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UNIVERSITY

Office of the University Registrar

## E-mail Announcement

**Date:** December 17, 2008  
**To:** SIS Users  
**From:** Debra M. Benton, University Registrar  
**Subject:** ZPUB Screen Changes

Dear SIS Users,

Some changes have been made to SIS due to an update to the Student Records policy. The direct URL to this updated policy is:

<http://www.ohio.edu/policy/12-020.html>

The most significant change is that date and place of birth are no longer directory information. This information has been removed from the ZPUB screen.

As with other confidential data, please do not release the date of birth or place of birth without permission from the student.

Please note that when this change was being made it was also decided to not display the SSN on this screen. You may continue to enter the SSN, but it will not be displayed as you type. As a reminder, the SSN should not be used to verify a student's identity.

These changes should be reflected on ZPUB on Thursday, December 18, 2008.

Feel free to contact me with any questions about these changes (bentond@ohio.edu, 3-4260).

Sincerely,  
Debra M. Benton  
University Registrar