

# The Inside *OUt*

News From The Registrar's Office

Fall 2002

Volume XI Issue 1

Ohio University

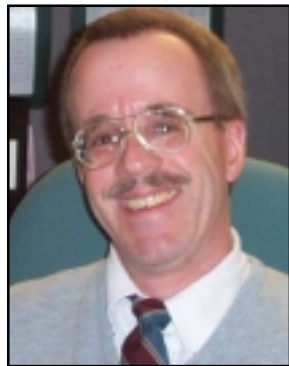
## Office welcomes new Assistant Registrar

The Registrar's Office is pleased to welcome Robert (Bob) Westbrook as Assistant Registrar for Registration and Scheduling. Westbrook, who began September 1, is replacing Marge Mowery, who took another position within the Registrar's Office (*see story below*).

Westbrook received a Ph.D. in experimental psychology from the University of Georgia, Athens, in 1990. While attending graduate school, he also worked with the university's administration.

"I did many of the same things that I do now," said Westbrook. "It was excellent training for my future career goals."

He spent three years teaching at Bridgewater College in northern Virginia, serving as Associate Professor of Psychology during his final year there. Westbrook then moved to Arkansas, where he served as Assistant Dean of Hendrix College and Associate Professor of Psychology.



In 1998, Westbrook moved to Ohio to serve as Marietta College's Registrar. After three years in that position, Westbrook began "one of the most fun years of my entire professional career," teaching subjects from music to science and students from kindergarten through graduate school.

In 2001 he taught undergraduate and graduate psychology courses at Ohio University's Zanesville campus, Washington State Community College, and Marshall University. In addition, he continued to teach for Marietta College. During this time, he also was a substitute teacher in Washington County and Marietta City Schools.

"My specialty is human and animal learning, so having the opportunity to teach students from ages seven to 65 helped me to synthesize what is going on at the learning process in all the stages," he said.

After shuffling around for a year, Westbrook said he was happy to find an administrative position at OU. "I really

wanted to get back into the full swing of things," Westbrook said.

SIS Testing Manager Marge Mowery said she looks forward to working with Westbrook. "He has several years of experience as a registrar, and I think he will be a good addition to the office," she said.

Scheduling Supervisor Nancy Kasler said Westbrook is very helpful. "I have found him very cooperative," she said. "He is pleasant to work with."

As an Assistant Registrar, Westbrook is responsible for all aspects of student registration and scheduling, including the Touch-tone Registration and Information Processing System (TRIPS), Web Registration, and in-person registration. Westbrook also oversees the Veter-

*Westbrook cont. on next page*



teach students from ages seven to 65 helped me to synthesize what is going on at the learning process in all the stages,"



## Marge Mowery takes new position as SIS Testing Manager

On September 1, 2002, Marge Mowery, former Assistant Registrar for Registration, took a new position as SIS Testing Manager.

Mowery, who has worked with the Student Information System (SIS) since it was purchased in the late 1980s, brings much experience to the position.

University Registrar Debra Benton said Mowery's new position is "a critical position necessary for the implementation of the new general education requirements. We will need to make some significant upgrades to SIS to accommodate the new requirements. Marge will be

responsible for coordinating the testing of SIS as the upgrades are made. Her extensive knowledge of the system made her an ideal candidate for this position. She is also helping with the transition of Robert Westbrook into his new position. This overlap of time will ensure a smooth transition in the Registration and Scheduling area from



Registration and Scheduling area from

*Mowery cont. on next page*

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## Registrar's Corner



**University Registrar  
Debra Benton**

I would like to take this opportunity to commend and thank the faculty and staff of Ohio University, and especially the staff of the Registrar's Office.

The past several months have been difficult for my family and me. I was out of the office on medical leave for a significant amount of time due to a difficult triplet pregnancy. During this time I knew that I had nothing to worry about in the office.

Bob DeLong and the Registrar's staff did a tremendous job. They kept the office running smoothly and continued to make progress on several critical projects despite not having a full staff. The entire office pulled together under DeLong's leadership and made significant contributions. I'm beginning to wonder if they really need me...I won't think that too long. :- ) I sincerely thank Bob and the whole staff for their dedication, hard work, and the support they've provided and continue to provide to me.

I would also like to thank all of my Ohio University friends and colleagues from around the state who provided support to Tony and me during this difficult time. The cards, notes, flowers, prayers, and love were abundant and really made a difference in our lives. Thank you!

Remember that life is so very precious. Please don't take it for granted. Take time to share your life with those that you love.

