBJECT SUBJECT NAME      AWARD          LMOD LMOD
=====          =====          ST DATE      NOTES          USER DATE
-----
01-  BS
02-
03-
04-
05-
06-
02-*L008 END OF FILE
    
```

**SIS Tip:** In order to bring up the first record, it is recommended that you tab to the INSTITUTION field and blank out the field before pressing enter. You can then easily scroll through all of the records on PVED and PVDG by pressing enter.

### PVED Screen

```

FUNCTION:          * PREVIOUS EDUCATION *          05/10/02 RGJP P261 1 PVED
-----
H-  ID= P000123456  TEST LAST, TEST FIRST M      SSN: 000000000  DIR REL: N

01-
      INSTITUTION...= 1593  OHIO UNIVERSITY          SEQ= 01
CRED STATUS...: X          NOT REQUIRED          DATE.....: 1998/06/13
LEVEL.....: U          UNDERGRAD          BEGIN/END DATE: - 9999/12
RANK/SIZE.....: 736 / 2,219          PERCENTILE....: 66.84  OFCL: N
GPA.....: 3.3710          UNITS EARNED...: UNIT:
NOTES.....: BS2502 BS          000198          LAST MOD.....: RGJP 2002/05/10

02-
      INSTITUTION...= 310251  COLONIA HIGH SCHOOL          SEQ= 00
CRED STATUS...: F          DATE.....: 1994/06/22
LEVEL.....: H          HIGH SCHOOL          BEGIN/END DATE: - 1994/05
RANK/SIZE.....: 1 / 100          PERCENTILE....: 99.00  OFCL: N
GPA.....: 3.8999          UNITS EARNED...: UNIT:
NOTES.....:          LAST MOD.....: OFFL 1994/06/22
    
```



As a user of the Student Information System (SIS), if you need to find or verify previous education and degree information for a particular student, then PVED and PVDG are the screens for you. These easy-to-use screens contain a lot of valuable information about a student's credentials.

The SIS Previous Education Screen (PVED) lists the previous institutions attended by a student. This may include data from high school and other institutions. Degrees completed at Ohio University are also stored on PVED and are identified with the institution code of 1593.

On PVED all degrees, minors, and certificates awarded to a student by Ohio University are listed with the code 1593 in the INSTITUTION field. The conferral date is listed in the DATE field, and the level of the degree is identified in the LEVEL field with valid values of U = Undergraduate, G = Graduate, and M = Medical. The undergraduate graduation rank and the class size can be found in the RANK/SIZE field; the percentile of the graduation rank is stored in the PERCENTILE field. The graduation grade point average can be found in the GPA field, and the program/major code, degree code, and the undergraduate college rank are all stored in the NOTES field.

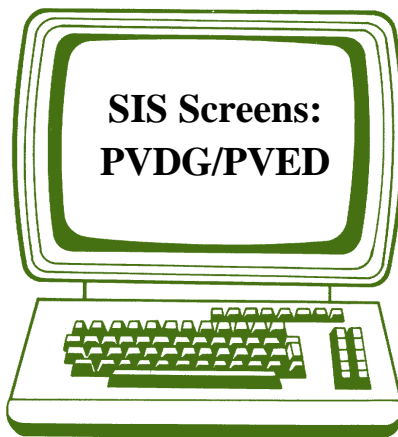
Other information stored on PVED may include high school

and other institutions that the student attended. For these records the CRED STATUS field indicates the status of the credentials with valid values being F = Final, I = Incomplete, N = No Transcript Received, O = Official, U = Unofficial, and X = Transcript Not Required. The DATE field indicates when the credentials were received by OU, and the END DATE is the date of graduation from the other institution. The LEVEL field indicates the course level and will display H for high school and U, G, or M for transfer institutions.

The PVDG screen displays the degrees earned from other institutions along with the information that is stored on PVED. In fact the top half of PVDG is the same as the PVED screen. Note: The PVDG screen exists only for students who have degrees from other institutions.

You can inquire on the PVED or PVDG screen by simply typing S on the function line and then either type the student's PID in the ID= field or tabbing to the SSN: field and typing the Social Security Number. Note: In order

to bring up the first record it is recommended that you tab to the INSTITUTION field and blank out the field before pressing enter. You can then easily scroll through all of the records on PVED and PVDG by pressing enter. ⚙



# Center for International Studies grants degrees and adds international awareness to University's campus

The faculty and staff at the Center for International Studies (CIS) are devoted to bringing awareness to international issues facing the world today.

