

NOTICE

Curriculum Practical Training (CPT) Rules Co-Op/Internship Rules

To All Graduate Students:

Please note that the CPT is approved only for those graduate students who have met the following requirements:

1. The student must have completed all course requirements and made significant progress on the thesis/project. An acceptable draft of the thesis/project should be submitted to the advisor. The Graduate Chairman will evaluate the draft before signing the CPT or co-op* papers.
2. The student must be committed to returning to the program of study after the CPT (within a maximum of 1 year) and make progress towards completing the program of study during the year by spending some time on the research and/or writing/correcting the thesis document.

In the event a student does not make reasonable progress in completing the program of study (as determined by the Graduate Committee) within one year after obtaining the CPT or co-op permission, the Graduate Committee, in consultation with the advisor, will initiate steps to drop the student from the program.

Student agrees to the above rules: _____ **Date:** _____

Permission from the advisor: _____ **Date:** _____

Permission from the Grad Chair: _____ **Date:** _____

*For co-op application, the advisor may determine when the student can start applying, but to start the co-op job, the above rules apply. Refer to co-op rules/application form to apply for a co-op position.