Deb

*In memory of*

*Michael Anthony (August 5 - August 6, 2002)  
and Jasmine Michelle (August 14 - October 23, 2002).*

*In honor of*

*Anthony Edward (August 14, 2002,  
1 lb. 6 oz., 12.25 inches at birth).*

*"Appreciate every moment of every  
day because in retrospect they  
will all have gone by too fast."  
~M. Buchwald*

**Westbrook cont. from page 1**

ans Affairs process and manages curriculum file maintenance and the address/name/social security number database.

"I have thoroughly enjoyed my time here so far," Westbrook said, adding that he loves working and meeting with people. "Everyone is very friendly," he said.

Westbrook said he loves the diversity at OU. "I am excited to be back in a facility that has so much to offer in so many ways," he said. "I am extremely impressed with this campus."

Westbrook plans to continue teaching graduate courses at Marshall University, and has contacted OU's psychology department about teaching courses in addition to his duties as an Assistant Registrar.

"I've been very blessed with my career," Westbrook said. "I've gotten to do all sorts of things I enjoy."

In his spare time, Westbrook is an active musician and a published photographer. He also enjoys snow skiing, playing sports, and building model railroads.

Westbrook, whose career has taken him from Athens, Georgia, to Athens, Ohio, lives in Upper Lowell with his wife, Cheryl Arnold. They have two parakeets and two cats. ☺

**Mowery cont. from page 1**

Mowery to Westbrook."

In addition to coordinating the testing of new releases of the SIS, Mowery helps with testing program fixes, enhancements, and customizations. She also provides support to the Assistant Registrars for testing the SIS in their areas and documenting changes and custom programs to SIS to distribute to the Registrar staff and other SIS users.

"I think it will be a challenging experience," Mowery said.

Benton is pleased to have Mowery in this new position. "Marge has worked for Ohio University for 37 years, and having her in this new position is a tremendous help. This has enabled us to allow for a smooth transition within the Registration and Scheduling area as leadership changes." ☺

## The Inside *OUt*

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**The Inside *OUt*** is a publication created by the student newsletter coordinators of the Ohio University Office of the Registrar. It is distributed to all OU academic and administrative departments, OU Regional Campuses, OACRAO, and other selected individuals and organizations.

If you have any comments, questions, or suggestions for future issues of **The Inside *OUt***, please call Administrative Coordinator Yvonne Nice at 740-593-4213.

Photos by: Editor Stacey Brewer; Assistant Editor Leslie Clift; University Photographer Rick Fatica  
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## The Registrar's Office enhances service to students by making grades and schedules available online

Beginning Fall Quarter 2002-2003, the Registrar's Office will take advantage of students' ready access to computers and cease mailing printed grades and schedules via the U.S. mail. Instead, quarterly grade reports and schedules are available online for students to access any time. Quarterly grade reports have been sent via e-mail each quarter after grades have been processed since June 2001. Grades and schedules will automatically be sent to the student's Oak e-mail account as soon as grades are available. Schedules are automatically e-mailed two weeks prior to the start of the quarter, as well as the weekend of the first week of the quarter, and on the 15<sup>th</sup> calendar day of the quarter.

Assistant Registrar Jane Pidcock explained that in addition to e-mail, students have other options for retrieving their schedules or grades. Students may call the Touch-tone Registration and Information Processing System (TRIPS) to listen to their most recently completed quarterly grade reports or their schedules. Students may also go online at <<http://www.ohiou.edu/registrar>> to request that an additional copy of their schedules or grades be e-mailed to their Oak e-mail accounts, or to view/print their grades and schedules directly from the Web. To use these online services, a student must know his or her Oak ID and password. Students are encouraged to activate and maintain their Oak e-mail account because many of the University online services use this to authenticate access. Communication Network Services provides online help in managing a student Oak account at <<http://www.cns.ohiou.edu/email/>>.

Sylvia Cunningham, Grades Supervisor, said, "This is a great opportunity for students to view their grades quickly and from many locations." She added that the elimination of the

printed copies of grades and schedules has been an ongoing process over the past few years and the elimination of the student copy completes this process. Many of the college offices and regional campuses determined that they no longer needed the printed copies of grades and schedules that they previously received. This was due to the ease in which information can be obtained on the Student Information System (SIS) and the amount of data provided on the Degree Audit Reports (DARS).