The CIS "seeks to promote an international voice on our campus and help bring the world to Athens," said Josep Rota, Director for the Center of International Studies.

The CIS, which was established in 1964, is not a college, but it does grant master's degrees and certificates.

The CIS offers a Master of Arts in International Affairs (MA), which includes five academic programs: Africa, Southeast Asia, Latin America, International Development, and Communication and Development.

The CIS works with the College of Arts and Sciences to grant a Bachelor of Arts in International Studies (BA). Students can choose among Africa, Asia, Europe, or Latin America as a specialization area of a world region. The BA is aimed at preparing students for international careers in business, education, health, communications, government, law, or service.

All of the academic programs are interdisciplinary, and faculty members come from many departments throughout the University.

The African Studies Program and Southeast Asian Studies Program are designated as U.S. Department of Education National Resource Centers, and are among the top five in the nation. This recognition is the "most prestigious award that programs like that can be given," said Elizabeth Clodfelter, Assistant Director of the Center for International Studies.

About 165 graduate students, 94 undergraduate students, and 18 students earning a certificate are currently enrolled in the CIS.

A large part of the CIS is dedicated to conducting many international outreach programs and conferences pertaining to serious issues and problems affecting different regions throughout the world.

The CIS also

keeps track of the University's international agreements and relations with approximately 155 institutional partners.

"[The CIS] is the nexus of all international activity in the University," Rota said.

Clodfelter said, that although everyone at the Center should

be highlighted for their work, Stephen Howard, Director of African Studies, and Elizabeth Collins, Director of Southeast Asian Studies, are two "incredibly busy, hard-working people." Both are resourceful in making people more aware of the issues and problems of other countries and world regions.

Howard works diligently at offering programs on meaningful issues, getting new faculty, and recruiting more graduate students.

Collins is "active in expanding and enhancing connections abroad in Southeast Asia, and helping students find exciting opportunities," Clodfelter said.

Rota also noted that Howard and Collins should be highlighted for their diligent work. "They deserve very special recognition," Rota said.

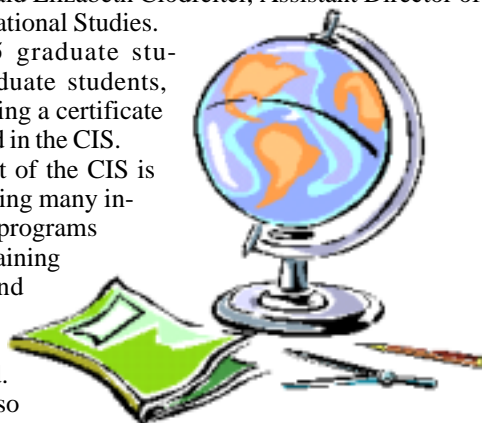
Two main focuses encompass the CIS: a focus toward academics and a focus toward administration. These focuses include maintaining international relations with the University, and ensuring that students graduate with the knowledge and abilities to compete and succeed in global careers.

Many of the students who earn a degree from the CIS go on to work in many interesting careers including non-profit organizations, private businesses, government agencies, etc. "They're a really fascinating group of people who are engaged in the world, and are determined to make changes in it," Clodfelter shared.

Rota's goal for the office is that every member of the staff is happy to come to work, feels proud of the work that they accomplish, is heard and respected, and valued for his or her accomplishments. "We view ourselves as a well-integrated team. To me this is more important than anything else," Rota said. ☺



The offices of the Center for International Studies are located in Burson House.



# Jane Pidcock to retire after 37 years at OU

Maybe Jane Pidcock's first job at Ohio University gave her the determination to perpetrate change at the Registrar's Office. She started working at a tiny desk that faced her supervisor, Myrle King, but she could rarely see King for the mounds of records that she had to alphabetize and file.



Jane Pidcock

Pidcock considered quitting the tedious task, but quitting isn't her nature. So naturally, she trudged through and worked her way up, creating an outstanding career at OU.

