

Monthly Executive Status Report – January 2010 <i>IT Realignment (Directive 1)</i> <i>Report Prepared By: Duane Starkey & David Dudding</i>	<i>Program Champion:</i>	<i>President McDavis</i>
	<i>Executive Sponsor:</i>	<i>J. Brice Bible,</i>
	<i>OHIO Program Directors:</i>	<i>Duane Starkey David Dudding</i>

Highlights

- Planning Teams established and initial detailed planning meetings underway with each planning unit
- Active Directory migration work completed for Library, Baker Center, College of Education, Enrollment Management, and Southern Campus
- Signed MOU from University Outreach
- Six distributed IT staff realigned to OIT
- Six server migrations/decommissioning have been completed and 20 departmental services have been realigned to enterprise services
- Extensive progress with the development and execution of Library’s server migration plan

Communication Log – January 2010

- Highlights
 - Meeting - discuss creation of ITAC sub-group for providing technology guidance for research
 - Weekly project co-director status meetings
 - MOU follow-up meeting with College of Health and Human Services
 - MOU follow-up meeting with Student Affairs
 - College of Arts and Sciences IT staff meeting to discuss realignment activities and server security
 - Server Lead Team meeting to discuss server migration strategy and detailed planning strategy
 - Realigned IT staff intake meetings with College of Arts and Sciences, College of Fine Arts, and Research and Graduate Studies
 - Research/Specialty server framework meeting with Security Office
 - Departmental applications migration strategy planning meeting
 - College of Osteopathic Medicine Directive One staff realignment planning meeting
 - Active Directory project planning meeting
 - ITAC monthly meeting – Directive One/Active Directory project update
 - College of Arts and Sciences AD planning meeting
 - Directive One / Active Directory Communications planning meeting
 - Campus Emails 1
 - Web Postings 1
 - Events 2
 - Printed Media 0
 - News Articles/Press Releases 1
 - Executive Briefings 3

Upcoming Events

- February 3 -- OIT Orientation meetings with realigned IT staff (College of Engineering)
- Throughout the month – On-going planning unit detailed server technical planning meetings

Program Schedule – 10% Completed



On schedule/Some Delays

Summary of Upcoming Major Milestones – includes next month’s detail		
Transition Schedule Summary	Target Timeframe	Status
Establish organizational structure	Aug 09	In Progress
Establish departmental IT services liaisons	Aug 09	In Progress
Collection of Detailed Server Information	Sep-Oct 09	In Progress
Develop server migration methodology	Oct- Nov 09	Complete
Team meetings with Lead Departments	Sep-Oct 09	In Progress
Migrate high priority servers	Sep - Dec 09	On going
Directive One activities with regional campuses	Nov – Jun 10	In Progress
Detailed Implementation Plan Development	Jan10	In Progress
Migrate Departmental Servers	Sep – Jun 10	In Progress
Staff realignment finalization for Directive One	Jun10	Not started
Mature Operational & Service Level Agreements	FY 09-10	In Progress
Transfer of Directive One IT staff to OIT	Dec09 – Feb10	In Progress
Standard Operating Procedures for specialty servers	Jan10	In Progress
Directive One OIT/Planning Unit Project Team meetings	Jan – Feb	In Progress

Program Budget



On budget

	Allocated Budget	Expenses to Date	Budget Remaining	Estimated Savings
Realignment Services	TBD (OIT project funds)			
Training	TBD (OIT project funds)			
Infrastructure	TBD (OIT project funds)			
New Licensing	TBD			
Realignment of Staff	TBD			
Total Project	TBD			

Monthly Progress and Status Summary



Within scope

1. **Detailed Server Questionnaire** – Roughly 80% of the anticipated “commodity” detailed questionnaires have been returned
2. **MOU Progress**
 - a. **Student Affairs** – OIT and Student Affairs has had three meetings to discuss realignment of IT services and they have proposed MOU revisions that are currently under OIT review
 - b. **College of Communications / WOUB** – OIT is working with both units to classify servers and realign IT services--No revisions to the original MOU have been submitted by the units

- c. **College of Business** – The college and OIT will resume MOU discussions once more of the technical server analysis has been completed
- d. **College of Health and Human Services / Ping Center** – Revisions to the MOU have been submitted by the unit and pending OIT review
- e. **Library** – Revisions to MOU currently under review by the Dean
- f. **Regional Campuses** – MOU discussions have not been started
- g. **Osteopathic Medicine** – Current version of the MOU is structured around Directive One only with the transfer of one staff member to OIT-- Final signature is pending Provost review of indirect cost study to determine funding source for COM position(s)