



**OHIO**  
UNIVERSITY

Office of the University Registrar

## E-mail Announcement

**Date:** January 23, 2012  
**To:** Enrolled Students – Winter Quarter 2011-12  
**From:** OHIO Registrar  
**Subject:** Official Notice from the University Registrar

Dear Student,

It is imperative for Ohio University to be able to contact you directly for a variety of reasons, including on-campus or family emergencies, to inform you of issues that could affect registration or your ability to receive transcripts, and other important University business. For these reasons, it is important for the University to have accurate and current contact information.

Please take a moment to review your personal contact information and submit updates to the Office of the University Registrar at <http://www.ohio.edu/registrar/myaddress.cfm>.

Thank you for your prompt attention to this matter, and for your benefit, please remember to submit any future changes. If you prefer that your directory information not appear in the online edirectory, please visit this site to learn more about your privacy rights and access the Confidentiality Status Request form: <http://www.ohio.edu/registrar/ferpa.cfm>.

Have a great quarter!