

OHIO UNIVERSITY CAMPUS DIRECTORY INFORMATION FORM

Please update information for the Ohio University 2008-2009 Campus Directory _____ (initials)

1. Current campus mailing address and office telephone numbers will be published in the campus directory.
2. Current telephone numbers, home address and spouse information is listed below.
Circle Y or N (Y = "yes, print in campus directory", N = "No do not print in campus directory.")
3. If spouse last name is different from yours, please indicate.
4. If you have a preferred first name to be printed in the directory, please indicate.
Note: The preferred first name will override/drop your legal name from the directory.
5. Provide emergency contact information. This information will **NOT** be printed in the campus directory.
6. Degree information **must** include school attended, degree, major and year degree obtained.
7. Email address is assigned by Ohio University and **cannot** be changed.
8. **Initial top of form and return to address below.**

If you have questions, please contact: Cheryl Sickels, 593-1650, sickels@ohio.edu - or -
Carlotta Hensler, 593-2096, hensler@ohio.edu

**Please return form no later than September 30, 2008 to University Human Resources,
Employee Records, Human Resources & Training Center, 169 West Union St., Athens, OH 45701**

Late return of form may result in incorrect information being published in the University Campus Directory

Name

Last Name First Name Middle

Use my preferred First Name:

Title

Highest Degree (include school, degree, major & year obtained)

Includes these details:

Circle Telephone Information

N Y Office Phone:

N Y Home Phone:

N Y Home Address

Line 1:

Line 2:

C,S, Z

N Y Spouse/Domestic Partner Name

First Name:

Last Name:

Campus Address Information

Department Name:

Building:

Room:

OU E-Mail Address:

Emergency Contact Information (will NOT be published in Campus Directory)

Primary Contact: Name: Relationship: Phone:

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Relationship Types:

Parent, Spouse, Brother, Sister, Child, In-Law, Domestic Partner, Other Relative, Contact, Other, Etc.