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Office of the University Registrar

E-mail Announcement

Date: June 24, 2011
To: Faculty and Staff
From: Debra Benton, University Registrar
Subject: Update on Class Lists and DARS

Dear Faculty and Staff,

I promised an update this week on the availability of Class Lists. The Class Lists are still being worked on and are not available yet. The workaround is to utilize Blackboard to view your class list and send e-mails:

<http://www.ohio.edu/oit/rufus/how-to-access-class-lists-in-blackboard.cfm>

I also want to alert you that we discovered two issues in Blackboard related to the data load from PeopleSoft:

1. Students who drop classes are not being removed from Blackboard. If you notice a discrepancy between Blackboard and Course Offerings, the number displayed in Course Offerings is the accurate count of students enrolled.
2. Graduate students taking undergraduate classes (and vice versa) are not in your Blackboard class rosters. The workaround is to add these students manually to Blackboard if they need to access the course content.

We appreciate your patience as we work to correct the data load to Blackboard and make the Class Lists tool available to you.

I also want to let you know that DARS reports now may reflect summer and fall enrollment. If you advise students you may access your students' DARS reports through **Advisees** in the Faculty & Advising Center. If the date on the DARS report is prior to June 20, 2011 you will want to click the **Refresh Audit** button to run a DARS to include summer and fall enrollment.

Best regards,
Debra Benton
University Registrar