Many other universities have already eliminated the mailing of grades and have received minimal resistance from students and from parents. The Family Educational Rights and Privacy Act of 1974, known as FERPA, sets forth requirements regarding the privacy of students including access to student records. Ohio University assumes that all students are independent. If a parent wants a dependent's educational records (e.g., grades) then the parent must complete an affidavit (available from the Registrar's Office) and return it to the Registrar's Office. Using the Web is an easier option for students who choose to show their grades to their parents since they can easily access/print their grades from their home computer.

University Registrar Debra Benton feels that providing this information to students online is a great enhancement to the services that the Registrar's Office provides to students. "Students receive their grades and schedules much faster via e-mail, and the elimination of mailing the printed copies in turn enables us to trim our printing and mailing expenses. In tight budget times I believe that it is important for the University to maximize its resources and increase efficiency by developing more online services." ❧

## Registrar's employees honored for years of service

Mary Ann Fowler, Records Management Coordinator and Transcripts and Imaging Supervisor, and Dixie West, Records Management Assistant in the Transcripts Area, were honored at the 33<sup>rd</sup> Annual Service Awards Program held on November 18 in Baker University Center Ballroom. Fowler was honored for 35 years of service, and West was honored for 25 years of service.

The program honors classified Ohio University employees having 25, 30, or 35 years of service. West and Fowler were among 40 employees recognized.

West said, "I'm happy to have had a job at OU for 25 years."

Fowler said she is also pleased with her career at OU. "I didn't expect to be here this long. I've seen a lot of big changes in the University and in our office. I'm happy to have worked with such nice

people throughout the years."

Robert Glidden, Ohio University President; Gary North, Vice President for Administration; and Jim Kemper, Assistant Vice President for University Human Resources, were speakers at the ceremony. President Glidden mentioned Fowler during the ceremony, commending her for her integrity and years of service.

Honorees were presented gifts. Fowler received a ring, and West received a watch.

Debra Benton, University Registrar, said, "We are very lucky to have such dedicated employees who have spent such a significant amount of their lives at Ohio University and in our office. Dixie and Mary Ann are both great employees and I'm honored to have them in our office." ❧



Mary Ann Fowler (left) and Dixie West (right) attended the ceremony with University Registrar Debra Benton.



# STUD Screen Highlight

## Student Information System



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FUNCTION:                ** STUDENT SUMMARY **                10/30/02  RGMM  P063  0  STUD
-----
H-  ID= P000123456  STUDENT, JOE                                SSN: 123456789  DIR-REL: Y

RESI...: R              ADM-STAT: N              S-STATUS: N              DIVISION:
R-STCO: OH             ADM-STAN: U 01             STANDING: U 01           CAMPUS...: ATHN
R-CTRY: 000           ADM-TERM: 2003 1         1ST-TERM: 2003 1       SCHOOL...: FAR
R-DATE: 2001/12/12   RPT-1...:                EXP-STAT: N             RPT-SCHL: FAR
T-EXEM:              RPT-2...:                EXP-STAN: U 02          DEPT....: FARD
P-EXEM:              BILL-PGM: ND1010         EXP-GRAD: 2006 3       REG-GRP.: HCP3
DEAL...:

