

<p>Monthly Executive Status Report – October 2009</p> <p><i>IT Realignment (Directive 1)</i> <i>Report Prepared By: Duane Starkey & David Dudding</i></p>	<p><i>Program Champion:</i></p>	<p><i>President McDavis</i></p>
	<p><i>Executive Sponsor:</i></p>	<p><i>J. Brice Bible,</i></p>
	<p><i>OHIO Program Directors:</i></p>	<p><i>Duane Starkey David Dudding</i></p>

Highlights

- Proposed Memorandum of Understandings (MOU) distributed to 17 planning units operating servers
 - Seven signed or nearing agreement on proposed revisions (College of Education, College of Engineering, College of Osteopathic Medicine, Vice President for Research, Library, College of Arts and Sciences, Voinovich School, Enrollment Management)
- Detailed server data gathering
 - 77 questionnaires returned
 - Data import to Configuration Management Database underway
- Initial meeting with College of Engineering and Technology, School of Telecommunications,--OIT Security Office to discuss security framework for research and curriculum specific servers
- Advisory meeting with University Human Resources – developing guidance for realignment of IT staff
- Identification of an unreported server (Student Senate) that was secured by OIT and working with Senate to migrate services and decommission server

Communication Log

- Follow up meetings with Fine Arts, College of Business, University Outreach, College of Communication, WOUB, Voinovich School, College of Health and Human Services, College of Arts and Sciences, Student Services, College of Engineering and Technology, Enrollment Management, Research and Graduate Studies, and Library
- Project update at Information Technology Advisory Council meeting October 27th
- 2 Realignment Project Team meetings
- Email update to planning units and Server Lead Team on the questionnaire phase of the project (October 30th)

Upcoming Events

- October 30th – Advisory meeting with University Budget Planning regarding budget realignment guidance
- November 4th – Kickoff detailed server questionnaire phase with the Regional Campuses
- November 17th – Project Update and IT Service Model discussion ITAC
- November 9th & November 23rd – IT Alignment Team Meeting

Program Schedule



Delays

Summary of Upcoming Major Milestones – includes next month’s detail		
Transition Schedule Summary	Target Timeframe	Status
IT Task Force	Dec 08	Complete
Conduct detailed IT assessment	Spring 09	Complete
Presidential Directive	Aug 09	Complete
Development OHIO IT Realignment Strategy	Summer 09	Complete
CIO/Planning Unit Head meetings	Aug-Sep 09	Complete
Establish organizational structure	Aug 09	In Progress
Establish departmental IT services liaisons	Aug 09	In Progress
Establish Server Technology Leads Team	Sep 09	Complete
Collection of Detailed Server Information	Sep-Oct 09	In Progress – constraints
Develop server migration methodology	Oct- Nov 09	In Progress
Team meetings with Lead Departments	Sep-Oct 09	In Progress
Migrate high priority servers	Sep - Dec 09	In Progress
Directive One activities with regional campuses	Nov – Jun 10	Not started
Detailed Implementation Plan	Nov 09	In Progress
Migrate Departmental Servers	Sep – Jun 10	In Progress
Staff realignment finalization for Directive 1	Jun10	Not started
Mature Operational & Service Level Agreements	FY 09-10	In Progress

Program Budget



On budget

	Allocated Budget	Expenses to Date	Budget Remaining	Estimated Savings
Realignment Services	TBD (OIT project funds)			
Training	TBD (OIT project funds)			
Infrastructure	TBD (OIT project funds)			
New Licensing	TBD			
Realignment of Staff	TBD			
Total Project	TBD			

Monthly Progress and Status Summary



Within scope

1. **Detailed Server Questionnaire** – Roughly 22% of the anticipated detailed questionnaires were returned by the deadline. Many were incomplete and will require follow-up with the departmental IT staff. OIT will be evaluating 3rd party tools and staff augmentation approaches to assist with the collection of this data.

2. **Research/Curriculum Specific Server Security** – Working with faculty and researcher staff to develop an operating framework for servers used in research and curriculum specific IT learning environments. College of Engineering and Technology, J. Warren McClure School of Information and Telecommunications Systems, College of Arts and Sciences, and Office of Vice President for Research are participating.
3. **IT Realignment Team Tech Lead Meetings** – Primary focus is on process development for validating and importing questionnaire data into the Master Configuration Database and developing the overall strategy for server migration project. Additional work groups are being tasked with developing specific processes/procedures related to server realignment.
4. **Detailed Migration Plans** – Joint OIT and departmental project planning teams are underway with the College of Engineering and Technology, College of Osteopathic Medicine, and Universities Libraries. These teams will be developing the methodology and the detailed plans for the migration of servers.

Server Migration Status

	MOU's	Security Assessment	Team Activity	Detailed Server Inventory	Detailed Migration Plan	Server Status C:server count D:decommissioned M:migrated	Identified Savings
College of Engineering	Pending Sig.	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	12		C: 36 D: M:	
College of Osteopathic Medicine	Pending Sig.		✓ <input type="checkbox"/>	12		C: 24 D: M:	
Library	Revisions	48%	✓	20		C: 21 D: M:	
Enrollment Management	Revisions		✓	2		C: 21 D: M:	
College of Arts and Sciences	Customer Review		✓ <input type="checkbox"/>	2		C: 36 D: M:	
Vice President for Research	Pending Sig.		✓ <input type="checkbox"/>	N/A		C: 2 D: 1 M:	
Finance and Administration & (H.R.)	OIT	26% 17%		N/A		C: 4 D: M:	
College of Fine Arts	Customer Review			0		C: 12 D: M:	
College of Education	Complete	65%		2		C: 2 D: M:	
Scripps College of Communication	Customer Review	78%		0		C: 34 D: M:	
College of Health and Human Services	Customer Review			4		C: 8 D: M:	

Campus Recreation	Customer Review			3		C: 5 D: M:	
WOUB	Customer Review			0		C: 40 D: M:	
College of Business	Customer Review			15		C: 16 D: M:	
Student Affairs	Customer Review			0		C: 4 D: M:	
Voinovich School	Customer Review	74%		3		C: 13 D: M:	
University Outreach	Customer Review			2		C: 2 D: M:	
Chillicothe Campus	Not Started			N/A		C: 11 D: M:	
Eastern Campus	Not Started			N/A		C: 4 D: M:	
Lancaster Campus	Not Started			N/A		C: 6 D: M:	
Southern Campus	Not Started			N/A		C: 14 D: M:	
Zanesville Campus	Not Started			N/A		C: 5 D: M:	
TOTAL						C: 320 D: M:	