

NEXT STEPS AND TIMELINE: ACADEMIC RESTRUCTURING

1. Deans of affected colleges will meet together to draw up a list of matters to be resolved and designate how and when those matters will be resolved and who will lead those efforts. Lists are to be submitted to EVPP for approval on or before **January 7, 2010**.
2. Transition teams are to be appointed by deans and should include significant faculty membership as well as staff and students. Faculty members must chair or co-chair the team. Liaisons from Registrar's Office, Institutional Research, Admissions, Graduate College, Financial Aid, the Bursar, and UCC should be established for each relocating unit. Timeline, structure and membership of each team and how progress is to be measured will be drafted and submitted to EVPP for approval by **January 15, 2010**.
3. The timeline must be aggressive in order for the restructuring to dovetail with the PeopleSoft implementation and secure approval of the Board of Trustees. All parts of the restructuring that:
 - a. Are needed for the PeopleSoft implementation (guidance will be forthcoming from the Registrar's Office on these items); and
 - b. Need UCC approval,
 Must be completed or have UCC approval before **March 10, 2010** to allow for the preparation of resolutions for names changes, etc. for the April Board of Trustees Meeting and to meet the PeopleSoft timetable.
4. Deans to provide EVPP with updates at their regular monthly meetings. EVPP staff will be available to assist as needed. Please be sure to consult with Associate Provost for Academic Affairs Marty Tuck as you develop your Promotion and Tenure transition plans.
5. The 5% and 10% budget reduction scenarios should reflect the current composition of the affected colleges. In the budget process, the Executive Vice President and Provost will ensure fair treatment of the units that will be leaving the College of Health and Human Services.

Task	Deadline
Deans involved in the restructuring meet to draw up action lists for each element of the restructuring.	Submit to EVPP for approval by January 7, 2010
Draft timeline, structure and membership of transition team and how progress is to be measured.	Submit to EVPP for approval by January 15, 2010
CHSP to complete internal restructuring recommendations.	Submit to EVPP for approval by February 15, 2010
Complete parts of the restructuring that: 1.) Are needed for the PeopleSoft implementation; 2.) Require UCC approval.	Approval secured or change completed by March 10, 2010
Complete planning for the Academic Health Center	Submit to EVPP for approval December 1, 2010