Podium with Built-in Speaker
For Help, Call 597-3000.

**Start Here:**

**Control Box**
- Press **On** to enable projector.
- **Wait** 1 minute for projector to warm up.
- To choose projector input, press:
  - **VCR** to play a videotape
  - **DVD** to play a DVD using the VHS/DVD deck
  - **PC** to use the built-in computer or to play a DVD using the computer’s DVD drive
  - **Laptop** to use your own computer via the top shelf laptop cables.
  - **Black Screen** to blank the projector screen. Press a second time to re-enable the display.

**Laptop Cables**
1. **Projector** - attach to laptop’s VGA/Display port.
2. **Audio** - attach to laptop’s speaker, headphone, or line out jack.
3. **Ethernet** - attach to laptop’s network port.

**Audio**
- Power switch is on presenter’s side of unit.
- Volume, Bass & Treble controls are on classroom side of unit.

**Built-in PC**
- Windows XP with Office
- 2 front panel USB ports
- 1 USB port on podium’s keyboard tray
- CD/DVD combo drive
  - CD burning & playback
  - DVD playback only
- Floppy drive

**Audio**
- **Expansion Shelf**
  - To raise, lift until latch clicks.
  - To lower, release triggers on both sides of shelf underside.

**Closed Captioning**
- To display or hide captions for videotapes or DVDs, press **Bypass**.

**VHS/DVD Remote**
- Set **VCR/DVD** switch based on the type of media you are playing.
- **VCR-specific functions are labeled in orange, DVD in green.**
- To use front panel audio/video inputs, set switch to VCR and press **Input Select**.
- To change projector input, use the podium Control Box.

**VHS/DVD Deck**
- Multi-region compatible.
- RCA audio and composite video inputs on front panel.
- Use attached remote to access playback features.

---

Equipment installed and maintained by Ohio University Communication Network Services. Copyright © 2005