PGRM  DEGREE  CRTY  CTLG  GR  GRAD  REPT  APP  REQ  AL  LMOD  LAST-MOD
CODE  PGRM-NAME  YR/TM  FL  TERM  CODE  GRD  MET  CR  USER  DATE
=====
01- ND1010  ND      MAJ    2003  N      -      N   N   N   FITD  2002/08/13
      UNDEC FAR
02-
03-
02-*L008 END OF FILE
  
```

The SIS STUD screen, a combination of the Student Summary table and the PLAN table, displays the most current summary information regarding a student. The STUD screen is initially created prior to the student's first term of enrollment from information entered by the Admissions Office on APPL/ENTR.

The top portion of the STUD screen contains the student person identifier, social security number, name, and the directory release flag that indicates whether directory information may be released for the student. Residency data is retrieved from the Residency table (RESI) and includes residency code, residency state country codes, date of residency, and deal code. In addition, the student admission status, standing, and admit term along with the student current billing program, the current and expected student status and standing, first term attended, expected graduation date, division code, campus code, school (college) code, report school, department code, and the registration group code appear on the top portion of the screen.

The data included on the bottom half of the STUD screen is pulled from the PLAN table. All current program codes declared by the student are displayed along with the name of the program, the degree code attached to the program, and the catalog year. Graduation data is updated at the time the student submits an application for graduation and is updated again at the close of the quarter during the official conferral/denial of degrees. These fields include the applied for graduation term, the applied for graduation flag indicating the graduation status (Y=applied, N=not applied, A=approved for graduation, or

D=denied graduation) and a yes/no flag indicating if the college has verified that the student has met the graduation requirements. The SIS User ID indicates the last user that modified the record and the date that the modification was made.

Once the STUD screen is created during the admissions process, the college offices and the Registrar's Office maintain and update the information displayed on the STUD screen. This data is very critical since many SIS batches and online processes, including registration, DARS, graduation application, ordering diplomas, grade reporting, and the printing of official transcripts, use data from the STUD table during processing.

Other SIS screens related to STUD: ZSTD and ZCOL are screens that were developed by Computer Services for the college offices to update certain fields stored on the STUD/PLAN table. When a student petitions the college to add a new program/major or delete an existing program, the college uses the College Update Screen (ZCOL) to update the information which will automatically update the STUD screen. The ZSTD screen, which is a clone of the STUD screen, allows the colleges to update the student's first term attended field that will automatically update the STUD screen. The Prior Program Screen (PPGM) is also linked to the STUD screen and is updated whenever a student program/major is deleted from the student's STUD record. PPGM serves as a historical record of previous programs/majors pursued by the student since the deleted program(s) codes, the date deleted, program name(s), advisor-ID and name, degree code, catalog year, and the applied for graduation flag are all written to PPGM during the deletion process. ☹



# Office of Education Abroad provides students with international opportunities and experiences

According to the NAFSA Association of International Educators, study abroad is “one of the most effective ways to increase U.S. understanding of other languages and cultures and to improve our ability to function effectively in this interdependent world.”

Ohio University’s first education abroad programs began in the late 1960s, and the Study Abroad Programs Office was founded in 1968. However, funding for the office was eliminated in 1973. The Department of Modern Languages, the College of Arts and Sciences, and the Center for International Studies then began to administer and oversee their own programs.

In 1998, the Office of Education Abroad (OEA) was established as a combination of study abroad positions in the College of Arts and Sciences and the Center for International Studies, according to OEA Director Connie Perdreau.

Today, the OEA staff is comprised of four full-time employees, an administrative associate, a clerical records assistant, a graphic illustrator, and several students.

Located in Gordy Hall, the OEA offers more than 60 study abroad exchange programs in 30 countries. The OEA also provides assistance to faculty in the development, implementation, and administration of education abroad programs. In addition, the OEA prepares students for education abroad opportunities such as work, study, volunteer, internships, and travel out of the country.

On a daily basis, OEA staff members advise students “at all ends of the spectrum,” according to Associate Director Catherine Marshall. Staff members help interested students find programs and apply for admission to those programs. They also help students who have been accepted to a program with orientation, registration, credit transfers, and financial aid.

The OEA offers walk-in advising hours each weekday afternoon. Students first fill out an interest form, which allows Study Abroad Advisor Julie Lindsey to learn about their interests and advise them on their options.

“Most students ask general questions about financial aid and the different types of education abroad programs,” said Lindsey.

“I advise students to do as much research as possible,” she said. “They should be checking out Web sites and talking to their academic advisers about their options.”

