

Dear Colleagues:

To follow up on my email of last week, I want to let you know that documents outlining the budget process and budget priorities are now available on the University Budget web site (insert URL).

The budget process document provides an overview of the strategic planning process and a timeline. Please note that the process encourages the involvement of the campus community be it through constituent senates, planning units heads or individually through a web site designed to collect ideas on ideas for saving costs and generating revenues.

The strategic budget reallocation guidance outlines five key activities that should form the basis of planning units' 5% and 10% budget reduction scenarios:

- Enrollment objectives
- Graduation/retention rates
- Generation of student credit hours
- Quality of the student experience
- Research and creative activity

Additional information about the budget process will be sent to planning units by December 1, 2009.

Sincerely,

Pam Benoit  
Executive Vice President and Provost