**Faculty: social and behavioral science (Social Work)**

**Employer:** jobelephant

**City:** Tsaile

**State:** Arizona

**Description:**
Diné College – Department of Human Resources
Job Vacancy Announcement

POB 98 ~ Tsaile, AZ 86556 ~ 928.724.6605
dhr@dinecollege.edu ~or~ http://www.dinecollege.edu
EEO / NAVAJO PREFERENCE / VETERAN PREFERENCE / AAP
We do not accept FAX copies & incomplete packets.

Vacancy Number: 080.TS11.FAC
POSITION TITLE: Faculty: social and behavioral science (Social Work)
LOCATION: Tsaile, AZ
Salary Classification: L02-S01 to L03-S06: $38,500.00-$49,200.00
CLOSE: Open until filled

*Instructor of Social Work. The successful candidate will serve as a full-time social work instructor and will direct the social work program for Diné College at the Tsaile Campus. She/he will oversee internship placement of students throughout the Navajo Nation. All candidates should have some clinical experience. She/he may also teach courses using distance education technology and will collaborate with other institutions in developing a joint B.S.W program.*

Role of the Position:
A full-time College faculty is responsible for instruction, assessment, advising, committee work, and service to the College. Other duties may include grant management, research, or specific academic endeavors. A College faculty is critical in creating, maintaining, assessing, and reflecting upon a learning environment where academic discipline interweaves with the College mission to support student learning and the Diné Education Philosophy.

Major Duties and Responsibilities:
Instruction and curriculum. Times, days, and site(s) for teaching of courses vary and mode of delivery may include distance education technology. As a multisite college, faculty may be required to travel to teach courses for Diné College.
Assessment of courses and programs.
Academic advising and mentoring.
Service on committees.
Service to the College through student organization advising, service learning, disappearing task force, etc.
Other assignments such as grant management, research, or specific academic endeavors.
Complies with applicable college policies and procedures as mandated in the Diné College Personnel Policies and Procedures Manual, College Catalog, business policies, etc.

Minimum Qualifications:
**Education:**
For teaching of 100-200 level courses: Minimum of a master degree in the respective discipline with minimum coursework of 24 credit hours of upper division and/or graduate credit in the discipline to be taught.

For teaching of 300-400 level courses: Doctorate or master’s degree in the teaching discipline Or Master’s degree with a minimum of 18 graduate semester hours concentration in a teaching discipline. (PPPM 400.12, rev. 03.09)

Minimum standards for Special Diné Scholars Credentials include rigorous testing, validation, verification, special certification, specialized clinical experience or expertise through wide critical and public recognition. (PPPM 400.12)

**Experience:**
Four years of experience to include:
A minimum of two years satisfactory or above college teaching experience.
A minimum of two years work experience in an institution of higher education.
Specific Experience & Training: (List requirements based on the specific discipline.)
Master's degree in Social Work

Operation of Equipment and/or Machinery:
A faculty is expected to have a high degree of proficiency in computer software used to support the administration of higher education. Software use includes but is not limited to, general office functions such as MS Word, Excel, Outlook, and internet services. In addition, a faculty is expected to utilize academic-specific programs for course delivery (face-to-face, synchronous, and asynchronous), and course maintenance (such as grade submissions, posting of syllabus, etc.).

Language:
Must be able to demonstrate a high degree of fluency in the speaking, writing, and reading of the English language. Spoken and written proficiency in Navajo language desired.

Conditions:
No prior DUI, misdemeanor and conviction. Eligible for the Navajo Nation driver’s permit and drive College vehicles for meetings, fieldtrips and other work related travel.

During the probationary period the new faculty member will be issued two successive semesters faculty contract. The faculty:
Shall have no property rights or expectations of renewal or retention upon expiration of each Instructor Contract.
Will be evaluated for effectiveness by their supervisor prior to a notification for renewal or non-renewal of contract.
Will be informed of reasons for non-renewal; and
Will not have any grievance rights in the event the appropriate Academic Dean recommends non-renewal of the faculty contract. (PPPM 400.11)
Every faculty shall be credentialed.

This Job Description is not a complete statement of all duties and responsibilities comprising this position.

Diné College gives preference to eligible and qualified applicants in accordance with the Navajo Preference in Employment Act (NPEA) and the Veterans' Preference.

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