After choosing their study abroad programs, students fill out application forms. Accepted students then participate in orientation, said Lindsey. During orientation, the OEA also provides support with filling out paperwork, academic advising, and financial aid.

In addition, the OEA functions as a database, storing information about previous education abroad participants and programs sponsored by OU and other U.S. universities, international organizations, and private agencies.

In order to promote education abroad, the OEA sponsors information sessions, programs, workshops, and an annual Study Abroad Fair.

“The fair is a great occasion for OU students to come see the programs they can enroll in around the world,” said Perdreau. “They can get help with pro-

grams, financial aid, and travel information. In addition, students can gain an overall picture of the study abroad experience and talk to students who have previously participated.”

Nearly 700 students attended this year’s fair, held October 14. Noting that the OEA is pleased with the turnout, Lindsey said this is a record high for the annual fair.

OU maintains several partner institutions throughout the world, and Perdreau said she hopes to establish a new OU Center of East Asian Studies by Fall Quarter 2003.

According to Perdreau, yearly enrollment in OU education abroad programs has increased from approximately 300 to 800 in the past six years.

While exact figures for the past year have not yet been released, 733 students studied abroad during the 2000-2001 academic year. This figure does not include work or non-credit internships said Marshall.

Marshall said education abroad enrollment numbers increased after September 11, 2001. “The events peaked international interest,” she said. “More students are becoming interested in less traditional, more experiential learning experiences.”

Perdreau said the OEA’s goal is to continue this growth. “We want to continue to give OU students the opportunity to go abroad and get global experience.” ☼



**The Office of Education Abroad is located in Gordy Hall Room 107.**

# News Blurbs



**The Ohio Association of Collegiate Registrars and Admissions Officers (OACRAO) held a Support Staff Day August 14, 2002, at the Younkin Success Center at The Ohio State University. Attendees viewed a corporate learning video called FISH! and a FERPA workshop that provided information on the federal regulations regarding student privacy. Staff members from the Registrar's Office who attended were Mary Ann Fowler, Yvonne Nice, Ruth Van Schoor, Pam Howard, Jackie Quigley, Sylvia Cunningham, Brenda Nelson, Janet Wilson, and Cindy Irwin.**



\*\*\*\*\*



**OACRAO held its annual meeting November 6-8 in Cleveland at the Sheraton Cleveland City Centre Hotel. Those attending from the Registrar's Office were Marge Mowery, Jane Pidcock, Sylvia Cunningham, Shari Nogrady, and Bob Westbrook.**

**Pidcock and Mowery presented a session entitled "Imaging: Where Do I Begin?"**

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**The Registrar's Office would like to recognize Shari Nogrady, Reporting, Encoding, and Security Manager, who began overseeing the Graduation Area in September.**



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**Yvonne Nice, Administrative Coordinator, began supervising the production of The Inside OUt Fall Quarter.**



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**Tina Ervin, Office Assistant, is now in charge of student employees.**



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**We would like to thank Gayle Davis and Brenda Nelson for planning the spooktacular office Halloween party!**



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**The Registrar's Office welcomes Inez Stanley-Linscott to the Graduation Area. Watch for more about her in the next issue!**

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**The Registrar's Office welcomes the following student employees: Robert Bulow, Leslie Clift, Netta Cook, Sarah Fust, Cristal Harris, Josh Phillips, and Kellie Wolf. The Registrar's Office also extends its appreciation to all student employees for their outstanding assistance throughout the year.**

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**Kudos to the staff at Computer Services for our new online grade and schedule applications and for the changes in our grade processing routine!**

Check out *The Inside OUt*  
on the Web at:  
[www.ohiou.edu/registrar/pubs.htm](http://www.ohiou.edu/registrar/pubs.htm)

## REMINDER:

### Grades and Schedules are now sent via e-mail!

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***All students should be encouraged to activate their Oak accounts online at***  
***www.cns.ohiou.edu/email/index.html***

◆◆◆◆◆◆◆◆◆◆◆◆◆◆◆◆

**Students not using Oak should forward their Oak account to their preferred e-mail account.**

## Graduation Notice



### Graduation is *not* automatic!

*Students must apply to graduate.*

Final deadlines for applying for graduation.

Apply online at [www.ohiou.edu/registrar](http://www.ohiou.edu/registrar) or at the Registrar Services Windows in Chubb Hall or at regional campus student services offices.

<u>APPLICATION DEADLINES</u>	<u>DEGREE GRANTING DATES</u>
Apply for graduation by:	If you wish to receive your degree:
January 28, 2003	Winter Quarter -- March 22, 2003
April 22, 2003	Spring Quarter -- June 7, 13, 14, 2003
July 31, 2003	Summer Quarter -- August 30, 2003

**Deadlines Are Final**

## Tina Ervin takes position as Office Assistant

Visitors to the Reception Area of the Registrar's Office will continue to be greeted by the same friendly face. Tina Ervin, who has been working in the Registrar's Office for over six months, was officially hired as Office Assistant in mid-October.

Ervin has worked at Ohio University for over a year through Career Connections, a temporary job placement agency. She also has worked at the College of Arts and Sciences, the Vice President for Finance Office, and the Research and Technology Center.