Working for the Registrar's Office since she was 17 years old, Pidcock learned all the tricks of the trade by gaining experience in the different areas of the office. After alphabetizing student records, she later manned the switchboard, hand-stamped grades on permanent records, toiled in the transcript area for several years, and posted grades for regional campus students.

Her next position as supervisor in the graduation area led her to work under former bosses Ken Slater, Velma Burden, and Assistant Registrar Bob Myers, who has worked with Pidcock since the University hired him more than 10 years ago.

"Janie is an institution," Myers said. "I mean, she's our institutional memory because she's got a great memory for changes in our office. She's been here so long and has seen so many changes that she knows this office inside and out. There will be no replacing her."

In 1998, Pidcock was promoted to her current position, Assistant Registrar for Operations, that has allowed her to oversee the graduation area, the Registrar's newsletter, and athletic eligibility for student athletes. She also works closely with college administrators and Computer Services.

"I've enjoyed working with all of the offices and the interaction I've experienced with them over the years," Pidcock said. "It's been rewarding."

Pidcock was instrumental in coordinating the online graduation application with the colleges and academic offices, University Registrar Debra Benton said. Her contributions to the office are innumerable and to simply summarize a 37-year career with the University doesn't do justice to what Pidcock has done, Benton added.

"I've always been an advocate of change," Pidcock said. She has seen many improvements in all aspects of the Registrar's Office over the course of her career, with Pidcock herself being instrumental in many of the changes.

Through her activities in OAC-RAO and AACRAO, Pidcock said she has enjoyed personal growth and has been grateful that the Registrars through the years have been supportive.

Benton said some aspects of Pidcock's job will be included in current employees' duties. However, the main goal of the office is to hire an administrator who will be responsible for the office's

internal computer applications, Web applications, and other online services. The job description is being rewritten, but ultimately Pidcock cannot be replaced. "She will be greatly missed. It's been wonderful to work with her and I marvel at her valuable contributions to the University and the Registrar's Office," Benton said.

Possibly no one will miss Pidcock more than Assistant Registrar Marge Mowery. The two became inseparable friends in the third grade and have managed to maintain a unique relationship. "She will be missed very much on a professional level as well as a personal level for me," Mowery said.

Not only do the friends share the same interests, such as collecting antiques, but they also share the same hire date at OU, while their husbands share the same birth date. "Our husbands were born on the same day, August 18, but not in the same year," Mowery said. "I always tease Janie that I had to wait a little longer for my husband to come around."

Mowery got her start in the Education Department, but later switched jobs when Pidcock noticed an opening in the Registrar's Office. Ever since the job change, Mowery has been called "Sis," an affectionate nickname that her brothers gave her. As Pidcock started calling Mowery "Sis" around the office, the name became infectious and stuck over the years. Now, everyone in the office calls her "Sis" all because of Pidcock.



Once the two were promoted to administrative positions, they had to work closely together on a constant basis, which has enhanced their relationship, Mowery said.

"At first we were just friends working in the same office, but then as administrators, we had to work together on projects," Mowery said. "Her retirement will affect my career because, even though we work in different areas, they overlap a lot. We've worked well together getting things done all these years, and it will be an adjustment to work with different people instead of Janie."

"I've been very fortunate to have a childhood friend to grow up with and work with," Pidcock said. "It will be odd to not go to work and to not see Sis on a daily basis."

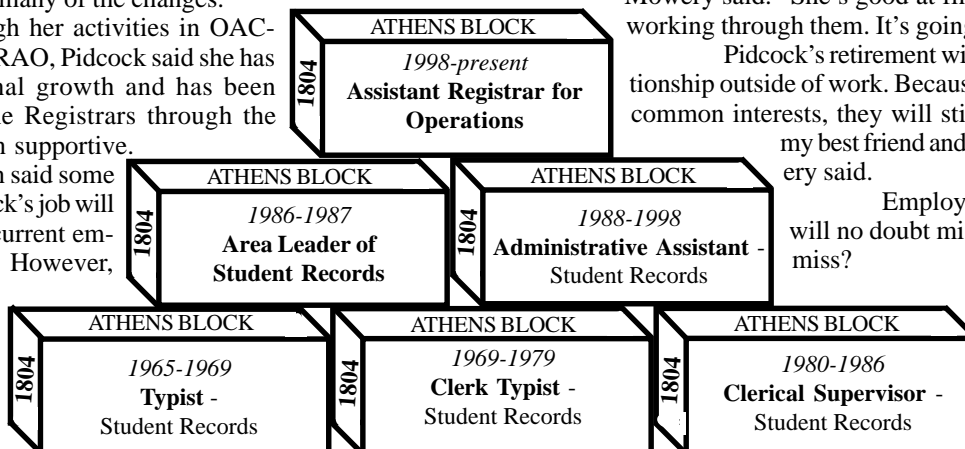
Mowery said Pidcock's foresight into finding potential problems and working through them is remarkable. Myers agreed. He said her knack for problem solving was impeccable, and her determination to get the job done right helped to positively motivate others.

