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E-mail Announcement

Date: September 26, 2006, 5:32 p.m.
To: faculty-list@ohio.edu
staff-list@ohio.edu
From: Office of the Provost
Subject: A Message from Provost Krendl

To Ohio University Faculty and Staff:

The Office of the University Registrar launched the Online Grading System for the entire University during last Winter Quarter. Usage statistics for the system indicate that 66% of all Spring Quarter grades and 69% of all Summer Quarter grades were posted online. While the paper grade sheet process has served its purpose, the need to submit signed paper grade sheets to the Registrar's Office has ended. Beginning this quarter, paper grade sheets will not be produced by the Registrar's Office and all final grades must be submitted using the Online Grading System.

There are several reasons for this change, besides the usage statistics above:

- The system is secure - the Oak ID and password of the instructor are required to use the system and all grade submissions are encrypted for security.
- It is convenient - the system is available 24/7 from anywhere with an Internet connection.
- It reduces the chance of human error - whether it is through data entry error, or misplaced or damaged rosters. Paper grade rosters touch many sets of hands before they are archived.
- Carbon paper-lined grade sheets are expensive to print, sort, film, and archive. In these lean budget times, it is important to maximize resources wherever possible.
- Courses taught by multiple instructors may have grades entered by any of those instructors of record.

Debra Benton, University Registrar, met with deans, assistant deans and chairs and directors to review the change and transition plan and received favorable feedback. Also, the Office of the University Registrar has offered to provide additional training if it is requested.

For those of you who have not yet used the Online Grading System, please visit this Web site for more information about the system and how it works. Step-by-step video tutorials are available to guide you through the process:

<<http://www.ohio.edu/registrar/onlinegrading.cfm>>

More information will be sent to you in the coming months, but please contact the Registrar's Office (<<mailto:registrar@ohio.edu>> registrar@ohio.edu or 3-4260) and let them know if you have any questions or suggestions for the system in the meantime.

Sincerely,

Kathy Krendl
Provost