Ervin is now the front-line person for the Registrar's Office. Her duties include answering a multi-line switchboard, preparing the weekly calendar, and completing department payroll sheets. In addition, Ervin provides secretarial support for the University Registrar and Administrative Coordinator, coordinates student employees for the Registrar's Office, and handles requests from students for information on registration access codes.

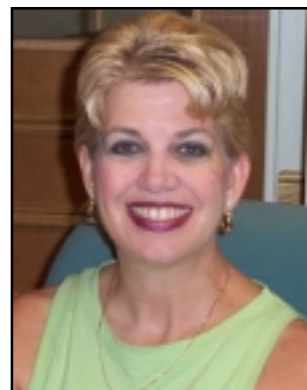
Degree Audit Reporting System (DARS) Analyst Andy Flinn said he is pleased that the hiring committee chose Ervin. "Throughout the search, it was difficult to find anyone of the same caliber as Tina," said Flinn. "Out of all the outstanding candidates, she was the best."

Teresa Smith, Document Specialist in the Scheduling Area, said she is pleased that Tina caught on quickly. "Because of her experience with Arts and Sciences, she was very familiar with our office," Smith said.

Ervin said she likes the outside interaction. "I like to see people and be in the middle of things."

Yvonne Nice, Ervin's supervisor, said she feels Ervin is a good fit for the position. "We are lucky to have her. I feel very fortunate because she's a big help to me. She brought a lot of knowledge, and she's very good with students and staff."

Ervin lives in Athens with her husband, Forrest, and children, Matthew and Amanda. In her free time, she enjoys sewing and cross-stitching. ✂



**Ervin assists students and staff in the Reception Area.**

## Irwin new to Windows Area

Cindy Irwin, an OU employee for 17 years, joined the staff of the Registrar's Office in July as Records Management Coordinator/Supervisor for the Registrar Service Windows Area.

Prior to working at the Registrar's Office, Irwin worked at Communication Network Services, where she handled long distance phone accounts and orders for circuits through phone companies.

Irwin is responsible for overseeing the registration processes, dealing with any problems faculty members may have with class lists, and supervising the Service Windows Area and Veterans Affairs. Irwin is a welcome addition to the office and to the Registrar Service Windows.

"I really like working with people and helping students," she said.

Assistant Registrar Bob Westbrook, Irwin's supervisor, said he is impressed by Irwin's work at the Windows Area.

"She does an absolutely fabulous job," Westbrook said. "It is an extremely busy and stressful position, and I am very pleased with her work."

Ruth Van Schoor, Irwin's co-worker in the Windows Area, said Irwin is considerate and kind. "She has a good sense of humor," Van Schoor said.

Irwin lives in Trimble Township with her husband, Tim. In her free time, she enjoys spending time with her five grandchildren, watching football, and fishing. ✂



**Irwin awaits students at Window No. 2.**

## New tier tuition system established

This year, students will be paying tuition based on a new two-tier system.

This approach was approved by the Ohio University Board of Trustees and will require new students to pay a higher fee than continuing students.

The Registrar's Office, which is in charge of assessment of fees, has worked very closely with the programmers at Computer Services to implement the system. Changes to the Student Information System (SIS) needed to be made in order to indicate which students are returning students.

All undergraduate, degree-seeking students enrolled prior to Summer Quarter 2002 are eligible for the lower continuing student tuition rate. On the SIS, a field indicates which students should pay the returning student rate. This field is blank for new students.

"I think the implementation process went very well," said Marge Mowery, SIS Testing Manager.

The new tier tuition allows the University to enhance the quality of academic programs, helping to prepare students for a successful future, while responding to cuts in the state budget.

New students received a letter explaining the increase. Focusing on student engagement, the University plans to use the extra revenue to hire new faculty members, redesign courses, and restructure classes. ✂

*The Inside OU* is  
on the Web!

[www.ohiou.edu/registrar/  
pubs.htm](http://www.ohiou.edu/registrar/pubs.htm)



**The Inside *OUt***  
Office of the Registrar  
Chubb Hall  
Ohio University  
Athens, OH 45701-2979



**The Registrar's Office would like to extend  
best wishes for the New Year!**



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## **New process allows students to register for classes using Web Registration at Precollege**

**I**n the past, students attending Precollege waited in long lines inside Jefferson Hall in order to give their schedules to a Registrar's Office employee who entered each student's classes into the Student Information System (SIS).

However, first-year and transfer students attending Precollege this summer had the opportunity to register themselves for classes using the University's Web Registration process. They registered in computer labs in Gordy and Jefferson Halls, and employees from the Registrar's Office were available to help them.

This new process was implemented so that students can learn to use Web Registration and search for open classes while having the assistance of the Precollege staff.

Marge Mowery, SIS Testing Manager, said she was pleased with the process. "I think it was good for students to learn to use Web Registration before having to use it Winter Quarter and not knowing what to do. It worked very well."

Ruth Van Schoor, Records Management Assistant in the Registrar's Office, was also pleased. "Web Registration is wonderful. Overall, I think the students were pleased with it. There was also a good group coming in as advisers." ❄️



**Students registered for classes in Jefferson Hall with the assistance of advisers during summer Precollege.**

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