"She always has good ideas and thinks things through," Mowery said. "She's good at finding potential problems and working through them. It's going to be different, for sure."


Pidcock's retirement will not change the friends' relationship outside of work. Because Mowery and Pidcock share common interests, they will still have get-togethers. "She's my best friend and I will miss her greatly," Mowery said.

Employees at the Registrar's Office will no doubt miss Pidcock, but what will she miss?

"The people I've met and worked with over the years and the friendships with those people," Pidcock said. "They're like *Retiree cont. on next page*



## News Blurbs

 The Registrar's Office would like to thank WellWorks for taking employees' blood pressure each month. WellWorks's services are greatly appreciated and our employees really enjoy the convenience of having this service provided at the workplace. ☼

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Employees would like to extend a special thanks to Debra Benton, University Registrar, for hosting a celebration April 22 for her staff in honor of Administrative Professionals Week. Registrar employees were treated to a buffet breakfast and a special "Stress Relief" session provided by WellWorks. The staff appreciated the recognition, enjoyed the tips about relieving stress, and felt it was a great way to take a break from the hectic quarter. ☼

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The Registrar's Office would like to recognize Andy Flinn, DARS Analyst, who will be taking over athletic eligibility duties after Assistant Registrar Jane Pidcock retires. Flinn will be responsible for monitoring students' athletic eligibility requirements and certifying student athletes. He will track their progress and work with the Athletic Department and other faculty. Flinn and Pidcock attended a NCAA conference May 1-3, where Pidcock introduced Flinn to new colleagues from various institutions and helped him get an overview of how the athletic process works. ☼

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University Registrar Debra Benton, Assistant Registrar Bob DeLong, and Assistant Registrar Jane Pidcock will travel to San Diego, California, in June to attend the 2002 Informs SIS Users' Conference. The conference will focus on technical sessions regarding the Information Enterprise Edition (IE2) architecture and development tools, evaluation of the Common and Admissions Systems HTML pages, and a review of the HTML pages planned for the SIS J2K Student Records and Student Accounts Systems. ☼

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Registrar supervisors recognized Laurie Zucker and Jane Pidcock with corsages as they were honored during the Administrative Senate Service Awards, sponsored by the Administrative Senate, on May 7 at Baker Center. Zucker has served the University over 10 years and received a small granite clock, while Pidcock was recognized for her upcoming retirement after 37 years of service and received an OU rocking chair. ☼

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Congratulations to Debra and Tony Benton who are expecting three new additions (triplets!) to their family this fall. ☼

\*\*\*\*\*

Andy Flinn and Laurie Zucker attended a DARS training workshop at Miami University on April 14-17 where they learned more about the internal workings and complexities of the DARS system. They said the sessions were very informative and helpful. ☼

\*\*\*\*\*

Kudos to Nancy Kasler who received a day off work from WellWorks. ☼

### Retiree cont. from previous page

family, and when it really counts, like when my mother passed away, the outpouring of support was overwhelming. Everyone has always been very supportive. They're like family."

After she retires August 30, she and her husband Mike plan on spending their winter months in Florida, where her sister lives. Other items topping their to-do list include: riding in a hot air balloon; going to the Hot Air Balloon Festival in Albuquerque, New Mexico; attending the Kentucky Derby; watching the Little Brown Jug; seeing the Indy 500; vacationing in Hawaii; and maybe trekking off to New England after that.

So, after raising her two sons, Michael and Nicholas; serving a lifelong career with the University; maintaining a friendship that has shaped her life; and watching the University implement important, monumental changes, Pidcock is ready to change her life and welcomes what tomorrow might bring. ☼

## Office welcomes new employee



Carolyn Darst

The Registrar's Office welcomes Carolyn Darst as a new employee to the Registrar Services Windows.

Darst was hired as a replacement for Sallie Carsey who retired Winter Quarter. Prior to working at the Registrar's Office, Darst worked for the College of Education in Student Services, where some of her duties were similar to her new job, such as using the Student Information System (SIS) and working with students.

Darst's supervisor, Sylvia Cunningham, and Assistant Registrar Bob Myers are both pleased to have Darst join the Windows Area.

"We're delighted with Carolyn. Coming from the College of Education, she had glowing references. She's a great quick-study, picking up things really fast. She's a great addition to our office," Myers said.

"We were just thrilled to get her. She brought a lot of knowledge with her from the College of Education. I really think she's doing a good job," Cunningham said.

Darst said that she has already learned a lot by working in the Registrar's Office. "I like working with students, staff, and the public. I am enjoying my new position, and I feel my move from McCracken Hall to Chubb Hall at the Registrar's Office 'Window No. 5' has been very smooth."

Janet Wilson, Darst's co-worker in the Registrar Services Windows, said that Darst is very friendly, patient, and easy to get along with. "I'm happy that she has had SIS training and knows how to enter pink slips," Wilson said.

Darst and her husband, Lonnie, have two daughters, a son, and two grandchildren. Darst and her husband live on a farm, and have cows, donkeys, llamas, horses, dogs, and cats, with her favorites being horses, llamas, and dogs. Her hobbies include horseback riding and collecting Lee and Lloyd Middleton Dolls. ☼

## Graduation Notice



### Graduation is *not* automatic!

*Students must apply to graduate.*

Final deadlines for applying for graduation and paying fees for conferral of degrees.

Apply online at [www.ohiou.edu/registrar](http://www.ohiou.edu/registrar) or at the Registrar Services Windows in Chubb Hall or at regional campus student services offices.

APPLICATION DEADLINES	DEGREE GRANTING DATES
<i>Apply for graduation by:</i>	<i>If you wish to receive your degree:</i>

July 25, 2002	Summer Quarter -- August 24, 2002
October 1, 2002	Fall Quarter -- November 27, 2002
January 28, 2003	Winter Quarter -- March 22, 2003

**Deadlines Are Final**

## The Inside *OU*t

Office of the Registrar  
Chubb Hall  
Ohio University  
Athens, OH 45701-2979



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# New computers link students to online services

In a continuing effort to assist students, the Registrar's Office placed computers at the Windows Area starting Spring Quarter for students to access Ohio University's online services.

"As we increase our online services, we want to help students connect to the University," University Registrar Debra Benton said. "It's convenient for students to go over to the computers and search for classes, register for classes, and apply for graduation while they visit the Registrar's Office."

Assistant Registrar Jane Pidcock spearheaded the project with the help of Technical Support Manager Jim Parker. Pidcock said the idea was an offshoot of the online graduation application.

"We figured that students were used to coming to the Windows Area to apply for graduation in person, so if we could install a bank of computers, students would be more likely to utilize all of our online processes," she said.

The computers are located at the first window in the Windows Area. Because the Registrar's Office only used the first window during peak times, it sat empty. Therefore, in an effort to better utilize space in a cost-efficient manner, Pidcock suggested that "the



**The new computers at the Windows Area have been useful to students.**

office install extra computers that were in reserve."

Since Parker installed the three computers at the Windows Area, the response has been great, Benton said. Students utilize the computers, especially at the beginning of the quarter and during peak preregistration times, she added.

Printing class schedules, grade reports, and graduation confirmations is another highlight of the computers, Pidcock noted. Students can print pertinent information free of charge.

Ruth Van Schoor, who also works in the Windows Area, said the computers "seemed to be used regularly." As students drop by the Registrar's Office to pick up the Fall Quarter Schedule of Classes, they notice the computers and search for additional classes.

Feedback has been positive not only from students, but also from other offices in Chubb Hall. Administrators and faculty have spoke highly of the Registrar's efforts, Pidcock said.

"I am happy with the results," she added. "I am always pleased that the Registrar's Office puts the needs of the students first and that other offices support and respond well to our efforts."



**Summer office hours for June 10 through Sept. 6 are 7:30 a.m. to 4:00 p.m.**

